



AGENDA

LONG BRANCH BOARD OF EDUCATION
Long Branch, New Jersey

Regular Meeting

Wednesday, March 27, 2019
7:00 P.M.

Long Branch Middle School
350 Indiana Avenue
Long Branch, New Jersey 07740

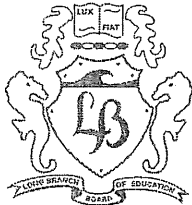


ORDER OF BUSINESS

MEETING

BOARD OF EDUCATION

- A. Roll Call
 - A-1. Statement of the Manner of Notification of the Meeting
 - A-2. Objections, if any, to the Validity of the Meeting
- B. Flag Salute
- C-1. Statement to the Public
- C-2. Opportunity for those present to address the Board relating to Agenda items
- D. Approval of Minutes
- E. Secretary's Report
- F. Superintendent's Report
- G. General Items
- H. Personnel Action
- I. Student Action
- J. Opportunity for those present to address the Board on any other business
- K. Adjournment



AGENDA

**MEETING
LONG BRANCH BOARD OF EDUCATION
540 BROADWAY
WEDNESDAY, MARCH 27, 2019
7:00 P.M.**

A. ROLL CALL

Mr. Covin - President	Dr. Critelli	Ms. McCaskill
Mrs. Youngblood Brown - Vice President	Mr. Zambrano	Mrs. Peters
Mr. Grant	Rev. Bennett	Mrs. Perez

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

The objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools, will introduce two students from the Morris Avenue ECLC, Daniela Fajardo and Kylar Davis who will salute the flag and lead the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of February 26, 2019
- Regular Meeting minutes of February 27, 2019
- Executive Session Meeting minutes of February 27, 2019

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY19 JANUARY TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY19 January Transfers as listed be approved for the month ending January 31, 2019.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 27, 2019

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - JANUARY 31, 2019**

I entertain a motion that the Board approve the Board Secretary's Report for the month ending January 31, 2019 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - JANUARY 31, 2019**

I entertain a motion that the Board approve the Report of the Treasurer for the month ending January 31, 2019 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the January 31, 2019 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of January 31, 2019 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: March 27, 2019

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – FEBRUARY 1 - 28, 2019 AND MARCH 1 - 27, 2019 FOR CHRIST THE KING, BOARD OF RECREATION COMMISSION AND CITY OF LONG BRANCH FINANCE**

I entertain a motion that the Board approve the bills and claims for February 1 - 28, 2019 and March 1 - 27, 2019 for Christ the King, Board of Recreation Commission and City of Long Branch Finance (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – FEBRUARY 1 - 28, 2019 AND MARCH 1 - 27, 2019 EXCLUDING CHRIST THE KING, BOARD OF RECREATION COMMISSION AND CITY OF LONG BRANCH FINANCE**

I entertain a motion that the Board approve the bills and claims for February 1 - 28, 2019 and March 1 - 27, 2019 excluding Christ the King, Board of Recreation Commission and City of Long Branch Finance (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – FEBRUARY 28, 2019**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for February 28, 2019 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF FEBRUARY 28, 2019**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of February 28, 2019 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

STUDENT REGISTRATION

(as of February 2019)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				291	208	244	743			743
Kdg		60		104	117	118	399			399
1st	108	148	115				371			371
2nd	79	183	104				366			366
3rd	89	165	85				339			339
4th	99	176	94				369			369
5th	63	152	101				316			316
6th							0	380		380
7th							0	375		375
8th							0	371		371
9th							0		378	378
10th							0		361	361
11th							0		337	337
12th							0		345	345
MCI	13						13	13	15	41
MD							0			0
BD	5						5	14	26	45
LD	59		37				96	47	24	167
AUT	18		18				36	13	10	59
PD						28	28			28
OOD	6	2	6		8	2	24	9	19	52
Home Instruction							0	5		5
TOTAL	539	886	560	395	333	392	3105	1227	1515	5847

February 28, 2018

School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
Totals	576	867	552	398	332	399	3124	1171	1481	5776

F. **SUPERINTENDENT'S REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

A) **"BE CREATIVE BE YOU" CONTEST WINNERS** - Presented by Lonell Klina

Students were invited to participate in the "Be Creative Be You" contest which was sponsored by Lowell Serhus. Submissions were viewed from fine and digital arts, music technology and film. The purpose of the contest was to spark creativity and inspire students to express themselves in their art. The winners are listed below:

Keery Ulloa Hernandez	Grades K - 8 - First Place	\$200.00
Genesis Gomez	Grades K - 8 - Second Place	\$100.00
Estefania Hernandez	Grades 9 - 12 - First Place	\$200.00
Destiny Flores	Grades 9 - 12 - Second Place	\$100.00

2. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Felicia Canales	Keith Davis
Jennifer Kurtz	Michelle DeLaia
Claudia Medina	Johnny Lugos
Estela Garcia Ortiz	Anahi Lopez
Jennifer Henriquez	Tammy Simonow
Karla Rubio	Reynelda Garcia Martinez
Amber Cunha	Monica Bran
Erica Pinheiro	Carmen Mendoza
Eulani Olivera	Deena Tully
Magdalena Garcia	Erick Gonzalez
Shaira Feliciano	Jorge Moldonado
Cleuseni McPherson	

3. **PRESENTATION OF AWARDS**

A) **EDUCATOR OF THE MONTH - FEBRUARY**

JESSICA DOUGHERTY, English Teacher, Long Branch Middle School, presented by Mr. Covin

B) **SUPPORT STAFF OF THE MONTH - FEBRUARY**

ANGEL VIVES, Custodian, Lenna W. Conrow ECLC, presented by Rev. Bennett

4. **STUDENT COUNCIL LIAISON'S REPORT - Maria Monzon - Student Advisor**

5. **SCHOOL PRESENTATION**

Long Branch has many great families who bring their cultures and traditions into our schools. Morris Avenue School would like to celebrate what makes us special. We are fortunate to have many amazing families who work with us to help support and foster an early love of learning. Tonight's performance is all about celebrating our cultures and how they add to our community. We will hear students from many different countries singing songs about togetherness and sharing what they love about their country.

G. **GENERAL ITEMS**

1. **APPROVAL TO SUBMIT TENTATIVE FY2020 BUDGET TO THE COUNTY OFFICE**

I recommend the Board approve the following Resolution and submission of the tentative FY2020 budget to the County Office on or before March 20, 2019:

RESOLUTION

WHEREAS, the Long Branch Board of Education (herein referred to as "the Board") has submitted a tentative budget to the State of New Jersey on or before March 20, 2019; and

WHEREAS, the Board with County approval will advertise the budget no later than April 24, 2019 in the legal section of the Asbury Park Press; and

WHEREAS, the tentative budget will be presented at a public meeting held in the auditorium of the Long Branch Middle School on Wednesday, May 1, 2019; and

WHEREAS, the Board includes in the proposed budget the adjustment for health care in the amount of \$774,713. The district intends to utilize this adjustment for instructional programs necessary for the additional students; and

WHEREAS, the Board includes in the proposed budget an adjustment for cap banking in the amount of \$3,176,335. The district will utilize this adjustment for the purpose of additional staff and costs associated with the opening of a new school as well as additional district wide special education and bilingual staff; and

WHEREAS, the amount of the total operating budget including Pre-school shall be \$109,369,591 of which \$48,155,051 shall be raised by local tax levy; and

WHEREAS, the amount of debt service raised through local tax levy shall be \$577,750; and

WHEREAS, the total budget to include grants as recorded on line # 90000 of the New Jersey Department of Education budget is \$111,800,297; and

WHEREAS, school district policy Travel/Reimbursement - Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2019 - 2020 school year; and

WHEREAS, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

WHEREAS, the Board hereby establishes the school district travel maximum for the 2019 - 2020 school year at the sum of \$97,500; and

G. **GENERAL ITEMS (continued)**

1. **APPROVAL TO SUBMIT TENTATIVE FY2020 BUDGET TO THE COUNTY OFFICE (continued)**

NOW THEREFORE BE IT RESOLVED, the Long Branch Board of Education hereby submits this Resolution in support of the 2019 - 2020 budget to the County for approval.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: March 27, 2019

Comments from the Operation and Management Committee Chair (APPENDIX G-1)

2. **APPROVAL TO ESTABLISH THE NOAH LIPMAN SCHOLARSHIP FUND**

I recommend the Board approve the establishment of the Noah Lipman Scholarship Fund to be awarded annually in the amount of \$1,000. The scholarship will be awarded to a graduating senior who has taken and passed a minimum of 4 Advanced Placement courses during their high school career, has maintained an overall average of 90 or higher as their G.P.A. and has been admitted to a 4 year college or university. The application will also include an essay explaining their background and why the student believes they deserve the award and a letter of recommendation from a teacher with whom they took an AP course.

3. **APPROVAL TO ESTABLISH THE EL QUETZAL SCHOLARSHIP FUND**

I recommend the Board approve the establishment of the El Quetzal Scholarship Fund to be awarding annually in the minimum amount of \$1,000. The scholarship will be awarded to a graduating senior of Guatemalan descent with a G.P.A. of 3.0 or higher and will be attending a 2 or 4 year college in the fall. The application will also include a brief essay explaining how they would benefit from the scholarship.

4. **APPROVAL TO PARTICIPATE IN COORDINATED TRANSPORTATION SERVICES WITH SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION**

I recommend the Board approve the participation in coordinated transportation services with the Somerset County Educational Services Commission from September 1, 2019 through August 31, 2020 at a rate of 4% for administrative cost.

5. **APPROVAL TO GO OUT TO BID FOR TRANSPORTATION ROUTES**

I recommend the Board approve going out to bid for regular and special education transportation routes for the following locations; Elementary schools, Pre-K/Kindergarten schools, Middle School and High School.

G. **GENERAL ITEMS (continued)**

6. **APPROVAL TO SUBMIT THE 2019 SUSTAINABLE JERSEY FOR SCHOOLS GRANT FOR THE GEORGE L. CATRAMBONE SCHOOL**

I recommend the Board approve/ratify the submission of the 2019 Sustainable Jersey for Schools grant for the George L. Catrambone School. Upon review and approval by the Public Service Enterprise Group Foundation the grant allocation is \$10,000.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

7. **APPROVAL TO FILE FY20 PERKINS GRANT APPLICATION**

I recommend the Board approve the filing of the 2019-2020 Perkins Secondary Grant application in both Phases I and II. The Perkins Secondary Grant awarded amount is approximately \$41,823 for the 2019 - 2020 year. Perkins Grant Phase I application is due April 17, 2019. Phase II may be submitted upon approval of Phase I. The due date for Phase II is June 5, 2019.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

8. **APPROVAL TO FILE 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT APPLICATION - YEAR 4**

I recommend the Board approve the filing of the 21st Century Continuation Grant program application for year 4. New Jersey's 21st CCLC program works to develop high quality after-school programs that increase students' career and college readiness and encourage positive environments for students' social, emotional, and personal development. The program also strives to maintain partnerships and collaboration amongst staff and community.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

9. **APPROVAL TO ACCEPT TITLE I REALLOCATION GRANT**

I recommend the Board approve the acceptance of the FY2019 Title I Reallocation grant in the amount of \$184,032.

I recommend the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

10. **APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE WITH THE SDA**

I recommend the Board approve the settlement agreement and release with the School Development Authority (SDA) with regard to the remedial work required to address the deficiencies with the geothermal and HVAC systems in the amount of \$1,750,000.

11. **GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

Tina Jenkins

30 Team Warm-up Shirts (Value: \$330)
Boys Basketball

H. **PERSONNEL ACTION**

Comments from the Instruction and Programs Committee Chair (APPENDIX H-1)

Comments from the Communications/Security Committee Chair (APPENDIX H-2)

1. **RESOLUTION - EMPLOYEE SUSPENSION WITH PAY**

I recommend the Board approve the Resolution to suspend with pay Dina Mattia as listed on **APPENDIX H-3**.

2. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individual:

BARBARA GIACCHI, teacher, effective June 30, 2019. Mrs. Giacchi has a total of 24 years of service.

3. **RESIGNATION - CONTRACTUAL**

I recommend the Board accept the resignation of the following individual:

DR. RENEE WHELAN, Director of Early Childhood Education, effective June 30, 2019.

H. **PERSONNEL ACTION (continued)**

4. **STAFF TRANSFERS FOR THE 2018-2019 SCHOOL YEAR**

I recommend the Board approve staff transfers for the 2018-2019 school year as listed:

WANDA CASTLE, from Amerigo A. Anastasia School Instructional Assistant to 540 Bridge Program Instructional Assistant.

MELINDA D'AMELIO, from Gregory School Instructional Assistant to Amerigo A. Anastasia School Instructional Assistant.

5. **FUNDED STIPEND POSITIONS - 2018 - 2019 SCHOOL YEAR**

I recommend the Board approve/ratify the funded stipend positions as listed:

Computer Science After School Program Teacher (April - June)

Nemeil Navarro (HS) \$25.24/hr.

6. **COACHING / ATHLETIC STIPEND POSITIONS - 2018 - 2019**

I recommend the Board approve/ratify the following coaching/stipend appointments:

HIGH SCHOOL - SPRING

CATEGORY 2

STEP

Baseball Varsity Asst. Coach

Aaron McCue

6

\$3,000

VOLUNTEER COACHES - SPRING

Nicholas Tranchina

Golf

volunteer - no salary/stipend

Patrick Meagher

Baseball

volunteer - no salary/stipend

7. **MEDICAL FILE SCREENER FOR CENTRAL REGISTRATION: 2018 - 2019 SCHOOL YEAR**

I recommend the Board approve the following credentialed substitute nurse:

Shakia West

\$31.43/hr.

8. **APPOINTMENT OF SUBSTITUTES FOR THE 2018-2019 SCHOOL YEAR**

I recommend the Board approve the following substitutes as listed

A. **SUBSTITUTE CUSTODIANS**

Erik Cano

B. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

Erik Cano

C. **SUBSTITUTE TEACHERS**

Aaron McCue

D. **SUBSTITUTE SPEECH/LANGUAGE SPECIALISTS - *PENDING FINGERPRINTS**

Mary Argilagos*, Jennifer Breen*

H. **PERSONNEL ACTION (continued)**

9. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-4.**

10. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-5.**

11. **POLICIES AND REGULATIONS - SECOND AND FINAL READING - ALERT 217**

The new Policies and revised Policies and Regulations as listed on the attachment are being presented to the full Board for a second and final reading - **APPENDIX H-6.**

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2018-2019 SCHOOL YEAR**

I recommend the Board approve the following students for atypical out of district placement and transportation for the 2018-2019 school year:

DAYTOP NJ ACADEMY

MENDHAM, NEW JERSEY

Tuition: \$22,370.85/Student

Transportation

Effective Dates: 2-26-2019 to 6-30-2019

ID#: 8729343757, classified as Eligible for Special Education and Related Services

HAWKSWOOD SCHOOL

EATONTOWN, NEW JERSEY

Tuition: \$22,692.00/Full-time Student

Transportation

Effective Dates: 3-11-2019 to 6-15-2019

ID#: 7563734670, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

5. **RECOMMENDATION FOR TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2018-2019 SCHOOL YEAR.**

I recommend the Board approve the termination of the following atypical out of district student for placement and transportation for the 2018-2019 school year.

K.E.Y.S. ACADEMY
LINCROFT, NEW JERSEY

Effective Date: 2-25-2019

ID#: 8729343757, classified as Eligible for Special Education and Related Services

6. **CORRECTIONS / REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

February 27, 2019

APPROVAL FOR EARLY DISMISSAL

That the Board approve early dismissal for the Middle School students on April 8, 9, 10 and 11, 2019 and the High School students on May 13, 14 and 15, 2019 for the purpose of administering the New Jersey Student Learning Assessment (NJSLA). This should have read April 8, 9, 10, 11 and 12, 2019 for the Middle School students.

January 30, 2019

CONFERENCES

Gary Vecchione, Asst. Facilities Manager, to attend New Jersey School Buildings & Grounds Association Conference/Expo (NJSBGA), sponsored by New Jersey School Building & Grounds Association, to be held on March 10, 11, 12, 13, 2019 at Harrah's Waterfront Conference Center, Atlantic City, NJ in the amount of \$230.00. This should have read not to exceed \$260.00.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Amanda MacDonald, Gregory School teacher, from March 11, 2019 to April 8, 2019. This should have read from March 4, 2019 to March 27, 2019.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAY

Amanda MacDonald, Gregory School teacher, from April 9, 2019 to April 10, 2019. This should have read from March 28, 2019 to March 29, 2019.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID

Amanda MacDonald, Gregory School teacher, from April 11, 2019 to June 30, 2019. This should have read from April 1, 2019 to June 18, 2019.

December 11, 2018

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Amanda Liska, George L. Catrambone School teacher from February 4, 2019 to March 20, 2019. This should have read from January 28, 2019 to March 13, 2019

6. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

December 11, 2018 (continued)

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAY

Amanda Liska, George L. Catrambone School teacher, for March 14, 2019.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID

Amanda Liska, George L. Catrambone School teacher, from March 21, 2019 to June 30, 2019. This should have read from March 15, 2019 to June 18, 2019.

7. **RESOLUTION FOR CLOSED EXECUTIVE SESSION**

I recommend the Board approve the following resolution.

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **legal matters**, with the resulting action being made public when a proper conclusion has been reached; and the need for confidentiality no longer exists;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Conference Room, 350 Indiana Avenue, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action will be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

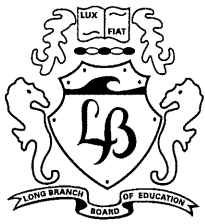
Nays:

Absent:

Date: March 27, 2019

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

K. **ADJOURNMENT**



MINUTES

APPENDIX G-1

OPERATION AND MANAGEMENT COMMITTEE

Wednesday, March 6, 2019 - 6:15pm
540 Broadway, Long Branch, NJ 07740

COMMITTEE MEMBERS:

Armand Zambrano, Chairperson
Donald Covin
Violeta Peters
Tasha Youngblood Brown

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman, Ed.D.
Peter E. Genovese III, RSBO, QPA
Ann C. Degnan - absent
Christopher Dringus

FACILITIES

Historic High School

Kappa added a lot of carpenters to the work on the inside and is finishing drywall and spackling. They are working on floor repairs with a leveling product before they start the VCT tile work:

- They are starting to prime the walls and will start painting areas in the next few weeks.
- On March 4, 2019 they have scheduled a crane to be on site to place the chiller as well as place the AC unit for the gym on top of the new storage area.
- Starting on April 1, 2019 they will start the work on the flooring and seats in the auditorium.
- The outside work will ramp back up when the weather starts to warm up.

ESIP

We advertised for bid on Friday March 1, 2019. We have our first walk through scheduled for March 14, 2019. Major highlights are:

- New Equipment for New High School Main gym, Auditorium, Cafeteria, Auxiliary Gym and Library
- New Controls through Middle School
- Morris Avenue School - New Chiller, Boilers, Unit Ventilators
- LWC and AWC - New Boilers and some Unit Ventilators
- Our staff will work on piping for Steam pipe replacement at LWC.
- We will have to pay for asbestos remediation for boilers at AWC and MOR.

TECHNOLOGY

Infrastructure

The infrastructure work to all of the buildings has been completed:

- Over 180 pieces of equipment deployed
- The retail cost of the equipment was \$750,000 of which the district only paid \$85,000 by taking full advantage of E-Rate
- The entire project was done by staff, saving an estimated \$35,000

TECHNOLOGY (continued)

Phone System

The phone system upgrade to all of the buildings has been completed:

- All phone systems are now on the latest hardware and software which is now able to be put under a maintenance contract which was unavailable to our soon to be expired equipment
- In taking advantage of the Avaya offer and doing the upgrade when we did, the district was able to save \$145,623.42
- In doing the installation of the equipment in house, we were able to save an additional estimated \$35,000

Historic High School:

We are currently working on:

- Plans for the security system
- Plans for the intercom system
- Technology needed for each identified location/room

Virtual/Augmented Reality Worlds

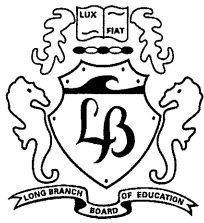
We are investigating pathways into the Virtual / Augmented Reality worlds and exploring ways in which this can be infused into current instruction and development of new programs.

TRANSPORTATION

- Installation of new cameras in all 28 buses will be complete by March 8, 2019 which will also give us the ability to capture information about vehicles passing the bus illegally when the flashing red lights are on.
- We have purchased a phone application that will provide information to administrators and law enforcement who arrive on the scene of an accident to identify students' date of birth, parent contact, home addresses etc.

GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.



MINUTES

APPENDIX H-1

INSTRUCTION AND PROGRAMS COMMITTEE

Wednesday, March 6, 2019 - 5:30 PM
540 Broadway, Long Branch, NJ 07740

COMMITTEE MEMBERS:

Donald Covin: Chair
Caroline Bennett
Michele Critelli, Ed.D.
Armand Zambrano

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman, Ed.D.
Roberta Freeman, Ed.D.

1. **High School Guidance - Presentation by Tara Puleio, Supervisor of Guidance 9-12**

2. **Questions/Comments**

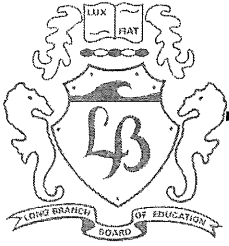
Here are some brief highlights from the presentation:

Four colleges partnered with us this year for Instant Decision Days resulting in 54 students being accepted on-the-spot, \$104,000 in scholarship money awarded, and 2 Full Scholarships awarded! College Workshops & information sessions began in the summer with "Boot Camp" for rising seniors who wanted to get a jump-start on the application process and were brought on guided tours of college campuses. From September to December, over 25 colleges were scheduled for Q&A sessions for students during their lunch shifts. Over 100 parents & 12th grade students participated in our FAFSA Night in October. Counselors worked individually with families to begin the process of filing for financial aid. We continue to partner with great organizations such as Monmouth Future Scholars and Give Something Back Foundation. This June will be our first graduating class with students that completed the Monmouth Future Scholars program and we will have 6 students graduate in June that will receive full scholarships through Give Something Back Foundation!

INSTRUCTION & PROGRAMS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and NJSLA.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and NJSLA.



MINUTES

APPENDIX H-2

SECURITY/ COMMUNICATIONS COMMITTEE MEETING

Tuesday, March 5, 2019 - 5:30 PM
540 Broadway, Long Branch, NJ 07740

COMMITTEE MEMBERS:

Avery Grant: Chairperson
Tasha Youngblood Brown
Caroline Bennett
Lauren McCaskill

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman, Ed.D.

- Alyssa's Law

New Jersey Governor Phil Murphy signed A764, also known as "Alyssa's Law," requiring all public schools to install silent panic alarms that will alert law enforcement during an emergency. The law is in memory of Alyssa Alhadeff, a New Jersey native who was one of 17 people killed in last year's shooting at Marjory Stoneman Douglas High School. Sponsors of the bill include Assembly members Ralph Caputo, Cleopatra Tucker, Anette Quijano, Valerie Vainieri Huttie, Shavonda Sumter, and Angela McKnight, and Senators Ronald Rice and Teresa Ruiz.

Some of the same Assembly members, including Caputo, tried to get similar legislation passed in 2014. However, then-Governor Chris Christie vetoed the legislation, questioning if panic alarms in schools were the best tool to protect students. Coupled with security measures already in place, this law can increase the chances of diffusing a bad situation without further harm to students and staff. All districts must move swiftly to install strobe lights and panic alarms within the next ten months, which we are currently working on a plan to fulfill the law.

- Geo Maps

We are currently working with the Monmouth County Prosecutor's office to implement a sophisticated geo-mapping application designed to provide detailed information to first responders in the event of a security breach.

Committee Goals:

The committee members will actively participate in professional dialogue pertaining to school safety and district public relations. The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, approves the suspension with pay of **DINA MATTIA**, Media Specialist, effective March 22, 2019 pending the results of an investigation.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: March 27, 2019

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

MAUREEN ALEXANDER, Middle School teacher, effective March 18, 2019.

LOUISE BERRYHILL, Middle School secretary, effective April 1, 2019.

JENNIFER GONZALEZ, George L. Catrambone School teacher, effective April 5, 2019.

MELANIE HARDING, District Supervisor for Mathematics K-5, effective March 25, 2019.

WALTER O'NEILL, District Safety Manager, effective April 8, 2019.

SHERRIE ROBINSON, Morris Avenue School instructional assistant, effective March 18, 2019.

KATHRYN STONE, Morris Avenue School teacher, effective September 1, 2019.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

MAUREEN ALEXANDER, Middle School teacher, from February 11, 2019 to February 27, 2019 and March 7, 2019 to March 15, 2019.

LAURIE DALTON, High School Instructional Assistant, from April 17, 2019 to May 13, 2019.

ELIZABETH KAEI, George L. Catrambone School teacher, from January 24, 2019 to March 22, 2019.

ANTONIA LATERZA, Gregory School teacher, from March 7, 2019 to April 18, 2019.

MEGAN LEVY, Joseph M. Ferraina Early Childhood Center instructional assistant, from September 3, 2019 to September 27, 2019.

FRANCES O'HARE, Audrey W. Clark School Alternative Academy, teacher from April 29, 2019 to June 10, 2019.

HEMA SOLANKI, High School guidance counselor from April 12, 2019 to May 3, 2019.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

MAUREEN ALEXANDER, Middle School teacher, from February 28, 2019 to March 6, 2019.

LAURIE DALTON, High School Instructional Assistant, from May 14, 2019 to May 31, 2019.

MELANIE HARDING, District Mathematics K-5 Supervisor, from March 15, 2019 to March 22, 2019.

ELIZABETH KAEI, George L. Catrambone School teacher, from March 25, 2019 to April 5, 2019.

MEGAN LEVY, Joseph M. Ferraina Early Childhood Center instructional assistant, from September 30, 2019 to October 2, 2019.

FRANCES O'HARE, Audrey W. Clark School Alternative Academy, teacher for June 11, 2019 and June 12, 2019.

SHANNON RIDILLIA, Morris Avenue School teacher, from January 28, 2019 to February 4, 2019.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

LAURIE DALTON, High School Instructional Assistant, from June 3, 2019 to June 12, 2019.

ELIZABETH KAEI, George L. Catrambone School teacher, from April 8, 2019 to June 18, 2019.

MEGAN LEVY, Joseph M. Ferraina Early Childhood Center, instructional assistant from October 3, 2019 to December 31, 2019.

SHANNON RIDILLIA, Morris Avenue School teacher, from February 5, 2019 to April 5, 2019.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

TERESA MORRISSEY, Joseph M. Ferraina Early Childhood Learning Center teacher, from March 25, 2019 to April 4, 2019.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

LOUISE BERRYHILL, Middle School secretary, from March 25, 2019 to March 29, 2019.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

BONNIE LARSEN, Morris Avenue School instructional assistant, from March 1, 2019 to May 1, 2019.

CONFERENCES

APPENDIX H-5

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

Nicholas Cartegna **No Cost to District**
HS Science Teacher, to attend College Board 2019: Advanced Placement Physics Annual Reading Session, sponsored by College Board, to be held **June 1, 2, 3, 4, 5, 6, 7, 8, 9, 2019** at Kansas City Convention Center, Kansas City, MO.

JanetLynn Dudick, Ph.D. **\$168.00**
Assistant Superintendent for Pupil Personnel Services, to attend Innovative School Based Interventions, sponsored by New Jersey Principal and Supervisors Association (NJPSA), to be held **May 14, 2019** at Foundation for Educational Administration Conference Center, Monroe, NJ (ACCT: 20-251-200-500-251-20-00).

Stephanie Queiroz-Gaines **No Cost to District**
HS ELA Teacher, to attend College Board 2019: Advanced Placement English Language & Composition, sponsored by College Board, to be held **June 3, 4, 5, 6, 7, 2019** at Tampa Convention Center, Tampa, FL.

Samilia Gharthey-Sam **\$153.00**
Mental Health Counselor, to attend Gestalt Theory, Therapy, Technique: An Introduction to the Gestalt Approach, sponsored by Rutgers School of Social Work, to be held **March 29, 2019** at Rutgers New Brunswick, New Brunswick, NJ (ACCT: 11-000-213-500-316-11-44).

Samilia Gharthey-Sam **\$153.00**
Mental Health Counselor, to attend Acceptance of Anxiety: A New CBT Approach for Panic, OCD, PTSD and Social Anxiety, sponsored by Rutgers School of Social Work, to be held **May 3, 2019** at Rutgers New Brunswick, New Brunswick, NJ (ACCT: 11-000-213-500-316-11-44).

Lianne Kulik **\$590.00**
HS Social Studies Teacher, to attend Advanced Placement Macroeconomics, sponsored by ACDE Econ - Jacob Clifford (College Board Advisor) and New Jersey Council for Economic Education, to be held **June 20, 21, 22 2019** at New Jersey City University, Jersey City, NJ (ACCT: 15-000-240-500-168-01-44).

Roseann Liriano **\$508.00**
Bilingual/ESL Supervisor, to attend 2019 Spring Conference sponsored by New Jersey Teachers of English to Speakers of Other Language/New Jersey Bilingual Educators, Inc. to be held **May 29, 30, 31, 2019** at Hyatt Regency Hotel, New Brunswick, NJ (ACCT: 20-242-200-500-242-25-00).

Tara Puleio **\$201.00**
Director of Guidance, to attend Section 504 Explained, sponsored by New Jersey Principal and Supervisors Association (NJPSA), to be held **April 2, 2019** at Foundation for Educational Administration Conference Center, Monroe, NJ (ACCT: 15-000-218-390-170-01-00).

Tara Puleio **\$179.00**
Director of Guidance, to attend Addressing Student and Staff Mental Health Issues, sponsored by New Jersey Principal and Supervisors Association (NJPSA), to be held **April 29, 2019** at Foundation for Educational Administration Conference Center, Monroe, NJ (ACCT: 15-000-218-390-170-01-00).

Amanda Siller **\$259.00**
Music Teacher, to attend Restorative Discipline, sponsored by Bureau of Education and Research, to be held **May 1, 2019** at American Hotel, Freehold, NJ (ACCT: 15-000-240-500-390-07-44).

Alexander Smiga **No Cost to District**
HS History Teacher, to attend College Board 2019: Advanced Placement Human Geography Reading, sponsored by College Board, to be held **June 3, 4, 5, 6, 7, 2019** at Duke Energy Center, Cincinnati, OH.

Jena Valdiviezo **\$179.00**
Supervisor of Science 6-12, to attend Addressing Student and Staff Mental Health Issues, sponsored by New Jersey Principal and Supervisors Association (NJPSA), to be held **April 29, 2019** at Foundation for Educational Administration Conference Center, Monroe, NJ (ACCT: 11-000-230-585-390-12-44).

**NEW POLICIES AND REVISED POLICIES AND REGULATIONS - FIRST READING -
ALERT 217**

P 2422	Health and Physical Education (M) (Revised)
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5330.04	Administering an Opioid Antidote (M) (Revised)
R 5330.04	Administering an Opioid Antidote (M) (New)
P 5337	Service Animals (Revised)
P 5756	Transgender Students (M) (Revised)
P&R 7440	School District Security (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
P 8860	Memorials (Revised)
Policy and Regulation Guide Updates - Replacing "Electronic Violence and Vandalism Reporting System (EVVRS)" with "Student Safety Data System (SSDS)"	
P 2415.06	Unsafe School Choice Option (M) (Revised)
R 2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
R 5530	Substance Abuse (M) (Revised)
P&R 5600	Student Discipline/Code of Conduct (M) (Revised)
P&R 5611	Removal of Students for Firearms Offenses (M) (Revised)
P&R 5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P&R 5612	Assaults on District Board of Education Members or Employees (M) (Revised)
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

APPENDIX I-1

Monthly HIB Report

Reporting Period - February 25, 2019 – March 27, 2019

Summary

Total: Two (2) HIB investigations, one (1) confirmed

Middle School

Two (2) investigations, one (1) incident confirmed as HIB

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID #01004183

ID #100800032

PLACEMENT OF STUDENTS ON HOME INSTRUCTION: RESIDENTIAL

ID #08001693

IOP - Tutorial services at a rate of \$55.00 per hour, one hour per day

ID #800100180

IOP - Tutorial services at a rate of \$51.50 per hour, 10 hours per week.

ID #20233319

IOP - Tutorial services at a rate of \$51.50 per hour, 10 hours per week.

ID #20246186

IOP - Tutorial services at a rate of \$51.50 per hour, 10 hours per week.

TERMINATION OF STUDENTS OF HOME INSTRUCTION

ID #01002717

ID #800100180

ID #20233319