



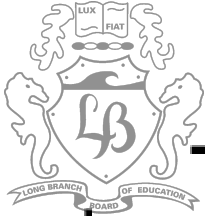
# AGENDA

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**LONG BRANCH BOARD OF EDUCATION**  
**Long Branch, New Jersey**

**Regular Meeting**  
**Wednesday, March 20, 2024**  
**6:00 P.M.**

**Long Branch Middle School**  
**350 Indiana Avenue**  
**Long Branch, New Jersey 07740**



# ORDER OF BUSINESS

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## MEETING

### BOARD OF EDUCATION

- A. Roll Call
  - A-1. Statement of the Manner of Notification of the Meeting
  - A-2. Objections, if any, to the Validity of the Meeting
- B. Flag Salute
  - C-1. Statement to the Public
  - C-2. Opportunity for those present to address the Board relating to Agenda items
  - C-3. Comments from the Finance Committee
- D. Approval of Minutes
- E. Secretary's Report
- F. Superintendent's Report
- G. General Items
- H. Personnel Action
- I. Student Action
- J. Opportunity for those present to address the Board on any other business
- K. Adjournment

# AGENDA

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**MEETING  
LONG BRANCH MIDDLE SCHOOL  
350 INDIANA AVENUE  
WEDNESDAY, MARCH 20, 2024  
6:00 P.M.**

**A. ROLL CALL**

Mrs. Peters - President	Mrs. Youngblood Brown	Mr. Garlipp
Mr. Ferraina - Vice President	Ms. Benosky	Mr. Torres
Mr. Zambrano	Mrs. Dangler	Mrs. Perez

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

The objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Peters, Board President, will salute the flag and lead the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to five (5) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

C-3. **Comments from the Finance Committee Chair (APPENDIX C-1)** - Mrs. Youngblood Brown

D. **APPROVAL OF MINUTES - The Superintendent of Schools recommends the following:**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of February 20, 2024
- Executive Session Meeting minutes of February 20, 2024
- Regular Meeting minutes of February 21, 2024

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:**

1. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the December 31, 2023 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

2. **BOARD SECRETARY'S REPORT - FY2024 DECEMBER**

I recommend the Board approve the Board Secretary's Report for the months ending December 2024 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - FY2024 DECEMBER**

I recommend the Board approve the Report of the Treasurer for the months ending December 2024 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:**  
**(continued)**

4. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of December 31, 2023 no major account or fund have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 20, 2024

5. **BILLS AND CLAIMS - NOVEMBER 7, 2023, DECEMBER 13, 2023, JANUARY 9-18, 2024, FEBRUARY 2-29, 2024 AND MARCH 5-20, 2024 FOR THE CITY OF LONG BRANCH**

I entertain a motion that the Board approve the bills and claims for November 7, 2023, December 13, 2023, January 9-18, 2024, February 2-29, 2024 and March 5-20, 2024 for the City of Long Branch (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

6. **BILLS AND CLAIMS - NOVEMBER 7, 2023, DECEMBER 13, 2023, JANUARY 9-18, 2024, FEBRUARY 2-29, 2024 AND MARCH 5-20, 2024 EXCLUDING THE CITY OF LONG BRANCH**

I entertain a motion that the Board approve the bills and claims for November 7, 2023, December 13, 2023, January 9-18, 2024, February 2-29, 2024 and March 5-20, 2024 excluding City of Long Branch (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – FEBRUARY 29, 2024**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for February 29, 2024 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:  
(continued)**

8. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL  
STUDENT FUNDS AS OF FEBRUARY 29, 2024**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, Elementary Schools, Middle School and High School Student Funds as of February 29, 2024 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

**LONG BRANCH PUBLIC SCHOOLS**

Long Branch, New Jersey

**STUDENT REGISTRATION**

(as of February 29, 2024)

	AAA	GLC	GRE	MA	JMFECLC	LWC	ELEM	MS	HS	TOTAL
PreK				170	194	192	556			556
Kdg		5		119	87	121	332			332
1st	102	129	98				329			329
2nd	113	135	108				356			356
3rd	104	147	105				356			356
4th	95	148	108				351			351
5th	100	147	104				351			351
6th							0	342		342
7th							0	377		377
8th							0	355		355
9th							0		360	360
10th							0		338	338
11th							0		379	379
12th							0		372	372
MCI	17						17	3	13	33
CI							0			0
BD							0	4	10	14
LD			2				2	44	56	102
SLD							0	3	2	5
SC-LLD	47		18				65			65
AUT	22		28				50	10	19	79
Auditory Impairments			1				1			1
PD						26	26			26
OOD	9		7		3	2	21	12	27	60
<b>TOTAL</b>	<b>609</b>	<b>711</b>	<b>579</b>	<b>289</b>	<b>284</b>	<b>341</b>	<b>2813</b>	<b>1150</b>	<b>1576</b>	<b>5539</b>

**February 28, 2023**

School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
<b>Totals</b>	<b>597</b>	<b>722</b>	<b>608</b>	<b>321</b>	<b>277</b>	<b>302</b>	<b>2827</b>	<b>1138</b>	<b>1584</b>	<b>5549</b>

F. **SUPERINTENDENT’S REPORT**

1. **STUDENTS OF THE MONTH**

The following students have been selected as “Students of the Month”;

**SCHOOL**

Amerigo A. Anastasia School  
Audrey W. Clark School  
George L. Catrambone School  
Gregory School  
High School  
Historic High School  
Joseph M. Ferraina ECLC  
Lenna W. Conrow School  
Morris Avenue School  
Middle School

**MARCH**

Antonio Guzman Lopez  
Kayla Barea  
Cameron Devon Garvin  
Bonji Kenyatta Salaam  
Jearianna Isabel Martinez  
Kristina White  
Liam Gael Garcia Jimenez  
Maria Victoria Ferreira Santos  
Josue Felipe Diniz Ferreira  
Maricarmen Martinez

2. **FAIR HOUSING POSTER CONTEST WINNERS**

The following students have been selected as winners of the Monmouth County Fair Housing Poster Contest. Winners will be honored at a luncheon on April 14, 2024.

**GRAND PRIZE**

Pamela DeJesus Hernandez                      6th Grade

**FIRST PRIZE**

Ah’Mya Anthony Young                      6th Grade  
Ayleen Bautista Vazquez                      6th Grade  
Ryahna Cunningham                      6th Grade  
Ashley Garcia Guzman                      6th Grade

**HONORABLE MENTION**

Bridget Gutierrez Montano                      6th Grade  
Johanny Orellana                      6th Grade  
Ethan Martinez Torres                      6th Grade  
Lilly Vafiadis                      6th Grade  
Joao Reis deMatos                      6th Grade

3. **DISTRICT EMPLOYEES OF THE MONTH**

The following staff have been selected as “District Employees of the Month” **MARCH**

a. **EDUCATOR OF THE MONTH**

Johanna Mozo, Teacher, George L. Catrambone School

b. **SUPPORT STAFF OF THE MONTH**

Fiona Potter, Instructional Assistant, Audrey W. Clark School



4. **SCHOOL PRESENTATION**

One of the many traditions that have been established at Long Branch High School is the ideal of Green Wave Pride.

The Green Wave Pride mantra is symbolic of the student's strong commitment to establishing their own legacy while upholding the high standards of excellence associated with the Green Wave name. The students live that mindset in everything they do and it serves as a driving force of inspiration to better themselves and become the model for those around them.

Throughout this school year, the administration, teachers, and staff have been deeply committed to helping our students connect with their version of Green Wave Pride. In building that pride, we are educating the next generation of leaders. We are cultivating the academic and life skills that will prepare our students to impact the world around them.

Our performance will focus on the guiding principles present in our Green Wave "PRIDE" motto, all of the highlights will showcase the extensive variety of curricular and extra curricular offerings that our Long Branch High School students are involved in as part of their overall educational experience.

Long Branch High School proudly presents: "Cultivating A Culture of Green Wave PRIDE"

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following:**

1. **APPROVAL TO ADJUST THE 2023-2024 SCHOOL CALENDAR**

I recommend the Board approve the adjustment to the 2023-2024 school calendar by closing schools on May 24, 2024 due to 1 unused inclement weather day. In the event of any need to close schools for inclement weather for the remainder of the year, this day will be taken away.

2. **APPROVAL TO ESTABLISH THE RIGHT WORSHIPFUL NORMAN CECIL MOONEY SCHOLARSHIP**

I recommend the Board approve the establishment of the Right Worshipful Norman Cecil Mooney Scholarship to two students in the amount of \$500 each to be awarded. The criteria includes awarding the scholarship to graduating Long Branch High School students who maintain a minimum GPA of 3.0 or higher and planning to attend college in the fall of 2024 as a full-time student.

3. **APPROVAL TO MODIFY THE LAKELAND CHARITIES SCHOLARSHIP**

I recommend the Board approve the modification of the Lakeland Charities scholarship by reducing the award amount from \$2,000 to \$1,500.

4. **APPROVAL TO GO OUT TO BID FOR EMERGENCY GENERATORS**

I recommend the Board approve going out to bid for the replacement of emergency generators at the Audrey W Clark School and the Morris Avenue School and a new emergency generator at the Lenna W. Conrow School.

5. **APPROVAL OF COOPERATIVE PURCHASES**

I recommend the Board approve/ratify the cooperative purchases that exceed the bid threshold as listed on **APPENDIX G-1**.

6. **GIFTS TO SCHOOLS**

I recommend the Board accept the gifts to schools indicated - **APPENDIX G-2**.

**Comments from the Operations & Management Committee Chair - APPENDIX G-3**

Mr. Zambrano

**Comments from the Communications/Security Committee Chair - APPENDIX G-4**

Mr. Zambrano

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following:**

1. **REINSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

I recommend the Board reinstate suspended employee (ID# 7021), effective March 21, 2024. **APPENDIX H-1**.

2. **REINSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

I recommend the Board reinstate suspended employee (ID# 8697), effective March 21, 2024. **APPENDIX H-2**.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following: (continued)**

3. **REINSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

I recommend the Board reinstate suspended employee (ID#8507), effective March 21, 2024. **APPENDIX H-3.**

4. **RETIREMENT - CONTRACTUAL POSITIONS**

I recommend the Board accept the resignation of the following individuals:

**JEANINE FASANO**, Lenna W. Conrow School teacher, effective July 1, 2024.  
Mrs. Fasano has a total of 25 years of service.

5. **RESIGNATION - CONTRACTUAL POSITIONS**

I recommend the Board accept the resignation of the following individuals:

**MARTHA TOWLER**, 12-month custodian, effective February 23, 2024  
**JENNIFER THROCKMORTON**, Instructional Assistant. effective March 15, 2024

6. **RESIGNATION - STIPEND POSITIONS**

I recommend the Board accept the resignation of the following individuals:

**ALEXA BOOTH**, Green Team leader, effective April 1, 2024.  
**MICHAEL GREEN**, HS Baseball Varsity Asst. Coach, effective Feb 21, 2024.  
**MAUREEN HAGUE**, Team Leader at AWC, effective March 22, 2024.

7. **EMPLOYEE TRANSFERS 2023-2024 SCHOOL YEAR:**

I recommend the Board approve the transfer of the following individual for the 2023-2024 school year:

**MELINDA D'AMELIO**, Instructional Assistant, Amerigo A. Anastasia to Morris Ave Early Childhood Learning Center.

8. **REMUNERATION OF INSTRUCTIONAL ASSISTANT STIPEND 2023-2024 SCHOOL YEAR**

I recommend the Board approve the remuneration of instructional assistant as listed, effective March 20, 2024:

Jason Corley, Jr.	\$250.00
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9. **ANNUAL STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

**DISTRICT**

<b><u>Team Leader - Alternative Program (Effective 3/25/2024)</u></b>	\$7,000
Lindsay Stefan	

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following:**  
**(continued)**

9. **ANNUAL STIPEND POSITIONS - 2023-2024 SCHOOL YEAR (continued)**

**After School Academic Programs (ASAP) Sub Teachers (STEAM)** \$28.00/hr.  
Richard Ricigliano

**HIGH SCHOOL**

**Academic Lab Instructors - Homework Club** \$27.00/hr.  
Tara Cooper

**MIDDLE SCHOOL**

**Zero Period** \$27.00/hr.  
Vadewattie Hanlon

**ELEMENTARY SCHOOL/ECLC**

**Before/After School Extended Learning Program Teachers (Grant Funded Title I)**

(JMF): Alexandra Casares \$27.00/hr.

10. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2024**

I recommend the Board approve/ratify the following coaching/athletic stipend positions for Spring 2024:

**HIGH SCHOOL**

**CATEGORY 2**

**Varsity Baseball Asst. Coach**

Brandon Tracey Step 1 \$4,000

**CATEGORY 3**

**Freshman Boys Volleyball Coach**

Sydney Lasquinha Step 2 \$2,500

**Boys Volleyball Coach (Volunteer)**

Miguel Ocasio

**MIDDLE SCHOOL**

**CATEGORY 2**

**Asst. Baseball Coach**

Michael Green Step 3 \$2,900

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following:**  
**(continued)**

11. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2023-2024 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours:

Brookdale Community College

Jamie Dipersio

Morris Avenue

March 28 - April 30, 2024

Samantha Gallo

12. **TEACHER/MENTOR PROGRAM**

I recommend the Board approve the following individuals to assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term:

**LOCATION:**

Lenna W. Conrow School  
High School

**TEACHER:**

Jessica Gilman  
Lana Inacio

**MENTOR:**

Tamara Genovese  
Melissa Cooper

13. **TEACHER/MENTOR PROGRAM**

I recommend the Board approve the following individuals to assume the position of Mentor provided at a rate of \$550 annually for a 1 year term:

**LOCATION:**

Gregory School  
High School

**TEACHER:**

Hailee Kissanne  
Nicolas Reisig

**MENTOR:**

Rene Yanella  
Sean Fitzgerald

14. **TEACHER/MENTOR PROGRAM**

I recommend the Board approve the following individuals to assume the position of Mentor provided at a rate of \$1000 annually for a 1 year term:

**LOCATION:**

Audrey W. Clark School  
High School  
Morris Avenue School

**TEACHER:**

Anthony Curran  
Heather Gass  
Julyana Goncalves

**MENTOR:**

Thomas Boyce  
Nicholas Cartenga  
Jennifer Rettino

15. **APPOINTMENT OF SUBSTITUTES FOR THE 2023-2024 SCHOOL YEAR**

I recommend the Board approve/ratify the following substitutes for the 2023-2024 school year:  
\*Pending Fingerprints

**SUBSTITUTE INSTRUCTIONAL ASSISTANT**

Veronica Grimm\*, Ashley Nunez\*, Marilyn Reid\*

**SUBSTITUTE CORRIDOR AIDE/SAFE SCHOOL**

Ronald Cattelona, Kennedy Mayo, Ka'Von Williams\*

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following:  
(continued)**

15. **APPOINTMENT OF SUBSTITUTES FOR THE 2023-2024 SCHOOL YEAR (continued)**

**SUBSTITUTE NURSE**

Karla Maldonado\*

**SUBSTITUTE TEACHER**

Edrick Alleyne\*, Jill Blake, Mackenzie Carey\*, Ryan Carey\*, Veronica Grimm\*, Tyrone Hastings Jr., Lauren Lyden\*, Ashley Nunez\*, Laura Schaffer\*, Craig Steel\*

16. **ATTENDANCE AT CONFERENCES/MEETINGS**

I recommend the Board approve the attendance of the staff members at the conferences listed - **APPENDIX H-4.**

17. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-5.**

I. **STUDENT ACTION - The Superintendent of Schools recommends the following:**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve the Field Trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2023 - 2024 SCHOOL YEAR**

I recommend the Board approve/ratify the placement/termination of home instruction for the 2023 - 2024 school year for the students listed on **APPENDIX I-3.**

4. **PUPIL PERSONNEL SERVICES CONSULTANTS - 2023-2024**

I recommend the Board approve the Pupil Personnel Services Consultants for the 2023-2024 school year as listed:

Healthy Minds Center, LLC., Mariam Bekhit, MD.

\$600.00/eval

I. **STUDENT ACTION - The Superintendent of Schools recommends the following:**

5. **CORRECTIONS/REVISION TO MINUTES**

I recommend the Board approve the following corrections/revisions to the minutes

SEPTEMBER 27, 2023

**FIELD TRIPS:**

Long Branch High School: Should have also read Long Branch, NJ - Approximately 50 students from Long Branch High School to George L. Catrambone, Gregory and Amerigo A. Anastasia Schools, Bucky James Center (Senior Center) on February 16 and 28, 2024 at no cost to the district. Students will perform VPA material in celebration of Black History Month. Students will be chaperoned by Mr. Clark, Ms. Ruland and Ms. Estrada.

January 31, 2024

**RESIGNATION - CONTRACTUAL POSITIONS**

DEBORAH STOCKLAS, Teacher, effective March 1, 2024. This should have read effective March 8, 2024.

**FIELD TRIPS:**

Long Branch High School: Boston, MA - Should have read chaperoned by Mr. DeLuca. Ms. Abreu should not have been listed.

February 21, 2024

**COACHING/ATHLETIC STIPEND POSITIONS - Spring 2024**

MIDDLE SCHOOL CATEGORY 2 (continued)

**TRACK AND FIELD GIRLS**

Samantha Gallo. Name should not have been listed.

**A.M. & P.M Weight Room Supervisor**

The stipend should have a monetary value of \$1,400.

**SUMMER POSITIONS - SUMMER 2024**

**High School Summer Program Social Studies Teacher**

Anton Deluca. This name should not have been listed.

**STEAM Summer Program Teachers**

Veronica Billy, Dalwasia Jones. Names should not have been listed.

**STEAM Summer Program Phys. Ed. Teachers**

Patrick Tracey. Name should not have been listed.

I. **STUDENT ACTION - The Superintendent of Schools recommends the following:  
(continued)**

5. **CORRECTIONS/REVISION TO MINUTES (continued)**

**FIELD TRIPS:**

Long Branch High School: Should have also read Newark, NJ - Approximately 18 students from Long Branch High School to the Source of Knowledge Book Store on March 1, 2024 at no cost to the district. Students will learn history revolving art, literature and community for Black History Month. Students will be chaperoned by Ms. Jones and Mr. Callaway

**FIELD TRIPS:**

Long Branch High School: Should have also read Union, NJ - Approximately 20 students from Long Branch High School African American Culture Club to Kean University on February 29, 2024 at no cost to the district. Students will learn about stories and experiences of African American female legislators. Students will be chaperoned by Ms. Jones and Mr. M. Rodriguez

K. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

L. **ADJOURNMENT**



Finance Committee HighlightsFebruary 20, 2024**1. Financial Management**

- F10 – General Fund (General Operations)
  - F20 – Special Revenue Funds (Grants)
  - F30 – Capital Projects Fund (Proceeds from a Bond Referendum)
  - F40 – Debt Service Fund (Payback of Bonds)
  - F50 – Permanent Fund (Endowment) - None
  - F60 – Enterprise Fund (Food Service Activity)
  - F70 – Internal Service Fund (Self Insured Medical Activity)
  - F80 – Trust Funds (Scholarships)
  - F90 – Agency payments and Student Funds
- a. The Committee reviewed the following and are presented for full Board Approval:
- i. Bills & Claims
  - ii. Scholarship account balance – January **\$ 425,716.90**
  - iii. Student Fund Balances – January
 

1. Pre-Schools	\$	151.05
2. Elementary Schools	\$	7,076.29
3. Middle School	\$	33,294.54
4. High School	\$	93,155.82
5. Athletic Fund	\$	31,019.97

**2. Current Budget Update**

- i. FY25 Budget
- ii. FY23 Audit Update

**3. Long Term PlanninG**

- a. Facilities for acquisitions review

**4. Grants update**

- a. Excel Chart

## 5. Current Health Plan

Service	November	December	January
Doctor / Nurse Practitioner	229	257	234
Prescription Dispensed	122	133	113
Physical Therapy	53	47	50
Lab visits	87	69	89
Customer Services	71	136	121
Chiropractic Services	52	42	68
Acupuncture	20	17	17
Behaviorist Visits	13	5	5
X-Ray	26	18	10
Telemedicine/Telephone	93	106	106
Covid Test /Vaccine	68	148	88

- a. Reimbursement from Integrity Health under the State Health Benefits Plan update.
  - i. Mr. Forrester has secured funds thru December 31<sup>st</sup> in the amount of **\$653,142.31** and it is anticipated that we will receive a net of between \$40,000 and \$50,000 per month.

Chair Person:

- a. The Finance Committee has received and reviewed all business-related reports from the Business Administrator and has reported out to the full Board.

**PURCHASE ORDER REQUIRING BOARD APPROVAL**

McCloskey Mechanical Contractors, Inc.	HVAC Services - Joseph M. Ferraina-AHU 2-3	\$213,627	HVAC Services - #HCESC-SER-21A
McCloskey Mechanical Contractors, Inc.	HVAC Services - Gregory- Polar Cooking HRU 1-2	\$645,131	HVAC Services - #HCESC-SER-21A
McCloskey Mechanical Contractors, Inc.	HVAC Services - Gregory- RTU 1 and MAU- 1	\$98,739	HVAC Services - #HCESC-SER-21A
McCloskey Mechanical Contractors, Inc.	HVAC Services - Middle School Gym- Unit# 4 Heat Recovery Unit#28	\$397,344	HVAC Services - #HCESC-SER-21A
McCloskey Mechanical Contractors, Inc.	HVAC Services - Middle School Gym- Unit# 1 Heat Recovery Unit#25	\$397,344	HVAC Services - #HCESC-SER-21A

GIFTS TO SCHOOL

Donor Choose  
Kim Parisi

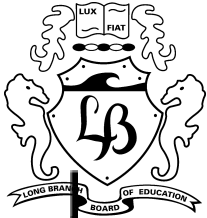
Audrey W. Clark  
Challenge Achieve Supplies  
Value: (\$818.00)

Christopher Burgos

Long Branch High School  
Gym Equipment  
Value: (\$150.00)

Brain Injury Alliance  
Of New Jersey

School Based Youth Services  
Donation  
Value: (\$1,000.00)



# MINUTES

## COMMUNICATIONS/SECURITY COMMITTEE MEETING

Wednesday, March 13, 2024 - 5:00 PM  
540 Broadway - 3rd Floor Conference Room

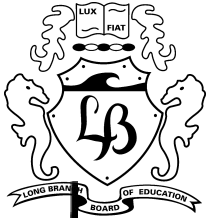
### COMMITTEE MEMBERS:

Armand Zambrano: Chair  
Tasha Youngblood Brown  
Teresa Benosky  
Joseph Ferraina

### ADMINISTRATORS:

Francisco E. Rodriguez  
Frank Riley  
Walter O'Neill

1. NJ DOE mandatory Emergency Operations Plan (EOP) have been completed for all 12-LBPS locations.
  - All EOP's have been distributed to
    - LBPD
    - LBPS Staff
    - NJ DOE
2. NJ DOE mandatory Site Assessments, are 85% done
  - All 12 sites must be assessed and results sent to NJ DOE & NJ Homeland Security
3. CrisisGo: Updates; new features added, maintaining new staff and updating locations
4. No Parking Signs in cooperation with Brother's Towing are being installed throughout the district.
5. Behavioral Threat Assessment Teams
  - All districts are to have "Tip Lines" which are structured systems that allow students, parents, staff, or community members to report information about potential threats. It is important that these systems move information to more than a single person.
  - Sharing of BTAT reports is also a very hot topic as N.J.A.C. 6A:32-7.5 can't share reports/information with law enforcement or any agency unless that information is an "Immediate Threat"
  - Monmouth County has established its own BTAT
6. Monmouth County School Security Professionals Association
  - Proposed new law: S2057, which will incorporate information on the unique needs of students with disabilities during mandatory drills.
  - Monmouth County is also educating law enforcement officers on when responding to a school/classroom that has children with special needs that they might not respond well to yelling or loud noise. A special logo has been developed that district are encouraged to display on classrooms that have students with needs during drills/emergency "only" (Logo is attached)
7. Upcoming Trainings:
  - February 15, 2024: NJ DOE BTAT Information Sharing & Reporting Obligations
  - February 20, 2024: Cybersecurity & Infrastructure Security Agency on Federal Resources for K-12 Security Threats and Incidents
  - February 27, 2024: CrisisGo Advisory Board Meeting
  - March 27, 2024: NJ DOE Reunification Planning



# MINUTES

## OPERATION & MANAGEMENT COMMITTEE MEETING

Wednesday, March 13, 2024 - 6:00 PM  
540 Broadway - 3rd Floor Conference Room

### COMMITTEE MEMBERS:

Armand Zambrano, Chairperson  
Teresa Benosky  
Rick Garlipp  
Lucille Perez

### ADMINISTRATORS:

Francisco E. Rodriguez  
Peter E. Genovese III, RSBO, QPA  
Ann C. Degnan  
Christopher A. Dringus

### FACILITIES

- Tree Grant
- War Memorial
- Trucks/Vehicle Replacement Purchase
- Lunch Tables
- Electronic Signs: Joseph M. Ferraina, ECLC and Middle School
- Emergency Generators Morris, Lenna Conrow, Audrey W. Clark
- Summer Projects HVAC
  - Joseph M. Ferraina, Lenna W. Conrow, Amerigo A. Anastasia, Gregory and Middle School
- Playground
  - Lenna W. Conrow
- Late Summer Early Fall
  - Middle School Main Gym

### TECHNOLOGY

- CrowdStrike: LBPS was awarded a grant whereby we will be partnering with the NJCCIC and working with CrowdStrike on deploying a new EDR
- Nagios: Our monitoring system has been updated and now has over 750 points of interest
- E-Rate: Initial requests for networking equipment have been provided
- Radios: All new radios have been deployed
- Presentation machines have been replaced in the 540 Conference Room along with the MS & HS Auditoriums

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### GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

IN THE COUNTY OF MONMOUTH

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth (“Board of Education”), based on the recommendation of the Superintendent of Schools, suspended with pay **Employee ID #7021**, an Maintenance, effective September 22, 2020 pending the results of an investigation.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education, reinstate **Employee ID #7021**, effective March 21, 2024. .

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:  
Nays:  
Absent:  
Date: March 20, 2024

**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**

**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth (“Board of Education”), based on the recommendation of the Superintendent of Schools, suspended with pay **Employee ID #8697**, a Custodian, effective February 16, 2024 pending the results of an investigation.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education, reinstate **Employee ID #8697**, effective March 21, 2024.

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:  
Nays:  
Absent:  
Date:           March 20, 2024



RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH

IN THE COUNTY OF MONMOUTH

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth (“Board of Education”), based on the recommendation of the Superintendent of Schools, suspended with pay **Employee ID #8507**, a Teacher, effective November 20, 2023 pending the results of an investigation.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education, reinstate **Employee ID #8507**, effective March 21, 2024.

---

Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: March 20, 2024

**CONFERENCES****Jonathon Barratt****\$0**

Social Studies Teacher, to participate in 2024 AP Reading, sponsored by College Board, to be held **June 3, 4, 5, 6, & 7, 2024** via Virtual.

**David Booth****\$199.00**

System Administrator, to attend Google Cloud Professional Google Workspace Administrator Certification Workshop, sponsored by MOSEC, to be held **March 21, 2024**, at 100 Tornillo Way, Tinton Falls, NJ (Acct. # 11-000-252-500-170-12-44)

**Ann Degnan****\$1023.56**

Assistant School Business Administrator for Facilities, to attend the 2024 NJASBO Annual Conference, to be held **June 5, 6, & 7, 2024**, at the Ocean Casino Resort in Atlantic City, (Acct. # 11-000-262-590-309-12-44)

**Margaret Dos Santos****\$390.00**

Teacher, to attend NJ TESOL/NJBE Spring Conference, sponsored by NJTESOL/NJBE, to be held **May 31, 2024**, at the Hyatt Regency, New Brunswick, NJ (Acct. # 20-241-200-500-241-00 Title III)

**Charles Pfeister****\$199.00**

Network Manager, to attend Google Cloud Professional Google Workspace Administrator Certification Workshop, sponsored by MOSEC, to be held **March 21, 2024**, at 100 Tornillo Way, Tinton Falls, NJ (Acct. # 11-000-252-500-170-12-44)

**Richard Roberto****\$170.00**

District Licensed Electrician, to attend 9 Hours of Changes / 1 hour of Law Part 1 and 2, sponsored by Renson Electrical, to be held **March 22 and 23, 2024**, in Bricktown, NJ (Acct. # 11-000-291-290-319-12-00)

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

EMP ID 8008, Gregory School, teacher, effective March 18, 2024.  
 EMP ID 8888, Central Office, confidential secretary, effective February 26, 2024.  
 EMP ID 7181 Morris Avenue School instructional assistant, effective March 18, 2024.  
 EMP ID 7866, High School, administrator effective March 4, 2024.  
 EMP ID 4878, A.A. Anastasia school instructional assistant, effective February 29, 2024.  
 EMP ID 8609, George L. Catrambone School, teacher, effective March 4, 2024.  
 EMP ID 8330, High School secretary, effective March 20, 2024.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

EMP ID 7181, Morris Avenue School instructional assistant, from February 22, 2024 to March 15, 2024.  
 EMP ID 4878, A.A. Anastasia school instructional assistant, from January 18, 2024 to February 28, 2024.  
 EMP ID 8298, A.A. Anastasia school instructional assistant, from February 21, 2024 to March 1, 2024.  
 EMP ID 8052, Lenna W. Conrow School social worker, from March 25, 2024 to April 26, 2024.  
 EMP ID 5895, Morris Avenue School instructional assistant, from February 19, 2024 to April 5, 2024.  
 EMP 8646, Pupil Personnel Services, social worker from May 16, 2024 to June 11, 2024.  
 EMP ID 8428, Audrey W. Clark school teacher, from February 23, 2024 to March 21, 2024.  
 EMP ID 7909, High School corridor aide, from February 29, 2024 to March 22, 2024.  
 EMP ID 8507, High School teacher, from March 25, 2024 to May 21, 2024.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS**

EMP ID 8298, A.A. Anastasia school instructional assistant, for March 4, 2024 and March 5, 2024.  
 EMP ID 8052, Lenna W. Conrow School social worker, for April 29, 2024 and April 30, 2024.  
 EMP ID 8646, Pupil Personnel Services, social worker from June 12, 2024 to June 14, 2024.  
 EMP ID 8428, Audrey W. Clark school teacher, from March 22 and March 25, 2024.  
 EMP ID 8507, High School teacher, from May 22, 2024 to May 24, 2024.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAYS**

EMP ID 7014, A.A. Anastasia school secretary, for March 11, 2024, March 18, 2024 and March 19, 2024.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING COMPENSATORY DAYS**

EMP ID 7014, A.A. Anastasia school secretary, for March 12 and March 13, 2024.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS**

EMP ID 7014, A.A. Anastasia school secretary, for March 14 and March 15, 2024.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS**

EMP ID 8298, A.A. Anastasia school instructional assistant, for March 6, 2024 and March 19, 2024.  
 EMP ID 8428, Audrey W. Clark school teacher, from March 26, 2024 to March 28, 2024.  
 EMP ID 7014, A.A. Anastasia school secretary, for March 20, 2024 to March 25, 2024.  
 EMP ID 8507, High School teacher, from May 28, 2024 to June 10, 2024.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

EMP ID 8298, A.A. Anastasia school instructional assistant, for March 20, 2024 and April 12, 2024.

EMP ID 8052, Lenna W. Conrow School social worker, from May 1, 2024 to June 30, 2024.

EMP ID 8646, Pupil Personnel Services, social worker for June 17, 2024 and June 18, 2024.

EMP ID 7188, A.A. Anastasia School custodian from February 22, 2024 to May 22, 2024.

EMP ID 8507, High School teacher, from June 11, 2024 to June 18, 2024.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

EMP ID 5398, Joseph M. Ferraina Early Childhood Learning Center, from January 27, 2024 to April 7, 2024.

EMP 7380, George L. Catrambone School teacher, from March 1, 2024 to June 30, 2024.

EMP ID 8134, Lenna W. Conrow School teacher, from April 7, 2024 to June 30, 2024.

**PERSONAL INTERMITTENT LEAVE OF ABSENCE USING UNPAID DAYS**

EMP ID 7719, Lenna W. Conrow School, instructional assistant for February 29, 2024, March 5, 7, 12, 14, 19, 21, 26, 28, 2024; April 9, 11, 16, 18, 23, 25, 30, 2024; May 2, 7, 9, 14, 16, 21, 23, 28, 30, 2024; and June 4, 6, 11, 13, 18, 2024.

**Monthly HIB Report**

Reporting Period - February 15, 2024 - March 8, 2024

**Summary:**

Total: Eight (8) HIB investigations, four (4) confirmed

**Amerigo A. Anastasia School**

One (1) investigation, zero (0) incidents confirmed as HIB

**Audrey W. Clark School**

One (1) investigation, one (1) incident confirmed as HIB

**Gregory School**

Two (2) investigations, zero (0) incidents confirmed as HIB

**High School**

Three (3) investigations, two (2) incidents confirmed as HIB

**Joseph M. Ferraina School**

One (1) investigation, one (1) incidents confirmed as HIB

**PLACEMENT OF STUDENT OF HOME INSTRUCTION - 2023-2024**

**PLACEMENT OF STUDENTS ON HOME INSTRUCTION (RESIDENTIAL) - 2023 - 2024**

LearnWell

ID#: 20270087 - PHP: 30 days at a rate of \$64.75 = \$2,590.00 month

LearnWell

ID#: 110850212 - PHP: 30 days at a rate of \$64.75 = \$2,590.00 month

Silvergate

ID#: 20261471 - PHP: 30 days at a rate of \$50.00 = \$2,000.00 month

**TERMINATION OF STUDENT ON HOME INSTRUCTION (RESIDENTIAL) - 2023 - 2024**

ID#: 90850076

ID#: 20270087