



AGENDA

LONG BRANCH BOARD OF EDUCATION
Long Branch, New Jersey

Regular Meeting
Wednesday, September 21, 2022
6:00 P.M.

Long Branch Middle School
350 Indiana Avenue
Long Branch, New Jersey 07740



ORDER OF BUSINESS

MEETING

BOARD OF EDUCATION

- A. Roll Call
- A-1. Statement of the Manner of Notification of the Meeting
- A-2. Objections, if any, to the Validity of the Meeting
- B. Flag Salute
- C-1. Statement to the Public
- C-2. Opportunity for those present to address the Board relating to Agenda items
- C-3. Comments from the Finance Committee
- D. Approval of Minutes
- E. Secretary's Report
- F. Superintendent's Report
- G. General Items
- H. Personnel Action
- I. Student Action
- J. Opportunity for those present to address the Board on any other business
- K. Adjournment



AGENDA

MEETING
LONG BRANCH MIDDLE SCHOOL
350 INDIANA AVENUE
WEDNESDAY, SEPTEMBER 21, 2022
6:00 P.M.

A. **ROLL CALL**

Mrs. Youngblood Brown - President	Dr. Critelli	Mrs. Peters
Mrs. Perez - Vice President	Mr. Zambrano	Ms. Benosky
Mr. Grant	Mr. Covin	Mr. Ferraina

A-1. **STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. **OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

The objecting member must give supporting reasons.

B. **FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Youngblood Brown, Board President, will salute the flag and lead the Pledge of Allegiance.

C-1. **STATEMENT TO THE PUBLIC**

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

C-3. **Comments from the Finance Committee Chair (APPENDIX C-1) - Mrs. Youngblood Brown**

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of August 30, 2022
- Executive Session Meeting minutes of August 30, 2022
- Regular Meeting minutes of August 31, 2022

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY2022 JUNE**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY 2022 June as listed be approved for the month ending June 30, 2022.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: September 21, 2022

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - JUNE, 2022**

I recommend the Board approve the Board Secretary's Report for the month ending June 30, 2022 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - JUNE, 2022**

I recommend the Board approve the Report of the Treasurer for the month ending June 30, 2022 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the June 30, 2022 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of June 30, 2022 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: September 21, 2022

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS - JULY 9 - 31, 2022, AUGUST 15 - 31, 2022 AND SEPTEMBER 1 - 21, 2022 FOR CHRIST THE KING**

I entertain a motion that the Board approve the bills and claims for July 9 - 31, 2022, August 15 - 31, 2022 and September 1 - 21, 2022 for Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS - JULY 9 - 31, 2022, AUGUST 15 - 31, 2022 AND SEPTEMBER 1 - 21, 2022 EXCLUDING CHRIST THE KING**

I entertain a motion that the Board approve the bills and claims for July 15 - 30, 2022, August 1 - 31, 2022 and September 1 - 21, 2022 excluding Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – AUGUST 31, 2022**

I entertain a motion that the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for August 31, 2022 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF AUGUST 31, 2022**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of August 31, 2022 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

KELLY STONE, K-5 STEM Teacher, George L. Catrambone Elementary School Executive Green Team Chair, is being recognized by Sustainable Jersey as Sustainability Hero for September 2022.

TASHA YOUNGBLOOD BROWN, Board President, is being recongized by NJBIZ as one of the Best 50 Women in Business. Honorees will be honored at the NJBIZ Awards Ceremony to be held on October 26, 2022.

2. **STANDARDIZED ASSESMENT NOTIFICATION**

As required by New Jersey statute 18A:7C-6.6, each year school districts must provide parents/guardians with information regarding State and standardized assessments that will be administered to students during that school year.

APPENDIX F-1

3. **DISTRICT EMPLOYEES OF THE MONTH**

The following staff have been selected as "District Employees of the Month";

SEPTEMBER

a. **EDUCATOR OF THE MONTH - SEPTEMBER**

Elizabeth Muscillo, Summer Program Coordinator

b. **SUPPORT STAFF OF THE MONTH - SEPTEMBER**

Michael Dennis, Instructional Assistant, Gregory School

G. **GENERAL ITEMS**

Comments from the Communications/Security Committee Chair (APPENDIX G-1)

Comments from the Operation and Management Committee Chair (APPENDIX G-2)

Comments from the Instruction and Program Committee Chair (APPENDIX G-3)

1. **RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2021 - 2022 SCHOOL YEAR**

I recommend the Board approve/ratify the following resolution:

RESOLUTION

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Long Branch Board of Education desires to authorize its purchasing agent for the 2021 - 2022 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education does hereby authorize the district's purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
T1316 - Telecommunications Equipment & Services	Converge One Inc.	80802

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: September 21, 2022

G. **GENERAL ITEMS (continued)**

2. **APPROVAL OF EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAMS FOR THE 2022-2023 SCHOOL YEAR**

I recommend the Board approve the following:

As required by New Jersey Law A-3904 P.L.2020, c.27, or "Chapter 27", school districts are to annually submit a proposed program for emergency virtual or remote instruction (Plan) to the New Jersey Department of Education (Department). This law provides for the continuity of instruction in the event of a public health-related district closure by permitting LEAs to utilize virtual or remote instruction to satisfy the 180-Day requirement pursuant to N.J.S.A. 18A:7F-9. This information is listed in **APPENDIX G-4**.

3. **ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD WORKSHOP - OCTOBER 24 - 26, 2022**

I recommend the Board approve Tasha Youngblood Brown, Michelle Critelli, Ed.D. and Avery Grant to attend the New Jersey School Board Workshop in Atlantic City, NJ from October 24 - 26, 2022 at a cost not to exceed \$580.

4. **ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD WORKSHOP - OCTOBER 24 - 26, 2022**

I recommend the Board approve Armand R. Zambrano and Donald Covin to attend the New Jersey School Board Workshop in Atlantic City, NJ from October 24 - 26, 2022 at a cost not to exceed \$580.

5. **ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD WORKSHOP - OCTOBER 24 - 26, 2022**

I recommend the Board approve Violeta Peters and Joseph M. Ferraina to attend the New Jersey School Board Workshop in Atlantic City, NJ from October 24 - 26, 2022 at a cost not to exceed \$580.

6. **APPROVAL OF TRANSPORTATION CONTRACT RENEWALS - 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve/ratify the school related activity student transportation services contract renewal for the 2022 - 2023 school year as listed on **APPENDIX G-5**.

7. **GIFTS TO SCHOOL**

I recommend the Board accept the gifts to schools indicated - **APPENDIX G-6**.

H. **PERSONNEL ACTION**

1. **RESCIND EMPLOYMENT - CONTRACTUAL POSITION**

I recommend the Board rescind the employment contract for the following individual:

MARY JO KINDZIERSKI, Historic High School Nurse, effective September 16, 2022.

2. **RESIGNATION - CONTRACTUAL POSITIONS**

I recommend the Board accept the resignation of the following individuals:

LUCKY WIGGINS, Instructional Assistant, effective September 2, 2022.

MICHELLE SANTERO, Instructional Assistant, effective October 5, 2022.

BARBARA SANTOS-ARAUJO, Instructional Assistant, effective August 31, 2022.

H. **PERSONNEL ACTION (continued)**

3. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the resignation of the following individuals:

ALLYSSA LOMPADO, High School Teacher, 6th Period Stipend, effective September 30, 2022.

4. **STAFF TRANSFERS - 2022-2023 SCHOOL YEAR**

I recommend the Board approve the transfer of the following individuals:

LIZBETH FLORES-LUCERO, from Little Waves Bilingual Non-Instructional Assistant to Middle School Bilingual Instructional Assistant.

5. **APPOINTMENT OF CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines included but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may change as district needs develop:

CLINT CAMPBELL

ESL Teacher
Amerigo A. Anastasia
BA, Step 1
\$56,011.00

Certification: Teacher of English as a Second Language
Education: Keene State College
Replaces: Ana Warner (Resignation)
(Acct. # 15-120-100-101-000-03-00) (UPC # 0388-03-GRDE2-TEACHR)
Effective: *Pending Pre Employment Physical & Fingerprints**

ROBERT GILINSKY

1 Yr. Leave Replacement Teacher
Amerigo A. Anastasia
BA, Step 1
\$56,011.00

Certification: Teacher of Elementary Preschool - Gr. 5
Education: Monmouth University
Replaces: Leave Replacement
(Acct. # 15-120-100-101-000-03-00) (UPC # 1638-03-TEMP-UPC)
Effective: *Pending Pre Employment Physical & Fingerprints**

H. **PERSONNEL ACTION (continued)**

6. **APPOINTMENT OF 12-MONTH SECRETARY**

I recommend the Board approve the following named individual as a 12 Month Secretary:

DENISE ROSA, 12-Month Secretary at Long Branch Middle School at Level 3, Step 2 \$52,163.00, effective September 1, 2022.

Replaces: Change of position from 10-month to 12-month per Appendix H-1 on August 31, 2022 Board Agenda.

(Acct. # 15-000-240-105-000-02-00) (UPC # 0344-02-MSACP-SEC123)

7. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following named individuals as an Instructional Assistants:

MOLLY LEON CHAVEZ, Long Branch High School at Step 1 \$20,384.00, effective Pending Parapro Test, Pre Employment Physical & Fingerprints*.

Replaces: Barbara Santos-Araujo (Resignation)

(Acct. # 15-240-100-106-000-01-00) (UPC # 1485-01-ESLAN-PARAPF)

8. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the following annual district stipend positions listed below:

DISTRICT

Adult ESL Evening Class Team Leader (Oct-May)

\$30.80/hr.

Maria Herrera

Adult ESL Evening Class Teacher (Oct-May)

\$25.00/hr.

Nichelle Douglas

Adult ESL Evening Class Substitute Teacher (Oct-May)

\$25.00/hr.

Rosa Melo, Jessica Rodriguez

Before/After School Bus Aides (effective 9/6/22)

\$13.00/hr.

Anissa Berry, Danisha Clayton, Ciara Hart-Maldonado, Sheila Hoover-Popo, Jacob Jones, Romina Lujan, Sandra Rosa, Ana Silva, Jared Walker

Before/After School Substitute Bus Aides

\$13.00/hr.

Kim Keirnan, Marina Torres, Brenda Williams

Bilingual After School Tutorial Teachers

\$25.00/hr.

Stefania De Souza Favareto

Building Security

\$15.45/hr.

Terry Johnson, Vito Marra, Angel Whaley

Home Instruction

\$29.70/hr.

Mary Ann Moriarty, Michelle Petillo

PEG (Public, Educational, and Governmental Access)

- Channel 97 - Presentation Scheduler

\$24.21/hr.

Jessica Sickler

H. **PERSONNEL ACTION (continued)**

8. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR (continued)**

DISTRICT (continued)

Special Olympics \$1,747.00
Melissa D'Ambrisi

STEAM Program Substitute Site Coordinator \$27.80/hr.
Meghann Cavanagh, Jennifer Farrell

STEAM Program Teachers \$24.21/hr.
Linda Bennett, Ron Bennett, Veronica Billy, Nicole Bland, Alexa Booth, Ja'Londa Boyd, Amanda Castano, Aaron Collins, Laurie Demuro, Michael Dennis, Carol Emick, Jennifer Farrell, Francesca Fantini, Carlos Gomez, Cheryle Haynes, Erin Hennelly, Maria Herrera, Brenda Itzol, Sarah Kaplan, Lyndsey Kremen, Jussara Lins, Cheryl Martin, Maria Maisto, Yvette Mayo, Mary Mazzacco, Stephane Moise, Michelle Morey, Brian Roberts, Angela Robertson, Jessica Rodriguez, Tynekqua Rolfe-Wiggs, Dahemia Stewart, Altemise Toon, Patrick Tracey, Vincent Vallese, Carlos Villacres, Dorothy Williams-Reed

STEAM Program Substitute Teachers \$24.21/hr.
Marina Basile, Bruna Cale, Marjorie Chulsky, Barbra Costello, Judith Edwards, Tonianne Fackenthal, Alexandra Ferretti, Jasmine Gomez, Molly Guzman, Dana Hochstaedter, Margaret Johnson, Dalwasia Jones, Gia LaRocca, Maria Manzo, Margaret Marzullo, Justin Nemeil Navarro, Nancy O'Toole, Stephanie Pragosa, Gabriele Stanziale, Stacy Simms, Amanda Siller, Caitlyn Sorrentino, Holly Terracciano, Laura Tracey, Benjamin Woolley

STEAM Program Safe School Environment Persons \$15.00/hr.
Nicole Bland, Joseph DeFillipo, Fermin Luna Hernandez, Dalwasia Jones, Ruby Nazon, Maria Novoa-Jones, Manuel Rosario, Justin Ruvolo, Kevin Schaubert, Elyse Williams

STEAM Program Instructional Assistants \$13.00/hr.
Wanda Castle, Charletta Friday, Justin Navarro, Dalwasia Jones, Nancy Jones, Shatika Wallace, Elyse Williams

ELEMENTARY

Before/After School Activities Advisor \$25.00/hr.
(GRE): Michael Dombrowiecki

Breakfast Monitors \$13.50/session
(AAA) Shamika Blue, Cynthia Branch, Loraine Gaal, Emily Grosiak, Patrick Meagher, Stephanie Sniffen, Shatika Wallace, Elyse Williams
(LWC) Jennifer Buono
(GRE): Jamil Pitts (effective 9/6/22), Dawnn Montijo

Lunch Monitors \$22.00/session
(AAA) Stephanie Sniffen, Elyse Williams
(GRE) Romina Lujan, Jessica Rodriguez

H. **PERSONNEL ACTION (continued)**

8. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR (continued)**

MIDDLE SCHOOL

Breakfast Monitors (effective 9/6/22) \$13.50/session

Tereke Bowles, Ralph DeFillipo, Brian Hanlon, Scott Rothberg,
Christopher Sanchez, Kevin Schaubert, Patrick Tracey

Lunch Monitors \$22.00/session

Rocio Tenhunen (effective 9/6/22), Abigail Rios

Zero Period \$25.00/hr.

Jill Careri

HIGH SCHOOL

Academic Lab Instructors- Homework Club \$25.00/hr.

Ryan McGlennon, Roy Palijaro, Raquel Rosa,
Ximena Sanchez-Rodriguez, Lauren Sergeant,
Alyson Stagich, Sara Tomas

Breakfast Monitors \$13.50/session

(HS) Jordan Rodriguez

Lunch Monitors \$21.36/session

(HS) Vito Marra, Jordan Rodriguez

(HHS) Tanya Galiszewski (effective 9/6/22), Janette Egan (effective 9/6/22)

6th Period Stipend \$4,635.00/each

Rebecca Stone (effective 9/6/22)

9. **ANNUAL STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the following annual district stipend positions listed below:

MIDDLE SCHOOL

Substitute Breakfast Monitor \$13.50/session

Tygeria Covin (effective 9/6/22)

Substitutue Lunch Monitor \$22.00/session

Tygeria Covin (effective 9/6/22)

ELEMENTARY

Breakfast Monitor \$13.50/session

(AAA) Andrew Critelli

Lunch Monitor \$22.00/session

(AAA) Andrew Critelli

STEAM Program Teachers \$24.21/hr.

Amy Zambrano

STEAM Program Substitute Teachers \$24.21/hr.

Andrew Critelli

H. **PERSONNEL ACTION (continued)**

10. **BILINGUAL INSTRUCTIONAL ASSISTANT STIPEND - 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve/ratify the bilingual instruction assistants stipend as listed:

\$550.00/each

Lucas Aquino, Karla Bermudez Hernandez, Elvia Franco, Patricia Gavilanez,
Yoselin Gomez, Rebecca Hernandez, Cinthya Lopez, Romina Lujan,
Victoria McCormick, Sonia Mendez, Griselda Meneses, Beatriz Pacheco,
Gloria Pizarro, Sara Ortiz, Julia Santos, Ana Silva, Solange Simpson, Karen Stout,
Ruth Rodriguez, Alda Viegas, Linda Vieira

11. **BILINGUAL INSTRUCTIONAL ASSISTANT STIPEND - 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve/ratify the bilingual instruction assistant stipend as listed:

\$550.00/each

Leovigilda Perez

12. **CONNECT 4 LEARNING PROFESSIONAL DEVELOPMENT**

I recommend the board approve the attendance of the staff members at the Connect 4 Learning listed below:

August 5, 2022

\$25.24/hr.

LWC: Jennifer Lelivelt

13. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2022**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments:

Volunteer Coach

Kevin Harrell

Football

no stipend/salary

HIGH SCHOOL

CATEGORY 1

STEP

Cheerleading Freshman Head Coach

Tatiana Corbett

6

\$3,900.00

MIDDLE SCHOOL

CATEGORY 3

STEP

X-Country Head Coach (B/G)

Jacob George

6

\$1,300.00

14. **CHANGE IN TRAINING LEVEL 2022-2023 SCHOOL YEAR**

I recommend the Board approve/ratify the change in training level for the following individual, effective October 1, 2022:

MAUREEN HAGUE, Elementary Teacher, moving from MA to MA+30 on the teacher's salary guide.

MARIA HERRERA, Elementary Teacher, moving from BA to MA on the teacher's salary guide.

MICHAEL VIEIRA, Elementary Teacher, moving from BA to MA on the teacher's salary guide.

H. **PERSONNEL ACTION (continued)**

15. **ATTENDANCE AT CONFERENCES/MEETINGS**

I recommend the Board approve the attendance of the staff members at the conferences listed - **APPENDIX H-1.**

16. **APPOINTMENT OF SUBSTITUTES FOR THE 2022-2023 SCHOOL YEAR**

I recommend the Board approve the following substitutes for the 2022-2023 school year:

SUBSTITUTE BUS AIDES

Kimmy Kiernan

SUBSTITUTE BUS DRIVER - PENDING FINGERPRINTS*

Donell Coleman*

SUBSTITUTE CUSTODIAN

Indhira Tejeda

SUBSTITUTE TEACHER

Virginia Feldman

17. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2022 - 2023 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

Monmouth University

Jonathan Peralta

Long Branch High School

Sept 22, 2022 - Dec 2022

Chelsea Byrne

18. **TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve the following individuals to assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term:

LOCATION:

Gregory School

High School

High School

Morris Avenue

Lenna W. Conrow

Historic High School

Audrey W. Clark

TEACHER:

Rachael Bottone

Samantha Burrier

Alexis Corbett

Celia Frances

Ingrid Guzman-Cameron

Mary Jo Kindzierski

Tracy Kukan

MENTOR:

Nicole Howell

Pierre Joseph

Dana Switay

Kathryn Stone

Sabrina Sheerin

Mary Whalen

Kristy Corcoran

19. **TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve the following individuals to assume the position of Mentor at a rate of \$550 annually for a 1 year term:

LOCATION:

Gregory School

George L. Catrambone

TEACHER:

Kayla Hill

Kassandra Ruboyanes

MENTOR:

Meredith Sinnett

Sarah Kaplan

H. **PERSONNEL ACTION (continued)**

20. **TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve the following individuals to assume the position of Mentor provided by the Board of Education at a rate of \$1000 annually for a 1 year term:

LOCATION:

Morris Avenue
Lenna W. Conrow
Joseph M. Ferraina
Morris Avenue
Amerigo A. Anastasia

TEACHER:

Kristina DAnnunzio
Danielle DeMarco
Shavany Gonzalez
Ami Kass
Marcos Martinez

MENTOR:

Heather O'Neill
Melissa Riggi
Kellie Jelks
Kimberly Douglas
Marina Basile

21. **APPROVAL TO CHARGE SALARIES TO FEDERAL/STATE GRANT**

I recommend the Board approve/ratify the following individuals and their respective allocation of federal/state salaries to be charged for FY2023 as listed:

<u>Name</u>	<u>Grant</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
Nikkia Blair	SBYS	\$78,972	\$26,292	\$105,264
Megan Bolger	SBYS	-0-	\$61,511	\$ 61,511
Nykeirah Jones	SBYS	-0-	\$60,761	\$ 60,761
Kimberly Jones	SBYS	\$60,953	-0-	\$ 60,953

22. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-2**.

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1**.

2. **FIELD TRIP APPROVALS**

I recommend the Board approve the Field Trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve the following atypical out of district students for placement and transportation for 2022 - 2023 school year:

COLLIER SCHOOL

Morganville, N.J.

Tuition: \$41,160.00

Transportation:

Effective Dates: 9/7/22-6/16/23

ID#: 20201672, classified as Special Education & related services.

DCF

Mercer Cty.

Tuition: \$51,792.00

Transportation:

Effective Dates: 7/1/22-6/30/23

ID#: 20325221, classified as Special Education & related services.

I. **STUDENT ACTION (continued)**

4. **SBYSP MEDICAL SUPERVISION - CONTRACTUAL SERVICE**

I recommend the Board approve the contractual service for the School Based Youth Services as listed:

Dr. Richard Reutter to provide medical supervision to the SBYS Nurse Practitioner and direct primary care to our students for a total of six hours a week. The cost, not to exceed \$17,908, will cover the period from September, 2022 through June, 2023.

5. **RECOMMENDATION FOR ATYPICAL HOMELESS TUITION-IN STUDENT FOR PLACEMENT FOR THE 2022 - 2023 SCHOOL YEAR**

I recommend the Board approve/ratify the following homeless tuition-in student for placement for the 2022 - 2023 school year:

NEPTUNE SCHOOL DISTRICT

Student ID#: 9317702138
Placement: Amerigo A. Anastasia School
Tuition: \$28,934.00
Effective: 9/6/2022

TINTON FALLS SCHOOL DISTRICT

Student ID#: 7019143139
Placement: Middle School
Tuition: \$19,838.00
Effective: 9/6/2022

Student ID#: 1696022312
Placement: Amerigo A. Anastasia School
Tuition: \$17,598.00
Effective: 9/6/2022

MIDDLETOWN SCHOOL DISTRICT

Student ID#: 20339016
Placement: Gregory School
Tuition: \$17,598.00
Effective: 9/14/2022

Student ID#: 20339017
Placement: Gregory School
Tuition: \$17,598.00
Effective: 9/14/2022

6. **CORRECTIONS / REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes:

August 31, 2022

TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR

Teacher: Amanda Griffin. Mentor read Chelsea James. Should have read Teresa Komar

Teacher: Lauren Flynn. Mentor read TBD. Should have read Tanisha Allbright

Teacher: Jasmin Samol. Mentor read TBD. Should have read Leah Limardo.

6. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

August 31, 2022 (continued)

TEACHER/MENTOR PROGRAM 2022 - 2023 SCHOOL YEAR

Teacher: Zachary Clements - Mentor at a rate of \$550 annually for a 1 year term. Should have read: Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term.

RECOMMENDATION FOR ATYPICAL GEN ED OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION - 2022 - 2023 SCHOOL YEAR

Coastal School; Howell, New Jersey; Tuition: \$74,546.01; Extraordinary Aid: \$37,324.00; Effective Dates: 9/6/22 - 6/16/23; ID#: 111500003, classified as Eligible for Special Education & related services. Student is no longer out of district.

BILINGUAL INSTRUCTIONAL ASSISTANT STIPEND - 2022 - 2023 SCHOOL YEAR

Marcos Martinez; Bilingual Stipend \$550.00. Marcos Martinez should not have been listed.

ACCEPTANCE OF SURPLUS EQUIPMENT BID

2000 Ford 550 truck - Food Service; Elite Equipment Services, Inc.; \$1,026.00. This should have read \$1,226.00.

FAMILY/MEDICAL LEAVE OF ABSENCE

SANDRA OLIVEIRA, Gregory School teacher, should have read from October 13, 2022 to November 3, 2022 using sick days and November 4, 2022 to December 31, 2022 using unpaid days.

July 27, 2022

PLACEMENT OF TUITION-IN STUDENTS FOR THE 2022-2023 SCHOOL YEAR

ID#: 20236356, tuition-in student should read Neptune Twp. not Monmouth Regional.
ID#: 20307692, tuition-in student should read Neptune Twp. not Keansburg School District.

RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR - 2022 - 2023

Student ID #20241599; \$79,550.00. Student no longer attends Bonnie Brae.
Student ID #111200078. Student tuition should have read \$60,000 not 105,500.00.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

K. **ADJOURNMENT**

**FINANCE COMMITTEE AGENDA
TUESDAY, AUGUST 30, 2022
350 INDIANA AVENUE
LONG BRANCH, NEW JERSEY
5:00 P.M.**

MINUTES

COMMITTEE MEMBERS:

Tasha Youngblood Brown, Chairperson
Violeta Peters
Michele Critelli, Ed.D.
Armand Zambrano

ADMINISTRATORS:

Francisco E. Rodriguez
Peter E. Genovese III
Nancy L. Valenti

The following information was highlighted at the Finance Committee Meeting:

1. Financial Management

- F10 – General Fund (General Operations)
- F20 – Special Revenue Funds (Grants)
- F30 – Capital Projects Fund (Proceeds from a Bond Referendum)
- F40 – Debt Service Fund (Payback of Bonds)
- F50 – Permanent Fund (Endowment) - None
- F60 – Enterprise Fund (Food Service Activity)
- F70 – Internal Service Fund (Self Insured Medical Activity)
- F80 – Trust Funds (Scholarships)
- F90 – Agency payments and Student Funds

a. The Committee reviewed the following and are presented for full Board Approval:

- i. Bills & Claims
- ii. Scholarship account balance – **July** \$ 435,565.98
- iii. Student Fund Balances – July:
 - 1. Pre-Schools \$ 148.25
 - 2. Elementary Schools \$ 7,159.39
 - 3. Middle School \$ 28,341.78
 - 4. High School \$ 78,589.13
 - 5. Athletic Fund \$ 269.41

2. Current Budget Update

- a. Almost ready to go out to bid for 540 Broadway renovations
- b. Had a bid opening for District wide radios
- c. Discussion on RFP for Professional services
- d. Sale of Surplus equipment

3. Long Term Planning

- a. Review – acquiring additional space
- b. Review – anticipated collective bargaining agreements and their financial impact on the FY24 – FY26 Budget
- c. Review – Federal support ending in FY24

4. Grants update

- a. Excel Chart

5. Self-Insurance Health Plan

Service	May	June	July
Doctor / Nurse Practitioner	222	215	214
Prescription Dispensed	232	215	158
Physical Therapy	64	49	14
Lab visits	103	119	111
Customer Services	624	436	243
Chiropractic Services	82	57	51
Acupuncture	25	14	7
Behaviorist Visits	3	13	18
X-Ray	23	22	21
Telemedicine/Telephone	206	105	79
Covid Test /Vaccine	217	149	137

- a. Still under review is whether or not we can receive reimbursement from Integrity Health under the State Health Benefits Plan. Will be seeking a legal opinion to insure we are able to do this.
- b. In speaking to Ed McQueen, it appears we have about \$890,000 left in run out claims.
- c. Administration is looking to pay back the 2 month deferral for premiums by December at the current rate, and if needed, we can defer up to 2 payments in the later ½ of FY23.

APPENDIX F-1

Long Branch Public Schools

2022-2023 Annual Assessment Information to Parents and General Public

New Jersey school districts, charter schools, and renaissance school projects are required by statute (N.J.S.A. 18A: 7C-6.6) to annually notify parents or guardians by October 1 of any statewide student assessment or commercially-developed standardized assessment that will be administered over the course of the school year. If after October 1 it is decided that an additional commercially-developed standardized assessment will be administered, then the information shall be shared with parents as soon as possible (within 30 days of receipt of final reports for statewide assessments).

If specific details are not yet available, districts may insert "To Be Determined" ("TBD").

August through December

Start Strong Assessments-English Language Arts (ELA), Math, and Science

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
ELA Math Science	<u>ELA:</u> Grades 4 through 10 <u>Math:</u> Grades 4 through 8, Algebra I, Geometry, & Algebra II <u>Science:</u> Grades 6, 9, & 12	Manual available on the New Jersey Assessments Resource Center under Start Strong https://nj.mypearsonsupport.com/resources	State	Start Strong Practice Tests https://nj.mypearsonsupport.com/practicetests/	One 60-minute unit per subject	State Window: 8/31/22 to 10/21/22 <u>District Test Days:</u> 9/12/22 to 9/23/22	Immediately	Office of Assessments https://www.nj.gov/education/assessment/

Dynamic Learning Maps (DLM) Instructionally Embedded (IE) Assessments

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
<ul style="list-style-type: none"> • ELA • Math • Science 	Grades: • 3 – 8 • 11	DLM Accessibility Manual https://dynamiclearningmaps.org/sites/default/files/documents/Manuals_Blueprints/Accessibility_Manual.pdf	State	Instructional resources testlets https://dynamiclearningmaps.org/sites/default/files/documents/Manuals_Blueprints/Guide to Practice Activities and Released Testlets.pdf	10–15 minutes per testlet	State Window: 9/12/22 to 12/23/22 District Test Days: 10/24/22 to 11/14/22	Immediately	New Jersey DLM https://dynamiclearningmaps.org/newjersey

Preliminary Scholastic Aptitude Test (PSAT) - National Merit Scholarship Qualifying Test (NMSQT)

Appendix F-1

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
Reading Writing Math	Grade 11	Accommodations available on the College Board site: https://accommodations.collegeboard.org/request	Optional	PSAT NMSQT Practice Tests https://satsuite.collegeboard.org/psatnmsqt/preparing	Four Sections totaling 2 hours & 45 minutes. <u>Reading:</u> 60 min <u>Writing & Language:</u> 35 min <u>Math Non-Calculator:</u> 25 min <u>Math Calculator:</u> 45 min	10/12/22	4-6 weeks after the test	Parent Resources webpage on the College Board website: https://satsuite.collegeboard.org/psatnmsqt

Assessing Comprehension & Communication in English State-to-State (ACCESS) and Alternate ACCESS for English Language Learners (ELLs)

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
English language proficiency test	ACCESS: K–12 Alt. ACCESS : 1–12	WIDA Accessibility Accommodations https://wida.wisc.edu/sites/default/files/resource/Access-ibility-AccommodationsManual.pdf	State and Federal	ACCESS preparing students: practice https://wida.wisc.edu/assess/access/preparingstudents/practice	No time limit	State Window: 2/6/23 to 3/31/23 District Test Days: 2/13/23 to 3/3/23	TBD	Parent Handout (Provided in different languages.) https://wida.wisc.edu/sites/default/files/resource/ACCESS-Parent-HandoutEnglish.pdf

New Jersey Graduation Proficiency Assessment (NJGPA) Spring
Appendix F-1

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
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ELA Math	Grade 11	Accessibility Features and Accommodations Manual available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources https://nj.mypearsonsupport.com/test-administrationresource/	State	NJGPA Practice Tests https://nj.mypearsonsupport.com/practicetests/	Two 90-minute units. Total time 180 minutes per subject.	3/13/23 to 3/17/23 Make-up: 3/20/23 to 3/24/23	TBD	NJGPA webpage on the New Jersey Assessments Resource Center https://nj.mypearsonsupport.com/njgpa/
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Dynamic Learning Maps (DLM) Year End (YE) Model

Appendix F-1

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
ELA Math Science	Grades: 3 – 8 11	DLM Accessibility Manual https://dynamiclearningmaps.org/sites/default/files/documents/Manuals_Blueprints/Accessibility_Manual.pdf	State and Federal	DLM released testlets https://dynamiclearningmaps.org/releasedtestlets	N/A	State Window: 4/3/23 to 5/26/23 District Test Days: 4/12/23 to 5/5/23	TBD	New Jersey DLM webpage https://dynamiclearningmaps.org/newjersey

NJSLA-ELA and Math Spring

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
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ELA Math	Grades 3 through 9	Manual available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources https://nj.mypearsonsupport.com/resources	State and Federal	NJSLA Practice Tests https://nj.mypearsonsupport.com/practicetests/	Available at: Unit Testing Times https://www.nj.gov/education/assessment/resources/district/unit_test_times.shtml	State Window: 5/1/23 to 5/26/23 Make-up: 5/30/23 to 6/2/23 District Test Days: 5/1/23 to 5/12/23	TBD	Parent Resources webpage on the New Jersey Assessments Resource Center https://nj.mypearsonsupport.com/ForParent/
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NJSLA-Science

Appendix F-1

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
Science	Grades: 5, 8, 11	Manual available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources https://nj.mypearsonsupport.com/resources	State and Federal	NJSLA Practice Tests https://nj.mypearsonsupport.com/practicetests/	For grades 5 and 8: Four 45minute units for a total of three hours. Grade 11: Four 60-minute units for a total of four hours.	State Window: 5/1/23 to 5/26/23 Make-up: 5/30/23 to 6/2/23 District Test Days: 5/1/23 to 5/12/23	TBD	NJSLA-S Parent, Student, and Teacher Information Guide https://measinc-njscience.com/guide

Preliminary Scholastic Aptitude Test (PSAT) 10

Appendix F-1

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
Reading Writing Math	Grade 10	Accommodations available on the College Board site: https://accommodations.collegeboard.org/requestaccommodations/request	Optional	PSAT 10 Practice Tests: https://satsuite.collegeboard.org/psat10/preparing	Four Sections totaling 2 hours & 45 minutes. <u>Reading:</u> 60 min <u>Writing & Language:</u> 35 min <u>Math Non-Calculator:</u> 25 min <u>Math Calculator:</u> 45 min	2/23/23	4-6 weeks after the test	Parent Resources webpage on the College Board website: https://satsuite.collegeboard.org/psat10

Scholastic Aptitude Test (SAT) School Day

Appendix F-1

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
Reading Writing Math	Grade 11	Accommodations available on the College Board site: https://accommodations.collegeboard.org/requestaccommodations/request	Optional	SAT School Day Practice Tests: https://satsuite.collegeboard.org/sat/practicepreparation	Four Sections totaling 3 hours. Reading: 65 min Writing & Language : 35 min Math Non-Calculator : 25 min Math Calculator : 55 min	4/12/23	4-6 weeks after the test	Parent Resources webpage on the College Board website: https://satsuite.collegeboard.org/sat

Advanced Placement (AP) Exams

Appendix F-1

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
Mastery of the content & skills of an Advanced Placement subject	Grades 9-12 students enrolled in AP courses	Accommodations available on the College Board site: https://apstudents.collegeboard.org/gettingaccommodations	Optional	AP Practice Tests: https://apstudents.collegeboard.org/ap-examsoverview/practice-for-exams	Approximately 2-3 hours depending on the subject	5/1/23 to 5/12/23 For subject specific dates: https://apstudents.collegeboard.org/examcalendar	5/5/23	Parent Resources webpage on the College Board website: https://apstudents.collegeboard.org/

July through August (Summer)

NJSLA-ELA and Math High School Summer

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
ELA Math	Grade 9	Manual available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources https://nj.mypearsonsupport.com/test-administrationresource/	Optional	NJSLA Practice Tests https://nj.mypearsonsupport.com/practicetests/	Two 90-minute units. Total time 180 minutes per subject.	7/24/23 to 8/4/23	TBD	Parent Resources webpage on the New Jersey Assessments Resource Center https://nj.mypearsonsupport.com/ForParent/

Subject Area(s)	Grade Level Tested	Information about Available Accommodations and Accessibility Features	Required by State, Federal, or Local	Sample Questions	Testing Time Allotted per Student	Testing Window	Results Available	Information for Parents/Guardians Regarding the Assessment
ELA Math	Grades: 11 12	Manual available on the New Jersey Assessments Resource Center under Educator Resources > Test Administration Resources https://nj.mypearsonsupport.com/test-administrationresource/	Optional	NJGPA Practice Tests https://nj.mypearsonsupport.com/practicetests/	Two 90-minute units. Total time 180 minutes per subject.	7/24/23 to 7/28/23 Make-up: 7/31/23 to 8/4/23	TBD	NJGPA webpage on the New Jersey Assessments Resource Center https://nj.mypearsonsupport.com/njgpa/



MINUTES

COMMUNICATIONS/SECURITY COMMITTEE

Wednesday, September 7, 2022 - 5:00 PM
540 Broadway - 3rd Floor Conference Room

COMMITTEE MEMBERS:

Avery Grant: Chair
Tasha Youngblood Brown
Armand Zambrano
Joseph Ferraina

ADMINISTRATORS:

Francisco E. Rodriguez
Walter O'Neill
Frank Riley

- 1) Crisis Go/ID Cards
 - a) 2022-23 All Staff Have Same Permissions
 - b) Expanded Safety Network in Messages; Expanded Videos
 - c) Check In Under Messages
 - d) Changed Screens for Real Alerts vs. Drills (Real Alerts have Red Screen with slide bar; Drill Alerts have Blue Screen with a slide bar)
 - e) QR Codes
 - f) Crisis Go Manual
- 2) Emergency Operations Plans (EOP's)
- 3) Safe School Officers
 - a) New in 2022-23: Bi-Weekly Meetings
 - b) New School Threat Assessment Teams must be established in each school building. Teams must have:
 - i) School Safety Specialist
 - ii) Principal
 - iii) Counselor or Psychologist
 - iv) Teacher
 - v) Law Enforcement

Committee Goals:

The committee members will actively participate in professional dialogue pertaining to school safety and district public relations. The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.



MINUTES

APPENDIX G-2

OPERATION AND MANAGEMENT COMMITTEE

Wednesday, September 14, 2022- 6:30 PM
540 Broadway- 3rd Floor Conference Room or via Zoom
<https://us06web.zoom.us/j/85601688748>
Meeting ID: 856 0168 8748
Dial by Phone: +1 646 876 9923

COMMITTEE MEMBERS:

Armand Zambrano, Chairperson
Donald Covin
Teresa Benosky
Joseph M. Ferraina

ADMINISTRATORS:

Francisco E. Rodriguez
Peter E. Genovese III, RSBO, QPA
Ann C. Degnan
Christopher A. Dringus

FACILITIES

- The Facilities Department is developing projects that focus on improved air quality for the High School, Middle School, Gregory School and Lenna W Conrow School. Purchase orders were created for the Anastasia roof top units and air handlers. We are also starting the engineering process to replace the Anastasia School and Gregory School chillers and single compressors to provide better air quality in those schools.
- We are developing projects to install emergency generators at the Lenna W. Conrow School, Audrey W. Clark School and Morris Avenue School with funds provided by the School Development Authority.
- Morris Avenue School windows - All storefronts and doors are installed and we just have finished work and a punch list to complete. We are ordering shades and bullet deterrent for windows.
- Preparing for moving of electric at Audrey W. Clark School to new poles.
- Summer projects completed:
 - Parking lot and curbing at JMFECCLC, Lenna W. Conrow School and Morris Avenue School.
 - Valve replacement at Gregory School (twice).
 - Replace heaters in hallway at Morris Avenue School with custom covers
 - Painting interiors and exteriors at every location including the wall at Morris Avenue School.
 - Handicap ramp at 540 Broadway trailer.
 - Preventive maintenance on all UV's.
 - Replaced 12 motors in Anastasia School and Gregory School.
 - Replaced bearing assembly in chiller
 - Repaired oil leak at Anastasia School chiller
 - Replaced the heat exchanger in boiler #2 at Gregory School.
 - Replaced the AC unit in trailer at 540 Broadway.
 - Replaced the AC unit at Anastasia School MDF.
 - Ran new electric for scoreboard.

FACILITIES (continued)

- High School/Middle School auditorium lights.
- Concrete slab to move Sam Mills plaques, scoreboard and refaced the wall at Hand in Hand.
- Installed safety mirrors for locker rooms at the Middle School.
- Installed mirrors in the dance room at the George L. Catrambone School.
- Installed composter for George L. Catrambone School in cafeteria.

TECHNOLOGY

- All workstations have been replaced at JMFELC.
- All printers have been replaced at the Amerigo A. Anastasia School.
- All teacher machines received RAM upgrades at the High School.
- End of life machines have been replaced district wide.
- The district phone system is in the process of having a major software upgrade completed.
- Our backup software and hardware have been upgraded to increase efficiency.
- We have invested in “Hot” cloud based storage for an added layer of data redundancy.
- Our VPN software has been upgraded for increased security.
- Two factor authentication software is being evaluated for added network security.
- GoGuardian has been fully implemented as our filtering system for all chromebooks.
- JAMF has been implemented as our primary iPad management suite
- District servers have all been upgraded to Server 2022, fully patched and connected to our recently upgraded 10gbps backbone.
- Our proxy servers have been upgraded to the latest software version.

GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.



MINUTES

INSTRUCTION AND PROGRAMS COMMITTEE

Wednesday, September 14, 2022 - 5:00 PM
540 Broadway - 3rd Floor Conference Room

COMMITTEE MEMBERS:

Violeta Peters: Chair
Luci Perez
Michele Critelli, Ed.D.
Maria Teresa Benosky

ADMINISTRATORS:

Francisco E. Rodriguez
JanetLynn Dudick, Ph.D.
Frank Riley
Nicole Esposito
Tara Puleio

1. NJGPA/NJSLA 2021-22 Score Reports

- a. Preliminary state assessment data was presented to the committee. A more formal presentation as required by state code will be presented at the November I&P Meeting.
- b. There were several areas where overall scores were in line with those scores achieved the last time these assessments were taken in the Spring of 2019.
- c. The NJGPA assessment taken in the Spring of 2022 will be a field test, therefore not a graduation requirement for the Class of 2023.

2. Emergency Remote Instruction District Plan

- a. All schools in New Jersey are required to have a Board approved Emergency Remote Instruction District Plan for the 2022-23 school year. This includes a detailed plan with an accompanying checklist, as well as a schedule for each school in a district to follow should a transition to remote learning be required.

3. BRIDGE Program

- a. The BRIDGE Program (Building & Renewing Individuality by Developing Growth and Empowerment) is the district's long-term alternative education program. This program enables the Long Branch Public School District to keep these students in an environment where they are supported both academically and emotionally, with counseling and restorative services being the focal point of the program.

4. I&P Committee Goals

- a. A discussion took place to update the current Instruction and Programs Committee Goals.
- b. The revised goals are as follows:
 - i. The committee members will actively participate in professional dialog pertaining to the NJ Student Learning Standards, student assessment data, and equitable access to a variety of diverse learning opportunities which will prepare students for life after high school regardless of the chosen pathway in college, trades, or military.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: the NJ Student Learning Standards, student assessment data, and equitable access to a variety of diverse learning opportunities which will prepare students for life after high school regardless of the chosen pathway in college, trades, or military.

INSTRUCTION & PROGRAMS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and NJSLA.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and NJSLA.



Long Branch Public Schools

"Together We Can, Juntos Nós Podemos, Juntos Podemos"

540 Broadway • Long Branch, NJ 07740
Phone: 732.571.2868 • Fax: 732.229.0797

2022-2023 Emergency Virtual (Remote) Instruction Plan

School Schedules:

- **See Attachment for Building Schedules*
- All schedules meet the minimum requirement of 4 hours of instruction exclusive of lunch and recess.

Equitable Access and Opportunity to Instruction:

- **Grades (Pre-K & K)**
 - District has issued 1:1 students chromebooks for all students which can be brought to and from school daily. **Families will be surveyed as to household WiFi and hot spots will be distributed to those students and families in need. District will incur costs of hot spots to ensure all students have WiFi access.*
 - Students will follow the Pre-K and K emergency virtual (remote) school schedule.
 - The parent/guardian will be sent a link each morning of the emergency closure which will allow the child to access their teacher's virtual classroom.
 - Teachers will provide whole group and small group interactive instruction.
- **Grades (1-5)**
 - District has issued 1:1 students chromebooks for all students which can be brought to and from school daily. **Families will be surveyed as to household WiFi and hot spots will be distributed to those students and families in need. District will incur costs of hot spots to ensure all students have WiFi access.*
 - Students will follow the Elementary School emergency virtual (remote) school schedule.
 - Students will be responsible for logging into their teacher's Google classroom where the daily schedule and classroom virtual link will be posted.
 - Teachers will provide whole group and small group interactive instruction.
- **Grades (6-12)**
 - District has issued 1:1 students chromebooks for all students which can be brought to and from school daily. **Families will be surveyed as to household WiFi and hot spots will be distributed to those students and families in need. District will incur costs of hot spots to ensure all students have WiFi access.*
 - Students will follow the High School/Middle School emergency virtual (remote) school schedule.
 - Students will be responsible for logging into each class period via Google Meet or Zoom.
 - Teachers will provide whole group and small group interactive instruction.

Addressing Special Education Needs:

- **Program/IEP Implementation**
 - As students, in all levels, will follow their daily schedule as outlined, modifications will continue to be made in a remote setting as they would in a live, classroom setting. This includes, but is not limited to, small group instruction, one on one support, and all other IEP mandated accommodations and Related Services.
- **Case Managers**
 - Case Managers have access to all classroom codes via Google Classroom and Zoom links so they can follow up on all students within their respective case loads at all times. Additionally, phone calls and Zoom meetings can continue to be held in the event of transition to remote learning, much as was done for the 2019-2020 and 2020-2021 school years.

- **IEP Meetings/Evaluations**

- The Long Branch Public School District will follow the same procedures utilized during the 2019-2020 and 2020-2021 school year when the district was fully remote as it relates to conducting these meetings. All evaluations and re-evaluation meetings will continue in a virtual setting should the district need to transition to remote learning. These meetings will continue to look similar to those conducted live (sign in sheets, Special Education teacher present, classroom teacher present, case manager, etc.).

Addressing English Language Learners (ELL) Plan Needs:

- **Program**

- Specific curriculum aligned to NJSLs will be taught to identified ELL students within their specific classrooms. These classes are included in each of the schedules, from Pre-K through 12 on the attached sheet for Remote Learning Daily Schedules.

- **Communication with Families of ELL Learners**

- The Long Branch Public School District utilizes Blackboard Connect to send text messages to all families. These messages are sent to families in English, Spanish, and Portuguese. Additionally, parents who sign up for Parent Portal in Genesis can access student grading and attendance information. Finally, there are a myriad of other platforms used within each classroom such as Class Dojo and Remind 101.

- **Differentiation for ELL Learners within Program**

- Teachers in the district have been trained in SIOP, which provides teachers strategies for how to present a lesson specifically geared toward ELL learners. This is especially important for our Elective level teachers. Long Branch also utilizes a program called "Fast Forward", which is similar to the features provided in iReady, but is geared towards our ELL learners.

- **Training for all school stakeholders as it relates to culturally responsive teaching and learning, socio-emotional learning, and trauma informed teaching for students affected by forced migration from their home country**

- The Long Branch Public School District has an office of Diversity, Equity, and Inclusion (DEI) which has provided staff with a myriad of resources and professional development opportunities since its inception in 2021. Additionally, this office has a digital library of presentations and videos teachers can access from any device should the district need to transition to Remote Instruction. These resources can be found on the district website.

Attendance Plan:

- **Attendance Policy and Procedures**

- Teachers will have the same access to Genesis in a remote learning environment as they would in a live instructional setting. Teachers will take Daily and (at the applicable levels) class period attendance. District Attendance Officers will monitor daily attendance for trends and make follow up phone calls for each school as needed.

- **Communication with families of students who do not participate in online instruction**

- Teachers will continue to be the first level of communication for students and their families. For students who are chronically absent and/or not participating, school counselors and advisors will be involved in consultation, when needed, with district Attendance Officers. Hot lists will be created and maintained for those students who are struggling with remote learning, and be referred for additional support services which include but are not limited to our School Based Youth Services Program, SEL Sessions, and additional check-ins with school counselors as needed.

Safe Delivery of Meals Plan:

- **Breakfast & Lunch**
 - In the event of District Emergency Closure, Grab and Go Breakfast and Lunch packages will be distributed at 4 locations (Long Branch Middle School, Lenna W. Conrow School, Gregory Elementary School, Holy Trinity School)

Facilities Plan:

- **Building Maintenance During School Closure**
 - Custodians, Maintenance, and Buildings and Grounds members have been identified as District Essential Employees. Therefore, they will continue to report to their designated locations during any prolonged school closure which requires a transition to remote learning for students.

Other Considerations:

- **Accelerated Learning Opportunities**
 - Teachers will continue to follow the district Gifted and Talented plan for students at all grade levels to provide these accelerated learning opportunities within a virtual setting.
- **Social and Emotional Health of Staff and Students**
 - The district will continue to implement SEL and Wellness activities to all students via Zoom from our District Wellness Coach and District SEL Coach in the same manner in which instruction was delivered during the pandemic shutdown. Additionally, through our Project AWARE (Advancing Wellness and Resiliency in Education) program, staff will continue to have access to coping supports and resources they can utilize for self health, care, and wellness.
- **Title I Extended Learning Programs**
 - Title I Programs will continue at the conclusion of each school day. Each staff member working within these programs will provide their students with a specific google classroom code and Zoom link for these after school opportunities.
- **21st Century Community Learning Center Programs**
 - LB STEAM, our district afterschool program, will continue to run during an extended transition to remote learning. Each staff member working within these programs will provide their students with a specific google classroom code and Zoom link for these after school opportunities.
- **Credit Recovery**
 - Credit Recovery will continue to run during an extended transition to remote learning through the various state approved methods for such. As these programs are already completed in a virtual setting, teachers will continue to monitor and check in with those students taking part in credit recovery programs while the district transitions to remote learning.
- **Other Extended Student Learning Opportunities**
 - Teachers will continue to provide all needed extended learning support and opportunities. This will be done in a virtual setting as indicated by individual student progress data taken from the many programs utilized in district which include, but are not limited to, iReady and LinkIt!
- **Transportation**
 - In the event of a transition to remote learning, a select number of bus drivers will be identified as Essential Employees should any transportation needs arise.
- **Extra-Curricular Programs**
 - In the event of a transition to remote learning, all in-person extracurricular programs will be canceled. However, coaches and/or club leaders will continue to meet with students and will provide their students with a specific google classroom code and Zoom link for these after school opportunities.

- **Childcare**
 - In the event of a transition to remote learning, the district will also close its childcare program "Little Waves" until health and safety metrics improve for the allowing of such to continue.
- **Community Programming**
 - The Long Branch Public School District will continue to partner with several different community entities such as the Long Branch Public Library to continue to offer community programming in a virtual format in the event of a prolonged health related closure.

Essential Employees:

- The Long Branch Public School District has a list of essential employees should the district need to transition to remote or virtual instruction and will provide said list to the County Superintendent's Office at said time should the need arise.

Plan Accessibility:

- Plan is posted on district website at this link: <https://www.longbranch.k12.nj.us/>

Date Plan Was Board Approved:

●

Date of Submission to County Office:

●

**Long Branch Public Schools
Emergency Virtual (Remote) School Schedules - 2022/2023 SY**

**All schedules meet the minimum requirement of 4 hours of instruction exclusive of lunch and recess.*

<u>Early Childhood Pre-School</u>			
Start Time	End Time	Classroom Activity	Minutes
9:00	9:15	Opening Group Activities	15 minutes
9:15	9:20	Body Movement	5 minutes
9:20	9:35	Whole Group Math	15 minutes
9:35	10:25	Small Group Math	50 minutes
10:25	10:55	Whole Group Literacy	30 minutes
10:55	11:45	Small Group Literacy	50 minutes
11:45	1:00	Asynchronous Learning	75 Minutes
1:00	2:00	Lunch/Recess	-----
Total Instructional Minutes			240 minutes

<u>Early Childhood Kindergarten</u>			
Start Time	End Time	Classroom Activity	Minutes
9:00	9:15	Opening Group Activities	15 minutes
9:15	9:35	Whole Group Literacy	20 minutes
9:35	10:35	Writing	60 minutes
10:35	11:40	Math	65 minutes
11:40	12:00	SEL	20 minutes
12:00	1:00	Asynchronous and/or Small Group Instruction	60 minutes
1:00	2:00	Lunch/Recess	-----
Total Instructional Minutes			240 minutes

<u>Elementary Grades 1 & 2</u>			
Start Time	End Time	Period	Minutes
7:50	8:00	Homeroom	-----
8:00	9:15	ELA	75 minutes
9:15	9:45	Writing	30 minutes
9:45	11:00	Math	75 minutes
11:00	11:30	Social Studies/Science	30 minutes
11:30	12:00	Special via Recorded Lesson	30 minutes
12:00	1:00	Lunch/Recess	-----
Total Instructional Minutes			240 minutes

<u>Elementary Grades 3-5</u>			
Start Time	End Time	Period	Minutes
7:50	8:00	Homeroom	-----
8:00	9:45	ELA/Writing OR Math/SCI/SS	105 minutes
9:45	11:30	Math/SCI/SS OR ELA/Writing	105 minutes
11:30	12:00	Special via Recorded Lesson	30 minutes
12:00	1:00	Lunch/Recess	-----
Total Instructional Minutes			240 minutes

<u>Middle School</u>			
Start Time	End Time	Period	Minutes
8:00	8:30	Block A Day 1	30 minutes
8:30	9:00	Block A Day 2	30 minutes
9:00	9:30	Block B/B6 Day 1	30 minutes
9:30	10:00	Block B/B6 Day 2	30 minutes
10:00	10:30	Block C/C8 Day 1	30 minutes
10:30	11:00	Block C/C8 Day 2	30 minutes
11:00	11:30	Block D Day 1	30 minutes
11:30	12:00	Block D Day 2	30 minutes
Total Instructional Minutes			240 minutes

<u>High School</u>			
Start Time	End Time	Class/Subject	Minutes
7:30	8:00	A1	30 minutes
8:00	8:30	A2	30 minutes
8:30	8:35	Break	-----
8:35	9:05	B1/B9	30 minutes
9:05	9:35	B2/C9	30 minutes
9:35	9:40	Break	-----
9:40	10:10	C/D9	30 minutes
10:10	10:40	D/D9	30 minutes
10:45	11:15	E1	30 minutes
11:15	11:45	E2	30 minutes
Total Instructional Minutes			240 minutes

APPROVAL OF TRANSPORTATION CONTRACT RENEWALS**LBHS Athletics****Bid#: HSATH21**Contractor: *Seman Tov*

Bulk Bid Discount: 2%

Trip ID #	Cost per Athletic Event (4 hours) FY22 cost	CPI Increase FY23 @ 1.91%	Cost per Athletic Event (4 hours) FY23 cost	Basis of the Adjustment	Adj Provision Cost
HSFB1 (A)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSFB1 (B)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSFB1 (C)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSFB2 (A)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSFB2 (B)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSFB2 (C)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSFB3 (A)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSFB3 (B)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSFB3 (C)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSSOC1 (A)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSSOC2 (A)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSSOC3 (A)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSSOC1 (B)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSSOC2 (B)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSSOC3 (B)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSXC (1)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSXC (2)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSXC (3)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSFH (1)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSFH (2)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSFH (3)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSVOL1 (A)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSVOL2 (A)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSVOL3 (A)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSTEN1 (A)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSTEN2 (A)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00

LBHS Athletics**Bid#: HSATH21 (continued)**

Trip ID #	Cost per Athletic Event (4 hours) FY22 cost	CPI Increase FY23 @ 1.91%	Cost per Athletic Event (4 hours) FY23 cost	Basis of the Adjustment	Adj Provision Cost
HSTEN3 (A)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSBB1 (A)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSBB2 (A)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSBB3 (A)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSBB1 (B)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSBB2 (B)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSBB3 (B)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSBWL (1)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSBWL (2)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSBWL (3)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
HSIND (1)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSIND (2)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSIND (3)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
HSWRE (1)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSWRE (2)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSWRE (3)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
HSSWIM (1)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSSWIM (2)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSSWIM (3)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSBASE (1)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSBASE (2)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSBASE (3)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
HSSOFT (1)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSSOFT (2)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSSOFT (3)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSTEN1 (B)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00

LBHS Athletics
Bid#: HSATH21 (continued)

Trip ID #	Cost per Athletic Event (4 hours) FY22 cost	CPI Increase FY23 @ 1.91%	Cost per Athletic Event (4 hours) FY23 cost	Basis of the Adjustment	Adj Provision Cost
HSTEN2 (B)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSTEN3 (B)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
HSGOLF (1)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSGOLF (2)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSGOLF (3)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
HSVOL1 (B)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSVOL2 (B)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSVOL3 (B)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
HSOUT (1)	\$550.00	\$ 10.51	\$560.51	additional hour	\$100.00
HSOUT (2)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
HSOUT (3)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00

TOTAL RENEWAL: \$39,439.35

LBMS Athletics
Bid#: MSATH21
Contractor: *Seman Tov*
Bulk Bid Discount: 0%

Trip ID #	Cost per Athletic Event (4 hours) FY22 cost	CPI Increase FY23 @ 1.91%	Cost per Athletic Event (4 hours) FY23 cost	Basis of the Adjustment	Adj Provision Cost
MSXC (1)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
MSXC (2)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
MSXC (3)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
MSFH (1)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00

LBHS Athletics
Bid#: MSATH21 (continued)

Trip ID #	Cost per Athletic Event (4 hours) FY22 cost	CPI Increase FY23 @ 1.91%	Cost per Athletic Event (4 hours) FY23 cost	Basis of the Adjustment	Adj Provision Cost
MSFH (2)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
MSFH (3)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
MSSOC (1)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
MSSOC (2)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
MSSOC (3)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
MSWRE (1)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
MSWRE (2)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
MSWRE (3)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
MSBB (1)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
MSBB (2)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
MSBB (3)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
MSOUT (1)	\$600.00	\$ 11.46	\$611.46	additional hour	\$100.00
MSOUT (2)	\$650.00	\$ 12.42	\$662.42	additional hour	\$100.00
MSOUT (3)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
MSBSB (1)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
MSBSB (2)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00
MSBSB (3)	\$700.00	\$ 13.37	\$713.37	additional hour	\$100.00

TOTAL RENEWAL: \$13,961.70

GIFTS TO SCHOOL

Griffy's Organic
Avery Griffin

Long Branch High School
20 VIP Member Cards
Value: (\$0.00)

Donors Choose
Tracy Miller

School of Holistic and
Academic Wellness
Fitness Equipment
Value: (\$7,065.59)

Glenn Corp.
Sarah Thiews

Long Branch Middle and
Long Branch High School
School Supplies & Gift Cards
Value: (\$2,000.00)

CONFERENCES

- Diogo De Assis** **\$580.00**
Social Environment Sustainability Officer, to attend NJ School Boards Convention, Sponsored by New Jersey School Boards Association, **October 24, 25, 26, 2022**, at The Convention Center in Atlantic City, (Acct.# 11-000-230-585-390-12-44).
- Jenna (Case) Knaup** **\$375.00**
Teacher, Audrey W. Clark, to attend IMSE Fidelity Certification, Sponsored by, Institute for Multi-Sensory Education, **September 20, 2022 through March 20, 2023**, 15 hour virtual course that allows 6 months to complete, Virtual, (Acct. # 15-000-223-500-100-06-44)
- Ann Degnan** **\$580.00**
Assistant School Business Administrator for Facilities, to attend NJ School Boards Convention, Sponsored by New Jersey School Boards Association, **October 24, 25, 26, 2022**, at The Convention Center in Atlantic City, (Acct.# 11-000-262-590-309-12-44).
- Dr. JanetLynn Dudick** **\$295.00**
Assistant Superintendent, Long Branch School District, to attend the 2022 NJPSA/FEA/NJASCD Conference - Courageous, Sponsored by NJPSA/FEA, **October 13, 2022**, at Borgata Hotel, in Atlantic City, NJ. (Acct.# 11-000-230-585-390-12-44).
- Dr. JanetLynn Dudick** **\$190.00**
Assistant Superintendent, Long Branch School District, to attend NJ School Boards Convention, Sponsored by New Jersey School Boards Association, **October 25, 2022**, at The Convention Center in Atlantic City, (Acct.# 11-000-230-585-390-12-44).
- JoEllen Dunn** **\$181.16**
Teacher, LB MS, to attend 6th Annual Autumn Outdoor Conference: Educating for Change, Sponsored by The Alliance for New Jersey Environmental Education (ANJEE), **September 30, 2022 & October 1, 2022**, at Duke Farms Hillsborough, NJ (Acct. #: 11-000-223-320-321-12-00)
- Nicole Esposito** **\$755.00**
Assistant Superintendent of Curriculum and Instruction, to attend the 2022 NJPSA/FEA/NJASCD Conference - Courageous, Sponsored by NJPSA/FEA, **October 12, 13, & 14, 2022**, at Borgata Hotel, in Atlantic City, NJ. (Acct.# 11-000-230-585-12-44).
- Nicole Esposito** **\$190.00**
Assistant Superintendent of Curriculum and Instruction, to attend NJ School Boards Convention, Sponsored by New Jersey School Boards Association, **October 25, 2022**, at The Convention Center in Atlantic City, (Acct.# 11-000-230-585-390-12-44).
- Peter E. Genovese III** **\$580.00**
School Business Administrator, to attend NJ School Boards Convention, Sponsored by New Jersey School Boards Association, **October 24, 25, 26, 2022**, at The Convention Center in Atlantic City, (Acct.# 11-000-262-590-309-12-44).

Jane Hough **\$1,275.00**
Teacher at Audrey, W. Clark, to attend Comprehensive Orton-Gillingham Plus, Sponsored by The Institute for Multi-Sensory Education, **October 24, 25, 26, 27, & 28, 2022**, Virtual attendance (Acct. # 15-000-223-500-100-06044).

Kristie Madson **\$180.00**
Science Teacher at LBMS, to attend NJ Science Teachers Convention, Sponsored by NJSTA, **October 19, 2022**, at the Princeton Marriott at Forrestal, NJ (Acct. #15-000-223-500-100-02-44).

Jeremy Martin **\$525.00**
Supervisor, VPA, to attend the 2022 NJPSA/FEA/NJASCD Conference - Courageous, Sponsored by NJPSA/FEA, **October 13 & 14, 2022**, at Borgata Hotel, in Atlantic City, NJ. (Acct.# 15-000-240-500-390-15-44)

Tara Puleio **\$190.00**
Office of Chief Academic Officer, to attend NJ School Boards Convention, Sponsored by NewJersey School Boards Association, **October 25, 2022**, at The Convention Center Atlantic City, (Acct.# 11-000-230-585-390-12-44).

Frank Riley **\$705.00**
Assistant Superintendent for Leadership and Innovations, to attend the 2022 NJPSA/FEA/NJASCD Conference - Courageous, Sponsored by NJPSA/FEA, **October 12, 13, & 14, 2022**, at Borgata Hotel, in Atlantic City, NJ. (Acct.# 11-000-230-585-12-44).

Frank Riley **\$190.00**
Assistant Superintendent for Leadership and Innovations, to attend NJ School Boards Convention, Sponsored by New Jersey School Boards Association, **October 25, 2022**, at The Convention Center in Atlantic City, (Acct.# 11-000-230-585-390-12-44).

Francisco Rodriguez **\$315.00**
Superintendent, Long Branch School District, to attend the 2022 NJPSA/FEA/NJASCD Conference - Courageous, Sponsored by NJPSA/FEA, **October 13, 2022**, at Borgata Hotel, in Atlantic City, NJ. (Acct.# 11-000-230-585-390-12-44).

Francisco Rodriguez **\$580.00**
Superintendent, Long Branch School District, to attend NJ School Boards Convention, Sponsored by New Jersey School Boards Association, **October 24, 25, 26, 2022**, at The Convention Center in Atlantic City, (Acct.# 11-000-230-585-390-12-44).

Markus Rodriguez **\$580.00**
Director of Diversity and Equity, to attend NJ School Boards Convention, Sponsored by NewJersey School Boards Association, **October 24, 25, 26, 2022**, at The Convention Center in Atlantic City, (Acct.# 11-000-230-585-390-12-44).

Markus Rodriguez **\$265.00**
Director of Diversity and Equity, to attend the 2022 NJPSA/FEA/NJASCD Conference - Courageous, Sponsored by NJPSA/FEA, **October 13, 2022**, at Borgata Hotel, in Atlantic City, NJ. (Acct.# 11-000-230-585-390-12-44).

Jessica Sargent**\$535.00**

Supervisor, PE/Health, to attend the 2022 NJPSA/FEA/NJASCD Conference - Courageous, Sponsored by NJPSA/FEA, **October 13 & 14, 2022**, at Borgata Hotel, in Atlantic City, NJ.
(Acct.# 11-000-230-585-12-44)

Timothy Smith**\$180.00**

Science Teacher at LBMS, to attend NJ Science Teachers Convention, Sponsored by NJSTA, **October 19, 2022**, at the Princeton Marriott at Forrestal, NJ (Acct. #15-000-223-500-100-02-44).

Kelly Stone**\$196.00**

Teacher, GLC, to present at the 2022 NJPSA/FEA/NJASCD Conference - Courageous, Sponsored by NJPSA/FEA, **October 13, 2022**, at Borgata Hotel, in Atlantic City, NJ.
(Acct.# 15-000-223-500-100-09-44).

Dr. Jena Valdiviezo**\$510.00**

Director, Office of Personnel, to attend NJ School Boards Convention, Sponsored by New Jersey School Boards Association, **October 24, 25, 26, 2022**, at The Convention Center in Atlantic City, (Acct.# 11-000-230-585-390-12-44).

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

LAURA WIDDIS, A.A. Anastasia School vice principal effective October 1, 2022.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

ELISA PEREZ, A.A. Anastasia School teacher, from September 1, 2022 to September 15, 2022.

LEOVIGILDA PEREZ, A.A. Anastasia School instructional assistant, from September 1, 2022 to October 3, 2022.

FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS

ELISA PEREZ, A.A. Anastasia School teacher, from September 16, 2022 September 20, 2022.

LEOVIGILDA PEREZ, A.A. Anastasia School instructional assistant, from October 4, 2022 to October 6, 2022.

FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS

ELISA PEREZ, A.A. Anastasia School teacher, from September 21, 2022 to October 4, 2022.

LEOVIGILDA PEREZ, A.A. Anastasia School instructional assistant, from October 7, 2022 to October 20, 2022.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

ELISA PEREZ, A.A. Anastasia School teacher, from October 5, 2022 to November 30, 2022.

LEOVIGILDA PEREZ, A.A. Anastasia School instructional assistant, from October 21, 2022 to February 28, 2023.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

STEFANIE BURKE, High School teacher, from September 1, 2022 to December 31, 2022.

LINDSAY STEFAN, Audrey W. Clark Alternative Academy social worker, from September 1, 2022 to November 27, 2022.

Monthly HIB Report

Reporting Period - August 24, 2022 - September 31, 2022

Summary:

Total: One (1) HIB investigation

George L. Catrambone School

One (1) incident, investigation confirmed