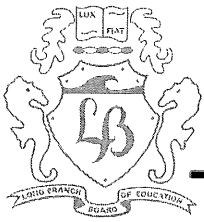


AGENDA

LONG BRANCH BOARD OF EDUCATION
Long Branch, New Jersey

Regular Meeting
Tuesday, December 8, 2020
6:00 P.M.

Long Branch Historic High School
391 Westwood Avenue
Long Branch, New Jersey 07740

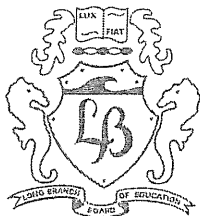


ORDER OF BUSINESS

MEETING

BOARD OF EDUCATION

- A. Roll Call
 - A-1. Statement of the Manner of Notification of the Meeting
 - A-2. Objections, if any, to the Validity of the Meeting
- B. Flag Salute
- C-1. Statement to the Public
- C-2. Opportunity for those present to address the Board relating to Agenda items
- D. Approval of Minutes
- E. Secretary's Report
- F. Superintendent's Report
- G. General Items
- H. Personnel Action
- I. Student Action
- J. Opportunity for those present to address the Board on any other business
- K. Adjournment



AGENDA

**MEETING
LONG BRANCH HISTORIC HIGH SCHOOL
391 WESTWOOD AVENUE
TUESDAY, DECEMBER 8, 2020
6:00 P.M.**

A. ROLL CALL

Mr. Covin - President	Dr. Critelli	Ms. McCaskill
Mrs. Youngblood Brown - Vice President	Mr. Zambrano	Mrs. Peters
Mr. Grant	Rev. Bennett	Mrs. Perez

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

The objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Donald C. Covin, Board President, will salute the flag and lead the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

Comments from the Finance Committee Chair - Mrs. Youngblood Brown

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Regular Meeting minutes of November 10, 2020
- Executive Session minutes of November 10, 2020

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY20 JUNE AND FY21 JULY TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY20 June and FY21 July Transfers as listed be approved for the months ending June 30, 2020 and July 31, 2020.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: December 8, 2020

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - JULY 31, 2020**

I recommend the Board approve the Board Secretary's Report for the month ending July 31, 2020 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - JULY 31, 2020**

I recommend the Board approve the Report of the Treasurer for the month ending July 31, 2020 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the July 31, 2020 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of July 31, 2020 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: December 8, 2020

6. **BILLS AND CLAIMS – JULY 1 - 31, 2020, AUGUST 1 - 31, 2020, SEPTEMBER 1 - 30, 2020, OCTOBER 1 - 31, 2020, NOVEMBER 10 - 13, 2020 AND DECEMBER 1 - 8, 2020 FOR CHRIST THE KING**

I entertain a motion that the Board approve the bills and claims for July 1 - 31, 2020, August 1 - 31, 2020, September 1 - 30, 2020, October 1 - 31, 2020, November 10 - 13, 2020 and December 1 - 8, 2020 for Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

7. **BILLS AND CLAIMS – JULY 1 - 31, 2020, AUGUST 1 - 31, 2020, SEPTEMBER 1 - 30, 2020, OCTOBER 1 - 31, 2020, NOVEMBER 10 - 13, 2020 AND DECEMBER 1 - 8, 2020 EXCLUDING CHRIST THE KING**

I entertain a motion that the Board approve the bills and claims for July 1 - 31, 2020, August 1 - 31, 2020, September 1 - 30, 2020, October 1 - 31, 2020, November 10 - 13, 2020 and December 1 - 8, 2020 excluding Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – NOVEMBER 30, 2020**

I entertain a motion that the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for November 30, 2020 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF NOVEMBER 30, 2020**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of November 30, 2020 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT**

G. **GENERAL ITEMS**

1. **APPROVAL TO INVOKE THE DOCTRINE OF NECESSITY - APPENDIX G-1**

I recommend the Board approve to invoke the Doctrine of Necessity for the purposes of voting on the Superintendent of Schools appointment as listed on **APPENDIX G-1**.

2. **APPROVAL TO RENEW THE SCHOOL BASED YOUTH SERVICES CONTRACT**

I recommend the Board approve/ratify the renewal of the School Based Youth Services contract with the Department of Children and Families (DCF), Division of Child Protection and Permanency for October 1, 2020 to June 30, 2021. The contract amount is \$318,069 .

I recommend the Board authorize **Kathy Celli**, School Based Youth Services Program Manager, to serve as the district's contact person for the above actions.

I further recommend **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

3. **APPROVAL TO ACCEPT THE FY2021 PERKINS SECONDARY CONSOLIDATED GRANT**

I recommend the Board approve the acceptance of the FY2021 Perkins Secondary Consolidated grant in the amount of \$51,532.

I recommend the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

4. **APPROVAL TO ACCEPT THE FY2021 ESEA CONSOLIDATED GRANT AND FY2020 CARRYOVER**

I recommend the Board approve the acceptance of the FY2021 ESEA Consolidated Grant in the amount of \$2,375,219 as well as the FY2020 Carry Over funds. The breakdown is as follows:

	<u>FY2021 ESEA Allocation</u>	<u>FY2020 Carryover</u>
Title I-A	\$1,695,751	\$ 67,522
Title I Reallocated	\$ 158,571	\$0
Title I SIA Part A	\$ 22,400	\$0
Title II-A	\$ 218,065	\$ 2,386
Title III	\$ 246,456	\$208,018
Title III Immigrant	\$ 33,976	\$ 25,907
Title IV		\$ 387
	<u>\$2,375,219</u>	<u>\$304,220</u>

I recommend the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

5. **APPROVAL TO SUBMIT FY2022 PRE-SCHOOL EXPANSION AID PRE-SCHOOL PROGRAM PLAN**

I recommend the Board approve/ratify the submission of the 2021 - 2022 Pre-school Expansion Aid (PEA) One-Year Pre-school Program Plan to the New Jersey Department of Education.

6. **GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

Jose Santos	Monetary Donation - Purchase food for
	AAA Thanksgiving Baskets (Value: \$2500)
DonorsChoose	1 - CZUR Shine800 Pro Portable A4 Document
	Scanner (Value: \$169)
Alexander Ferretti	1 - Apple AirPods (Value: \$159)
Lauren Sweet	25 - Kirababt Earbuds Wired w/Microphone
	Noise Isolating Headphones (Value: \$74.60)
Bridget James	5 - Walmart Gift Cards \$25 each (Value: \$125)
Continental Societies Inc	10 - Walmart Gift Cards \$30 each (Value: \$300)

H. **PERSONNEL ACTION**

1. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

JODY HEGARTY, Instructional Assistant, effective January 1, 2021. Mrs. Hegarty has a total of 8 years and 2 months of service.

ARMINDA RODRIGUES, Teacher, effective July 1, 2021. Mrs. Rodrigues has a total of 36 years and 1 month of service.

2. **RESIGNATION - CONTRACTUAL POSITIONS**

I recommend the Board accept the resignation of the following individuals:

GABRIELLE NAVARRETE, Instructional Assistant, effective January 1, 2021.

TANISHA SIMMONS, Teacher, effective April 13, 2021.

DIAMOND SINGLETARY, Instructional Assistant, effective December 11, 2020

3. **TRANSFER OF STAFF FOR THE 2020-2021 SCHOOL YEAR**

I recommend the Board approve the transfer of the following individuals:

CARRIE CHO, George L. Catrambone School teacher to Morris Avenue School teacher.

DONTE HART, High School custodian to Lenna W. Conrow School custodian.

JARVIYLE RIVERA, Lenna W. Conrow School custodian to High School custodian.

WILLIAM GEORGE, Audrey W. Clark School instructional assistant to Middle School instructional assistant.

H. **PERSONNEL ACTION (continued)**

4. **APPOINTMENT OF CERTIFIED STAFF FOR THE 2020-2021 SCHOOL YEAR**

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines including but not limited to: a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5) This initial appointment may be changed as district needs develop:

CAITLYN CANNITO

Special Ed. Preschool Teacher
Lenna W. Conrow
BA, Step 1
\$54,545.00

Certification: Teacher of Preschool - Grade 3
Education: East Stroudsburg University
Replaces: New Creation
(Acct. # 11-216-100-101-000-08-00) (UPC # 1407-08-SEPSD-TEACHR)
Effective: Pending Pre Employment Physical*

MEGAN FUENTES

Kindergarten Teacher
Lenna W. Conrow
BA, Step 1
\$54,545.00

Certification: Teacher of Preschool - Grade 3
Education: Montclair State University
Replaces: Linda Dobel (retired)
(Acct. # 15-110-100-101-000-08-00) (UPC # 1248-08-KINDG-TEACHR)
Effective: Pending Pre Employment Physical and Fingerprints*

5. **APPOINTMENT OF INSTRUCTIONAL ASSISTANT**

I recommend the Board approve the following named individual as Instructional Assistant:

JAIME GATES, Joseph M. Ferraina ECLC at Step 1, Salary \$16.00/hr. + \$250 stipend for BA, effective Pending Pre Employment Physical*. Replaces: Christa Diaz (resigned). (Acct. # 20-218-100-106-000-04-00) (UPC # 0503-04-PRESC-PARAPF).

6. **APPOINTMENT OF INSTRUCTIONAL AIDE THAT ARE CLASSIFIED AS ONE-TO-ONE (1:1) ASSISTANT**

I recommend the Board approve the appointment of the following named individual as Instructional Aides that are classified as ONE-TO-ONE (1:1) Instructional Assistants:

TA'TYANA SNELLING, Lenna W. Conrow ECLC at Step 7, Salary \$17.05/hr., effective Pending Pre Employment Physical and Fingerprints*. Replaces: New Creation. (Acct. # 11-216-100-106-000-08-00) (UPC # 0752-08-SEPRD-PARAPF).

H. **PERSONNEL ACTION (continued)**

7. **ANNUAL STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the annual stipend positions listed below:

DISTRICT

Before/After School Bus Aides

\$11.00/hr.

Veronica Billy, William George, Brenda Williams

Before/After School Bus Drivers

\$21.00/hr.

Shannon King, Doria Thrower

Bilingual/ESL After School Tutorial Teachers

\$24.21/hr.

(HS) Sara Tomas, Angelo Villarreal

(MS) Katherine D'Elia, Sara Harris

(GLC) Lupe Kiy, Bruna Cale, Jennifer Gonzalez

(AAA) Maria Herrera

Bilingual Instructional Asst. Stipend (to assist students in class)

\$550.00

Bruno Aquino, Kamila Dos Santos, Elivia Franco, Patricia Gavilanez,

Yoselin Gomez, Jennifer Martins, Rosa Melo, Griselda Meneses,

Sonia Mendez, Theresa Monteiro, Ester Morales, Gloria Pizarro,

Carolina Reyes Newman, Sara Ortiz, Beatriz Pacheco, Leovigilda

Perez, Jessica Rodriguez, Ruth Rodriguez, Ana Saner, Julia Santos,

Ana Silva, Solange Simpson, Karen Stout, Rocio Tenhunen, Alda Viegas,

Linda Vieira, Michael Vieira

Black Seal Boiler License

\$550.00

Miguel Batista, Ruben Borrero, Abel Daza, Charles Dukes II, Cesare Iengo, Rodolfo

Itzol Jr., Jose Lora, Alicia Ludlow, Garry McCleave, Lorenzo Mennella, Joaquin Nieves,

Ramon Rivera, Pedro Rosario, Charles Taylor Jr., Julio Vasquez, Angel Vives

Building Security

\$15.00/hr.

Brenda Williams

Carpenter

\$2,100.00

Matthew Winters

Curriculum Writers (50 hours each writer)

\$25.13/hr.

Science Gr. 6-8

Jacob George (7th), Kristie Madson (7th), Elizabeth West (6th), Timothy Smith (6th)

Biology

Stacie Broderick, Dana Switay

Chemistry

Jenna Anderson, Hardik Vyas

Physics

Nicholas Cartegna

Environmental

Vito Terranova, Jayce Maxwell

Forensic Chemistry

Jenna Anderson

H. **PERSONNEL ACTION (continued)**

7. **ANNUAL STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR (continued)**

Curriculum Writers (50 hours each writer) \$25.13/hr.

French I Gr. 9-12

Pierre Joseph

ELEMENTARY

Enrichment Extended Learning Program Advisors

\$25.24/hr.

(AAA) Carol Emick, Terrence King, Lauren Sweet, Samantha Vieira

ESEA School Improvement Leader, Gr. 1-5 (GLC)

\$2,500.00

Maria Manzo (Jan - June)

Lunch Monitor

\$21.36/session

(MOR) Kimberly Douglas

MIDDLE SCHOOL

African American Culture Club Advisors

\$25.00/hr.

Howard Whitmore, Dorothy Williams-Reed

Breakfast Monitor

\$13.08/session

Joseph Fackenthal

Gay Straight Alliance Club

\$25.00/hr.

Karina McIntyre, Howard Whitmore

Yearbook/Newspaper Advisor

\$1,450.00/each

Ellyn Bissey, Christina Medlin

HIGH SCHOOL

Academic Lab Instructors - Homework Club

\$24.21/hr.

Jenna Anderson, Jonathan Barratt, Jenna Camacho, Nicholas Cartegna, Donald Clark, Roger Derrick, Alexa Freguletti, Pierre Joseph, Claudia Kaja, Lianne Kulik, Jayce Maxwell, Amanda McEwan, Jenna Miah, Ian Moore, Brendan O'Gibney, Tara Okun, Joseph Siciliano, Alex Smiga, Danielle Thomas

8. **ANNUAL STIPEND POSITIONS 21st CCLC - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the following 21st CCLC annual stipend positions listed below beginning on September 14, 2020:

21st CCLC Program Instructional Assistants

\$13.36/hr.

Elizabeth Marrin, Angela Napoli-Vincent

9. **FUNDED STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the funded stipend positions as listed:

**BEFORE/AFTER SCHOOL EXTENDED LEARNING PROGRAMS (Title I funded)
(December 2020 - May 2021)**

Kindergarten Extended Day Tutoring Program Teachers

\$25.24/hr.

JMF: Linda Bennett, Janise Stout

MOR: Tracey Cistaro, Kimberly Douglas, Elizabeth Lundberg

LWC: Tanisha Albright, Felicia Clark, Elaine Scott-Atkinson

H. **PERSONNEL ACTION (continued)**

9. **FUNDED STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR (continued)**

BEFORE/AFTER SCHOOL EXTENDED LEARNING PROGRAMS (Title I funded)
(December 2020 - May 2021) (continued)

Elementary Extended Day Tutoring Program Teachers \$25.24/hr.

AAA: Patricia Caufield, Melissa Christopher, Stephanie Pragosa,
Melinda Rodriguez, Benjamin Woolley

GLC: Bruna Cale, Caitlyn Cannito, Amanda Castano, Tracey Cummings,
Stefania DeSouza-Favareto, Linda Manzo, Michele Morey

GRE: Amaryllis Herrera, Erica Krumich, Christina Marra, Laura Parker, Twana
Richardson, Erin Schoonveld, Kimberly Weinstock

Middle School Extended Day Tutoring Program Teachers \$25.24/hr.

(ELA) Maria Concetta Davi-Donnelly, Louis De Angelis, Karan DeGraw,
Ann Elise Dousset, Ivette Febo, Lori Olson, Vade Hanlon, Conover White
(MATH) Katherine D'Elia, Jessica DeLisa, Patti Grayson, Chelsea James,
Colleen Partenope, Vincent Vallese

High School Extended Day Tutoring Program Teachers \$25.24/hr.

Amber Anderson, Kristen Clarke, Sean Fitzgerald, Lindsey Mading, Nemeil Navarro,
Alyssa Tavernise, Sara Tomas

10. **APPOINTMENT OF SUBSTITUTES FOR THE 2020-2021 SCHOOL YEAR**

I recommend the Board approve the following substitutes for the 2020-2021 school year:

SUBSTITUTE CUSTODIAN

Brenda Williams

SUBSTITUTE GUIDANCE COUNSELOR - *PENDING FINGERPRINTS

Danielle Murray*

SUBSTITUTE INSTRUCTIONAL ASSISTANT

Rangel Solano-Camacho

SUBSTITUTE TEACHERS - *PENDING FINGERPRINTS

Lamar Bennett, Antonio Caceres*, Maria Melo, Gabrielle Tanella*

11. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2020 - 2021 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

Kean University

Nurija Cukovic
Paul Christopher

George L. Catrambone
Anastasia & HS

Kelly Schunk

Gregory & MS

January 2021 - May 2021

Laura Tracey
Tracey Ciambone &
Jeremy Julio
Jolie Dynak & Rosalie Guzzi

H. **PERSONNEL ACTION (continued)**

11. **STUDENT TEACHER/INTERN PLACEMENT (continued)**

College of New Jersey

Madison Rowohlt

High School

January 2021 - May 2021

Jenna Camacho

William Paterson University

Karina McIntyre

Middle School

January 2021 - October 2021

Kim Hyde

12. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-1.**

13. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff member at the conference indicated below:

Kimberly Douglas

\$279.00

Morris Avenue School Teacher, to attend Powerful Early Intervention Strategies to Help Young Children with Developmental Problems and Challenging Behaviors, sponsored by Bureau of Education & Research, to be held **February 8, 2021** - Virtual Workshop (Acct. #: 15-000-223-500-340-05-44).

Violeta Peters

\$249.00

Board of Education member, to attend the New Jersey School Board Association 2020 Virtual Fall School Forum, sponsored by the NJSBA, to be held on **December 9, 2020.** (Acct. #: 11-000-230-585-390-12-44).

Lauren McCaskill

\$249.00

Board of Education member, to attend the New Jersey School Board Association 2020 Virtual Fall School Forum, sponsored by the NJSBA, to be held on **December 9, 2020.** (Acct. #: 11-000-230-585-390-12-44).

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the placement/termination of home instruction for the 2020 - 2021 school year for the student listed on **APPENDIX I-2.**

3. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR THE 2020-2021 SCHOOL YEAR**

I recommend the Board approve the placement of home instruction for the 2020-2021 School year.

HARBOR SCHOOL

EATONTOWN, NEW JERSEY

Tuition: \$74,537.18

Transportation

Effective Dates: 11/2/20 to 6/18/21

ID#: 80900011, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

3. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR THE 2020-2021 SCHOOL YEAR (continued)**

HARBOR SCHOOL

EATONTOWN, NEW JERSEY

Tuition: \$70,734.00

Transportation

Effective Dates: 7/1/20 to 6/18/21

ID#: 20252003, classified as Eligible for Special Education and Related Services

4. **CORRECTIONS / REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes:

November 10, 2020

APPOINTMENT OF HIGH SCHOOL SECRETARY

Dawn Dougan, 12 Month High School Secretary at a salary of \$48,173.00. This should have read at a salary of \$49,408.00.

APPOINTMENT OF GROUNDSPERSONS

Omar Cortes-Morales, Groundsman, at a salary of \$35,826.00. This should have read at a salary of \$36,751.00.

Peter Neri, Groundsman, at a salary of \$35,526.00. This should have read at a salary of \$36,451.00.

APPOINTMENT OF INSTRUCTIONAL AIDE THAT ARE CLASSIFIED AS ONE-TO-ONE (1:1) ASSISTANT

Ja’Kia Goff, 1:1 Assistant, at Step 7, Salary \$17.05/hr. This should have read at Step 7, Salary \$17.65/hr plus \$250 stipend for BA.

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

Stefanie Burke, High School teacher, effective November 11, 2020. This should have read January 4, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE

Anthony Magliaro, Jr., Middle School teacher, using sick less sub pay days. This should have read using sick days from November 11, 2020 to December 22, 2020.

Bethany Steele, High School guidance counselor, using sick days. This should have read using urgent business days from March 12, 2021 to March 16, 2021.

LEAVE OF ABSENCE UNDER FAMILIES FIRST CORONAVIRUS ACT (FFCRA)

Diana Ballesteros, Central Registration secretary, from November 11, 2020 to December 22, 2020. This should have read from November 11, 2020 to December 23, 2020.

October 28, 2020

FAMILY/MEDICAL LEAVE OF ABSENCE

Maureen Alexander, Middle School teacher, using unpaid days. This should have read using unpaid days from December 21, 2020 to January 15, 2021.

5. **RESOLUTION FOR CLOSED EXECUTIVE SESSION**

I recommend the Board approve the following Resolution -

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **the potential settlement with Garden State Spine and update on the Superintendent search** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Historic High School, 391 Westwood Avenue, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 45 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: December 8, 2020

J. **GENERAL ITEMS**

1. **APPROVAL OF SETTLEMENT AGREEMENT WITH GARDEN STATE SPINE**

I recommend the Board approve the settlement agreement with Garden State Spine in the amount of \$85,000 which will conclude all outstanding matters upon the release being signed by the Board of Education. This settlement has been reviewed by the Board attorney.

K. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

DISCUSSION

L. **ADJOURNMENT**

**BOARD OF EDUCATION
COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

RESOLUTION

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 *et seq.* was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators, and to provide specific ethical standards to guide their conduct; and

WHEREAS, throughout the State, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education cannot be reached due to disqualifying conflicts of interest of Board Members on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission ("Commission") provided guidance in Public Advisory Opinion A03-9 (April 1, 1998); and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary, and the specific nature of the conflicts of interest; and

WHEREAS, the Commission, by resolution dated February 25, 2003, further clarified this standard and required a Board of Education invoking the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so, and the specific nature of the conflicts of interest; and

WHEREAS, the Commission further directed Boards of Education that invoke the Doctrine to read the resolution at a regularly scheduled public meeting, post it where the Board posts regular public notices for a period of thirty (30) days after passage, and provide a copy of the executed resolution to the Commission; and

WHEREAS, the Board wishes to take action on the appointment of the Superintendent of Schools.

WHEREAS, the Board Attorney has reviewed the State regulations and the advisory decisions of the Commission and determined that existing conflicts prohibit six (6) members of the Board from voting on this matter; and

WHEREAS, those Board member conflicts are as follows:

- **Michele Critelli, Ed.D.** - Dr. Critelli has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contract negotiations.
- **Armand R. Zambrano Jr.** - Mr. Zambrano has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contract negotiations.

- **Caroline Bennett** - Ms. Bennett has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contract negotiations.
- **Lauren McCaskill** - Ms. McCaskill has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contract negotiations.
- **Violeta Peters** - Mrs. Peters has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contract negotiations.
- **Lucille Perez** - Mrs. Perez has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contract negotiations.

NOW, THEREFORE, BE IT RESOLVED, by the Long Branch Board of Education, County of Monmouth, State of New Jersey, as follows:

1. That the aforementioned members are prohibited from appointing a Superintendent of Schools because of the conflicts outlined above;
2. That the Board therefore invokes the Doctrine of Necessity in order to allow the full body of the Board to review, discuss and approve the appointment of the Superintendent of Schools mentioned herein;
3. That this resolution shall be read at a regularly scheduled meeting of the Board and be posted on the Board's website; and
4. That a copy of this resolution shall be forwarded to the School Ethics Commission.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the action taken pursuant to this invocation shall be deemed valid notwithstanding the aforementioned conflicts, and the waiver of said conflicts shall not extend beyond the scope addressed within this Resolution.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: December 8, 2020

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

JENNIFER MARTINS, High School instructional assistant, effective November 30, 2020.

DANA NOON, Middle School teacher, effective November 30, 2020.

MICHAEL PADOVANI, High School teacher, effective November 23, 2020.

AMANDA ROA-ROSALES, High School teacher, effective December 14, 2020.

ROCCO ZAFFIRO, Morris Avenue custodian, effective November 9, 2020.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

COLLEEN ALCOTT, High School media specialist, from October 26, 2020 to November 19, 2020.

LAURIE DALTON, High School instructional assistant, from October 14, 2020 to November 3, 2020.

JODY HEGARTY, Morris Avenue School instructional assistant, from November 23, 2020 to December 22, 2020.

CHARLES PFEISTER, Technology Computer Network Manager, from October 19, 2020 to December 22, 2020.

FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS

COLLEEN ALCOTT, High School media specialist from November 20, 2020 to November 24, 2020.

LAURIE DALTON, High School instructional assistant, from November 4, 2020 to November 10, 2020.

CHARLIE WIDDIS, Confidential administrative assistant, for January 19, 2021 and January 20, 2021.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK MINUS SUB PAY DAYS

COLLEEN ALCOTT, High School media specialist, from November 25, 2020 to December 8, 2020.

LAURIE DALTON, High School instructional assistant, from November 11, 2020 to November 24, 2020.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

COLLEEN ALCOTT, High School media specialist, from December 9, 2020 to December 22, 2020.

LAURIE DALTON, High School instructional assistant, from November 24, 2020 to November 30, 2020.

CHARLIE WIDDIS, Confidential administrative assistant, for January 21, 2021 to May 24, 2021.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

NICOLE GUERRA, Gregory School teacher, from January 4, 2021 to June 30, 2021.

LEAVE OF ABSENCE UNDER FAMILIES FIRST CORONAVIRUS ACT (FFCRA)

DOMINIC AZZARONE, Transportation Bus Driver from December 2, 2020 to December 11, 2020.

RYAN BURGESS, Middle School teacher for December 3, 2020 and December 4, 2020.

DOMENICA CARANNANTE, Joseph M. Ferraina Early Childhood Learning Center teacher from November 25, 2020 to December 8, 2020.

CHRISTINE HYER, District Transportation bus driver, from November 30, 2020 to December 9, 2020.

LEAVE OF ABSENCE UNDER FAMILIES FIRST CORONAVIRUS ACT (FFCRA)
(continued)

JENNIFER MARTINS, High School instructional assistant, from November 16, 2020 to November 25, 2020.

AILEEN MENTEL, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from November 24, 2020 to December 4, 2020.

TARIK MORRISON, George L. Catrambone School teacher, for November 12, 2020 and November 13, 2020.

HEATHER O'NEILL, Morris Avenue School teacher, from November 9, 2020 to November 13, 2020.

JOHN O'SHEA, Middle School teacher, from November 12, 2020 to November 25, 2020.

RAUL PACHECO, Middle school corridor aide from November 23, 2020 to December 8, 2020.

KIMBERLY PAGAN, A. Anastasia School teacher from November 12, 2020 to December 22, 2020.

JAMIE REILLY, Lenna W. Conrow School instructional assistant, from November 20, 2020 to November 25, 2020.

IVETTE RICIGLIANO, Middle School student liaison, from November 23, 2020 to November 24, 2020.

MEGAN RONAN, Joseph M. Ferraina Early Childhood Learning Center teacher, from December 6, 2020 to December 18, 2020.

JOSEPH WINTER, Middle School corridor aide, from November 12, 2020 to December 4, 2020.

INTERMITTENT LEAVE OF ABSENCE UNDER FAMILIES FIRST CORONAVIRUS ACT (FFCRA)

ROBERTA FREEMAN, Chief Academic Officer for November 16, 2020 to December 18, 2020.

MEGAN RENZO-MAZZA, Middle School guidance counselor, from December 14, 2020 to December 23, 2020.

Monthly HIB Report

Reporting Period - November 11, 2020 - December 8, 2020

Summary

Total: One (1) HIB investigations, one (1) confirmed

High School

One (1) investigation, one (1) incident confirmed as HIB

PLACEMENT OF STUDENT ON HOME INSTRUCTION (RESIDENTIAL) - 2020 - 2021

ID#: 20272704

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2,220.00

ID#: 20237494

Silvergate

PHP: 30 days at a rate of \$50.00 per hour, 10 hours per week = \$2000.00

ID#: 111200076

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2,220.00

ID#: 90850242

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2,220.00

ID#:20247111

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2,220.00

ID#: 01004455

Learn Well

PHP: 30 days at a rate of \$55.50 per hour, 10 hours per week = \$2,220.00

TERMINATION OF STUDENT ON HOME INSTRUCTION (RESIDENTIAL) - 2020 - 2021

ID#: 20272704

ID#: 20227404

ID#: 20247111