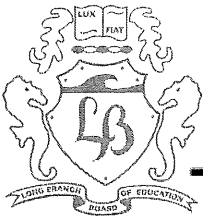


AGENDA

LONG BRANCH BOARD OF EDUCATION
Long Branch, New Jersey

Regular Meeting
Tuesday, June 23, 2020
6:00 P.M.

Long Branch Historic High School
391 Westwood Avenue
Long Branch, New Jersey 07740



ORDER OF BUSINESS

MEETING

BOARD OF EDUCATION

- A. Roll Call
 - A-1. Statement of the Manner of Notification of the Meeting
 - A-2. Objections, if any, to the Validity of the Meeting
- B. Flag Salute
- C-1. Statement to the Public
- C-2. Opportunity for those present to address the Board relating to Agenda items
- D. Approval of Minutes
- E. Secretary's Report
- F. Superintendent's Report
- G. General Items
- H. Personnel Action
- I. Student Action
- J. Opportunity for those present to address the Board on any other business
- K. Adjournment



AGENDA

MEETING
LONG BRANCH HISTORIC HIGH SCHOOL
391 WESTWOOD AVENUE
TUESDAY, JUNE 23, 2020
6:00 P.M.

A. **ROLL CALL**

Mr. Covin - President	Dr. Critelli	Ms. McCaskill
Mrs. Youngblood Brown - Vice President	Mr. Zambrano	Mrs. Peters
Mr. Grant	Rev. Bennett	Mrs. Perez

A-1. **STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. **OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

The objecting member must give supporting reasons.

B. **FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Donald C. Covin, Board President, will salute the flag and lead the Pledge of Allegiance.

C-1. **STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

C-3. APPROVAL OF RESOLUTION

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Board of Education in the City of Long Branch, NJ (herein referred to as the "Board") has demographic data indicating we are one of the most racially and ethnically diverse communities in Monmouth County, and this diversity fuels innovation, supports robust communities and a rich cultural life in the county, the State of New Jersey, and the nation; and

WHEREAS, we, the Board members, recognize New Jersey's and America's long history of racial discrimination, and the many barriers that impede diversity, equity and inclusion; and

WHEREAS,

- Monmouth County residents of color, on average, experience higher rates of poverty and unemployment, have lower median incomes than the county's White, non-Hispanic residents; and
- Hispanics are significantly under-represented in the Monmouth County government's workforce, while non-Hispanic Whites are significantly over-represented;
- African American and Hispanic youth in Monmouth County are much more likely to be referred to Juvenile Court than White youth; and

WHEREAS, in the face of these and other racial disparities, racial and ethnic groups in Long Branch families continue to build community and nourish thriving businesses and neighborhoods; and

WHEREAS, these inequities can and must be addressed as the Board has a moral and legal responsibility to provide all students with equitable access to an educational experience designed to ensure children are life-ready; and

WHEREAS, we recognize and reaffirm the Board's commitment to creating an inclusive culture that values and celebrates the diversity within our City; and

WHEREAS, we will lead the equitable delivery of educational services to every student and access to professional development for every staff member, and will provide equitable opportunities for growth, development, and access to resources for all; and

WHEREAS, the Board is committed to dismantling longstanding systems, programs, policies and practices that promote racism and that may have historically created obstacles to the success of people of color, members of ethnic communities and any marginalized group; and

WHEREAS, the Board is committed to ensuring that its staff, across all roles mirror the demographics of our school community; and

WHEREAS, the Board is taking a systematic approach to diversity, equity, and inclusion with the implementation of new district wide initiatives and will proceed with care and thoughtfulness; and

WHEREAS, we acknowledge the diligent efforts and commitment to improving diversity, equity, inclusion, and effectiveness provided by district frontline employees and leadership staff in their involvement in these initiatives; and

WHEREAS, the Board will be responsive to the school community's evaluation of and feedback about the implementation of our diversity, equity and inclusion initiatives; and

WHEREAS, the Board procures goods and services through the issuance of contracts and purchase orders with taxpayer funds and are required to ensure purchases meet the needs of all students; and

WHEREAS, we will act with humility and openness as we evolve new and better insights and solutions to creating a more equitable school system with a long continuum that will require both, short and long-term commitment, and on-going dialogue and planning for this Board and future boards.

NOW, THEREFORE, BE IT RESOLVED, that on this 23rd day of June, 2020, the Board will:

- a. Commit to fostering, supporting and strengthening equity and inclusion in the school's programs, practices and policies
- b. Continue developing our understanding of the inequities that Board policies, programs and practices may cause
- c. Continue to provide the leadership to make our district more equitable and inclusive for all people of color and members of ethnic community groups
- d. Ensure that we spend funds in the District's budget in a way that maximizes benefit for the community and provides equitable access for all suppliers and contractors
- e. Allocate and provide the resources needed to advance diversity, equity and inclusion in our City

C-3 **APPROVAL OF RESOLUTION (continued)**

f. Develop workforce training programs that provide economic empowerment and career advancement opportunities for our children, families, alumni and those we serve

g. Structure our organization to model services, practices and engagement approaches that equitably meets the needs of all students and staff.

BE IT FURTHER RESOLVED that the Board adopts and certifies that this resolution is a call to action designed to elevate the career and educational experiences for our children and staff.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

Comments from the Finance Committee Chair - Mrs. Youngblood Brown

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Regular Meeting minutes of May 19, 2020
- Executive Session Meeting minutes - March 17, 2020
- Executive Session Meeting minutes - April 28, 2020
- Executive Session Meeting minutes - April 28, 2020
- Executive Session Meeting minutes - May 19, 2020

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY20 APRIL TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY20 April Transfers as listed be approved for the month ending April 30, 2020.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

2. **BOARD SECRETARY'S REPORT - APRIL 30, 2020**

I entertain a motion that the Board approve the Board Secretary's Report for the month ending April 30, 2020 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - APRIL 30, 2020**

I entertain a motion that the Board approve the Report of the Treasurer for the months ending April 30, 2020 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the April 30, 2020 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of April 30, 2020 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

6. **BILLS AND CLAIMS – APRIL 8 - 30, 2020, MAY 1 - 30, 2020 AND JUNE 1 - 23, 2020 FOR CITY OF LONG BRANCH/FINANCE, AMY'S YOGABILITIES AND BOARD OF RECREATION COMMISSION**

I entertain a motion that the Board approve the bills and claims for April 8 - 30, 2020, May 1 - 30, 2020 and June 1 - 23, 2020 for the City of Long Branch/ Finance, Amy's Yogabilities and Board of Recreation Commission (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – APRIL 8 - 30, 2020, MAY 1 - 30, 2020 AND JUNE 1 - 23, 2020 EXCLUDING THE CITY OF LONG BRANCH/FINANCE, AMY'S YOGABILITIES AND BOARD OF RECREATION COMMISSION**

I entertain a motion that the Board approve the bills and claims for April 8 - 30, 2020, May 1 - 30, 2020 and June 1 - 23, 2020 excluding the City of Long Branch/Finance, Amy's Yogabilities and Board of Recreation Commission (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2020**

I entertain a motion that the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2020 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2020**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of May 31, 2020 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

The following students have been selected as the winners of the Municipal Memorial Day Essay Contest. Each student will be presented with a \$100.00 cash prize.

Uzziah Puryear	-	George L. Catrambone School	-	Grade 5
Jordan Juliano	-	Middle School/Leadership Academy	-	Grade 8
Yelena Gavrilovic	-	High School/School of Social Justice	-	Grade 12

2. **STAFF RECOGNITION**

Shannon Coyle, Girl's Varsity Basketball Coach, has been named Coach of the Year by the Asbury Park Press.

Jason Corley, Athletic Director, has been named Athletic Director of the Year by SportzFarm

The Grammy Recording Museum is advancing Robert Clark, Long Branch High School music teacher, as a national semi-finalist for their Music Educator of the Year program.

3. **CONTRACTED SERVICES - FY2020 - APPENDIX F-1**

G. **GENERAL ITEMS**

1. **APPROVAL TO INVOKE THE DOCTRINE OF NECESSITY**

I recommend the Board approve to invoke the Doctrine of Necessity for the purposes of completing and discussing the evaluation of the Superintendent of Schools as listed on **APPENDIX G-1**.

2. **APPROVAL TO INCREASE THE BID THRESHOLD**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate; and

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3(b) has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education, pursuant to N.J.S.A. 18A:18A-3(a) and N.J.S.A. 5:34-5.4 establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Peter E. Genovese III, RSBO, QPA, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

3. **APPROVAL OF INSURANCE PROPOSALS - 2020 - 2021**

I recommend the Board approve Selective Insurance Company for the 2020 - 2021 school year for coverage for Public Official Bonds at a cost not to exceed \$1,980 and Commercial Crime Policy at a cost not to exceed \$1,797.

4. **APPROVAL OF AGREEMENT WITH RWJ BARNABAS HEALTH – ONE SOURCE**

I recommend the Board approve an agreement with RWJ Barnabas Health – One Source for an Employee Assistance Program for FY2021 at a total cost not to exceed \$17,670.

5. **APPROVAL OF TRANSPORTATION RENEWALS**

I recommend the Board approve the transportation renewals for routes provided by Jay's Bus Service and Seman Tov as listed on **APPENDIX G-2**, which represent an increase of 1.5%. In the event schools do not open the Board will follow the guidelines from the State of New Jersey which may cause us to modify these routes.

G. **GENERAL ITEMS (continued)**

6. **APPROVAL TO FILE FY2021 ESEA CONSOLIDATED GRANT ALLOCATIONS**

I recommend the Board approve the filing of the FY2021 ESEA Consolidated Grant application in the amount of \$2,372,819. The breakdown is as follows:

Title I Part A	\$1,584,812
Title I Reallocated	\$ 158,571
Title I SIA Part A	\$ 20,000
Title II Part A	\$ 218,065
Title III	\$ 246,456
Title III Immigrant	\$ 33,976
Title IV	\$ 110,939
TOTAL	\$2,372,819

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

7. **APPROVAL TO ACCEPT FY2020 CARES EMERGENCY RELIEF GRANT**

I recommend the Board approve the acceptance of the FY2020 CARES Emergency Relief grant in the amount of \$1,207,843.

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

8. **STUDENT ACCIDENT INSURANCE - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve the renewal of Monarch Management Corp. for student accident insurance from August 1, 2020 through July 31, 2021 at a cost not to exceed \$129,500. This represents a zero increase from last year.

9. **WORKER'S COMPENSATION INSURANCE - 2020 - 2021**

I recommend the Board approve participation with **New Jersey Schools Insurance Group (NJSIG)** for the period July 1, 2020 through June 30, 2021 at a cost of \$931,453 for Worker's Compensation and \$21,076 for a Supplemental Indemnity Policy which represents a decrease of 18.5%.

10. **APPROVAL OF PROACTIVE BEHAVIOR INTERVENTION (PBI) PROGRAM PROVIDED BY CARING FAMILY COMMUNITY SERVICES FOR THE 2020 -2021 SCHOOL YEAR.**

I recommend the Board approve the agreement with Caring Family Community Services for proactive behavior intervention (PBI) program. This program will identify students who will be evaluated using relevant behavioral and/or clinical methods to identify the most appropriate interventions for the student. This includes but is not limited to observation in the classroom, interview with classroom teacher(s), and individual specialized assessment(s) completed by highly qualified behavioral health professionals. Staff will be involved in ongoing professional development. The total cost of the program is \$199,200.00 and will be funded by the IDEA Grant.

G. **GENERAL ITEMS (continued)**

11. **APPROVAL TO TRANSFER FUNDS TO MAINTENANCE RESERVE ACCOUNT**

I recommend the Board approve the deposit of up to \$1.2 million into a maintenance reserve account.

12. **APPROVAL OF CONTRACT WITH INTEGRITY HEALTH**

I recommend the Board approve the contract with Integrity Health for a 3 year period commencing October 1, 2020 through September 30, 2023 to provide medical services and over-sight of the district health center.

13. **APPROVAL TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2020 - 2021**

I recommend the Board approve participation in the Horizon Dental plan for the 2020 - 2021 school year at the rates listed below. This represents a **11.7% increase** from last year:

	HORIZON	HORIZON
Dental Option Plan (30)	7/1/19 - 6/30/20	7/1/20 - 6/30/21
Single	\$24.57	\$29.48
Parent Child(ren)	\$43.32	\$51.98
2 Adult	\$43.32	\$51.98
Family	\$70.29	\$84.35
Dental Choice (31)		
Single	\$18.23	\$18.52
Parent Child(ren)	\$34.89	\$35.45
2 Adult	\$34.89	\$35.45
Family	\$59.32	\$60.27

G. **GENERAL ITEMS (continued)**

14. **APPROVAL OF GROUP MEDICAL PSEUDO RATES**

I recommend the Board approve the following group medical pseudo rates for the period of July 1, 2020 through June 30, 2021.

Integrity 10	1/1/2020 - 6/30/2020	7/1/2020 - 6/30/2021
Single	\$975.90	\$1,054.37
Parent/Child(ren)	\$1,815.21	\$1,961.17
Couple	\$1,952.48	\$2,109.48
Family	\$2,791.87	\$3,016.36
Integrity 15		
Single	\$926.59	\$1,001.10
Parent/Child(ren)	\$1,729.82	\$1,868.91
Couple	\$1,843.34	\$1,991.56
Family	\$2,651.49	\$2,864.69
Integrity 15/25		
Single	\$901.84	\$974.36
Parent/Child(ren)	\$1,677.42	\$1,812.30
Couple	\$1,803.67	\$1,948.70
Family	\$2,579.27	\$2,786.67
Integrity 20/30		
Single	\$847.56	\$915.71
Parent/Child(ren)	\$1,576.47	\$1,703.23
Couple	\$1,695.11	\$1,831.41
Family	\$2,424.02	\$2,618.93

G. **GENERAL ITEMS (continued)**

15. **APPROVAL OF DIPLOMA JIF PARTICIPATION RESOLUTIONS**

I recommend the Board approve the following Resolutions required to participate in the Diploma JIF Insurance Fund:

- Resolution to Join - **APPENDIX G-3**
- Indemnity and Trust Agreement - **APPENDIX G-4**
- Appointment of Risk Manager - **APPENDIX G-5**

16. **APPROVAL OF INSURANCE PROPOSALS - 2020 - 2021**

I recommend the Board approve the following insurance coverage for the 2020 - 2021 school year:

TYPE OF POLICY	2019 - 2020 PREMIUM	2020 - 2021 PREMIUM	INSURANCE COMPANY
Package including Property, Crime, Inland Marine, General Liability and Cyber - \$5M liability; Automobile; Educator's Legal Liability - \$5M liability; Umbrella	\$672,256	\$729,702	DIPLOMA
Travel Accident - (Three year term - \$2,250/Bill \$750 Annually)	\$750	\$750	Hartford
NJUEP Excess - \$20M Unshared Limit - Hudson/Allied World/Evanston- Markel	\$23,960	\$41,050	NJUEP
Environmental	\$21,391	\$21,898	Greenwich
TOTAL	\$718,357	\$793,400	

G. **GENERAL ITEMS (continued)**

17. **AUTHORIZATION TO FILE RESOLUTION FOR RENEWAL OF APPROVAL TO USE THE ALTERNATE METHOD OF COMPLIANCE BY PROVIDING TOILET FACILITIES OUTSIDE PRE-K/K CLASSROOMS**

I recommend the Board adopt the following resolution and authorizes it to be filed for the 2020 - 2021 school year.

RESOLUTION

BE IT RESOLVED that, pursuant to N.J.A.C. 6A:26-6.3 the Long Branch Public Schools elect to use the alternate method of compliance by providing toilet rooms adjacent to or outside of the classroom in lieu of individual toilet rooms in each classroom.

BE IT FURTHER RESOLVED that, school children utilizing such toilet rooms will be accompanied by an instructional assistant to the toilet between the regular classroom and the toilet room adjacent to or outside of their regular classrooms at the following locations; Morris Avenue School, Lenna W. Conrow School and Holy Trinity.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

H. **PERSONNEL ACTION**

Comments from the Governance Committee Chair (APPENDIX H-1)

Comments from the Athletics Committee Chair (APPENDIX H-2)

1. **POLICIES AND REGULATIONS - FIRST READING - ALERT 219**

The new Policies and revised Policies and Regulations as listed on the attachment are being presented to the full Board for a First Reading - **APPENDIX H-3**.

2. **RESCIND EMPLOYMENT - CONTRACTUAL POSITION**

I recommend the Board rescind the employment contract for the following individual:

DEAN PIDGEON, High School Physics teacher, effective May 28, 2020.

3. **RESIGNATION - CONTRACTUAL POSITIONS**

I recommend the Board accept the resignation of the following individual:

JUANITA SOUTHERLAND, Middle School teacher, effective June 11, 2020.

H. **PERSONNEL ACTION (continued)**

4. **RESIGNATION - STIPEND POSITIONS**

I recommend the Board accept the resignation of the following individuals:

MIA APOSTLE, ESY Speech Language Specialist - Summer 2020, effective June 4, 2020.

JENNIFER GERVASE, Virtual Early Childhood Program - Summer 2020: Early Childhood Program Planner, effective June 2, 2020.

JENNIFER GLOVER, ESY Related Services Counselor - Summer 2020, effective June 4, 2020.

5. **APPOINTMENT OF CERTIFIED STAFF FOR 2020-2021 SCHOOL YEAR**

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines including but not limited to: a criminal history clearance and successful clearance of S-414/A-3381 (P.L.2018, c.5). This initial appointment may be changed as district needs develop:

VANESSA MANTIONE

Special Ed/Math Teacher
Middle School
MA, Step 1
\$57,645

Certification: Teacher of Students with Disabilities, Elem School Teacher w Mathematics
Specialization: Gr. 5-8

Education: Caldwell University

Replaces: Pamela Talvacchia-Gerber(resigned)

(Acct. # 15-201-100-101-000-02-00) (UPC # 1520-02-SELD1-TEACHR)

Effective: September 1, 2020

6. **TRANSFER OF STAFF FOR 2020-2021 SCHOOL YEAR**

I recommend the Board approve the transfer of the following individuals:

ISABEL CORREA, Middle School secretary to High School secretary.

KIMBERLY JONES, High School secretary to School-Based Youth Services secretary.

ANA SANER, Middle School instructional assistant to High School instructional assistant (1:1 moving with student).

STEPHANIE ALINA, Lenna W. Conrow School Special Education teacher to Amerigo A. Anastasia School Special Education teacher

ELIZABETH GANNON, Morris Avenue School teacher to George L. Catrambone School teacher.

LONELL KLINA, District supervisor to Audrey W. Clark School art teacher.

FRANCINE MARUCCI, Amerigo A. Anastasia School teacher to Lenna W. Conrow School teacher.

ELISA PEREZ, Morris Avenue School teacher to Amerigo A. Anastasia School teacher.

ERICA SOTO, Lenna W. Conrow School teacher to George L. Catrambone School teacher.

H. **PERSONNEL ACTION (continued)**

6. **TRANSFER OF STAFF FOR 2020-2021 SCHOOL YEAR (continued)**

DAHEMIA STEWART, Morris Avenue School teacher to Joseph M. Ferraina Early Childhood Learning Center teacher.

MILAGRITOS FERRAINA-TURNER, Lenna W. Conrow School instructional assistant to Gregory School instructional assistant.

TANISHA WIGGS, Amerigo A. Anastasia School Special Education teacher to Gregory School Special Education teacher.

7. **ANNUAL STIPEND POSITIONS - 2019 - 2020 SCHOOL YEAR**

I recommend the Board approve/ratify the following annual stipend position listed below:

DISTRICT

Curriculum Writers

\$25.13/hr.

Early Childhood Mapping

(JMF)Elizabeth Reid

8. **ANNUAL STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify the following annual stipend position listed below:

CURRICULUM WRITERS

\$25.13/hr.

(50 hours each curriculum writer)

Grades K-2: Special Education Science
Grades 3-5: Special Education Science
Grades 6-8: Special Education Science
Grades 9-12: English as a Second Language

Kimberly Douglas
Holly Terracciano
Sandra Rahilly
Amber Anderson
Angelo Villareal

Grades 6-8: English as a Second Language

Elizabeth Giron
Katherine D'elia
Dr. Ivette Febo
Adrian Castro
Claudia Kaja
Brendan O'Gibney
Alissa Gallo

Grades 9-12: Spanish I

Grades 9-12: Italian I

Grades 6-8: Middle School World Language:Spanish

Grades 9-12: Algebra II

Kristen Clarke
Vincent Vallese
Kristen Circelli
Vincent Vallese
Kristen Circelli
Lindsey Mading
Alyssa Tavernise
Maria Manzo
Christine Zergebel
Amanda MacDonald
Melissa Joyce
Sara Choi
Megan Farrell

Grade 6: Advanced Math

Grade 7: Advanced Math

Grade 9: Algebra I Lab

Grades 3-5: Elem Math Instr. Tool & Scope Sequence

H. **PERSONNEL ACTION (continued)**

8. **ANNUAL STIPEND POSITIONS - 2020 - 2021 SCHOOL YEAR (continued)**

Grades 6-8: Special Education Social Studies	Ann Elise Doussett
Grades K-2: Special Education Social Studies	Jennifer Noone
Grades 3-5: Special Education Social Studies	Dana Hochsdter
LGBTQ & Person with Disabilities Mandate	Karina McIntyre
	Rebecca Stone
Grades 11-12: Advanced Debate	Lianne Kulik
Grades 11-12: Law & Equity/Economics	Lianne Kulik
	Marc Hyndsman
Grades 11-12: Race, Gender, Ethnicity	Ken Morrison
	Angelo Villareal
	Anne Gill
Grades 11-12: Intro to Debate	Lianne Kulik
	Meghan Cook
Grades 11-12: Intro to Social Justice	Anne Gill
	Lianne Kulik
	Ken Morrison

9. **PART-TIME AND STIPEND POSITIONS - SUMMER 2020**

I recommend the Board approve the part-time and stipend positions as listed:

DISTRICT

Substitute Secretary

\$11.00/hr.

Margarita Cajas

Substitute Nurses (July-Aug)

\$29.60/hr.

Diane Anthony, Michelle Baker, Suzanne Fitzsimmons, Mary Whalen

Summer Breakfast/Lunch Duty(rate 1.5 sessions per day)

\$21.36/session

Anissa Berry, Dorothy Bowles, Cynthia Branch, Devron Clark,
Melinda D'Amelio, Jasmine Gomez, Gina Gradone, Rosalie Guzzi,
Kevin Mammano, Kelli Napalitano, Angela Napoli, Edna Newman,
Erin Schnoodville, Holly Terracciano

10. **MEDICAL FILE SCREENERS FOR CENTRAL REGISTRATION: SUMMER 2020**

I recommend the Board approve the credentialed substitute nurses as listed:

Diane Anthony, Suzanne Fitzsimmons,
Bogumila Hout, Mary Whalen

\$31.43/hr.

11. **MIDDLE SCHOOL PART-TIME AND STIPEND POSITIONS - SUMMER 2020**

I recommend the Board approve/ratify the part-time and stipend positions as listed:

Data Administrator/Scheduler (Mon-Thu)

\$31.43/hr.

Ivette Ricigliano

H. **PERSONNEL ACTION (continued)**

12. **EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2020**

I recommend the Board approve/ratify the extended school year stipend positions as listed:

Substitute Instructional Assistants \$13.36/hr.

Cynthia Branch, Michael Conte, Samantha Cook, Melinda D'Amelio, Elvia Franco, Yoselin Gomez, Hadja Haskovic, Sheila Hoover-Popo, Dalwasia Jones, Soledad Navarro, Elizabeth Marrin, John Severs, Karen Stout

Substitute Teachers \$26.00/hr.

Mia Cantaffa, Michael Dennis, Jennifer Farrell

ESY Bus Drivers \$95.00/day

Kumar Beharry, Sergio Guzman, Melanie Rizzo, Leonel Valdes

CHILD STUDY TEAM EVALUATIONS: LDTC, Occupational Therapist, School Psychologist, Social Worker, Speech Therapist, Teachers (General Education and Special Education certified).

ESY CHILD STUDY TEAM CASE CONFERENCES: \$75.00/case

(LDTC): Kirsten Coughlin
(Speech/Language): Amanda Russo, Marjani Morgan
(Occupational Therapist): Denise Buckley

CST CASE WORKERS \$150.00/case

(LDTC): Kirsten Coughlin
(Speech/Language): Marjani Morgan

CST EVALUATIONS \$350.00/case

(Speech/Language): Marjani Morgan
(School Psychologist): Linda Trafecante
(Occupational Therapist): Denise Buckley

13. **VIRTUAL EARLY CHILDHOOD, KINDERGARTEN AND ELEMENTARY PART-TIME AND STIPEND POSITIONS - SUMMER 2020**

I recommend the Board approve/ratify the part-time and stipend positions as listed:

Student Facilitators (Social Emotional Learning)

Francine Marucci, Kim Walker \$31.43/hr./\$785.75/wk.

Early Childhood/Preschool Teachers \$26.00/hr./\$455.00/wk.

Elaine Atkinson, Felicia Clark, Anthony DeSantis, Christa Diaz, Patrice Perez, Melissa Riggi, Jessica Rodriguez, Dahemia Stewart

Early Childhood/Kindergarten Teachers \$26.00/hr./\$455.00/wk.

Linda Bennett, Ciara Clayton, Michael Dombrowiecki, Nichelle Douglas, Molly Guzman, Karen Herrera, Diana Panora, Shannon Phillpott, Alissa Popo, Heidi Ross

H. **PERSONNEL ACTION (continued)**

13. **VIRTUAL EARLY CHILDHOOD, KINDERGARTEN AND ELEMENTARY PART-TIME AND STIPEND POSITIONS - SUMMER 2020 (continued)**

Early Childhood/Kindergarten Instructional Assistants \$13.36/hr./\$233.80/wk.

Jennifer Adams, Christine Briggs, Devron Clark, Ardenia Clayton, Melinda D'Amelio, Elvia Franco, Charletta Friday, Alexandria Gadson, Molly Guzman, Nykeirah Jones, Terrence King, Shannon King, Debra Langel, Elizabeth Marrin, Jennifer Martins, Sonia Mendez, Stephanie Pragosa, Sherry Reid, Jaime Reilly, Jo Ann Sciarappa, Jennifer Throckmorton

Elementary Teachers \$26.00/hr./\$455.00/wk.

Ja'Londa Boyd, Caitlyn Cannito, Marjorie Chulsky, Michael Dennis, Stephanie Dispoto, Stephanie Dixon, Michael Dombrowiecki, Judith Edwards, Megan Farrell, Ivette Febo, Alexandra Ferretti, Kevin Gilbert, Sarah Hansen, Erin Hennelly, Maria Herrera, Brenda Itzol, Lupe Kiy, Christina Marra, Maria Maisto, Mary Mazzacco, Kelli Napolitano, Edna Newman, Wallace Morales, Michele Morey, Thomas Odom, Shawn O'Neill, Elisa Perez, Shannon Phillpot, Martha Prieto, Meredith Riddle, Meredith Rindner, Brian Roberts, Angela Robertson, Cari Rock, Jessica Rodriguez, Melinda Rodriguez, Kelly Shaughnessy, Sabrina Sheerin, Chelsea Sirico, Kelly Vargas

Elementary Art Teachers

Monica Avaria, Latuya Morris, Amanda Siller, \$26.00/hr./\$455.00/wk.

Elementary Physical Education Teachers \$26.00/hr./\$455.00/wk.

Jolie Dynak, Melissa Heggie, Jeremy Martin, Gregory Penta

14. **21ST CCLC PART-TIME AND STIPEND POSITIONS - SUMMER 2020**

I recommend the Board approve/ratify the part-time and stipend positions as listed:

21st Century Grant Summer Program Project Director (GLC) \$29.87/hr.

Elizabeth Muscillo

21st CCLC Summer Program Site Coordinator (GLC) \$29.87/hr.

Doreen Regan

21st CCLC Virtual Summer Program Academic Lab Teachers \$26.00/hr.

JamieLynn Bazydlo, Kristen Circelli, Laurie Demuro, Amaryllis Herrera, Benita Holt, Jennifer Farrell, Maria Maisto, Margaret Marzullo, Tiffani Monroe, Nemeil Navarro, Nancy O'Toole, Amanda Siller, Meghan Rathjen, Twana Richardson, Jonathan Trzeszkowski, Vincent Vallese, Amy Zambrano

21st CCLC Virtual Summer Program Elective Teachers \$26.00/hr.

Laurie Demuro, Jennifer Farrell, Benita Holt, Margaret Marzullo, Tiffany Monroe, Nemeil Navarro, Nancy O'Toole, Meghan Rathjen, Twana Richardson, Meagan Ruland, Amanda Siller, Jonathan Trzeszkowski, Vincent Vallese, Carlos Villacres, Elizabeth West, Amy Zambrano

21st CCLC Virtual Summer Program Substitute Academic Lab/Elective Teachers

Michelle Fowler, Jill Careri \$26.00/hr.

H. **PERSONNEL ACTION (continued)**

15. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2020/2021**

I recommend the Board approve/ratify the following coach/athletics stipend appointments:

HIGH SCHOOL

CATEGORY 1

STEP

Varsity Cheerleading Head Coach

Danielle Murray

7

\$7,800

Varsity Field Hockey Head Coach

Stephanie Dixon

7

\$7,800

Varsity Football Head Coach

Daniel George

10

\$9,800

CATEGORY 2

STEP

Boys Varsity Soccer Head Coach

Adrian Castro

10

\$7,400

Girls Varsity Soccer Head Coach

Jessica Wegelin

10

\$7,400

CATEGORY 3

STEP

Boys Varsity X-Country Head Coach

Graham Huggins-Filozof

7

\$3,300

Girls Varsity X-Country Head Coach

Richard Ricigliano

10

\$4,500

Girls Varsity Tennis Head Coach

William Potter

8

\$3,500

Girls Varsity Head Volleyball

Nemeil Navarro

8

\$3,500

MIDDLE SCHOOL

CATEGORY 1

STEP

Field Hockey Head Coach

Elisa Perez

10

\$4,500

CATEGORY 2

STEP

Boys Soccer Head Coach

Ashley Stubbington

10

\$3,700

Girls Soccer Head Coach

Brian Howell

10

\$3,700

CATEGORY 3

STEP

X-Country Head Coach (B/G)

Jayne Maxwell

8

\$1,500

H. **PERSONNEL ACTION (continued)**

16. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2020/2021**

I recommend the Board approve/ratify the following coach/athletics stipend appointments:

HIGH SCHOOL

CATEGORY 1

STEP

Girls Varsity Basketball Head Coach

Shannon Coyle

10

\$9,800

Varsity Cheerleading Head Coach

Danielle Murray

7

\$7,800

Varsity Wrestling Head Coach

Daniel George

10

\$9,800

CATEGORY 2

STEP

Boys Varsity Indoor Track Head Coach

Terrence King

10

\$7,400

Girls Varsity Indoor Track Head Coach

Chad King

7

\$5,900

Swimming Head Coach (B/G)

Tracey Ciambrone

10

\$7,400

CATEGORY 3

STEP

Boys Bowling Head Coach

Jayce Maxwell

7

\$3,300

Girls Bowling Head Coach

Tonya Galiszewski

10

\$4,500

MIDDLE SCHOOL

CATEGORY 1

STEP

Cheerleading Head Coach

Dana Switay

6

\$3,300

Boys Basketball Head Coach

Jared Walker

7

\$3,600

Girls Basketball Head Coach

Katherine Gooch

10

\$4,500

Wrestling Head Coach

Louis De Angelis

10

\$4,500

H. **PERSONNEL ACTION (continued)**

17. **INTER-LOCAL GOVERNMENTAL AGREEMENT FOR 2020-2021 SCHOOL YEAR**

I recommend the Board approve/ratify shared services for telecommunication and virtual server management as listed:

Shared Telecommunications Services with the City of Long Branch

Christopher Dringus \$15,000

Charles Pfeister \$10,000

Coverage Technician

David Booth \$24/hr

Virtual Server Management

Charles Pfeister \$25/hr

18. **CHANGE IN TRAINING LEVEL - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve/ratify a change in training level for the following individuals, effective September 1, 2020:

TRACEY CUMMINGS, Elementary Teacher, from BA to MA on the teacher's salary guide.

MADISON HLAVACH, High School Teacher, from BA to MA on the teacher's salary guide.

BRENDAN O'GIBNEY, High School Teacher, from BA to MA on the teacher's salary guide.

KIMBERLY PAGAN, Elementary Teacher, from BA +30 to MA on the teacher's salary guide.

DANA SWITAY, High School Teacher, from BA +30 to MA on the teacher's salary guide.

VITO TERRANOVA, High School Teacher, from BA to MA on the teacher's salary guide.

LYNN WINTERS-MINEO, Middle School Teacher, from BA +30 to MA on the teacher's salary guide.

19. **TEACHER/MENTOR PROGRAM - 2020 - 2021 SCHOOL YEAR**

I recommend the Board approve the following individual to assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term:

LOCATION

Audrey W. Clark

Pupil Personnel Services

TEACHER

Linda Raoul

Brittany Saez

MENTOR

Meghan Mueller

Meghan Amendola

20. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-4**.

21. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approved the attendance of staff members indicated on the attached list at the conferences indicated - **APPENDIX H-5**.

H. **PERSONNEL ACTION (continued)**

22. **APPROVAL OF SCHOOL BUSINESS ADMINISTRATOR CONTRACT**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the School Business Administrator's Contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the Contract of Peter E. Genovese, III, RSBO, QPA with a 0% increase for FY21.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

23. **APPROVAL OF ASSISTANT SUPERINTENDENT FOR PUPIL PERSONNEL SERVICES CONTRACT**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the Assistant Superintendent for Pupil Personnel Services' Contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the Contract of JanetLynn Dudick, Ph.D. with a 0% increase for FY21.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

H. **PERSONNEL ACTION (continued)**

24. **APPROVAL OF ASSISTANT SUPERINTENDENT OF SCHOOLS CONTRACT**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the Assistant Superintendent of Schools' Contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the Contract of Alvin L. Freeman, Ed.D. with a 0% increase for FY21.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB. REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR - 2020**

I recommend the Board approve the following atypical out of district students for placement and transportation for the 2020 Extended School Year:

SEARCH DAY SCHOOL

OCEAN TOWNSHIP, NEW JERSEY

Tuition: \$13,803.50

Transportation

Effective Dates: 7-1-2020 to 8-21-2020

ID#: 100850428, classified as Eligible for Special Education and Related Services

COASTAL SCHOOL

HOWELL, NEW JERSEY

Tuition: \$9288.00

Transportation

Effective Dates: 7-1-2020 to 8-11-2020

ID#: 1004495, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

2. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR
PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR - 2020
(continued)**

CHILDREN'S CENTER
NEPTUNE, NEW JERSEY

Tuition: \$12,649.26
Transportation
Effective Dates: 7-1-2020 to 8-24-2020

ID#: 1002266, classified as Eligible for Special Education and Related Services
ID#: 8001430, classified as Eligible for Special Education and Related Services
ID#: 110650053, classified as Eligible for Special Education and Related
ID#: 20225189, classified as Eligible for Special Education and Related Services
ID#: 269018998, classified as Eligible for Special Education and Related Services
ID#: 20314455, classified as Eligible for Special Education and Related Services
ID#: 1003751, classified as Eligible for Special Education and Related Services

RUGBY SCHOOL
WALL, NEW JERSEY

Tuition: \$11,846.40
Transportation
Effective Dates: 7-1-2020 to 8-11-2020

ID#: 20296890, classified as Eligible for Special Education and Related Services

OAKWOOD SCHOOL
TINTON FALLS, NEW JERSEY

Tuition: \$9519.60
Transportation
Effective Dates: 7-1-2020 to 8-11-2020

ID#: 20226876, classified as Eligible for Special Education and Related Services

HAWKSWOOD
EATONTOWN, NEW JERSEY

Tuition: \$11,426.70
Transportation
Effective Dates: 7-1-2020 to 8-11-2020

ID#: 9500208, classified as Eligible for Special Education and Related Services
ID#: 20184378, classified as Eligible for Special Education and Related Services
ID#: 20291649, classified as Eligible for Special Education and Related Services
ID#: 20314517, classified as Eligible for Special Education and Related Services

SCHROTH SCHOOL
OCEAN TOWNSHIP, NEW JERSEY

Tuition: \$12,168.00
Transportation
Effective Dates: 7-1-2020 to 8-24-2020

ID#: 20314102, classified as Eligible for Special Education and Related Services
ID#: 20270427, classified as Eligible for Special Education and Related Services
ID#: 111200023, classified as Eligible for Special Education and Related Services
ID#: 90850239, classified as Eligible for Special Education and Related Services
ID#: 20266185, classified as Eligible for Special Education and Related Services
ID#: 20313995, classified as Eligible for Special Education and Related Services
ID#: 9500197, classified as Eligible for Special Education and Related Services

1. **STUDENT ACTION (continued)**

2. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR - 2020 (continued)**

HIGH POINT

TINTON FALLS, NEW JERSEY

Tuition: \$9,124.50

Transportation

Effective Dates: 7-1-2020 to 8-4-2020

ID#: 20243843, classified as Eligible for Special Education and Related Services

ID#: 20204178, classified as Eligible for Special Education and Related Services

ID#: 120800002, classified as Eligible for Special Education and Related Services

ID#: 20245610, classified as Eligible for Special Education and Related Services

3. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2019 - 2020 SCHOOL YEAR**

I recommend the Board approve/ratify the following recommended student for placement and transportation the 2019 - 2020 school year:

HARBOR SCHOOL

EATONTOWN, NEW JERSEY

Tuition: \$26,553.60/Student

Transportation

*Extraordinary Aide

Effective Dates: 3/16/2020 - 6/20/2020

ID#: 14687433304, classified as Eligible for Special Education and Related Services

4. **CORRECTIONS / REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes:

May 19, 2020

APPOINTMENT OF CERTIFIED STAFF - 2020 -2021 SCHOOL YEAR

Linda Raoul; School Social Worker; Salary should have read Step 5, MA +30 at \$62,345

Brittany Saez; School Psychologist; Salary should have read Step 1, MA +30 at \$59,145

VIRTUAL EARLY CHILDHOOD, KINDERGARTEN AND ELEMENTARY PART-TIME AND STIPEND POSITIONS - SUMMER 2020

Elizabeth Gannon and Siobhan Curry; Early Learning Summer Learning Social and Emotional Student Facilitators. This should have read Early Learning Summer Learning Program Planners.

APPROVAL OF EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2020

Should have read: Program Facilitator - Michael Gatta; ESY Related Services Behaviorists - Alison Buleza, Emily Grosiak - May 26 - June, 26 2020 - (40:hours-flexible) \$31.43/hr.

APPROVAL OF EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2020

Should have read: July 29 - August 14, 2020, July 29 - July 3 for staff planning and preparation.

4. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

May 19, 2020 (continued)

APPROVAL OF EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2020 - CHILD STUDY TEAM EVALUATIONS

Should have read: June 22 - August 14, 2020

April 28, 2020

APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS

Sonia Mendez; Instructional Assistant; Salary should have read \$31,019. Marie Popo; Instructional Assistant; Salary should have read \$38,136. Joy Daniels; Should have read Director for Early Childhood Education. Jennifer Steffich; Should have read Director for Special Education.

March 18, 2020

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

Tiffany Rawls-Dill, Pupil Personnel Services secretary from May 26, 2020 to June 8, 2020. This should have read the use of sick days; Unpaid days from June 9, 2020 to June 30, 2020.

January 31, 2020

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Stephanie Gaines, High School teacher, February 27, 2020 to May 19, 2020. This should have read use of sick days from February 27, 2020 to May 11, 2020.

FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS

Stephanie Gaines, High School teacher, from May 20, 2020 to May 26, 2020. This should have read use of urgent business days from May 12, 2020 to May 14, 2020.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

Stephanie Gaines, High School teacher, from May 27, 2020 to June 18, 2020. This should have read use of unpaid days from May 15, 2020 to June 10, 2020.

5. **RESOLUTION FOR CLOSED EXECUTIVE SESSION**

I recommend the Board approve the following Resolution -

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **the evaluation of the Superintendent of Schools** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

5. **RESOLUTION FOR CLOSED EXECUTIVE SESSION (continued)**

NOW, THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Historic High School, 391 Westwood Avenue, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

DISCUSSION

1. Re-opening schools
2. Athletics
3. High School graduation survey results

K. **ADJOURNMENT**

			APPENDIX F-1
Name of Contractor	Service Provided	Hourly	Flat / Retainer
Florio, Perrucci, Steinhardt & Cappelli, LLC	General Counsel	\$165/hr	\$30,000.00
The Busch Law Group	Special Counsel	\$155/hr	
Wiss and Company	Auditor		\$57,500.00
JBA Architecture & Consulting, LLC	Architectural Services		
		\$165/hr Principal	
		\$145/hr Associate/Licensed Architect	
		\$125/hr Project Engineer	
		\$125/hr Project Manager/Coordinator	
		\$105/hr Project Architect	
		\$95/hr Architectural Designers	
		\$75/hr Production/Draftsman	
		\$105/hr Construction Project Manager	
		\$85/hr Construction Administration	
Shore Point Architecture, PA	Architectural Services	\$55/hr Administrative & Tech. Support	
		\$225/hr Principal Architect	
		\$195/hr Principal Engineer	
		\$175/hr Project Engineer	
		\$155/hr Associate Architect	
		\$145/hr Project Manager	
		\$125/hr Staff Architect	
		\$115/hr Technical Staff	
Hill International, Inc.	Architectural/Engineering	\$50/hr Clerical Staff	
		\$201/hr Senior Project Manager	
		\$160/hr Project Manager	
		\$165/hr Senior Scheduler	
		\$170/hr MEP Estimator	
		\$160/hr Construction Manager	
		\$129/hr Scheduler	
		\$170/hr Safety Inspector	
		\$191/hr Senior Estimator	
		\$145/hr MEP Inspector	
		\$119/hr Asst. Project Manager	
		\$129/hr Estimator	
		\$129/hr Site/Civil Inspector	
Brinkerhoff Environ. Services	Environmental Services	\$93/hr Project Engineer	
		\$67/hr Administrative Assistant	
		\$185/hr Principal/LSRP	
		\$150/hr Senior Project Manager	
		\$130/hr Project Manager - Level II	
		\$110/hr Project Manager - Level I	
		\$95/hr Environmental Scientist	
Willis of New Jersey, Inc.	Insurance Broker	\$85/hr CADD/GIS Technician	
		\$65/hr Administrative Technical Support	
			\$0.00
Brown & Brown Benefit Advisors	Insurance Broker		\$29,000.00
Insurance Office of America	Insurance Broker		\$0.00
Public Risk Group LLC	Insurance Broker		\$27,000.00
CBIZ Insurance Services	Insurance Broker		\$0.00
Genesis	Student Information Systems		\$46,670.00
Advance Assessment	Professional Training		\$90,149.00
Preferred Health Care and Nursing Services - One to one nursing services	LPN /RN Services	\$59/hr - RN; \$51/hr - LPN	
Bayada Home Health Care, Inc.	LPN /RN Services	\$55/hr./\$56/hr	
Dorothy Pietrucha, M.D.	Consultant	\$175/evaluation	
Noah Gilson, M.D.	Neurologists	\$420/evaluation	
Environmental Connections	AHERA - AWC/MOR/LWC/WE Insp. Reports		\$1,850.00
Service First Cooling and Heating	Boiler Service and Maintenance		\$7,640.00

Name of Contractor	Service Provided	Hourly	Flat / Retainer
CQI	Boiler Water Treatment Services		\$4,300.00
Fire Security Technologies	Burglar & Fire Alarm Monitoring Security Systems		\$7,475.00
Schindler Elevator	Elevator Maintenance & Repairs – 540 Broadway (2), High School (2), Middle School (1), Gregory and Anastasia School (1)		\$25,860.00
Fire Security Technologies	Elevator Monitoring – 540 Broadway (2), High School (2), Middle School (1), Anastasia School, (1) Gregory School (1), George L. Catrambone School (1)		\$6,100.50
Electrical Motor Repair	Emergency Generator Service Maintenance and Repairs – 540 Broadway, High School, Middle School, Anastasia School, JMF ECLC, Morris Avenue School, Audrey W. Clark School, Gregory School and George L. Catrambone School		\$7,500.00
Fire Security Technologies	Fire Extinguisher Servicing – District Inspection and Tagging		\$4,100.00
Fire Security Technologies	Fire Alarm Inspection & Reports – District		\$34,256.00
Allied Fire & Safety	Fire Sprinkler Protection / Suppression Systems / Fire Pumps / Back Flow Preventers Inspection and Service Maintenance – 540 Broadway, High School, Middle School, Anastasia School, JMF ECLC, Gregory School and George L. Catrambone School		\$8,000.00
ENCON	HVAC Mechanical Service and Maintenance – 540 Broadway		\$15,560.00
Johnson Controls	HVAC Automatic Temperature Controls Service and Maintenance – Anastasia School, JMF ECLC, Morris Avenue School, Audrey W. Clark School, Gregory School, Lenna W. Conrow School and George L. Catrambone School		\$24,000.00
Carrier	HVAC Chiller & Cooling Tower Service and Maintenance – Anastasia School, Gregory School and George L. Catrambone School		\$8,048.26
Delta Connects	HVAC Automatic Temperature Controls Service and Maintenance – High School		\$24,480.00
Honeywell	HVAC Mechanical Maintenance and Service – Middle School		\$18,280.00
Hilsen	Districtwide Pest Management – Monthly Inspections and Servicing		\$8,520.00
Specialty Graphics	Uniforms – Custodial, Maintenance and Grounds – 3 sets of uniforms and 1 pair of boots	\$13,900.60 - Short sleeve/pants/boots \$14,259.70 - Long sleeve/pants/boots	
Kepwel Spring Water	Water bottled/5 gallon - 127 Myrtle Avenue/540/Shop @300 - 4 gallon bottled water		\$1,303.83
Horizon Dental	Dental Insurance	Dental Option	
		Single - \$24.57	
		Employee & Spouse - \$43.32	
		Employee & Child - \$43.32	
		Family - \$70.29	
		Dental Choice	
		Single - \$18.23	
		Employee & Spouse - \$34.89	

Name of Contractor	Service Provided	Hourly	Flat / Retainer
		Employee & Child - \$34.89	
		Family - \$59.32	
American Alternative	Insurance - Package (including Property, Inland Marine, Crime, General Liability), Automobile, Educators Legal Liability, Umbrella, Environmental, NJUEP Excess and Travel Accident		\$713,724.00
Monarch Management Corp.	Student Accident Insurance		\$129,500.00
National Vision Administrators LLC	Vision Insurance	Single - \$3.34	
		Employee & Spouse - \$6.01	
		Employee & Child - \$6.01	
		Family - \$8.68	
HCC Life Insurance	Medical Insurance - Stop/Loss Carrier 18/12 month period		\$548,350.20
Integrity Health	FY20 Plan Management		\$386,000.00
Meritain	Claims Adjudicator		\$346,608.00
Selective Insurance Company	Insurance	Public Official bonds not to exceed \$1,920	
		Commercial Crime not to exceed \$1,797	
New Jersey Schools Insurance Group	Insurance - Worker's comp		\$1,147,268.00
	Insurance - Sup. Indemnity Policy		\$20,987.00
Benecard	District Prescription Plan Renewal January 1, 2019 - December 31, 2019		\$5,131,410.00
KYDS (Konscious Youth Development & Service)	Social emotional learning with empowering mindfulness techniques through staff development and student wellness		\$32,900.00
Caring Family Community Services	Proactive Behavior Intervention program - evaluate students using behavioral and/or clinical methods to identify interventions for students		\$199,200.00
Box Out Bullying and Young Audiences	Consulting Services - Provides workshops and assembly programs for students and parents in the 21st Century after school program		\$1,745.00
Realtime Information Technology	Professional Services – Special Education Management Module (SEMM) -		\$14,790.00
Small Factory Innovations, Inc. (SiLAS Application)	Student participation in web-based software focusing on improving the social-emotional skills of students - use of video games and microphones to control their own 3-D avatars		\$22,000.00
PSAT/NMSQT College Board Readiness and Success Program – High School	PSAT/NMSQT – College Board readiness		\$24,079.50
Engaged Instruction	10 days of professional development and curriculum support		\$12,000.00
Sodexo	Food Service Management	Base Guarantee - \$635,000	
		Administrative/Management Fees - \$399,813 - flat fee	
Rosetta Stone	Language Learning Software and Services – Adult ESL program participants		\$10,062.00
Energy Savings Company	Perform and Manage the districts Energy Savings Improvement Program		\$9,079,607.00
YMCA	Provide mental health services to special needs and emotionally challenged students		\$24,500.00

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Tender Touch Educational Services	Tutoring services to Title I students that attend the non-public school Bet Yaakov of the Jersey Shore		\$15,783.00
NJSBA Grants Support Program	Help desk support services for grants		\$14,200.00
AssetWorks	Fixed asset management		\$1,600.00
The Power to Live & Learn Group	Evaluators of the 21st Century Community Learning Center grant		\$22,200.00
Peekapak	Social & Emotional Learning Curriculum - Program for students in grades K-5 and professional development for staff		\$28,000.00
Dr. Sampson Davis	Professional Services - Title I Parent Involvement Workshop - LBHS		\$4,400.00
Waste Management	Refuse and Recyclables Service		\$77,408.00
Amy's Yogabilities	Professional Services - yoga and wellness sessions for students - September, 2019 - June, 2020		\$22,167.00
Ellevation	Software and service designed to help staff members support English language learners achieve their goals		\$36,400.00
RWJ Barnabas Health - One Source	Employee Assistance Program		\$17,670.00
Big Brothers/Big Sisters of Monmouth and Middlesex Counties, Monmouth Medical Center and LBHS	Site based mentoring program - September 1, 2018 - August 31, 2021		\$7,000.00
Frontline	Professional Services – Integrated software to track and manage staff attendance, recruiting and professional development		\$138,978.71
Big Brothers/Big Sisters of Monmouth and Middlesex Counties, Biotechnology High School and Long Branch Middle School	Mentoring program matching High School students with Middle School students - September 1, 2018 - August 31, 2021		\$10,000.00
Recapture Technologies	E-Rate Services Management		\$36,000.00
Monmouth University	Pool Rental – High School swim team		\$6,228.00
Brookdale Community College	Brookdale Education Network for Math, Science, Technology and Literacy		\$8,300.00
M.A. Passuit LLC	Educational Services - Literacy Consultant - development of ESL and bilingual education staff - 12/15/19 - 6/22/2020		\$30,000.00
Linkit! Assessment Management and Analytics Platform	Software License Agreement		\$90,149.00
Monmouth Medical Center	Medical Services – licensed physician, nurse practitioner and medical consultations		\$42,190.00
Sunnyside Equestrian Center	Pupil Personnel Services – equine science activities while practicing life skills – horseback riding to fulfill sensory needs		\$9,000.00
Living Yes, LLC	21st Century Community Learning Centers grant collaborator for the 2019 - 2020 school year		\$4,000.00
Freehold Child Diagnostic Center, Inc.	Pupil Personnel Services Consultant	\$925/evaluation	
Richard Reutter, M.D.	School Based Youth Services - provide clinical supervision to the SBYS social work staff - 9/6/19 - 6/15/2020		\$17,098.00

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Brad Madreperl, LCSW	School Based Youth Services - provide clinical supervision to the SBYS social work staff - 9/6/19 - 6/15/2020		\$2,080.00
Center for Neurological and Neurodevelopment Health - Ronald Barabas, M.D.	Pupil Personnel Services Consultant	\$660/evaluation	
Herman, Anayiotos, Gennaro, Gilson & Ponce Neurology, P.A.	Pupil Personnel Services Consultant	\$410/evaluation	
Speech-Language Pathologist, Alex Troitino	Pupil Personnel Services Consultant	\$425/evaluation	
Meridian Pediatric Associates - neurologist	Pupil Personnel Services Consultant	\$175/evaluation	
BMW Enterprises, LLC	Pupil Personnel Services Consultant	\$85/hour - bedside instruction	
Department of Children and Families, Division of Child Protection and Permanency	Pupil Personnel Services – School Based Youth Services Contract		\$341,184.00
DeMonte Therapy Services, LLC – Joan DeMonte, M.A.P.T.	Pupil Personnel Services Consultant	\$87.50/hour	
Communications Technology Resources, LLC - Joan Bruno	Pupil Personnel Services Consultant	\$550/evaluation \$35/travel (1/2 hour)	
Power Play Pediatric Therapy Center, LLC	Pupil Personnel Services Consultant	\$87/hr - Occupational Therapy Services	
West Long Branch Speech and Hearing Center Audiologists	Pupil Personnel Services Consultant	\$275/evaluation/Sandra Fields Kuhn	
		\$275/evaluation/Sandra Jaworski	
		\$535/central auditory processing evaluation	
Delta T. Group Education	Pupil Personnel Services Consultant	\$32/hour - ABA Therapist	
		\$41.75/hour - RN	
		\$33/hour - \$35/hour - LPN	
		\$40/hour - School Social Workers	
		\$55/hour - COTA	
		\$84.75/hour - Occupational Therapist	
		\$90/hour - Behavioral Specialist	
Alexandra Renahan - Speech	Pupil Personnel Services Consultant	\$475/evaluation	
Ana Ferriera - Speech	Pupil Personnel Services Consultant	\$600/evaluation	
Aida Hernandez, LPC	Professional Services - short term counseling-based intervention to address specific academic needs of newcomer students enrolled in the High School and Middle School	Paid through Title III funds	\$12,000.00
Maxim Healthcare Services	Pupil Personnel Services Consultant	\$48/hr - LPN; \$52/hr - RN	
Sharon Diaz Harvey, LPC, NCC	Pupil Personnel Services Consultant	\$75/hour	
Nilda M. Collazo – Spanish -Speech Language Specialist	Pupil Personnel Services Consultant	\$575/evaluation	
Marc Seidenstein – Spanish LDTC	Pupil Personnel Services Consultant	\$550/evaluation	
Center for Behavioral Health - Rajeswari Muthuswamy, MD	Pupil Personnel Services Consultant	\$525/office visit; \$600/school visit	
CNNH Neuro Health	Pupil Personnel Services Consultant - Comprehensive Neuropsychological testing/evaluation	\$2,750/evaluation	
Jewish Vocational Services	Pupil Personnel Services Consultant - Short term (2-3 days) Vocational evaluation with TEACCH Transition Assessment Profile (TTAP)	\$975/evaluation	
Monica Wood – Spanish Social Worker	Pupil Personnel Services Consultant	\$350/evaluation	
Laurie A. Cancalosi, Ed.D., LLC	Professional Services - provide training, guide input and compose curriculum documents for health and physical education for grades K - 12	\$17,550.00	
Monica Peters - Spanish Psycholigist	Pupil Personnel Services Consultant	\$495/evaluation	

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Rosa Tomas – Portuguese Psychologist	Pupil Personnel Services Consultant	\$500/evaluation	
Suzana Vieira Porzio - Portuguese Social Worker	Pupil Personnel Services Consultant	\$500/evaluation	
Celina Ruivo Matos – Portuguese LDTC	Pupil Personnel Services Consultant	\$525/evaluation	
Ana Ferreira – Portuguese Speech Language Specialist	Pupil Personnel Services Consultant	\$600/evaluation	
United Therapy Solutions, Inc.	Pupil Personnel Services Consultant	\$83/hr - Occupational Therapy services, physical therapy services, speech therapy services	
Resnick Consultants, LLC - Joanne Case	Pupil Personnel Services Consultant	\$160/evaluation	
New Jersey Specialized Child Study Team Evaluation Services for the Deaf and Hard of Hearing	Pupil Personnel Services Consultant	\$550/one evaluation - psychological \$950/two evaluation - educational \$1,350/three evaluation - speech and language	
Speech at the Beach – Pam Jones	Pupil Personnel Services Consultant	\$90/hr - meeting attendance/IEP's	
		\$90/hr - speech and language therapy	
		\$400/speech and language evaluation	
Spanish Speech Language Specialist - Freda Glick	Pupil Personnel Services Consultant	\$450/evaluation – Bilingual Spanish – English	
		\$400/evaluation - English	
Educational Audiology Resources - Donna Merchant	Pupil Personnel Services Consultant	\$950/evaluation	
		\$150/hr - auditory training	
Seashore Day Camp	Pupil Personnel Services - Swim program - October, 2019 - June, 2020		\$30,000.00
Advance Psychiatric Care, P.A. - Alexander Iofin, M.D.	Pupil Personnel Services Consultant	\$500/Initial Evaluation; \$500/Re-evaluation	
Burlington County Special Services School District/Educational Service Unit	Pupil Personnel Services Consultant	D/HH Speech Language Evaluation - \$790/Educational Interpreter; D/HH Psychological Evaluation - Learning Evaluation - \$745	
Summit Speech School	Pupil Personnel Services Consultant	\$165/hour - Consultation	
		\$155/hour - Itinerant Teach of the Deaf	
		\$155/hour - Staff/Student In-Service	
		\$250/hour - Review/Observation/Intake	
Ocean Township Board of Education	Pupil transportation jointure to MAST for 5 students - 9/5/2019 - 6/18/2020		\$16,300.00
Ocean Township Board of Education	Pupil transportation jointure to The Shore Center for Students with Autism for 1 student - 6/24/2019 - 8/8/2019		\$2,864.00
Ocean Township Board of Education	Pupil transportation jointure to The Shore Center for Students with Autism for 1 student - 9/5/2019 - 6/22/2020		\$16,300.00
Kinder Glide	Pupil Transportation Services – Children's Center Special Education route	Per diem rate of \$240.79	
Seman Tov	Pupil Transportation Services – High School Athletics	Trip #ST-HSATH & ST-HSATH2 - per diem	
		\$317.23; \$370.10; \$264.36	
Jay's	Pupil Transportation Services - LBHS2, SAT1, SAT2, M7, LBMS2, L7		\$212,400.00

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Jay's	Pupil Transportation Services - LBHS1, M1, M2, Y3, M3, M4, M5, A3, M6, Y2, G5, L1, L2, Y1, L3, G9, L4, A1, L5, G6, L4, A1, L5, G6, L6, G2, G1, J1, LBMS1, J2, G12, J3, G3, J4, A2, J5		\$1,144,800.00
Seman Tov	Pupil Transportation Services - A4, Y4, G7, G8, G10, G11, G13, G14, G15		\$382,680.00
Jay's Bus Service	21st Century S.T.E.A.M. program located at GLC - ELEM-21st (21ST1, 21ST12, 21ST3, 21ST4)	\$245.92 per diem	
Seman-Tov Bus Services	Transportation services – Middle School athletics	Trip #ST-MSATH per diem - \$313.10; \$385.46	

BOARD OF EDUCATION
COUNTY OF MONMOUTH
STATE OF NEW JERSEY

RESOLUTION

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 *et seq.* was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators, and to provide specific ethical standards to guide their conduct; and

WHEREAS, throughout the State, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education cannot be reached due to disqualifying conflicts of interest of Board Members on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission ("Commission") provided guidance in Public Advisory Opinion A03-9 (April 1, 1998); and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary, and the specific nature of the conflicts of interest; and

WHEREAS, the Commission, by resolution dated February 25, 2003, further clarified this standard and required a Board of Education invoking the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so, and the specific nature of the conflicts of interest; and

WHEREAS, the Commission further directed Boards of Education that invoke the Doctrine to read the resolution at a regularly scheduled public meeting, post it where the Board posts regular public notices for a period of thirty (30) days after passage, and provide a copy of the executed resolution to the Commission; and

WHEREAS, the Board is required by law to prepare an annual performance report of the superintendent by a majority of its full membership pursuant to N.J.A.C. 6A:10-8.1; and

WHEREAS, pursuant to N.J.A.C. 6A:10-8.1, the Board desires to evaluate the superintendent and prepare an annual performance report by a majority of its full membership which shall include, but not be limited to, performance areas of strength; performance areas needing improvement; recommendations for professional growth and development; a summary of indicators of student progress and growth, and a statement of how the indicators relate to the effectiveness of the overall programs and the chief school administrator's performance; and provision for performance data not included in the report; and

WHEREAS, the Board Attorney has reviewed the State regulations and the advisory decisions of the Commission and determined that existing conflicts prohibit seven (7) members of the Board from voting on this matter; and

WHEREAS, those Board member conflicts are as follows:

- **Tasha Youngblood Brown** - Mrs. Brown has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Michele Critelli, Ed.D.** - Dr. Critelli has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Armand R. Zambrano Jr.** - Mr. Zambrano has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Caroline Bennett** - Ms. Bennett has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Lauren McCaskill** - Ms. McCaskill has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Violeta Peters** - Mrs. Peters has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.
- **Lucille Perez** - Mrs. Perez has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to the superintendent, including any search, contract approval and evaluation of performance.

WHEREAS, the inability of the aforementioned Board Members to participate in/vote on evaluating the superintendent as required by state law, will result in a lack of a quorum necessary to prepare an annual performance report; and

WHEREAS, in order to prepare an annual performance report, as required by law, the Board desires to invoke the Doctrine of Necessity, in accordance with the procedures established by the Commission; and

NOW, THEREFORE, BE IT RESOLVED, by the Long Branch Board of Education, County of Monmouth, State of New Jersey, as follows:

1. That the aforementioned members are prohibited from participating in evaluating the superintendent because of the conflicts outlined above;
2. That the Board therefore invokes the Doctrine of Necessity in order to allow the full body of the Board to prepare an annual performance report of the superintendent;
3. That this resolution shall be read at a regularly scheduled meeting of the Board and be posted on the Board's website; and
4. That a copy of this resolution shall be forwarded to the School Ethics Commission.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the action taken pursuant to this invocation shall be deemed valid notwithstanding the aforementioned conflicts, and the waiver of said conflicts shall not extend beyond the scope addressed within this Resolution.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

APPENDIX G-2

Bus Company	Bus Route	FY20 Per Diem Total (including Bus Aide)	FY20 Yearly Cost (180 days)	1.50 % Renewal Increase (per diem)	FY21 Per Diem Total (including bus aide)	FY21 Yearly Cost (180 days)
Jay's Bus Service	G1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	G12	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	G5	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	J1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	J2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	J3	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	L1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	L2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	L3	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	LBHS1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	LBHS2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	LBMS1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	LBMS2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	M1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	M2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	M3	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	M4	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	M5	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	SAT1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	SAT2	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	Y1	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	Y3	\$ 190.00	\$ 34,200.00	\$ 2.85	\$ 192.85	\$ 34,713.00
Jay's Bus Service	A1	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	A2	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	A3	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	G2	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	G3	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	G6	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	G9	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	J4	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	J5	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	L4	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	L5	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	L6	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	L7	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	M6	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	M7	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00
Jay's Bus Service	Y2	\$ 210.00	\$ 37,800.00	\$ 3.15	\$ 213.15	\$ 38,367.00

Jay's Bus Service Total: \$ 1,377,558.00

Bus Company	Bus Route	FY20 Per Diem Total (including Bus Aide)	FY20 Yearly Cost (180 days)	1.50 % Renewal Increase (per diem)	FY21 Per Diem Total (including bus aide)	FY21 Yearly Cost (180 days)
Seman Tov	G7	\$ 225.00	\$ 40,500.00	N/A	N/A	N/A
Seman Tov	G8	\$ 227.00	\$ 40,860.00	N/A	N/A	N/A
Seman Tov	G11	\$ 232.00	\$ 41,760.00	\$ 3.48	\$ 235.48	\$ 42,386.40
Seman Tov	G10	\$ 234.00	\$ 42,120.00	\$ 3.51	\$ 237.51	\$ 42,751.80
Seman Tov	G13	\$ 236.00	\$ 42,480.00	\$ 3.54	\$ 239.54	\$ 43,117.20
Seman Tov	G14	\$ 241.00	\$ 43,380.00	\$ 3.62	\$ 244.62	\$ 44,030.70
Seman Tov	A4	\$ 242.00	\$ 43,560.00	\$ 3.63	\$ 245.63	\$ 44,213.40
Seman Tov	G15	\$ 243.00	\$ 43,740.00	\$ 3.65	\$ 246.65	\$ 44,396.10
Seman Tov	Y4	\$ 246.00	\$ 44,280.00	\$ 3.69	\$ 249.69	\$ 44,944.20

Seman Tov Total: \$ 305,839.80

FY21 Grand Total for Transportation Contract Renewals: \$1,683,397.80

**Diploma Joint Insurance Fund
Resolution to Join**

WHEREAS, a number of educational entities have joined together to form a Joint Insurance Fund as permitted by Chapter 108 Laws of 1983 (18A:18B *et. seq.*); and

WHEREAS, the statutes governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and

WHEREAS, the LONG BRANCH BOARD OF EDUCATION hereafter referred to as "**Educational Facility**" has determined that membership in the Diploma Joint Insurance Fund hereafter referred to as "**Fund**" is in the best interest of the **Educational Facility**; and

WHEREAS, the **Educational Facility** agrees to be a member of the **Fund** for a period of three (3) years, effective July 1, 2020, said membership to terminate on June 30, 2023 at 12:01 a.m. standard time; and

WHEREAS, the **Educational Facility** has never defaulted on claims if self-insured and has never been canceled for non-payment of insurance premiums for two (2) years prior to execution of this Resolution;

NOW THEREFORE, BE IT RESOLVED that the **Educational Facility** does hereby agree to join the **Fund** and is/are afforded the following coverage:

- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
(Includes \$5M Excess General and Auto Liability)
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)

BE IT FURTHER RESOLVED that the **Educational Facility's** Business Official, Peter E. Genovese III, RSBO, QPA is hereby appointed as the **Educational Facility's** Fund Commissioner; and

BE IT FURTHER RESOLVED that the **Educational Facility's** Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership of the **Fund** as are required by the **Fund's** bylaws and to deliver same to the Administrator of the **Fund** with the express reservation that said documents shall become effective only upon the **Educational Facility's** admission to the **Fund**.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

**Diploma Joint Insurance Fund
Indemnity and Trust Agreement**

THIS AGREEMENT, made this day of June 23, 2020, in the County of Monmouth, State of New Jersey, by and between the Diploma Joint Insurance Fund, hereinafter referred to as "**Fund**", and the Governing Body of the Long Branch Board of Education, hereinafter referred to as "**Educational Facility**";

WHEREAS, the **Fund** seeks to provide its members with insurance coverage; and

WHEREAS, two or more educational facilities have collectively formed a Joint Insurance Fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.*; and

WHEREAS, the **Educational Facility** has agreed to become a member of said **Fund** in accordance with and to the extent provided for in the bylaws of the **Fund** and in consideration of such obligations and benefits to be shared by the membership of the **Fund**;

NOW, THEREFORE, it is agreed as follows:

1. The **Educational Facility** hereby agrees to become a member of the **Fund** for an initial period of three (3) years, the commencement of which shall coincide with the effective date of the **Educational Facility's** membership of the **Fund**.
2. The **Educational Facility** hereby ratifies and affirms the bylaws and other organizational and operational documents of the **Fund** as from time to time amended and altered by the Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were executed contemporaneously herewith.
4. The **Educational Facility** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
5. The **Educational Facility** certifies that it has never defaulted on any claim, if self-insured, and has not been canceled for non-payment of insurance premiums for a period of at least two (2) years prior to the date hereof.
6. In consideration of membership in the **Fund**, the **Educational Facility** agrees that for those types of insurance in which it participates, the **Educational Facility** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Educational Facility** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.

7. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Educational Facility** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
8. The **Educational Facility** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Educational Facility** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.
9. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
10. Each **Educational Facility** who shall become a member of the **Fund** shall be obligated to execute this Agreement.
11. The **Educational Facility's** Business Official designated in the Resolution to Join shall be and is hereby authorized to execute the Agreement for membership.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: June 23, 2020

Diploma Joint Insurance Fund
Resolution Appointing a Risk Manager

WHEREAS, the Long Branch Board of Education, ("Educational Facility") has resolved to join the Diploma Joint Insurance Fund ("Diploma JIF") following a detailed analysis; and

WHEREAS, the Bylaws of Diploma JIF require that each entity designate a Risk Manager to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that Diploma JIF shall pay each Risk Manager a fee to be established annually by the Board of Trustees;

NOW THEREFORE, BE IT RESOLVED that the Long Branch Board of Education, does hereby appoint Willis of New Jersey, Inc. – John Moore as its Risk Manager in accordance with the Fund's Bylaws.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

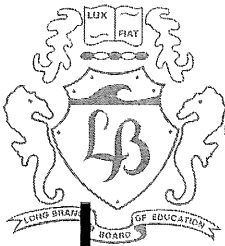
Ayes:

Nays:

Absent:

Date: June 23, 2020

MINUTES



LONG BRANCH PUBLIC SCHOOLS Long Branch, New Jersey

GOVERNANCE COMMITTEE MEETING MINUTES

June 9, 2020 at 6:15 p.m. via Zoom

COMMITTEE MEMBERS PRESENT:

Michele Critelli, Ed.D: Chair
Lucille Perez
Donald C. Covin

ADMINISTRATORS PRESENT:

Michael Salvatore, Ph.D.
Alvin L. Freeman, Ed.D.
Alisa Aquino

COMMITTEE MEMBER NOT PRESENT:

Avery W. Grant

The Committee and Administrators reviewed and discussed the Policies and Regulations as listed. They will be presented to the full Board at its next scheduled meeting on June 23, 2020.

P 0152	Board Officers (Revised)
P 1581	Domestic Violence (M) (Revised)
R 1581	Domestic Violence (M) (New)
P 2422	Health and Physical Education (M) (Revised)
P 3421.13	Postnatal Accommodations (New)
P 4421.13	Postnatal Accommodations (New)
P & R 5330	Administration of Medication (M) (Revised)
P 7243	Supervision of Construction (M) (Revised)
P 8210	School Year (Revised)
P 8220	School Day (M) (Revised)
R 8220	School Closings (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

P 0152 - Board Officers (Revised)

Strauss Esmay's recent review of Bylaw Guide 0152 presented an interesting question for a Board of Education that had selected Option 1 for electing Board officers using a paper ballot. Option 1 in the Bylaw Guide did not require a Board member to sign their paper ballot indicating their vote, which prevents a member of the public, or any other person, from knowing each Board member's vote. Although there is no legal authority on this issue, a paper ballot without a signature may arguably be a violation of the Open Public Meetings Act. Therefore, Option 1 of Bylaw Guide 0152 has been revised to require each Board member to sign their ballot in order to record each Board member's vote in the official minutes. This revision is applicable only to those Boards that have selected Option 1 in Bylaw Guide 0152.

Bylaw Guide 0152 is **RECOMMENDED**

P 1581 - Domestic Violence (M) (Revised)

R 1581 - Domestic Violence (M) (New)

N.J.S.A. 11A:2-6a was enacted and became effective January 8, 2018 and required the New Jersey Civil Service Commission to develop a Uniform Domestic Violence Policy for public employers to adopt which encourages public employees who are victims of domestic violence to seek assistance from their human resources officers. The Civil Service Commission published the Uniform Domestic Violence Policy on October 15, 2019. The Uniform Domestic Violence Policy incorporates the New Jersey Security and Financial Empowerment Act – N.J.S.A. 34:11C-1 - NJ SAFE Act, which provides unpaid leave to an employee who was a victim of domestic violence or any sexually violent offense or whose child, parent, spouse, domestic partner, or civil union partner was a victim of domestic violence or any sexually violent offense. N.J.S.A. 11A:2-6a and the Uniform Domestic Violence Policy apply to all public employers and the NJ SAFE Act applies to all employers who employ twenty-five or more employees. Revised Policy Guide 1581 and the new Regulation Guide 1581 have been developed in response to the publishing of the Uniform Domestic Violence Policy. These revised Guides now incorporate all of the provisions of the Uniform Domestic Violence Policy required by N.J.S.A. 11A:2-6a and the requirements of N.J.S.A. 34:11C-1 - NJ SAFE Act.

Policy and Regulation Guides 1581 are divided into two sections, one outlining the requirements of the Uniform Domestic Violence Policy and the other outlining the requirements of the NJ SAFE Act. This Policy Guide 1581 – Domestic Violence should replace a district's existing Policy 1581 – Victim of Domestic or Sexual Violence Leave. The Regulation Guide is new. Based on the statutory requirement for a district to adopt a Domestic Violence Policy, these Policy and Regulation Guides are now mandated and both must be adopted by the Board.

Policy Guide 1581 is **MANDATED**

Regulation Guide 1581 is **MANDATED**

P 2422 - Health and Physical Education (M) (Revised)

Three new statutes were recently approved and codified as:

1. N.J.S.A. 18A:35-4.34 – Financial Literacy Instruction
2. N.J.S.A. 18A:35-4.35 – History of Disabled and LGBT persons Included in Middle and High School Curriculum
3. N.J.S.A. 18A:35-4.36 – Policies, Procedures Pertaining to Inclusive Instructional Material

These new statutes specifically address issues that must be included in the school district's curriculum and/or in the New Jersey Student Learning Standards (NJSLS). Strauss Esmay's Policy and Regulation Guides do not typically list specific curriculum or NJSLS requirements, which are mostly included in the administrative code, as the NJSLS are incorporated by reference within several Strauss Esmay Policy and Regulation Guides. However, these new statutes are included in the section of the statutes that address curriculum requirements related to the health and well-being of students. Strauss Esmay does not know if the provisions of these new statutes will be a QSAC or other monitoring requirement. Therefore, Policy Guide 2422 has been revised to list the requirements of these three new statutes.

Policy Guide 2422 is **MANDATED**

P 3421.13 - Postnatal Accommodations (New)

P 4421.13 - Postnatal Accommodations (New)

P.L. 2019, Chapter 242 codified as N.J.S.A. 26:4C-1 through 26:4C-3 requires the New Jersey Department of Education (NJDOE) to report to the Governor and Legislature on the lactation-related policies that have been implemented at schools, colleges, and universities in the State. This new law only requires the NJDOE to report their findings to the Governor and Legislature and does not require or mandate New Jersey school districts adopt a lactation policy. The NJDOE has recently commenced compiling their report with the Executive County Superintendents requesting school districts to submit information regarding lactation policies which may result in legislation mandating a lactation policy for school districts. As there is no current Federal law or State statute or administrative code requiring a policy or a timeline for a Board of Education to adopt a policy, Strauss Esmay has developed a Postnatal Accommodations Policy Guide for a Board to consider adopting.

In summary, the Fair Labor Standards Act (FLSA) states employers with fifty or more employees shall make accommodations for nursing mothers; does not require an employer to compensate an employee for such breaks, however, there are different provisions for "exempt" and "non-exempt" employees as defined by the FLSA; and the lactation space must be private, functional, and available when needed by a nursing mother. School districts may currently be making these accommodations available to nursing mothers upon request. However, a school district may want to adopt a Policy that outlines additional details included in these new Policy Guides 3421.13 and 4421.13. These Policy Guides are recommended.

Policy Guide 3421.13 is **RECOMMENDED**

Policy Guide 4421.13 is **RECOMMENDED**

P 5330 - Administration of Medication (M) (Revised)

R 5330 - Administration of Medication (M) (Revised)

P.L. 2019, Chapter 118 revised N.J.S.A. 18A:40-12.3 and enacted N.J.S.A. 18A:40-12.29 through 12.33. N.J.S.A. 18A:40-12.3 requires a Board of Education to permit self-medication by a student for adrenal insufficiency in addition to other health issues currently in the law such as asthma, other potentially life-threatening illnesses, or a life-threatening allergic reaction. N.J.S.A. 18A:40-12.29 through 12.30 requires a policy for the administration of hydrocortisone sodium succinate for adrenal insufficiency and designates the school nurse and others to administer the medication. N.J.S.A. 18A:40-12.31 requires the New Jersey Department of Education (NJDOE) and Department of Health to develop guidelines for school districts to develop a Policy for the emergency administration of hydrocortisone sodium succinate to students for adrenal insufficiency. N.J.S.A. 18A:40-12.32 outlines the required training protocols for the administration of

hydrocortisone sodium succinate and N.J.S.A. 18A:40-12.33 provides immunity from liability in relation to the administration of hydrocortisone sodium succinate to a student.

The NJDOE Guidelines are not yet available, but the statute was approved in May 2019 with a September 2019 effective date. Strauss Esmay did not want to wait for the Guidelines to be published to update Policy and Regulation Guide 5330. The new statutes address the administration of hydrocortisone sodium succinate in a similar manner as the statutes and administrative code address the administration of epinephrine. Therefore, the Policy and Regulation Guides have been revised to align with the new statutes for the administration of hydrocortisone sodium succinate. The biggest issue regarding these new statutes is the school nurse or another properly trained staff member must be available on site at the school and at school-sponsored functions in the event a student needs to have hydrocortisone sodium succinate administered. This is similar to the epinephrine law and school districts may want to have the same staff members trained to administer epinephrine also be trained in administering hydrocortisone sodium succinate. These Guides will be updated if the NJDOE Guidelines require revisions. Policy and Regulation Guides 5330 are mandated and both must be adopted by the Board.

In addition, the school nurse may not be referenced in some areas of the Policy and Regulation Guides where the nurse is routinely involved. This is because the statutes specifically place responsibility on the “Board of Education” or “Superintendent.” Therefore, these Guides use “Board” or “Superintendent” as indicated in the statute, but add “or designee” of which the school nurse can be the “designee.”

Policy Guide 5330 is **MANDATED**
Regulation Guide 5330 is **MANDATED**

P 7243 – Supervision of Construction (M) (Revised)

The New Jersey Department of Education (NJDOE) published a Memorandum titled “Contractor Employees Procedure for Criminal History Record Checks.” The Memorandum addresses criminal history record checks required for a construction contractor’s employees serving in a position which involves regular contact with students. Upon additional research and discussion with the NJDOE’s Office of Student Protection (OSP), the purpose of the Memorandum was to remind school districts of the criminal history record check requirements outlined in N.J.S.A. 18A:6-7.1 et seq. and to recommend a school district designate a liaison to construction contractors who shall be responsible to obtain a list of individuals who will be employed by the construction contractor that are required to undergo a criminal history record check. The Memorandum indicates the liaison shall also forward a list of the construction contractor’s employees to the school official who will receive any adverse action correspondence from the OSP related to the criminal history record check process. Therefore, the school official shall be able to review the contracted construction company’s list of employees in order to determine if the subject of an adverse action correspondence is either a school employee or a construction contractor’s employee and take appropriate action. Policy Guides 3125 and 4125 address the statutory requirements for criminal history record checks. However, Strauss Esmay felt it was more appropriate to revise Policy Guide 7243 to incorporate the process outlined in the NJDOE Memorandum. The criminal history record check is required by statute; therefore, this Policy Guide is now Mandated.

Policy Guide 7243 is **MANDATED**

P 8210 – School Year (Revised)

The New Jersey Department of Education (NJDOE) published a Memorandum titled “Delayed Opening and Early Dismissal Policies” that addresses issues related to a school calendar. Policy Guide 8210 has a few minor revisions. The revisions include: listing the minimum duration of a school year to be no fewer than 180 school days; citing the statute that requires 180 school days to receive State aid; recommending the date of May 1 to have the school calendar approved by the Board; and expanding the circumstances or situations in which the school calendar can be altered by the Board during the year.

Policy Guide 8210 is **RECOMMENDED**

P 8220 – School Day (M) (Revised)

R 8220 – School Closings (Revised)

The New Jersey Department of Education (NJDOE) published a Memorandum titled “Delayed Opening and Early Dismissal Policies” reviewing requirements regarding a school day, a shortened school day, and Kindergarten/preschool class sizes. The Memorandum indicates the Board’s “policy should detail the starting and ending time that will define the day for each school, in the event of a shortened day.” It is common practice for a Board to annually approve a school calendar that includes daily starting and ending times for each school in the district. Therefore, the revised Policy Guide indicates the Board of Education will approve a school calendar to include the days and times schools are in session, including shortened days. There is no statute or administrative code section that requires these provisions be included in Board Policy and Boards have not typically included each individual school’s starting and ending time for regular and shortened school days in this Policy Guide. The annual Board approval of a school calendar with starting and ending times of each school in the district has satisfied these requirements outlined in the Memorandum. This Policy Guide now requiring annual Board approval makes Policy Guide 8220 mandated. The Regulation Guide 8220 has also been updated to reflect more current practices of communicating an all-day school closing and an early dismissal with parents, staff, and other people and organizations. The provisions in this Regulation Guide 8220 are not governed by a statute or administrative code and may be revised to reflect current practice in the district.

Policy Guide 8220 is **MANDATED**

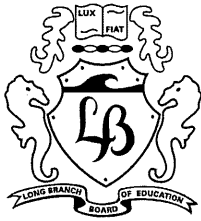
Regulation Guide 8220 is **RECOMMENDED**

P 8462 – Reporting Potentially Missing or Abused Children (M) (Revised)

Public Law 2019, Chapter 178 was approved and codified as N.J.S.A. 18A:33-28. This new statute requires a Board of Education to display specific information in each school building about the Department of Children and Families’ State Central Registry, a toll-free hotline for reporting child abuse.

The new law also requires the information be in a format and language that is clear, simple, and understandable, and the information shall be on a poster and displayed at each school in at least one high-traffic, highly and clearly visible public area that is readily accessible to and widely used by students. Policy Guide 8462 has been revised to incorporate all the requirements of the new law. Policy Guide 8462 is mandated.

Policy Guide 8462 is **MANDATED**



MINUTES

ATHLETICS COMMITTEE MEETING 540 Broadway, Long Branch, NJ 07740 Zoom Meeting

COMMITTEE MEMBERS:

Lucille Perez: Chair
Caroline Bennett
Violeta Peters
Tasha Youngblood-Brown

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman, Ed.D.
Jason M. Corley, CMAA

1. NJSIAA Sportsmanship Award

The award is given to the athletic department that displayed Honesty, Integrity and Fairplay all year long. Long Branch has won the award (5) of the last (10) years.

2011-2012; 2013-2014; 2014-2015; 2017-2018; 2019-2020

Eligibility Appeal May 28, 2020: Jonathan Borba, (AGE) - Boys Soccer

2. Shore Conference

(New) Diversity Committee: Chair of the committee

3. Fall Sports Registration Process

The NJSIAA has solicited legislative action to waive the Pre-Participation Physical Evaluation (PPE) requirement for the 2020-2021 school year for any student athlete that had a (PPE) completed during the 2019-2020 school year. This proposal applies to any student athlete at any grade level. The proposal has been introduced by the Senate (Bill #2518) but it has not been able to be introduced by the Assembly yet....we have been told it will be introduced on June 11th. We cannot officially confirm that the (PPE) requirement is waived for the 2020-2021 school year until the votes occur.

The Health History Questionnaire (HHQ) will be required to be completed by a parent/guardian prior to the start of each season. In consultation with the Department of Education, the NJSIAA's Covid-19 Medical Advisory Task Force submitted COVID-19 related questions to be added to the (HHQ). The updated form is currently under final review within the Department of Education.

4. Athletic Department Task Force

Team of Administrators to create a safety plan for the return of sports

(See Questions Created for the Task Force) - Formulated with (10) other athletic directors in the country.

As a result of the governor's Executive Order #149 that was issued on May 20th, we just want to remind all schools that the potential start of the NJSIAA summer period has yet to be announced. The Executive Order only indicated that high school sports activities may not start before June 30 and that the NJSIAA will determine the summer period start date. Therefore, we will be advised at a later date when the summer period begins as we are awaiting further guidelines and information from the department of health, the department of education and the governor's office.

(June 22nd date included in the Executive Order is specific to non-high school sports activities only)

(June 15th, all 8th grade student athletes may be included in any virtual contact or workouts.)

5. Department Social Media Platforms

Wave Athletics, "Live at Five" - A platform designed to introduce you to some outstanding student athletes, athletic staff, alumni and some of the best community members in Monmouth County. The goal for this platform is to provide an amazing educational experience.

Green & White Banquet & Scholarship Videos: June 1 - June 5

\$1000 winners: Aisa Feratovic & Ivan Navarro

\$500 winners: Tatiana Corbett & Joshua Juliano

\$500 winners: Tracey Taylor & Alanna Lynch

\$250 winners: Rudy Giron & Mary Hornaicek

6. Questions/Comments

Sportz Farm, Athletic Director of the Year

ATHLETICS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statue; federal guidelines; and policy revisions pertaining to athletics.

**NEW POLICIES AND REVISED POLICIES AND REGULATIONS - FIRST READING -
ALERT 219**

P 0152	Board Officers (Revised)
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INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

AMY APICELLI, High School teacher, effective September 1, 2020.

STEPHANIE BROWN, A.A. Anastasia School instructional assistant, effective September 1, 2020.

BRITTANY DESANTIS, George L. Catrambone School teacher, effective September 1, 2020.

JASON ZIMERLA, District maintenance person, effective June 22, 2020.

FAMILY/MEDICAL LEAVE OF ABSENCE USING EXCHANGE DAYS

FREDERICK SMITH, High School custodian, from June 15, 2020 to June 18, 2020.

FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS

FREDERICK SMITH, High School custodian, from June 19, 2020 to June 23, 2020.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK MINUS SUB PAY DAY

FREDERICK SMITH, High School custodian, for June 24, 2020.

FAMILY LEAVE OF ABSENCE USING COVID DAYS

SAMUEL BREWER, District custodian, from May 11, 2020 to May 22, 2020 and from June 5, 2020 to June 18, 2020.

KENVON GRANT, High School custodian, from May 13, 2020 to May 20, 2020.

JONATHAN MATTALIANO, District custodian, from March 16, 2020 to March 20, 2020.

FAMILY LEAVE OF ABSENCE USING (EXCHANGE DAYS) FOR COVID

SAMUEL BREWER, District custodian, from May 26, 2020 to May 27, 2020

FAMILY LEAVE OF ABSENCE USING (VACATION DAYS) FOR COVID

SAMUEL BREWER, District custodian, from May 28, 2020 to June 4, 2020.

FAMILY LEAVE OF ABSENCE USING (SICK DAY) FOR COVID

SAMUEL BREWER, District custodian, for June 1, 2020.

CONFERENCES

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.35 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed.

Sean Fitzgerald

\$1,075.00

HS Math Teacher, to participate in Rutgers University APSI - Virtual Online Course, sponsored by Rutgers University, to be held **July 20, 21, 22, 23, 2020**
(ACCT: 15-000-223-500-168-01-04).

Jenna Miah

\$1,075.00

HS Social Studies Teacher, to participate in Rutgers University APSI - Virtual Online Course, sponsored by Rutgers University, to be held **July 20, 21, 22, 23, 2020**
(ACCT: 15-000-223-500-168-01-04).

Nicole Trainor

\$202.49

Morris Avenue Student Facitator, to participate in Innovative Schools 3 Day Virtual Summit sponsored by Innovation Schools, to be held **June 26, 27, 28, 2020**
(ACCT: 20-218-200-580-390-05-44).

Monthly HIB Report

Reporting Period - May 20, 2020 - June 10, 2020

Summary

There are no HIB incidents reported.