



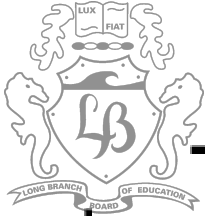
# AGENDA

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**LONG BRANCH BOARD OF EDUCATION**  
**Long Branch, New Jersey**

**Regular Meeting**  
**Tuesday, June 18, 2024**  
**4:30 P.M.**

**Long Branch Middle School**  
**350 Indiana Avenue**  
**Long Branch, New Jersey 07740**



# ORDER OF BUSINESS

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## MEETING

### BOARD OF EDUCATION

- A. Roll Call
  - A-1. Statement of the Manner of Notification of the Meeting
  - A-2. Objections, if any, to the Validity of the Meeting
- B. Flag Salute
  - C-1. Statement to the Public
  - C-2. Opportunity for those present to address the Board relating to Agenda items
  - C-3. Comments from the Finance Committee
- D. Approval of Minutes
- E. Secretary's Report
- F. Superintendent's Report
- G. General Items
- H. Personnel Action
- I. Student Action
- J. Opportunity for those present to address the Board on any other business
- K. Adjournment

# AGENDA

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**MEETING  
LONG BRANCH MIDDLE SCHOOL  
350 INDIANA AVENUE  
TUESDAY, JUNE 18, 2024  
4:30 P.M.**

**A. ROLL CALL**

Mrs. Peters - President	Mrs. Youngblood Brown	Mr. Garlipp
Mr. Ferraina - Vice President	Ms. Benosky	Mr. Torres
Mr. Zambrano	Mrs. Dangler	Mrs. Perez

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

The objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Peters, Board President, will salute the flag and lead the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to five (5) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

C-3. **Comments from the Finance Committee Chair (APPENDIX C-1)** - Mrs. Youngblood Brown

D. **APPROVAL OF MINUTES - The Superintendent of Schools recommends the following:**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of May 21, 2024
- Executive Session Meeting minutes of May 21, 2024
- Regular Meeting minutes of May 22, 2024

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:**

1. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the March 31, 2024 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

2. **BUDGET TRANSFER REPORTS – FY2024 FEBRUARY AND FY2024 MARCH**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval)

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following: (continued)**

2. **BUDGET TRANSFER REPORTS – FY2024 FEBRUARY AND FY2024 MARCH (continued)**

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY2024 February and FY2024 March as listed be approved for the months ending February 29, 2024 and March 31, 2024.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 18, 2024

3. **BOARD SECRETARY'S REPORT - FY2024 MARCH**

I recommend the Board approve the Board Secretary's Report for the month ending March 31, 2024 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

4. **REPORT OF THE TREASURER - FY2024 MARCH**

I recommend the Board approve the Report of the Treasurer for the month ending March 31, 2024 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of March 31, 2024 no major account or fund have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 18, 2024

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:  
(continued)**

6. **BILLS AND CLAIMS - MAY 14 - 31, 2024 AND JUNE 1 - 18, 2024 FOR THE CITY OF LONG BRANCH, INTEGRATED CARE CONCEPTS & CONSULTATION, FIGLI DI COLOMBO AND JOSEPH M. FERRAINA**

I entertain a motion that the Board approve the bills and claims for May 14 - 31, 2024 and June 1 - 18, 2024 for the City of Long Branch, Integrated Care Concepts & Consultation, Figli Di Colombo and Joseph M. Ferraina (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS - MAY 14 - 31, 2024 AND JUNE 1 - 18, 2024 FOR MARIANNE CARR**

I entertain a motion that the Board approve the bills and claims for May 14 - 31, 2024 and June 1 - 18, 2024 for Marianne Carr (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **BILLS AND CLAIMS - MAY 14 - 31, 2024 AND JUNE 1 - 18, 2024 EXCLUDING THE CITY OF LONG BRANCH, INTEGRATED CARE CONCEPTS & CONSULTATION, FIGLI DI COLOMBO, JOSEPH M. FERRAINA AND MARIANNE CARR**

I entertain a motion that the Board approve the bills and claims for May 14 - 31, 2024 and June 1 - 18, 2024 excluding the City of Long Branch, Integrated Care Concepts & Consultation, Figli Di Colombo, Joseph M. Ferraina and Marianne Carr (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

9. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2024**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2024 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

10. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2024**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, Elementary Schools, Middle School and High School Student Funds as of May 31, 2024 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

**LONG BRANCH PUBLIC SCHOOLS**

Long Branch, New Jersey

**STUDENT REGISTRATION**

(as of May 31, 2024)

	AAA	GLC	GRE	MA	JMFECLC	LWC	ELEM	MS	HS	TOTAL
PreK				175	193	198	566			566
Kdg		5		118	89	121	333			333
1st	105	129	97				331			331
2nd	111	134	108				353			353
3rd	104	151	104				359			359
4th	94	150	107				351			351
5th	102	150	105				357			357
6th							0	350		350
7th							0	386		386
8th							0	358		358
9th							0		362	362
10th							0		340	340
11th							0		367	367
12th							0		378	378
MCI	18						18	3	12	33
CI										0
BD							0	5	10	15
ERIS			1							
LD			2				2	43	56	101
MSC			1							
SLD							0	3	2	5
SC-LLD	46		17				63		2	65
AUT	22		28				50	10	19	79
Auditory Impairments			2				2			2
PD						28	28			28
OOD	9	0	7	0	3	2	21	12	25	58
<b>TOTAL</b>	<b>611</b>	<b>719</b>	<b>579</b>	<b>293</b>	<b>285</b>	<b>349</b>	<b>2836</b>	<b>1170</b>	<b>1573</b>	<b>5577</b>
<b>MAY 31, 2023</b>										
School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
<b>Totals</b>	<b>602</b>	<b>723</b>	<b>606</b>	<b>322</b>	<b>279</b>	<b>305</b>	<b>2837</b>	<b>1140</b>	<b>1584</b>	<b>5561</b>

F. **SUPERINTENDENT'S REPORT**

1. **STUDENTS OF THE MONTH**

The following students have been selected as "Students of the Month";

**SCHOOL**

Amerigo A. Anastasia School  
Audrey W. Clark School  
George L. Catrambone School  
Gregory School  
High School  
Historic High School  
Joseph M. Ferraina ECLC  
Lenna W. Conrow School  
Morris Avenue School  
Middle School

**JUNE**

Kian Ugbo  
Sudhish Shain Ramsanahi  
Ashley Mendoza Meneses  
Madison Jane Berse  
Abraham Daniel  
Yulisa Gomez Tiempos  
Dylan Lopez Lazaro  
Kyle Teodoro  
Jack Danny Garrido Cante  
Dylan Ibrahim Lopez Rios



G. **GENERAL ITEMS - The Superintendent of Schools recommends the following:**

1. **APPROVAL TO INVOKE THE DOCTRINE OF NECESSITY**

I recommend the Board approve to invoke the Doctrine of Necessity for the purposes of voting on the employment contracts for the Superintendent of Schools, Assistant Superintendent of Schools, Assistant Superintendent for Leadership and Innovation and Assistant Superintendent of Curriculum and Instruction - **APPENDIX G-1**.

2. **APPROVAL OF INSURANCE PROPOSALS - 2024 - 2025**

I recommend the Board approve Selective Insurance Company for the 2024 - 2025 school year for coverage for Public Official Bonds at a cost not to exceed \$2,220 and Commercial Crime Policy at a cost not to exceed \$1,162.

3. **APPROVAL OF STUDENT ACCIDENT INSURANCE - 2024 - 2025 SCHOOL YEAR**

I recommend the Board approve Bob McCloskey (BMI) for student accident insurance from July 1, 2024 through June 30, 2025 at a cost not to exceed \$117,000.

4. **WORKER'S COMPENSATION INSURANCE - 2024 - 2025**

I recommend the Board approve participation with New Jersey Schools Insurance Group (NJSIG) for the period July 1, 2024 through June 30, 2025 at a cost of \$790,184 for Worker's Compensation and \$26,543 for a Supplemental Indemnity Policy.

5. **APPROVAL OF INSURANCE PROPOSALS - 2024 - 2025**

I recommend the Board approve the following insurance coverage for the 2024 - 2025 school year:

TYPE OF POLICY	2023 - 2024 PREMIUM	2024 - 2025 PREMIUM	INSURANCE COMPANY
Package including property, crime, inland marine, general liability, cyber security liability; automobile, School Board Legal - \$10M liability, umbrella - AL/GL/EDLL	\$1,047,695	\$1,101,418	NJSIG
Environmental	\$25,356	\$26,651	AXA/XL
Travel Accident	\$750	\$750	Hartford
NJUELP Excess - \$20M x \$20M	\$69,000	\$77,973	Hudson/Allied World/Gt. American
<b>TOTAL</b>	<b>\$1,142,801</b>	<b>\$1,206,792</b>	

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

6. **APPROVAL OF ADJUSTED BUDGET FOR FY2025**

I recommend the Board approve the following Resolution -

**RESOLUTION**

**WHEREAS**, P.L.2024, c.13: Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap for Certain Districts, and;

**WHEREAS**, Under the Stabilized School budget Aid Grant Program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district's State school aid reduction, and;

**WHEREAS**, Districts were provided notice of the amounts eligible on or about May 15, 2024, and;

**WHEREAS**, Districts must appropriate these funds no later than July 5, 2024, and;

**BE IT RESOLVED**, that the Long Branch Board of Education appropriates the additional funds received in the amount of \$ \$4,680,631.00 in the following budgetary line items:

Budget line	Amount	Description
71180	\$2,857,470	Restore Health Center Operations
71180	\$ 42,000	Repairs and Maintenance PHCLB
76080	\$ 287,000	Audrey W. Clark School - new cameras
76080	\$ 285,000	Lenna W. Conrow School - new cameras
76080	\$ 332,000	Morris Avenue School - new cameras
20000	\$ 450,000	Summer Camp
84020, 19000,1110	\$ 50,000	Enhancement to STEAM Program
40520	\$ 52,161	PPS Tier 1 Related Services
3080	\$ 325,000	Chromebooks

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

6. **APPROVAL OF ADJUSTED BUDGET FOR FY2025 (continued)**

**NOW, THEREFORE, BE IT RESOLVED** that the Long Branch Board of Education hereby adopts the following final budget for FY 2024-2025:

	<b>General Fund</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>TOTAL</b>
2024-2025 Total Expenditures	\$120,177,074	\$16,799,745	\$599,500	\$137,576,319
Less: Anticipated Revenues	\$60,815,364	\$16,799,745	-0-	\$77,615,109
Taxes to be Raised	\$59,361,710	-0-	\$599,500	\$59,961,210

7. **APPROVAL TO REJECT EMERGENCY GENERATOR BID AND AUTHORIZE TO RE-BID THE PROJECT**

I recommend the Board reject all bids submitted for the emergency generators at the Lenna W. Conrow School, Audrey W. Clark School and Morris Avenue School due to the fact the lowest bid was above the Boards anticipated cost for the project. I recommend the Board approve going back out to bid for this project with modifications.

8. **APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE - 2024 - 2025**

I recommend the Board approve the attached Municipal Tax Payment Schedule for 2024 - 2025 as listed on **APPENDIX G-2**.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following:**

1. **APPROVAL OF SCHOOL BUSINESS ADMINISTRATOR CONTRACT**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, N.J.A.C. 6A:23A-3.1(a) requires that the Executive County Superintendent review and approve all employment contracts for Superintendents, Assistant Superintendents, and School Business Administrators, among others; and

**WHEREAS**, the Executive County Superintendent has reviewed and approved the employment contract for the School Business Administrator; and

**WHEREAS**, the Board of Education wishes to approve the employment contract for the School Business Administrator.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

1. **APPROVAL OF SCHOOL BUSINESS ADMINISTRATOR CONTRACT (continued)**

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education hereby approves the contract of School Business Administrator, Peter E. Genovese, III, RSBO, QPA for FY25, in substantially the form attached hereto, the terms of which are incorporated herein by reference.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 18, 2024

2. **APPROVAL OF ASSISTANT SUPERINTENDENT OF SCHOOLS CONTRACT**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, N.J.A.C. 6A:23A-3.1(a) requires that the Executive County Superintendent review and approve all employment contract for Superintendents, Assistant Superintendents, and School Business Administrators, among others; and

**WHEREAS**, the Executive County Superintendent has reviewed and approved the employment contract for the Assistant Superintendent of Schools; and

**WHEREAS**, the Board of Education wishes to approve the employment contract for the Assistant Superintendent of Schools.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education hereby approves the contract of the Assistant Superintendent of Schools, JanetLynn Dudick, Ph.D. for FY25, in substantially the form attached hereto, the terms of which are incorporated herein by reference.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 18, 2024

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

3. **APPROVAL OF ASSISTANT SUPERINTENDENT FOR LEADERSHIP AND INNOVATION CONTRACT**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, N.J.A.C. 6A:23A-3.1(a) requires that the Executive County Superintendent review and approve all employment contract for Superintendents, Assistant Superintendents, and School Business Administrators, among others; and

**WHEREAS**, the Executive County Superintendent has reviewed and approved the employment contract for the Assistant Superintendent of Leadership and Innovation; and

**WHEREAS**, the Board of Education wishes to approve the employment contract for the Assistant Superintendent of Leadership and Innovation.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education hereby approves the contract of the Assistant Superintendent of Leadership and Innovation, Frank Riley for FY25, in substantially the form attached hereto, the terms of which are incorporated herein by reference.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 18, 2024

4. **APPROVAL OF ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION CONTRACT**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, N.J.A.C. 6A:23A-3.1(a) requires that the Executive County Superintendent review and approve all employment contract for Superintendents, Assistant Superintendents, and School Business Administrators, among others; and

**WHEREAS**, the Executive County Superintendent has reviewed and approved the employment contract for the Assistant Superintendent of Curriculum and Instruction; and

**WHEREAS**, the Board of Education wishes to approve the employment contract for the Assistant Superintendent of Curriculum and Instruction.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

4. **APPROVAL OF ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION CONTRACT (continued)**

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education hereby approves the contract of the Assistant Superintendent of Curriculum and Instruction, Nicole Esposito for FY25, in substantially the form attached hereto, the terms of which are incorporated herein by reference.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 18, 2024

5. **APPROVAL TO RESCIND THE SUPERINTENDENTS OF SCHOOLS CONTRACT AND ISSUE A NEW CONTRACT**

I recommend the Board rescind the existing contract for the Superintendent of Schools effective June 30, 2024 at midnight, and issue a new 5 year contract effective July 1, 2024 at 12:01 A.M.

I. **STUDENT ACTION - The Superintendent of Schools recommends the following:**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1**.

2. **CORRECTIONS/REVISION TO MINUTES**

I recommend the Board approve the following corrections/revisions to the minutes

April 26, 2023

**APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

Jason Corley, listed as Instruct Asst 6 HRS. Should have been listed as Instruct Asst 7 HRS.  
Kaitlyn Gomez, listed as Instruct Asst 6 HRS. Should have been listed as Instruct Asst 7 HRS.  
Shatika Wallace, listed as Instruct Asst 6 HRS. Should have been listed as Instruct Asst 7 HRS.

May 22, 2024

**EXTENDED SCHOOL YEAR STIPEND POSITIONS - SUMMER 2024**

ESY Program Facilitator - Michelle Fowler, should have been listed with an additional 25 hours for planning purposes for the Summer ESY.

2. **CORRECTIONS/REVISION TO MINUTES (continued)**

May 22, 2024 (continued)

**EXTENDED SCHOOL YEAR STIPEND POSITIONS - SUMMER 2024 (continued)**

Case Conference CST - Social Worker, Meghan Schneck. This name should not have been listed.

CST Case Worker - Social Worker, Meghan Schneck. This name should not have been listed.

**COACHING/ATHLETIC STIPEND POSITIONS - FALL 2024**

Boys Varsity Soccer - Assistant Coaches, Juan Martinez. This name should not have been listed.

**APPROVAL OF THE REAPPOINTMENT OF NON-TENURED STAFF**

Ivette Ricigliano should not have been listed.

Amy Rock should not have been listed.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

July 9, 2024 - Board of Education meeting - 5:00 P.M. - Middle School auditorium

July 23, 2024 - Board of Education Retreat - 12:00 P.M. - Conference Room at 540 Broadway

K. **ADJOURNMENT**

**FINANCE COMMITTEE MEETING  
MINUTES**

**COMMITTEE MEMBERS**

Tasha Youngblood Brown, Chairperson  
Armand Zambrano  
Theresa Dangler  
Joseph M. Ferraina

**ADMINISTRATORS**

Francisco E. Rodriguez  
Peter E. Genovese III  
Nancy L. Valenti

**1. Financial Management**

- F10 – General Fund (General Operations)
- F20 – Special Revenue Funds (Grants)
- F30 – Capital Projects Fund (Proceeds from a Bond Referendum)
- F40 – Debt Service Fund (Payback of Bonds)
- F50 – Permanent Fund (Endowment) - None
- F60 – Enterprise Fund (Food Service Activity)
- F70 – Internal Service Fund (Self Insured Medical Activity)
- F80 – Trust Funds (Scholarships)
- F90 – Agency payments and Student Funds

a. The Committee reviewed the following and are presented for full Board Approval:

i. Bills & Claims

ii. Scholarship account balance – April \$ 428,550.56

iii. Student Fund Balances – April

1. Pre-Schools	\$ 151.62
2. Elementary Schools	\$ 7,103.20
3. Middle School	\$ 31,463.06
4. High School	\$ 91,493.47
5. Athletic Fund	\$ 21,705.50

**2. Current Budget Update**

i. RFP on Food Service

**3. Long Term Planning**

a. FY25 Budget review and planning - additional State Aid

**4. Grants update**

a. Excel Chart



## 5. Current Health Plan

<b>Service</b>	<b>February</b>	<b>March</b>	<b>April</b>
Doctor / Nurse Practitioner	219	263	212
Prescription Dispensed	96	117	113
Physical Therapy	62	60	53
Lab visits	97	149	133
Customer Services	126	108	79
Chiropractic Services	53	54	72
Acupuncture	21	26	19
Behaviorist Visits	9	9	8
X-Ray	10	24	12
Telemedicine/Telephone	73	92	58
Covid Test /Vaccine	59	74	11

## **GOALS**

1. The committee members will actively participate in professional dialog pertaining to the budget development calendar.
2. The committee members will seek professional learning experiences pertaining to school finances with a specific focus towards educational code, NJ statute, federal guidelines, grants, policy revisions, and revenue sources.

**BOARD OF EDUCATION  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY**

**RESOLUTION**

**WHEREAS**, the School Ethics Act, N.J.S.A. 18A:12-21 *et seq.* was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators, and to provide specific ethical standards to guide their conduct; and

**WHEREAS**, throughout the State, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education cannot be reached due to disqualifying conflicts of interest of Board Members on a matter required to be voted upon; and

**WHEREAS**, the School Ethics Commission (“Commission”) provided guidance in Public Advisory Opinion A03-9 (April 1, 1998); and

**WHEREAS**, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary, and the specific nature of the conflicts of interest; and

**WHEREAS**, the Commission, by resolution dated February 25, 2003, further clarified this standard and required a Board of Education invoking the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so, and the specific nature of the conflicts of interest; and

**WHEREAS**, the Commission further directed Boards of Education that invoke the Doctrine to read the resolution at a regularly scheduled public meeting, post it where the Board posts regular public notices for a period of thirty (30) days after passage, and provide a copy of the executed resolution to the Commission; and

**WHEREAS**, the Board wishes to invoke the Doctrine of Necessity for the purposes of voting on the contracts for the Superintendent of Schools, Assistant Superintendent of Schools, Assistant Superintendent for Leadership and Innovation and Assistant Superintendent of Curriculum and Instruction; and

**WHEREAS**, the Board Attorney has reviewed the State regulations and the advisory decisions of the Commission and determined that existing conflicts prohibit five (5) members of the Board from voting on this matter; and

**WHEREAS**, those Board member conflicts are as follows:

- **Violeta Peters** - Mrs. Peters has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contracts.

- **Armand R. Zambrano Jr.** - Mr. Zambrano has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contracts.
- **Rick Garlipp** – Mr. Garlipp has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contracts.
- **Tony Torres** – Mr. Torres has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contracts.
- **Lucille Perez** - Mrs. Perez has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contracts.

**NOW, THEREFORE, BE IT RESOLVED**, by the Long Branch Board of Education, County of Monmouth, State of New Jersey, as follows:

1. That the aforementioned members are prohibited from participating in voting on the Superintendent of Schools and Assistant Superintendents contracts because of the conflicts outlined above;
2. That the Board therefore invokes the Doctrine of Necessity in order to allow the full body of the Board to vote on the contracts for the Superintendent of Schools, Assistant Superintendent of Schools, Assistant Superintendent for Leadership and Innovation and Assistant Superintendent of Curriculum and Instruction;
3. That this resolution shall be read at a regularly scheduled meeting of the Board and be posted on the Board’s website; and
4. That a copy of this resolution shall be forwarded to the School Ethics Commission.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the action taken pursuant to this invocation shall be deemed valid notwithstanding the aforementioned conflicts, and the waiver of said conflicts shall not extend beyond the scope addressed within this Resolution.

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Peter E. Genovese III, RSBO, QPA  
 School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 18, 2024

**FY 2025 TAX PAYMENT SCHEDULE**

TAXES TO BE RECEIVED:	<u>\$59,961,210</u>	
CURRENT EXPENSES:		\$59,361,710
DEBT SERVICE:		<u>\$599,500</u>

**2024-25 District Tax**

DUE DATE	TYPE OF TAXES	STATUTORY REQUIREMENTS	MONTHLY TOTAL		BALANCE DUE
<b>2024</b>					
JUL 15	CURRENT	\$7,717,023			
	DEBT SERVICE	\$62,250	\$7,779,273		\$52,181,937
AUG 15	CURRENT	\$7,717,022	\$7,717,022		\$44,464,915
SEP 16	CURRENT	\$3,561,703	\$3,561,703		\$40,903,212
OCT 15	CURRENT	\$3,561,703	\$3,561,703		\$37,341,509
NOV 15	CURRENT	\$3,561,703	\$3,561,703		\$33,779,806
DEC 16	CURRENT	\$3,561,701			
	DEBT SERVICE	\$537,250	\$4,098,951		\$29,680,855
<b>TOTAL FOR 2024</b>		\$30,280,355	\$30,280,355		
<b>2025</b>					
JAN 15	CURRENT	\$4,946,809	\$4,946,809		\$24,734,046
FEB 14	CURRENT	\$4,946,809	\$4,946,809		\$19,787,237
MAR 14	CURRENT	\$4,946,809	\$4,946,809		\$14,840,428
APR 15	CURRENT	\$4,946,809	\$4,946,809		\$9,893,619
MAY 15	CURRENT	\$4,946,809	\$4,946,809		\$4,946,810
JUN 16	CURRENT	\$4,946,810	\$4,946,810		\$0
<b>TOTAL FOR 2025</b>		\$29,680,855	\$29,680,855		
<b>GRAND TOTAL</b>		\$59,961,210	\$59,961,210		\$0

**Monthly HIB Report**

Reporting Period - May 15, 2024 - June 7, 2024

**Summary:**

Total: Five (5) HIB investigations, two (2) confirmed

**Amerigo A. Anastasia School**

One (1) investigation, zero (0) incidents confirmed as HIB

**Audrey W. Clark**

One (1) investigation, zero (1) incident confirmed as HIB

**George L. Catrambone School**

One (1) investigation, zero (1) incident confirmed as HIB

**High School**

One (1) investigation, (0) incidents confirmed as HIB

**Middle School**

One (1) investigation, (0) one incidents confirmed as HIB