

# AGENDA

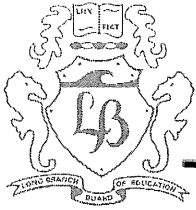
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**LONG BRANCH BOARD OF EDUCATION**  
Long Branch, New Jersey

**Regular Meeting**

**Wednesday, February 27, 2019**  
**7:00 P.M.**

**Long Branch Middle School**  
**350 Indiana Avenue**  
**Long Branch, New Jersey 07740**



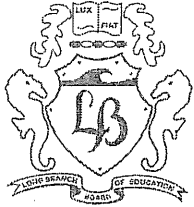
# ORDER OF BUSINESS

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## MEETING

### BOARD OF EDUCATION

- A. Roll Call
  - A-1. Statement of the Manner of Notification of the Meeting
  - A-2. Objections, if any, to the Validity of the Meeting
- B. Flag Salute
- C-1. Statement to the Public
- C-2. Opportunity for those present to address the Board relating to Agenda items
- D. Approval of Minutes
- E. Secretary's Report
- F. Superintendent's Report
- G. General Items
- H. Personnel Action
- I. Student Action
- J. Opportunity for those present to address the Board on any other business
- K. Adjournment



# AGENDA

MEETING  
LONG BRANCH BOARD OF EDUCATION  
540 BROADWAY  
WEDNESDAY, FEBRUARY 27, 2019  
7:00 P.M.

A. **ROLL CALL**

Mr. Covin - President	Dr. Critelli	Ms. McCaskill
Mrs. Youngblood Brown - Vice President	Mr. Zambrano	Mrs. Peters
Mr. Grant	Rev. Bennett	Mrs. Perez

A-1. **STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. **OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

The objecting member must give supporting reasons.

B. **FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools, will introduce two students from the High School, Patricia Cazeau and Eric Gonzalez who will salute the flag and lead the Pledge of Allegiance.

C-1. **STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**C-1. STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

**C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

**D. APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of January 29, 2019
- Executive Session Meeting minutes of January 29, 2019
- Regular Meeting minutes of January 30, 2018

**E. SECRETARY'S REPORT**

**1. BUDGET TRANSFER REPORTS – FY19 DECEMBER TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY19 December Transfers as listed be approved for the month ending December 31, 2018.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: February 27, 2019

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - DECEMBER 31, 2018**

I entertain a motion that the Board approve the Board Secretary's Report for the month ending December 31, 2018 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - DECEMBER 31, 2018**

I entertain a motion that the Board approve the Report of the Treasurer for the month ending December 31, 2018 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the December 31, 2018 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of December 31, 2018 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: February 27, 2019

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – DECEMBER 20 - 29, 2018, JANUARY 8 - 31, 2019 AND FEBRUARY 1 - 27, 2019 FOR CHRIST THE KING AND ANDREW CRITELLI**

I entertain a motion that the Board approve the bills and claims for December 20 - 29, 2018, January 8 - 31, 2019 and February 1 - 27, 2019 for Christ the King and Andrew Critelli (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – DECEMBER 20 - 29, 2018, JANUARY 8 - 31, 2019 AND FEBRUARY 1 - 27, 2019 EXCLUDING CHRIST THE KING AND ANDREW CRITELLI**

I entertain a motion that the Board approve the bills and claims for December 20 - 29, 2018, January 8 - 31, 2019 and February 1 - 27, 2019 excluding Christ the King and Andrew Critelli (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JANUARY 31, 2019**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for January 31, 2019 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JANUARY 31, 2019**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of January 31, 2019 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

**LONG BRANCH PUBLIC SCHOOLS**

Long Branch, New Jersey

**STUDENT REGISTRATION**

(as of January 31, 2019)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				290	206	245	741			741
Kdg		60		103	116	113	392			392
1st	109	148	115				372			372
2nd	82	181	103				366			366
3rd	90	164	84				338			338
4th	101	172	94				367			367
5th	63	148	100				311			311
6th							0	380		380
7th							0	372		372
8th							0	370		370
9th							0		375	375
10th							0		365	365
11th							0		341	341
12th							0		347	347
MCI	12						12	13	15	40
MD							0			0
BD	4						4	14	27	45
LD	59		38				97	47	24	168
AUT	18		18				36	13	10	59
PD						28	28			28
OOD	6	2	6		8	2	24	9	20	53
Home Instruction										
<b>TOTAL</b>	<b>544</b>	<b>875</b>	<b>558</b>	<b>393</b>	<b>330</b>	<b>388</b>	<b>3088</b>	<b>1218</b>	<b>1524</b>	<b>5830</b>

January 31, 2018										
School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
<b>Totals</b>	<b>576</b>	<b>867</b>	<b>552</b>	<b>398</b>	<b>332</b>	<b>399</b>	<b>3124</b>	<b>1171</b>	<b>1481</b>	<b>5776</b>

F. **SUPERINTENDENT'S REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

A. **SPELLDOWN WINNERS – 2019**

The following named students are our 2019 Spelldown winners –  
Presented by: A representative of the PTO/A Community Council

**Amerigo A. Anastasia School**

Harmony Johnson	1 <sup>st</sup> place winner – Grade 5
Adam Abdelwahed	2 <sup>nd</sup> place winner – Grade 5
Sofia Duran	3 <sup>rd</sup> place winner – Grade 5

**George L. Catrambone School**

Gerardo Rodas-Maldonado	1 <sup>st</sup> place winner – Grade 5
Guilherme Furusato-Andrade	2 <sup>nd</sup> place winner – Grade 3
Ashley Diaz-Arellano	3 <sup>rd</sup> place winner – Grade 5

**Gregory School**

Anettie Sainvilus	1 <sup>st</sup> place winner – Grade 4
Madeline Fitzgerald	2 <sup>nd</sup> place winner – Grade 4
Loren Riveros	3 <sup>rd</sup> place winner – Grade 4

**Middle School**

John Pallone	1 <sup>st</sup> place winner – Grade 6
Summer Sesty	2 <sup>nd</sup> place winner – Grade 7
Daniela Garcia-Garcia	3 <sup>rd</sup> place winner – Grade 7

2. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Jodi Juliano	Janine Mincieli
Polette Arcos-Sanchez	Shaneale Brown
Alisa Armour	Sidney Armour
Leah Freer	Ernest Freer
Wilynn Turner	David Farmer
Karyn Arnold	Theresa Crespo
Jan Egan	Kim Jones

3. **STUDENT COUNCIL LIAISON'S REPORT - Maria Monzon - Student Advisor**

4. **SCHOOL PRESENTATION**

Long Branch High School will present a compilation of a video and a live performance that honors the contributions of famous leaders in African American history as well as celebrates the many ways Long Branch High School prepares its students to be the leaders of tomorrow. The theme of the production is "Honoring the Leaders of the Past and Building the Future Leaders of Tomorrow."



F. **SUPERINTENDENT'S REPORT (continued)**

5. **PRESENTATION OF AWARDS**

A) **EDUCATOR OF THE MONTH - JANUARY**

**SEAN KELLY**, Joseph M. Ferraina Early Childhood Learning Center teacher, presented by Mrs. Youngblood Brown

B) **SUPPORT STAFF OF THE MONTH - JANUARY**

**ISABEL CORREA**, Middle School secretary, presented by Mr. Covin

6. **PARTICIPATION IN EARLY LEARNING CONFERENCE**

The following staff members are being recognized for their participation in New Jersey Department of Education's First Virtual Early Learning Conference, "Expanding Opportunities: Your Guide to High-Quality Teaching, Learning & Leadership in Early Childhood":

Elaine Atkinson

Kaitlin Baiata

Natalie Bauer

Marianne Carr

Tracey Cistaro

Felicia Clark

Siobhan Curry

Rachel Datre

Anthony DeSantis

Ashley Dziuba

Jeanine Fasano

Kerryn Hughley

Kristin Kelly

Mary Kurdyla

Tracey McMahon

Heather O'Neill

Patrice Perez

Jennifer Rettino

Shannon Ridilla

Leah Roberts

Melanie Rovinsky

Ana Rugo

Catherine Svenda

Kimberly Walker

Jessica Wegelin

Aisha Wickes

G. **GENERAL ITEMS**

1. **APPROVAL OF FY19 ESEA CONSOLIDATED GRANT AMENDMENT**

I recommend the Board approve the FY2019 ESEA Consolidated Grant Amendment for Title I. The amendment includes the update to the number of homeless students in the district and adjustment to the nonpublic carryover.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

2. **APPROVAL TO ACCEPT 2018 - 2019 CHAPTERS 192/193 STATE AID ADDITIONAL FUNDING**

I recommend the Board approve the acceptance of the State Aid Additional Funding for services under Chapter 192/193 in the 2018 - 2019 school year indicated below:

**Chapter 193**

	<b><u>Additional Funding</u></b>	<b><u>Total 2018 - 2019 Funding</u></b>
		<b><u>To Date</u></b>
Initial Exam & Class	\$1,273	\$5,092
Annual Exam & Class	\$0	\$2,554
Corrective Speech	\$0	\$5,357
Supplementary Instruction	\$0	<u>\$7,137</u>
<b>Total</b>		<b>\$20,140</b>

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

3. **APPROVAL TO SUBMIT 2019 SUSTAINABLE JERSEY GRANT FOR AUDREY W. CLARK SCHOOL**

I recommend the Board approve the submission of the 2019 application for the Sustainable Jersey Grant for the Audrey W. Clark School.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

4. **APPROVAL TO ACCEPT IMPACT AID PAYMENT**

I recommend the Board accept the FY2019 February payment for Impact Aid funding in the amount of \$2,936.08.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

5. **APPROVAL TO FILE 2019 ABL GAME CHANGER GRANT**

I recommend the Board approve the filing of the 2019 ABL Game Changer Grant for the Audrey W. Clark School in the amount of \$6,815. The deadline to submit the proposal is May 15, 2019.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

6. **APPROVAL TO SUBMIT THE FY2019 IDEA COMBINED BASIC & PRE-SCHOOL GRANT AMENDMENT**

I recommend the Board approve the submission of an amendment to the FY2019 IDEA Combined Basic & Pre-School Grant. This amendment enables the FY2019 IDEA Carryover Funds to be incorporated into the approved FY2019 IDEA budget. The FY18 carryover amounts are as follows:

1. IDEA Basic - \$297,629 (Non-Public Portion \$11,731)
2. IDEA Pre-School - \$1,349 (Non-Public Portion \$869)

I recommend the Board approve **JanetLynn Dudick, Ph.D.** Assistant Superintendent for Pupil Personnel Services, to serve as the District's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

7. **APPROVAL TO SUBMIT THE TENTATIVE FY2020 SCHOOL BUDGET TO THE COUNTY OFFICE**

I recommend the Board approve the submission of the tentative FY2020 school budget to the County Office on or before March 20, 2019 upon approval from the Finance Committee, the Superintendent of Schools and the School Business Administrator.

G. **GENERAL ITEMS (continued)**

8. **APPROVAL OF FY2019 21ST CENTURY COMMUNITY LEARNING CENTERS SUPPLEMENTAL GRANT CONSULTANTS**

I recommend the Board approve the following FY2019 21st Century Community Learning Centers Supplemental Grants consultants; Ross Cooper, Trevor McKenzie, Bradley Waid, Mackin Maker and the New Jersey Institute of Technology (NJIT).

I recommend the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

9. **APPROVAL FOR EARLY DISMISSAL**

I recommend the Board approve early dismissal for the Middle School students on April 8, 9, 10 and 11, 2019 and the High School students on May 13, 14 and 15, 2019 for the purpose of administering the New Jersey Student Learning Assessment (NJSLA)

10. **GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

Donor's Choose.org

Insignia Freezer (Value: \$273)

Donor's Choose.org

Deodorant, Soap, Laundry Detergent, Chapstick  
(Value: \$633.96)

H. **PERSONNEL ACTION**

**Comments from the Governance Committee Chair (APPENDIX H-1)**

**Comments from the Athletics Committee Chair (APPENDIX H-2)**

1. **POLICIES AND REGULATIONS - FIRST READING - ALERT 217**

The new Policies and revised Policies and Regulations as listed on the attachment are being presented to the full Board for a First Reading. - **APPENDIX H-3.**

2. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individual:

**ROSALY BORRERO, JR.**, maintenance worker, effective March 8, 2019.

3. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the resignation of the following individuals:

**MICHAEL DENNIS**, Assistant Baseball Coach, effective February 2, 2019.

**BENJAMIN WOOLEY**, Assistant Baseball Coach, effective February 20, 2019.

H. **PERSONNEL ACTION (continued)**

4. **APPOINTMENT OF CONFIDENTIAL SECRETARY**

I recommend the Board approve the appointment of the following named individual as a Confidential Secretary:

**AILEEN PORTER**, Central Office Confidential Secretary, at \$48,173.00, effective March 15, 2019 pending fingerprints\*. Replaces: Cheryl Cruz (retired)  
(Acct. #11-000-251-100-000-10-00) (UPC #0824-10-OFSBA-CONSEC).

5. **APPOINTMENT OF INSTRUCTIONAL AIDE THAT ARE CLASSIFIED AS ONE-TO-ONE (1:1) ASSISTANTS**

I recommend the Board approve the appointment of the following named individual as an Instructional Aide that are classified as One-To-One (1:1) Assistants:

**JENNIFER MARTINS**, Long Branch High School at Step 6, Salary \$17.05/hr., effective March 4, 2019. New Position, (Acct. #15-240-100-106-000-01-00)  
(UPC #1483-01-ESLAN-PARAPF).

6. **ANNUAL STIPEND POSITION - 2018-2019 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend position as listed:

**MIDDLE SCHOOL**

**Television/Broadcasting Advisor**

Howard Whitmore

(prorated Feb-June)

7. **COACHING/ATHLETIC STIPEND POSITIONS - 2018 - 2019**

I recommend the Board approve/ratify the following coaching/stipend appointments:

**HIGH SCHOOL - SPRING**

**CATEGORY 2**

**STEP**

**Baseball Varsity Asst. Coach**

Juan Martinez

6

\$3,000.00

**Girls Varsity Lacrosse Asst. Coach**

Connor Keating

6

\$3,000.00

**Athletic Event Worker**

Solange Simpson

(per athletic event fee schedule)

**VOLUNTEER COACH**

Solange Simpson

Girls Lacrosse

volunteer-no salary/stipend

8. **COACHING/ATHLETIC STIPEND POSITIONS - 2018 - 2019**

I recommend the Board approve/ratify the following coaching/stipend appointments:

**HIGH SCHOOL - SPRING**

**CATEGORY 2**

**STEP**

**Baseball Varsity Head Coach**

Benjamin Woolley

7

\$5,900.00

H. **PERSONNEL ACTION (continued)**

9. **CHANGE IN TRAINING LEVEL - 2018-2019 SCHOOL YEAR**

I recommend the Board approve/ratify a change in training level for the following individuals, effective March 1, 2019:

**ALEXANDRA FERRETTI**, Elementary School Teacher, from BA to MA on the teacher's salary guide.

10. **TEACHER/MENTOR PROGRAM - 2018- 2019 SCHOOL YEAR**

I recommend the Board approve the following individuals to assume the position of Mentor as detailed in the State Department of Education Teacher/Mentor program:

**LOCATION**

PPS

**TEACHER**

Nicole Shutman

**MENTOR**

Amanda Russo

11. **APPOINTMENT OF SUBSTITUTES FOR THE 2018-2019 SCHOOL YEAR**

I recommend the Board approve the following substitutes as listed:

A. **SUBSTITUTE BUS AIDES - \*PENDING FINGERPRINTS**

Maria Otani\*, Carmen Ribot\*

B. **SUBSTITUTE CORRIDOR AIDES - \*PENDING FINGERPRINTS**

Erik Cano\*, William Chasey

C. **SUBSTITUTE CUSTODIANS - \*PENDING FINGERPRINTS**

Abner Hondolero\*, Wilfredo Pizarro\*, Carmen Ribot\*, Javier Valderrama\*

D. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS - \*PENDING FINGERPRINTS**

Marianne Ferragina, Patrick Meagher, Carmen Ribot\*, Kimberly Williams\*

E. **SUBSTITUTE SECRETARIES - \*PENDING FINGERPRINTS**

Samantha Ambler, Abdelkader Belhadj, Jo-Anne Heggie\*

F. **SUBSTITUTE TEACHERS - \*PENDING FINGERPRINTS**

Julia Alcott, Abdelkader Belhadj, Matthew Crank\*, Janette Egan\*, Ivette Febo\*, Marianne Ferragina, Melissa Levine\*, Anna Maria Lindia, Nicole McCreesh, Patrick Meagher, Etna O'Brien\*, Kimberly Williams\*

12. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-4.**

13. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-5.**

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

1. **STUDENT ACTION (continued)**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3**.

4. **RECOMMENDATION FOR PLACEMENT OF ATYPICAL TUITION-IN STUDENT FOR THE 2018-2019 SCHOOL YEAR.**

I recommend the Board approve the tuition-in student for the 2018-2019 school year:

**WEST LONG BRANCH SCHOOL DISTRICT**

Student ID#: 1326817550

Placement: Amerigo A. Anastasia School  
(Special Class/MD)

Tuition: \$116.84 per Diem

Effective: 2-7-2019 to 6-18-2019

5. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2018-2019 SCHOOL YEAR**

I recommend the Board approve the following students for atypical out of district placement and transportation for the 2018-2019 school year:

**BURLINGTON TOWNSHIP SCHOOLS**

**BURLINGTON, NEW JERSEY**

Extraordinary Aide: \$10,111.40/Student

Effective Dates: 9-7-2018 to 12-14-2018

ID#: 5310607467, classified as Eligible for Special Education and Related Services

**OCEAN ACADEMY**

**BAYVILLE, NEW JERSEY**

Tuition: \$32,380.92/Student

Transportation:

Effective Dates: 1-14-2019 to 6-21-2019

ID#: 1359843677, classified as Eligible for Special Education and Related Services

Tuition: \$30,793.62/Student

Transportation:

Effective Dates: 1-22-2019 to 6-21-2019

ID#: 2531910297, classified as Eligible for Special Education and Related Services

6. **RECOMMENDATION FOR PLACEMENT OF ATYPICAL DISPLACED TUITION-IN STUDENT FOR THE 2018-19 SCHOOL YEAR**

I recommend the Board approve the placement of the following atypical displaced tuition-in student for the 2018-2019 school year:

**TINTON FALLS PUBLIC SCHOOL DISTRICT**

Student ID#: 7190212731

Placement: Long Branch High School

Tuition: \$10,535.79/Year

Effective: 10-22-2018 to 6-18-2019

I. **STUDENT ACTION (continued)**

7. **RECOMMENDATION FOR TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2018-2019 SCHOOL YEAR.**

I recommend the Board approve the termination of the following atypical out of district student for placement and transportation for the 2018-2019 school year.

**OAKWOOD SCHOOL**

**TINTON FALLS, NEW JERSEY**

Tuition: \$53,919.00/Student

Transportation

Effective Dates: 2-8-2019

ID# 9321351056, classified as Eligible for Special Education and Related Services

ID# 1458963739, classified as Eligible for Special Education and Related Services

8. **APPROVAL OF STUDENT ATTENDANCE AT THE MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT FOR THE 2018 -2019 SCHOOL YEAR**

I recommend the Board approve the following High School student to attend the Monmouth County Vocational School District for the 2018-2019 school year:

Tuition: \$2,805.00/Student

Transportation:

Effective Dates: 1/2019

ID#: 3122995545, classified as Eligible for Special Education and Related Services

9. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

January 30, 2019

**GIFTS TO SCHOOL**

Co-Cathedral of St. Robert Bellarmine Clayton and McGirr Funeral Home - Gift cards (\$890); 4 Men's cologne sets (\$20); 2 Perfume sets and headphones (\$150); Pajamas, hat, gloves, speaker (\$45); Toys (\$500). This should have read: Co-Cathedral of St. Robert Bellarmine Clayton and McGirr Funeral Home - Gift cards (\$800); Nicole Catalano - 4 Mens cologne sets (20); Chrissy Malley - Gift cards (\$20); Theresa Crespo - Perfume sets (\$50); Mary Ellen Reulbach - Gift card (\$50); Cheryl Marhan - Perfume set and headphones (\$100); Jodi Juliano - Pajamas, hat, gloves and speaker (\$45); Colleen Alcott - Toys (\$500); Letrice Canneto - Gift card (\$20).

**ANNUAL STIPEND POSITION - 2018 - 2019 SCHOOL YEAR**

Robert Stout, Middle School Tech/District/Media/Computer Club Advisor, \$5,000.00.

This should have read: Prorated January - June.

**COACHING/ATHLETIC STIPEND POSITIONS - 2018-2019**

Louis DeAngelis, Middle School Asst. Baseball Coach (Spring), Step 8, \$2,200.00. This should have read Step 10, \$3,000.00.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Sherry Robinson, Morris Avenue School instructional assistant, from January 24, 2019 to April 28, 2019. The first name misspelled - should have read Sherrie.



9. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

January 30, 2019 (continued)

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Stephanie Sniffen, A.A. Anastasia School teacher, from February 28, 2019 to April 30, 2019. This should have read from February 6, 2019 to April 4, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

Stephanie Sniffen, A.A. Anastasia School teacher, from May 1, 2019 and May 2, 2019. This should have read from April 5, 2019 to April 8, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

Stephanie Sniffen, A.A. Anastasia School teacher, from May 3, 2019 to June 30, 2019. This should have read April 9, 2019 to June 30, 2019.

10. **RESOLUTION FOR CLOSED EXECUTIVE SESSION**

I recommend the Board approve the following resolution.

**RESOLUTION**

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, the Long Branch Board of Education wishes to **discuss attorney/client matters**, with the resulting action being made public when a proper conclusion has been reached; and the need for confidentiality no longer exists;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed executive session immediately in the Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 20 minutes. Action will be taken in the public portion of the meeting upon adjournment of this Executive Session.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

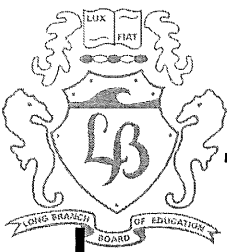
Nays:

Absent:

Date: February 27, 2019

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

K. **ADJOURNMENT**



# MINUTES

APPENDIX H-1

## LONG BRANCH PUBLIC SCHOOLS Long Branch, New Jersey

### GOVERNANCE COMMITTEE MEETING MINUTES February 6, 2019 at 6:15 P.M.

#### **COMMITTEE MEMBERS PRESENT:**

Michele Critelli, Ed.D. - Chair  
Lucille Perez  
Donald Covin

#### **ADMINISTRATORS PRESENT:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Alisa Aquino

#### **COMMITTEE MEMBER NOT PRESENT:**

Avery Grant

**The Committee and Administrators reviewed and discussed the Policies and Regulations as listed. They will be presented to the full Board at its next scheduled meeting on February 27, 2019.**

- P 2422 Health and Physical Education (M) (Revised)
- P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- P 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04 Administering an Opioid Antidote (M) (Revised)
- R 5330.04 Administering an Opioid Antidote (M) (New)
- P 5337 Service Animals (Revised)
- P 5756 Transgender Students (M) (Revised)
- P&R 7440 School District Security (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860 Memorials (Revised)

Policy and Regulation Guide Updates - Replacing "Electronic Violence and Vandalism Reporting System (EVVRS)" with "Student Safety Data System (SSDS)"

- P 2415.06 Unsafe School Choice Option (M) (Revised)
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
- R 5530 Substance Abuse (M) (Revised)
- P&R 5600 Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P&R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)
- P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

## **2422 – Health and Physical Education (M) (Revised)**

Policy Guide 2422 has been revised to reflect the following changes:

1. “Core Curriculum Content Standards” or “CCCS” has been changed to reflect “New Jersey Student Learning Standards” or “NJSLS.” Strauss Esmay previously addressed this issue in the definition section of the Introduction Bylaw by indicating any place in the Policy and Regulation Manual that references “CCCS” shall mean “NJSLS.” However, references to “CCCS” will be updated to “NJSLS” as individual Policy and Regulation Guides are revised as required by statute or administrative code revisions.
2. Strauss Esmay’s Policy and Regulation Guides do not typically provide details regarding learning standards; however, the health and physical education standards reference many statutory responsibilities for school districts and are listed in this Policy Guide to serve as an additional notice to school districts. The revised Policy Guide removes the details under each statutory requirement as these details are included in the NJSLS and are incorporated by reference. In addition, listing the basic requirements of the statute and removing the details included in the NJSLS avoids having to revise and re-adopt this Policy Guide when the NJSLS are revised in the future.
3. P.L. 2018, Chapter 73 was approved on August 10, 2018 and requires school districts to provide at least twenty minutes of daily recess for students in Kindergarten through fifth grade. This recess time cannot be counted toward the health and physical education requirement of 150 minutes per week. Policy Guide 2422 has also been revised to incorporate the provisions of this new statute, N.J.S.A. 18A:35-4.31. The New Jersey Department of Education (NJDOE) has indicated guidance will be provided to school districts on meeting the requirements of this new law and the health and physical education requirements. The NJDOE informed districts this requirement is effective for the 2019-2020 school year.
4. There is an additional statutory requirement added to this Policy Guide. N.J.S.A. 18A:35-4.33 was passed on August 10, 2018 and requires the Board to include instruction once during middle school on the social, emotional, and legal consequences of distributing and soliciting sexually explicit images through electronic means as part of the New Jersey Student Learning Standards in Comprehensive Health and Physical Education. Strauss Esmay has added this requirement to Policy Guide 2422 as No. 16.

The inclusion of the recess requirements in this Policy Guide along with the other statutory requirements make this Policy Guide mandated.

**Policy Guide 2422 is MANDATED**

**P 2431.3 – Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)**

The New Jersey State Interscholastic Athletic Association (NJSIAA) recently published a revised version of their recommended Pre-Season Heat-Acclimation Guidelines for school districts with the purpose of minimizing injury and enhancing the player's health, performance, and well-being. The New Jersey Department of Education August 2018 Broadcast recommends districts apply these guidelines for all school-sponsored athletic programs and extra-curricular activities during warm weather. Policy Guide 2431.3 has been revised to include two options. The first option authorizes the Superintendent of Schools or designee to develop and approve a practice and pre-season heat-acclimation procedure and to ensure its implementation for *all* school-sponsored athletic programs and extra-curricular activities during warm weather and does not include detailed procedures in the Policy Guide. The second option requires implementation of the NJSIAA recommended procedures for *all* school-sponsored athletic programs and extra-curricular activities during warm weather months. Both options extend these procedures to *all* school-sponsored athletic programs and extra-curricular activities during warm weather which also explains the revision to the Policy title. Regardless of the option selected, this Policy Guide and any practice and pre-season heat-acclimation procedures should be reviewed by administrative and athletic department staff members. In addition, the Policy Guide requires the school physician to review the pre-season and heat-acclimation procedures and this Policy prior to Board approval. Implementing pre-season heat-acclimation procedures for students is not required by any statute or administrative code, but this Policy Guide is highly recommended for school districts with school-sponsored activities occurring during the warm weather months. This revised Policy Guide should replace a district's current Policy 2431.3.

Policy Guide 2431.3 is **RECOMMENDED**

**P 2610 – Educational Program Evaluation (M) (Revised)**

Policy Guide 2610 has been revised to provide additional details regarding the New Jersey Quality Single Accountability Continuum (NJQSAC) requirement that districts monitor the progress of students and measure the effectiveness of programs, initiatives, and strategies. NJQSAC Operations Indicator #4 on the new District Performance Review (DPR) requires a school district to use multiple (more than two) sources of data to monitor student achievement and to evaluate the effectiveness of programs, initiatives, and strategies. Current Policy Guides 2220, 2428.1, 2610, and 2622 and Policy and Regulation Guides 2624 indicate student progress will be monitored and the educational program will be evaluated in multiple ways to meet the requirements of the DPR Operations Indicator #4, but these Guides do not specifically include the phrase "the use of multiple sources of data" which is also not included in any statute or administrative code. Policy Guide 2610 has been revised to explicitly reference "the use of multiple sources of data" for monitoring student progress and evaluating the educational program. This Policy Guide is mandated.

Policy Guide 2610 is **MANDATED**

**P 4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)**

Policy Guide 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing has been updated to reflect changes in the Federal regulations. Strauss Esmay has removed the table of prohibited substances and unacceptable levels for testing results and replaced it with a citation to the Federal regulations where the most current table can be found. Strauss Esmay decided to remove the table because it has frequent, unannounced changes and we did not want a district to have a policy adopted that is not in compliance with the Federal regulations. Commercial driver’s license (CDL) drug testing companies are aware of the prohibited substances to be tested and the unacceptable levels for testing results. The Policy Guide is also revised to reflect the change in the Federal agency governing the regulations outlined in this Policy Guide from the Federal Highway Administration to the Federal Motor Carrier Safety Administration. Finally, the section of the Policy Guide titled “Split Specimen Tests” has been revised as the Federal regulations place these procedural responsibilities on the laboratory conducting the tests and not the school district. There are also additional revisions throughout the Policy Guide that reflect changes in the Federal regulations. This Policy Guide is mandated for school districts that have employees serving in positions that require a CDL or a school district that uses contracted transportation services that require the use of a CDL.

Policy Guide 4219 is **MANDATED**

**P 5111 – Eligibility of Resident/Nonresident Students (M) (Revised)**

**R 5111 – Eligibility of Resident/Nonresident Students (M) (Revised)**

Pursuant to a New Jersey Department of Education (NJDOE) broadcast document titled “Enrollment Considerations for Immigrant Students” dated August 22, 2018, Strauss Esmay has revised Policy and Regulation Guides 5111 - Eligibility of Resident/Nonresident Students. N.J.A.C. 6A:22-3.3 prohibits refusing admittance of any student from public elementary and secondary schools on the basis of immigration/visa status, except for students on F-1 Visas. Strauss Esmay contacted the NJDOE for clarification regarding this administrative code section and was informed the school enrollment eligibility requirements for F-1 Visas are governed by Federal statutes and regulations administered by the U.S. Department of State and/or the U.S. Department of Homeland Security - U.S. Citizenship and Immigration Services. Strauss Esmay researched the Federal regulation, 8 CFR 214.2(f)(1)(i)(D), on this subject and the written guidance published by the U.S. Department of State – Bureau of Consular Affairs. The Federal regulations and the guidance clearly indicate school districts may only allow F-1 Visa students to enroll in the district if full tuition is paid. A school district is not required to permit admittance of an F-1 Visa student in accordance with Federal regulation - 8 CFR 214.3. Policy and Regulation Guides 5111 have been revised with an option: to either not admit F-1 Visa students or to admit an F-1 Visa student only if the student pays full tuition. School districts should ensure any registration forms and practices are consistent with the provisions of this Policy and Regulation Guide. Policy and Regulation Guides 5111 are mandated. The revised Regulation Guide is now required to be adopted by the Board.

Policy Guide 5111 is **MANDATED**

Regulation Guide 5111 is **MANDATED**

**P 5330.04 – Administering an Opioid Antidote (M) (Revised)**

**R 5330.04 – Administering an Opioid Antidote (M) (New)**

P.L. 2018, Chapter 106 – N.J.S.A. 18A:40-12.23 through 12.27 was recently approved requiring schools with grades nine through twelve to obtain an opioid antidote under a standing order. The new law requires an opioid antidote to be accessible in the school building during regular school hours and during school-sponsored functions that take place in the school or on school grounds adjacent to the school building at any time. The Board may, in its discretion, make an opioid antidote accessible during school-sponsored functions that take place off school grounds.

The updated Policy Guide has a few key provisions:

1. The requirement to acquire an opioid antidote and administer it in an emergency situation is now mandated for all schools with grades nine through twelve and optional for all other schools;
2. The school district shall require training through the specified appropriate entity or entities for the school nurse and designated staff members who volunteer to administer the opioid antidote;
3. A person that was administered an opioid antidote must be transported to the hospital by emergency services personnel after the administration, even if the individual's symptoms appear to be resolved; and
4. The school nurse and designated trained staff members who volunteer to administer the opioid antidote shall not be held liable for any good faith act or omission when administering an opioid antidote.

A school district with a school with grades nine through twelve is required to have a school nurse or staff member trained to administer an opioid antidote promptly available on site at the school during regular hours and at all school-sponsored functions that take place in the school or on school grounds adjacent to the school building at any time. This requirement will be challenging for school districts.

The new law is effective December 1, 2018 and requires the NJDOE to establish guidelines, which have not yet been published. Strauss Esmay was hoping to review the NJDOE Guidance prior to developing a Policy and Regulation Guide before the effective date. Unfortunately, the Guidance is not yet available and our office recognizes school districts need a Policy and Regulation Guide. These Guides may need to be revised when the NJDOE Guidance is published. This Policy Guide should replace a district's existing Policy 5330.04, if previously adopted by the Board. The Regulation Guide is new. Policy and Regulation Guides 5330.04 are mandated.

Policy Guide 5330.04 is **MANDATED**  
Regulation Guide 5330.04 is **MANDATED**

### **P 5337 – Service Animals (Revised)**

Title II of the Americans with Disabilities Act (ADA), as amended by the ADA Amendments Act of 2008, requires public school districts to permit the use of service animals by individuals with disabilities who require such support. Policy Guide 5337 has been revised to reflect expanding Federal case law in other jurisdictions stating, among other things, a Board of Education may not *require* an individual with a disability using a service animal to carry liability insurance for the service animal. The United States District Court Southern Division of Florida in *Monica Alboniga, individually and on behalf of A.M., a minor, v. The School Board of Broward County Florida*, February 10, 2015, indicated a requirement for a student with a disability to maintain liability insurance for their service animal is “an impermissible discriminatory practice.” In addition, the Court in *Alboniga* held a school district is not responsible to pay for or provide a handler to aid the individual with a disability in the control of a service animal, but is responsible to assist an individual with a disability in performing the tasks required of the individual for the care and maintenance of the service animal. The Court indicated requiring the school district to provide a person to assist the individual by tethering or untethering the dog from the individual’s wheelchair for the dog to go outside to relieve themselves during the day was not an unreasonable accommodation. The Court indicated this accommodation was the same as a school employee assisting a diabetic child with an insulin pump; a physically disabled child with his/her wheelchair; or a blind child deploying a cane. These Federal cases were decided by Federal Courts in jurisdictions other than New Jersey’s; however, it is very likely a similar case in New Jersey would be decided in the same manner. Policy Guide 5337 has been revised to incorporate these two provisions. The Board may want to discuss this issue with the Board Attorney and insurance carrier to ensure the district is insured for an individual’s use of a service animal. This Policy Guide is not mandated, but is an important requirement for all school districts.

Policy Guide 5337 is **RECOMMENDED**

### **P 5756 – Transgender Students (M) (Revised)**

N.J.S.A. 18A:36-41 was approved in July 2017 and requires the development and distribution of guidelines concerning transgender students by the Commissioner of Education. The new law required the guidelines to include, but not be limited to, information and guidance for New Jersey’s public schools. The Commissioner established a working group that assisted in developing the guidelines that were recently released in October 2018. The October 2018 Transgender Student Guidance for School Districts (Guidance) includes seven sections: Definitions/Terms; Student-Centered Approach; Safe and Supportive Environment; Confidentiality and Privacy; School Records; Activities; and Use of Facilities. The Guidance also provides a document “Transgender Guidance Resources: 2018” that includes resources and professional development opportunities for school and district staff. Strauss Esmay developed Policy Guide 5756 that aligns with the Guidance to replace a district’s existing Policy Guide 5756. Any use of the terms “shall,” “should,” “will,” and “may” in the Policy Guide aligns verbatim with the Guidance document. It is recommended any revisions to the terms “shall,” “should,” “will,” and “may”, as they appear in the Guidance and Policy Guide 5756 be reviewed by the Board Attorney. Below are a few important issues in the Guidance and Policy Guide 5756:

1. The school district shall accept a student’s asserted gender identity and parental consent is not required.

2. In the event a parent objects to the minor student's name change request, the Superintendent or designee should consult the Board Attorney regarding the minor student's civil rights and protections under the New Jersey Law Against Discrimination.
3. The Principal or designee, during an initial meeting with a student, should also discuss with the student, and any other individuals at the student's request, the risks associated with the student's transgender status being inadvertently disclosed.
4. Due to a specific and compelling need, such as the health and safety of a student or an incident of a bias-related crime, a school district may be obligated to disclose a student's status. In this event, the Principal or designee should inform the student the school or school district intends to disclose the student's transgender status for the student's protection and well-being. Prior to disclosure, the student should be given the opportunity to personally disclose the information.
5. If a student has expressed a preference to be called by a name other than their birth name, permanent student records containing the student's birth name should be kept in a separate, confidential file. This file should only be shared with appropriate school staff members after consultation with a student. A separate file containing records bearing the student's chosen name may also be kept.
6. With respect to gender-segregated classes or athletic activities, including intramural and interscholastic athletics, all students must be allowed to participate in a manner consistent with their gender identity.
7. All students are entitled to have access to restrooms, locker rooms, and changing facilities in accordance with their gender identity to allow for involvement in various school programs and activities. Non-transgender students should also be afforded the option to use a private facility, such as a unisex facility or the nurse's restroom, should the student feel uncomfortable.

Policy Guide 5756 is mandated and should replace an existing Policy Guide 5756 if the Board previously adopted a transgender Policy for students.

Policy Guide 5756 is **MANDATED**

**P 7440 – School District Security (M) (Revised)**

**R 7440 – School District Security (M) (Revised)**

Recent amendments to N.J.S.A. 18A:17-43.3 were approved permitting the Superintendent of Schools to designate a school employee with expertise in school safety and security as the School Safety Specialist for the school district with supervision and oversight responsibilities for all school safety and security personnel and school safety policies/procedures in the school district. The statute still permits the Superintendent to designate a school administrator as the School Safety Specialist. The School Safety Specialist shall also serve as the school district liaison with law enforcement. Policy and Regulation Guides 7440 were revised to permit the Superintendent to designate a "school employee with expertise in school safety and security" along with the current language permitting the Superintendent to designate a school administrator as the School Safety Specialist. The revised Policy and Regulation Guides 7440 should replace the district's current Policy and Regulation Guides 7440. Policy and Regulation Guides 7440 are mandated.

Policy Guide 7440 is **MANDATED**

Regulation Guide 7440 is **MANDATED**



**P 8561 – Procurement Procedures for School Nutrition Programs (M) (Revised)**

The New Jersey Department of Agriculture (NJDA) is conducting audits of school districts to verify compliance with the new Federal regulations regarding procurement procedures for the United States Department of Agriculture's (USDA) School Nutrition Programs. Strauss Esmay worked with the first school district in the State audited under these new requirements and the NJDA to develop Policy Guide 8561 to ensure compliance with the USDA's new regulations. Policy Guide 8561 was provided to school districts in Policy Alert 215 - April 2018 and revised in Policy Alert 216 - July 2018 with minor revisions made by the NJDA. Strauss Esmay was recently notified the "Federal Funds Procurement Method Selection Chart" in the Appendix was updated by the USDA in August 2018 and is provided with the updated revisions in this Policy Alert. Policy Guide 8561 has also been revised to include a note underneath the revised chart indicating the chart is subject to change, citing the applicable New Jersey Statute, and the location of the source document on the NJDA's website. The updated chart necessitated the removal of language in sections A.2. and D.5. of the Policy Guide, both of which referred to specific bid threshold amounts. Furthermore, both sections A.2. and D.5. now only apply to Non-Public schools as per the Model Policy provided by the NJDA.

Please be advised the NJDA has requested general procurement questions be directed to Emma Davis-Kovacs at (609) 984-1438 or [emma.davis-kovacs@ag.nj.gov](mailto:emma.davis-kovacs@ag.nj.gov). Questions specifically dealing with food service management company (FSMC) contracts should be directed to Nani Lepicard at (609) 984-0698 or [nani.lepicard@ag.nj.gov](mailto:nani.lepicard@ag.nj.gov)

School districts participating in any USDA School Nutrition Program, either self-operated or with a FSMC, are required to adopt Policy Guide 8561 making Policy Guide 8561 mandated for those school districts. School districts not participating in a USDA School Nutrition Program are not required to adopt this Policy Guide.

Policy Guide 8561 is **MANDATED**

**P 8860 – Memorials (Revised)**

Policy Guide 8860 has been revised removing the provision permitting a school district to fly an American Flag at half-staff for reasons not authorized in the Flag Code - United States Code Title 4 Chapter 1 Section 7 "Position and Manner of Display." The Flag Code states the American Flag should not be flown at half-staff unless directed to do so by the President of the United States for national mourning or Governor of a State for local mourning. However, there is no penalty for violating the Flag Code and local governmental entities routinely fly an American Flag at half-staff to recognize the loss of local individuals. Notwithstanding local practices, Policy Guide 8860 has been revised to align with the Flag Code. In addition, the third paragraph of the Policy Guide has been moved to the last paragraph. Policy Guide 8860 is suggested and is optional.

Policy Guide 8860 is **SUGGESTED**

## **The Student Safety Data System (SSDS) Replaces the Electronic Violence and Vandalism Reporting System (EVVRS)**

<b>P 2415.06</b>	<b>Unsafe School Choice Option (M) (Revised)</b>
<b>R 2460.8</b>	<b>Special Education – Free and Appropriate Public Education (M) (Revised)</b>
<b>R 5530</b>	<b>Substance Abuse (M) (Revised)</b>
<b>P&amp;R 5600</b>	<b>Student Discipline/Code of Conduct (M) (Revised)</b>
<b>P&amp;R 5611</b>	<b>Removal of Students for Firearms Offenses (M) (Revised)</b>
<b>P&amp;R 5613</b>	<b>Removal of Students for Assaults with Weapons Offenses (M) (Revised)</b>
<b>P&amp;R 5612</b>	<b>Assaults on District Board of Education Members or Employees (M) (Revised)</b>
<b>P&amp;R 8461</b>	<b>Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)</b>

Pursuant to the New Jersey Department of Education (NJDOE) broadcast document titled “Student Safety Data System is Now Open” dated December 19, 2017, the Electronic Violence and Vandalism Reporting System (EVVRS) and the Harassment, Intimidation, and Bullying – Investigations, Trainings and Programs system have been replaced by the NJDOE with the Student Safety Data System (SSDS). Strauss Esmay has replaced “EVVRS” with “SSDS” in each Policy and Regulation Guide that included EVVRS, both in long form and abbreviated form. For more information on procedural changes regarding this revision school districts should refer to the NJDOE guidance document and the Student Safety Data System web page on the NJDOE website.

Strauss Esmay also reviewed each of these Guides listed below for compliance with current statutes and administrative codes. There are additional revisions throughout these Policy and Regulation Guides to reflect changes in administrative code language and citations.

### **P 2415.06 – Unsafe School Choice Option (M) (Revised)**

Policy Guide 2415.06 has been revised to update the New Jersey Department of Education’s change of the reporting system from “Electronic Violence and Vandalism Reporting System (EVVRS)” to the current reporting system “Student Safety Data System (SSDS)”. Policy Guide 2415.06 is mandated.

Policy Guide 2415.06 is **MANDATED**

### **R 2460.8 – Special Education – Free and Appropriate Public Education (M) (Revised)**

Regulation Guide 2460.8 has been revised to update the New Jersey Department of Education’s change of the reporting system from “Electronic Violence and Vandalism Reporting System (EVVRS)” to the current reporting system “Student Safety Data System (SSDS)”. Regulation Guide 2460.8 is mandated and must be adopted by the Board.

Regulation Guide 2460.8 is **MANDATED**

### **R 5530 – Substance Abuse (M) (Revised)**

Regulation Guide 5530 has been revised to update the New Jersey Department of Education’s change of the reporting system from “Electronic Violence and Vandalism Reporting System (EVVRS)” to the current reporting system “Student Safety Data System (SSDS)”. Regulation Guide 5530 is mandated and is now required to be adopted by the Board.

Regulation Guide 5530 is **MANDATED**

**P 5600 – Student Discipline/Code of Conduct (M) (Revised)**

**R 5600 – Student Discipline/Code of Conduct (M) (Revised)**

Policy Guide 5600 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)". Policy Guide 5600 has also been revised to include the language in N.J.A.C. 6A:16-7.1(d) which indicates a Board of Education may deny participation in certain extra-curricular activities for a violation of the Student Code of Conduct or Policy Guide 5600 and several administrative code citations were also revised. Several administrative code citations were updated in the Regulation Guide. Policy and Regulation Guides 5600 are mandated and must be adopted by the Board.

Policy Guide 5600 is **MANDATED**

Regulation Guide 5600 is **MANDATED**

**P 5611 – Removal of Students for Firearms Offenses (M) (Revised)**

**R 5611 – Removal of Students for Firearms Offenses (M) (Revised)**

Policy Guide 5611 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)". Policy Guide 5611 has also been revised to include the language in N.J.A.C. 6A:16-5.5(b) 1 which indicates a Superintendent may modify the removal of a general education student on a case-by-case basis to align with Regulation Guide 5611. Regulation Guide 5611 - Section A has been revised as follows: the definition of "Removal" was removed as there is no definition of "Removal" in statute or administrative code; the definition of "Suspension" was removed as it is not used in the Policy or Regulation Guide; the definition of "Expulsion" was removed as there is no accurate definition of "Expulsion" in statute or administrative code; and some minor revisions were made to expand the definition of "School buildings and school grounds" to incorporate multiple definitions included in the administrative code. Policy and Regulation Guides 5611 are mandated and must be adopted by the Board.

Policy Guide 5611 is **MANDATED**

Regulation Guide 5611 is **MANDATED**

**P 5613 – Removal of Students for Assaults with Weapons Offenses (M) (Revised)**

**R 5613 – Removal of Students for Assaults with Weapons Offenses (M) (Revised)**

Policy Guide 5613 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)". Policy Guide 5613 has been revised to include the language in N.J.A.C. 6A:16-5.5(b) 1 which indicates a Superintendent may modify the removal of a general education student on case-by-case basis to align with Regulation Guide 5613. Regulation Guide 5613 - Section A has been revised as follows: the definition of "Removal" was removed as there is no definition of "Removal" in statute or administrative code; the definition of "Suspension" was removed as it is not used in the Policy or Regulation Guide; the definition of "Expulsion" was removed as there is no accurate definition of "Expulsion" in statute or administrative code; and some minor revisions were made to expand the definition of "School buildings and school grounds" to incorporate multiple definitions included in the administrative code. Policy and Regulation Guides 5613 are mandated and must be adopted by the Board.

Policy Guide 5613 is **MANDATED**

Regulation Guide 5613 is **MANDATED**

**P 5612 – Assaults on District Board of Education Members or Employees (M) (Revised)**

**R 5612 – Assaults on District Board of Education Members or Employees (M) (Revised)**

Policy Guide 5612 has been revised to update the New Jersey Department of Education's change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)." Regulation Guide 5612 - Section A has been revised to remove the definitions as follows: the definition of "Removal" was removed as there is no definition of "Removal" in statute or administrative code; the definition of "Suspension" was removed as it is not used in the Policy or Regulation Guide; the definition of "Expulsion" was removed as there is no accurate definition of "Expulsion" in statute or administrative code; and the definition of "School buildings and school grounds" was removed as it is not used in the Policy or Regulation Guide. Policy and Regulation Guides 5612 are mandated and must be adopted by the Board.

Policy Guide 5612 is **MANDATED**

Regulation Guide 5612 is **MANDATED**

**P 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)**

**R 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)**

Policy and Regulation Guides 8461 have been revised to update the New Jersey Department of Education's (NJDOE) change of the reporting system from "Electronic Violence and Vandalism Reporting System (EVVRS)" to the current reporting system "Student Safety Data System (SSDS)." Policy Guide 8461 has been revised to include the requirement of N.J.S.A. 18A:40-44 regarding the school district distributing a NJDOE prepared pamphlet on how a parent can limit a child's exposure to violence on television, cell phones, computers, and other electronic devices on an annual basis. In addition, the Guides have been revised to incorporate the HIB reporting requirement into the SSDS. The Regulation Guide has also been revised to remove the specific procedural hearing requirements for the Board to determine if reported information has been knowingly falsified by a school employee, as these details were removed from the administrative code. The Regulation Guide indicates there will be a Board hearing to make such a determination and does not restrict the Board by the procedural details that were previously in the administrative code. Policy and Regulation Guides 8461 are mandated.

Policy Guide 8461 is **MANDATED**

Regulation Guide 8461 is **MANDATED**



# MINUTES

APPENDIX H-2

Tuesday, February 5, 2019 - 5:30 P.M.  
540 Broadway, Long Branch, NJ 07740

## **COMMITTEE MEMBERS:**

Violeta Peters: Chair  
Caroline Bennett  
Lucille Perez  
Lauren McCaskill

## **ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Jason M. Corley, CMAA

### **1. FALL BUDGET REPORT**

- Coaches & athletic fall stipends total: \$180,200
- Game Officials totals: \$18,011
- Transportation totals: \$36,371.58
- Tournaments: \$9,516
- Event Workers: \$12,022
- Police: \$6,095.08
- Summer Weight Room: \$4,606.80

**Total:** \$266,821.74

### **2. ATHLETIC/ACADEMIC ASSISTANCE PROGRAM: (Hand-Out)**

- The Mission of the Athletic Academic Assistance program is to assist all student athletes in realizing their academic potential by providing academic support and by continuously monitoring their academic athletic eligibility and progress towards graduation, all while instilling in student athletes the tools to become academically competent and autonomous as they pursue their diploma and commit to lifelong learning.
- Listed on the hand out is how we comply with following the department's academic/eligibility mission.
- Student Athlete Progress Report

### **3. ATHLETIC TRAINING**

- National Athletic Trainers' Association (NATA)
  - a. Safe Sports Training Program***  
The Long Branch athletic department subscribes to the Safe Sports School Program every three years. This program documents that our athletic training facility and programs meet the safety requirements to care for our student athletes.

***b. (New) Monmouth University Athletic Training Program***

Monmouth University is looking to start an athletic trainer program and submitted the Long Branch Board of Education a contract which will need board approval to allow Ms. Small to be a college preceptor to Monmouth University athletic training students.

**4. SHORE CONFERENCE UPDATE**

- 2019 Football Schedule

**5. NJSIAA UPDATE: (Hand-Out)**

**Heat Participation Policy**

What is a *Wet Bulb Globe Temperature* (WBGT)?

It is a measurement of ambient temperature, relative humidity, radiant heat from the sun and wind speed. When outdoor activities are conducted in the direct sun, the WBGT is the most pertinent to use.

How frequently should WBGT readings be taken during practice?

WBGT readings should be taken on the practice site a minimum of every hour, beginning 30 minutes before the beginning of practice. All readings should be recorded on the NJSIAA Hot Environment Measurement and Record Chart.

Will this Policy apply to practices and not games?

The policy applies to both practices and games. At least 30 minutes prior to the start of a game, the officials must be informed of the on-site WBGT reading and the recommended modification. Keep in mind that scrimmages take place during the preseason acclimatization period and are considered practices, therefore must also follow the Heat and Humidity policy guidelines.

Who carries out the policy?

The aforementioned policy must be carried out by the athletic trainer, certified designee or individual as appointed by the athletic director which includes any individual responsible or sharing duties for making decision concerning the implementation of modifications or cancellation of practice and contests based on the WBGT.

Compliance Checks?

In accordance with the current school compliance checks the compliance monitors checklist will include items specific to:

1. Presence of the WBGT heat stress tracker device/ WBGT Chart.
2. Documentation of all practices/games/contests requiring modification on the NJSIAA hot environment modification/cancellation log.
3. Proof of written and signed off heat participation policy document.

This Policy will be presented back to the Program Review committee, then the next two (2) NJSIAA executive committee to be approved to be implemented in June/2019.

## **6. IMPORTANT DATES**

- Kevin Cerruti, University of Rhode Island, Football Signing Day, Feb. 6 @ 9:00 A.M.
- Football Banquet, Ocean Place Resort, Feb. 12 @ 6:00 P.M.
- Scholar Athlete Awards Night, Feb. 24 @ 7:00 P.M.

## **7. ANY QUESTIONS/COMMENTS**

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## **ATHLETICS COMMITTEE GOALS**

- The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ ineligibility for student-athletes.
- The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statute; federal guidelines; and policy revisions pertaining to athletics.

**NEW POLICIES AND REVISED POLICIES AND REGULATIONS - FIRST READING -  
ALERT 217**

- P 2422      Health and Physical Education (M) (Revised)
- P 2431.3    Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610      Educational Program Evaluation (M) (Revised)
- P 4219      Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R 5111    Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5330.04   Administering an Opioid Antidote (M) (Revised)
- R 5330.04   Administering an Opioid Antidote (M) (New)
- P 5337      Service Animals (Revised)
- P 5756      Transgender Students (M) (Revised)
- P&R 7440    School District Security (M) (Revised)
- P 8561      Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860      Memorials (Revised)
- Policy and Regulation Guide Updates - Replacing "Electronic Violence and Vandalism Reporting System (EVVRS)" with "Student Safety Data System (SSDS)"
- P 2415.06   Unsafe School Choice Option (M) (Revised)
- R 2460.8    Special Education – Free and Appropriate Public Education (M) (Revised)
- R 5530      Substance Abuse (M) (Revised)
- P&R 5600    Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611    Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5613    Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- P&R 5612    Assaults on District Board of Education Members or Employees (M) (Revised)
- P&R 8461    Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)



**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**RONNIE BENNETT**, District In School Suspension teacher, effective January 17, 2019.

**JENNIFER FARRELL**, Gregory School teacher, effective February 7, 2019.

**KELLY STILES**, A.A. Anastasia School teacher, effective March 1, 2019.

**JEAN ANN WAGNER**, Lenna W. Conrow School teacher, effective February 11, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**CRISTINA BENANTI**, Joseph M. Ferraina Early Childhood Learning Center teacher, from April 1, 2019 to June 18, 2019.

**LOUISE BERRYHILL**, Middle School secretary, from January 25, 2019 to March 4, 2019.

**SAMANTHA DEFRANCO**, High School teacher, from December 10, 2018 to January 18, 2019.

**ELIZABETH GIRON**, Middle School teacher, from March 29, 2019 to May 1, 2019.

**LAURA IANDOLI**, Morris Avenue School teacher, from February 11, 2019 to March 24, 2019.

**BONNIE LARSEN**, Morris Avenue School instructional assistant, from December 11, 2018 to January 2, 2019.

**TERESA MORRISSEY**, Joseph M. Ferraina Early Childhood Learning Center teacher, from February 18, 2019 to March 25, 2019.

**WALTER O'NEILL**, District Safety Manager, from February 11, 2019 to March 11, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

**LOUISE BERRYHILL**, Middle School secretary, from March 5, 2019 to March 22, 2019.

**SAMANTHA DEFRANCO**, High School teacher, from January 22, 2019 to February 6, 2019.

**BONNIE LARSEN**, Morris Avenue School instructional assistant, from January 3, 2019 to January 18, 2019.

**WALTER O'NEILL**, District Safety Manager, from March 12, 2019 to April 5, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**SAMANTHA DEFRANCO**, High School teacher, from February 7, 2019 to June 30, 2019.

**ELIZABETH GIRON**, Middle School teacher, from May 2, 2019 to June 30, 2019.

**BONNIE LARSEN**, Morris Avenue School instructional assistant, from January 18, 2019 to March 1, 2019.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**RONNIE BENNETT**, District In School Suspension teacher from January 2, 2019 to January 16, 2019.

**JENNIFER FARRELL**, Gregory School teacher, from January 3, 2019 to February 6, 2019.

**NATALINA GOMES**, Audrey W. Clark Alternative Program instructional assistant, from December 1, 2018 to January 31, 2019.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

**NATALINA GOMES**, Audrey W. Clark Alternative Program instructional assistant, from February 1, 2019 to February 21, 2019.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**NATALINA GOMES**, Audrey W. Clark Alternative Program instructional assistant, from February 22, 2019 to June 30, 2019.

## CONFERENCES

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

**Lois Alston** **\$249.00**  
Education Technology Specialist, to attend Digital Citizenship in Action - Spring Online Course, sponsored by ISTE Online Course for 15 hours **March 19, 2019 - May 21, 2019** (ACCT: 15-000-223-500-100-02-44).

**Donna Clay** **\$318.00**  
Anastasia Tutor, to attend Strategies and Structures for Teaching, Reading and Writing, sponsored by Heineman, to be held on **February 28, 2019** at Westminster Hotel, Livingston, NJ (ACCT: 15-000-223-500-100-03-44 & 15-000-240-500-390-03-44).

**Jason Corley** **\$1196.00**  
Athletic Administrator, to attend Directors of Athletics Association of New Jersey (DAANJ) sponsored by DAANJ, to be held on **March 11, 12, 13, 14, 15, 2019** at the Golden Nugget, Atlantic City, NJ (ACCT: 15-402-100-500-220-14-44).

**Dovin Covin** **\$750.00**  
Board of Education President, to attend National School Boards Association (NSBA), Convention sponsored by the National School Boards Association, to be held **March 30, 31, 2019** and **April 1, 2019** at Pennsylvania Convention Center, Philadelphia, PA (ACCT: 11-000-230-585-390-12-44).

**Michele Critelli, Ed.D.** **\$750.00**  
Board of Education Member, to attend National School Boards Association (NSBA), Convention sponsored by the National School Boards Association, to be held **March 30, 31, 2019** and **April 1, 2019** at Pennsylvania Convention Center, Philadelphia, PA (ACCT: 11-000-230-585-390-12-44).

**JanetLynn Dudick, Ph.D.** **\$338.00**  
Assistant Superintendent for Pupil Personnel Services, to attend Student Mental Health Issues Certificate Program, sponsored by New Jersey Principal and Supervisors Association (NJPSA), to be held on **April 12, 15, 2019** at Foundation for Education, Monroe Township, NJ (ACCT: 20-251-200-500-251-20-00).

**Lauren Flannigan** **\$522.00**  
Transportation Manager, to attend 50th Annual New Jersey Pupil Transportation Conference and Equipment Show sponsored by School Transportation Supervisors of New Jersey, Inc., to be held **March 28, 29, 2019** at the Golden Nugget Hotel & Casino, Atlantic City, NJ (ACCT: 11-000-270-593-317-12-44).

**Melanie Harding** **\$230.00**  
Supervisor of Mathematics K-5, Director of Early Education, to attend 2019 Early Learning Network Improvement Community Meeting, sponsored by Council of Chief State School Officers, to be held **March 6, 7, 2019** at the Hyatt Regency Baltimore Inner Harbor, Baltimore, MD (ACCT: 11-000-230-585-390-12-44).

**Roberta Freeman, Ed.D.** **\$199.00**  
Chief Academic Officer, to attend 2019 Early Learning Network Improvement Community Meeting, sponsored by Council of Chief State School Officers, to be held **March 6, 7, 2019** at Hyatt Regency Baltimore Inner Harbor, Baltimore, MD (ACCT: 11-000-230-585-390-12-44).

**Kerry Keating** **\$429.00**  
Anastasia School Social Worker, to attend PECS Level 1 Training, sponsored by Pyramid Education Consultants, to be held **March 21, 22, 2019** at the Association for the Help of Retarded Children Headquarters, New York, NY (ACCT: 20-251-200-500-251-20-00).

**William Lisa** **\$318.00**  
Anastasia Tutor, to attend Strategies and Structures for Teaching Reading and Writing, sponsored by Heineman, to be held on **February 28, 2019** at the Westminster Hotel, Livingston, NJ (ACCT: 15-000-223-500-100-03-44 & 15-000-240-500-390-03-44).

**Violeta Peters** **\$750.00**  
Board of Education Member, to attend the National School Boards Association (NSBA), Convention sponsored by National School Boards Association, to be held **March 30, 31, 2019** and **April 1, 2019** at Pennsylvania Convention Center, Philadelphia, PA (ACCT: 11-000-230-585-390-12-44).

**Michael Salvatore, Ph.D.** **\$199.00**  
Superintendent of Schools, to attend 2019 Early Learning Network Improvement Community Meeting, sponsored by the Council of Chief State School Officers, to be held **March 6, 7, 2019** at Hyatt Regency Baltimore Inner Harbor, Baltimore, MD (ACCT: 11-000-230-585-390-12-44).

**Renee Whelan, Ed.D.** **\$231.00**  
Director of Early Education, to attend 2019 Early Learning Network Improvement Community Meeting, sponsored by the Council of Chief State School Officers, to be held **March 6, 7, 2019** at Hyatt Regency Baltimore Inner Harbor, Baltimore, MD (ACCT: 11-000-230-585-390-12-44).

**Charles Widdis** **\$650.00**  
NJ Smart Specialist, to attend Employee Evaluation Management Certification Course sponsored by Frontline Education, to be held on **March 20, 21, 2019** at Hamilton School Union, NJ (ACCT: 11-000-230-585-390-12-44).

**Monthly HIB Report**

Reporting Period - January 30, 2019 – February 27, 2019

**Summary**

Total: Zero investigations

**PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

ID #01004338

ID #20273865

ID #01004163

ID #01002046

ID #111200076

ID #01002485 extended

ID #101500005 extended

ID #80100121 extended

**PLACEMENT OF STUDENTS ON HOME INSTRUCTION: RESIDENTIAL**

ID #01002841

ID #01004338

ID #20235949

ID #01002717

High Focus

PHP - 20 days at a rate of \$505.20 per day = \$10,104.00

IOP - after 20 days for 28 sessions at a rate of \$369.00 per day = \$10,332.00

ID #01004586

New Hope

PHP - \$550.00 per week from 2/20/19 - 6/7/19

**TERMINATION OF STUDENTS OF HOME INSTRUCTION**

ID #20273865

ID #20235949

ID #20191640