

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JUNE 18, 2024

The Regular Meeting of the Long Branch Board of Education was held in the auditorium of the Long Branch Middle School, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Peters called the meeting to order at 4:30 P.M.

A. ROLL CALL

Mrs. Peters - President
Mr. Ferraina - Vice President
Mr. Zambrano

Mrs. Youngblood Brown
Ms. Benosky - absent
Mrs. Dangler

Mr. Garlipp
Mr. Torres
Mrs. Perez

Board Attorney – Bruce Padula, Esq.

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Peters, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Peters made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to five (5) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

C-3. **Comments from the Finance Committee Chair (APPENDIX C-1) - Mrs. Youngblood Brown**

Motion was made by Mrs. Perez, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following item (D).

Ayes (8), Nays (0), Absent (1) Ms. Benosky

D. **APPROVAL OF MINUTES - The Superintendent of Schools recommends the following:**

That the Board approve the following minutes:

- Agenda Meeting minutes of May 21, 2024
- Executive Session Meeting minutes of May 21, 2024
- Regular Meeting minutes of May 22, 2024

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:**

1. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the March 31, 2024 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:**
(continued)

Motion was made by Mr. Garlipp, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following items (E2 – E5).

Ayes (8), Nays (0), Absent (1) Ms. Benosky

2. **BUDGET TRANSFER REPORTS – FY2024 FEBRUARY AND FY2024 MARCH**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval)

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY2024 February and FY2024 March as listed be approved for the months ending February 29, 2024 and March 31, 2024.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Ms. Benosky)
Date: June 18, 2024

3. **BOARD SECRETARY'S REPORT - FY2024 MARCH**

That the Board approve the Board Secretary's Report for the month ending March 31, 2024 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

4. **REPORT OF THE TREASURER - FY2024 MARCH**

recommend the Board approve the Report of the Treasurer for the month ending March 31, 2024 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

- E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:**
(continued)

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of March 31, 2024 no major account or fund have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Ms. Benosky)
Date: June 18, 2024

Motion was made by Mr. Garlipp, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (E6).

Ayes (5), Nays (0), Abstain (3) Mrs. Peters, Mr. Ferraina and Mrs. Dangler, Absent (1) Ms. Benosky

6. **BILLS AND CLAIMS - MAY 14 - 31, 2024 AND JUNE 1 - 18, 2024 FOR THE CITY OF LONG BRANCH, INTEGRATED CARE CONCEPTS & CONSULTATION, FIGLI DI COLOMBO AND JOSEPH M. FERRAINA**

That the Board approve the bills and claims for May 14 - 31, 2024 and June 1 - 18, 2024 for the City of Long Branch, Integrated Care Concepts & Consultation, Figli Di Colombo and Joseph M. Ferraina (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Garlipp, seconded by Mr. Ferraina and carried by roll call vote that the Board approve the following item (E7).

Ayes (7), Nays (0), Abstain (1) Mr. Zambrano, Absent (1) Ms. Benosky

7. **BILLS AND CLAIMS - MAY 14 - 31, 2024 AND JUNE 1 - 18, 2024 FOR MARIANNE CARR**

That the Board approve the bills and claims for May 14 - 31, 2024 and June 1 - 18, 2024 for Marianne Carr (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:
(continued)**

Motion was made by Mr. Garlipp, seconded by Mrs. Dangler and carried by roll call vote that the Board approve the following items (E8 – E10).

Ayes (8), Nays (0), Absent (1) Ms. Benosky

8. **BILLS AND CLAIMS - MAY 14 - 31, 2024 AND JUNE 1 - 18, 2024 EXCLUDING THE CITY OF LONG BRANCH, INTEGRATED CARE CONCEPTS & CONSULTATION, FIGLI DI COLOMBO, JOSEPH M. FERRAINA AND MARIANNE CARR**

That the Board approve the bills and claims for May 14 - 31, 2024 and June 1 - 18, 2024 excluding the City of Long Branch, Integrated Care Concepts & Consultation, Figli Di Colombo, Joseph M. Ferraina and Marianne Carr (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

9. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2024**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2024 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

10. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2024**

That the Board approve the monthly reports for the Athletic Fund, Elementary Schools, Middle School and High School Student Funds as of May 31, 2024 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

STUDENT REGISTRATION

(as of May 31, 2024)

	AAA	GLC	GRE	MA	JMFECLC	LWC	ELEM	MS	HS	TOTAL
PreK				175	193	198	566			566
Kdg		5		118	89	121	333			333
1st	105	129	97				331			331
2nd	111	134	108				353			353
3rd	104	151	104				359			359
4th	94	150	107				351			351
5th	102	150	105				357			357
6th							0	350		350
7th							0	386		386
8th							0	358		358
9th							0		362	362
10th							0		340	340
11th							0		367	367
12th							0		378	378
MCI	18						18	3	12	33
CI										0
BD							0	5	10	15
ERIS			1							
LD			2				2	43	56	101
MSC			1							
SLD							0	3	2	5
SC-LLD	46		17				63		2	65
AUT	22		28				50	10	19	79
Auditory Impairments			2				2			2
PD						28	28			28
OOD	9	0	7	0	3	2	21	12	25	58
TOTAL	611	719	579	293	285	349	2836	1170	1573	5577

MAY 31, 2023

School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
Totals	602	723	606	322	279	305	2837	1140	1584	5561

F. **SUPERINTENDENT'S REPORT**

Mr. Rodriguez requested a moment of silence for the passing of Michael Vacchiano, an instructional assistant for 15 years at the High School.

1. **STUDENTS OF THE MONTH**

The following students have been selected as "Students of the Month";

SCHOOL

Amerigo A. Anastasia School
Audrey W. Clark School
George L. Catrambone School
Gregory School
High School
Historic High School
Joseph M. Ferraina ECLC
Lenna W. Conrow School
Morris Avenue School
Middle School

JUNE

Kian Ugbo
Sudhish Shain Ramsanahi
Ashley Mendoza Meneses
Madison Jane Berse
Abraham Daniel
Yulisa Gomez Tiempos
Dylan Lopez Lazaro
Kyle Teodoro
Jack Danny Garrido Cante
Dylan Ibrahim Lopez Rios

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following:**

Mr. Padula reviewed the Doctrine of Necessity with the Board prior to the vote, reporting out the conflicts

Mr. Garlipp asked the attorney for clarification of the Doctrine of Necessity with regard to voting and discussion.

Motion was made by Mrs. Perez, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following item (G1).

Ayes (8), Nays (0), Absent (1) Ms. Benosky

1. **APPROVAL TO INVOKE THE DOCTRINE OF NECESSITY**

That the Board approve to invoke the Doctrine of Necessity for the purposes of voting on the employment contracts for the Superintendent of Schools, Assistant Superintendent of Schools, Assistant Superintendent for Leadership and Innovation and Assistant Superintendent of Curriculum and Instruction - **APPENDIX G-1**.

Motion was made by Mr. Garlipp, seconded by Mrs. Dangler and carried by roll call vote that the Board approve the following items (G2 – G5).

Ayes (8), Nays (0), Absent (1) Ms. Benosky

2. **APPROVAL OF INSURANCE PROPOSALS - 2024 - 2025**

That the Board approve Selective Insurance Company for the 2024 - 2025 school year for coverage for Public Official Bonds at a cost not to exceed \$2,220 and Commercial Crime Policy at a cost not to exceed \$1,162.

3. **APPROVAL OF STUDENT ACCIDENT INSURANCE - 2024 - 2025 SCHOOL YEAR**

That the Board approve Bob McCloskey (BMI) for student accident insurance from July 1, 2024 through June 30, 2025 at a cost not to exceed \$117,000.

4. **WORKER'S COMPENSATION INSURANCE - 2024 - 2025**

That the Board approve participation with New Jersey Schools Insurance Group (NJSIG) for the period July 1, 2024 through June 30, 2025 at a cost of \$790,184 for Worker's Compensation and \$26,543 for a Supplemental Indemnity Policy.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

5. **APPROVAL OF INSURANCE PROPOSALS - 2024 - 2025**

That the Board approve the following insurance coverage for the 2024 - 2025 school year:

TYPE OF POLICY	2023 - 2024 PREMIUM	2024 - 2025 PREMIUM	INSURANCE COMPANY
Package including property, crime, inland marine, general liability, cyber security liability; automobile, School Board Legal - \$10M liability, umbrella - AL/GL/EDLL	\$1,047,695	\$1,101,418	NJSIG
Environmental	\$25,356	\$26,651	AXA/XL
Travel Accident	\$750	\$750	Hartford
NJUELP Excess - \$20M x \$20M	\$69,000	\$77,973	Hudson/Allied World/Gt. American
TOTAL	\$1,142,801	\$1,206,792	

Motion was made by Mrs. Perez, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following item (G6).

Ayes (7), Nays (1) Mr. Ferraina, Absent (1) Ms. Benosky

Mrs. Peters asked if there is sound connected to the cameras.

Mr. Rodriguez – We are looking into it.

Mr. Ferraina explained the importance of having sound with the cameras.

6. **APPROVAL OF ADJUSTED BUDGET FOR FY2025**

That the Board approve the following Resolution -

RESOLUTION

WHEREAS, P.L.2024, c.13: Stabilized School Budget Aid Grant Program and Increased Tax Levy Cap for Certain Districts, and;

WHEREAS, Under the Stabilized School budget Aid Grant Program, a school district subject to a State school aid reduction in the 2024-2025 school year is eligible for an aid grant equal to 45% of the amount of the school district's State school aid reduction, and;

WHEREAS, Districts were provided notice of the amounts eligible on or about May 15, 2024, and;

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

6. **APPROVAL OF ADJUSTED BUDGET FOR FY2025 (continued)**

WHEREAS, Districts must appropriate these funds no later than July 5, 2024, and;

BE IT RESOLVED, that the Long Branch Board of Education appropriates the additional funds received in the amount of \$ \$4,680,631.00 in the following budgetary line items:

Budget line	Amount	Description
71180	\$2,857,470	Restore Health Center Operations
71180	\$ 42,000	Repairs and Maintenance PHCLB
76080	\$ 287,000	Audrey W. Clark School - new cameras
76080	\$ 285,000	Lenna W. Conrow School - new cameras
76080	\$ 332,000	Morris Avenue School - new cameras
20000	\$ 450,000	Summer Camp
84020, 19000,1110	\$ 50,000	Enhancement to STEAM Program
40520	\$ 52,161	PPS Tier 1 Related Services
3080	\$ 325,000	Chromebooks

NOW, THEREFORE, BE IT RESOLVED that the Long Branch Board of Education hereby adopts the following final budget for FY 2024-2025:

	General Fund	Special Revenue	Debt Service	TOTAL
2024-2025 Total Expenditures	\$120,177,074	\$16,799,745	\$599,500	\$137,576,319
Less: Anticipated Revenues	\$60,815,364	\$16,799,745	-0-	\$77,615,109
Taxes to be Raised	\$59,361,710	-0-	\$599,500	\$59,961,210

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

Motion was made by Mrs. Youngblood Brown, seconded by Mr. Garlipp and carried by roll call vote that the Board approve the following items (G7 – G8).

Ayes (8), Nays (0), Absent (1) Ms. Benosky

7. **APPROVAL TO REJECT EMERGENCY GENERATOR BID AND AUTHORIZE TO RE-BID THE PROJECT**

That the Board reject all bids submitted for the emergency generators at the Lenna W. Conrow School, Audrey W. Clark School and Morris Avenue School due to the fact the lowest bid was above the Boards anticipated cost for the project. That the Board approve going back out to bid for this project with modifications.

8. **APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE - 2024 - 2025**

That the Board approve the attached Municipal Tax Payment Schedule for 2024 - 2025 as listed on **APPENDIX G-2**.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following:**

Motion was made by Mrs. Youngblood Brown, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (H1 – H4).

Ayes (6), Nays (2) Mrs. Peters and Mr. Ferraina, Absent (1) Ms. Benosky

Mr. Ferraina stated that he had received information yesterday as well as today based on his OPRA request and he hopes that the Board knows what they are voting on including working conditions, the possibility of working from home, etc. He reminded the Board that what he is suggesting has nothing to do with performance. He handed out a document showing what happens when you give a raise over several years and the impact that it has. He also gave an example of one administrator whose salary was \$221,456 which did not include shared services in FY22, \$228,543 plus shared services in FY23, and \$280,727 in FY 2024. He went on to state that the Board needs to protect the taxpayers and use these funds for our children. He stated that he is not ready to vote on the contracts unless he knows what is in the contracts.

Mr. Rodriguez reminded Mr. Ferraina that all of the contracts were sent last month in advance of this meeting so the Board members had the opportunity to review them.

Mrs. Peters stated that she has a concern with respect to the increases because of the substantial increases some staff members had received before, as well as the budget crisis we had this year as a result of a decrease in State Aid. Additionally, we heard unofficially we will be getting more cuts next year. Again this has nothing to do with performance or even job descriptions.

Mr. Garlipp stated that he hopes going forward, perhaps in the spring prior to the June meeting, we can review salaries in advance.

Mr. Ferraina stated that we need to know what we are voting on, and showed a picture of Wells Fargo with 3 empty desks stating that we can't continue to do business the same way as we have in the past.

Mrs. Youngblood Brown asked if these are the contracts that were sent out after the last Board meeting and if they were accounted for in the budget for FY2025.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

Mr. Rodriguez – Yes.

Mr. Zambrano – In the Finance Committee we talked about the budget and the money for all of the employees and no issues were brought up at that time.

Mr. Zambrano asked Mr. Ferraina if he could clarify his comment with respect to Avery Grant.

Mr. Ferraina – Mr. Grant had commented on shared services when he heard that grounds men were cutting lawns for the Long Branch Housing Authority and were getting additional money for it.

1. **APPROVAL OF SCHOOL BUSINESS ADMINISTRATOR CONTRACT**

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, N.J.A.C. 6A:23A-3.1(a) requires that the Executive County Superintendent review and approve all employment contracts for Superintendents, Assistant Superintendents, and School Business Administrators, among others; and

WHEREAS, the Executive County Superintendent has reviewed and approved the employment contract for the School Business Administrator; and

WHEREAS, the Board of Education wishes to approve the employment contract for the School Business Administrator.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby approves the contract of School Business Administrator, Peter E. Genovese, III, RSBO, QPA for FY25, in substantially the form attached hereto, the terms of which are incorporated herein by reference.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 2 (Mrs. Peters and Mr. Ferraina)
Absent: 1 (Ms. Benosky)
Date: June 18, 2024

2. **APPROVAL OF ASSISTANT SUPERINTENDENT OF SCHOOLS CONTRACT**

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, N.J.A.C. 6A:23A-3.1(a) requires that the Executive County Superintendent review and approve all employment contract for Superintendents, Assistant Superintendents, and School Business Administrators, among others; and

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

2. **APPROVAL OF ASSISTANT SUPERINTENDENT OF SCHOOLS CONTRACT (continued)**

WHEREAS, the Executive County Superintendent has reviewed and approved the employment contract for the Assistant Superintendent of Schools; and

WHEREAS, the Board of Education wishes to approve the employment contract for the Assistant Superintendent of Schools.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby approves the contract of the Assistant Superintendent of Schools, JanetLynn Dudick, Ph.D. for FY25, in substantially the form attached hereto, the terms of which are incorporated herein by reference.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 2 (Mrs. Peters and Mr. Ferraina)
Absent: 1 (Ms. Benosky)
Date: June 18, 2024

3. **APPROVAL OF ASSISTANT SUPERINTENDENT FOR LEADERSHIP AND INNOVATION CONTRACT**

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, N.J.A.C. 6A:23A-3.1(a) requires that the Executive County Superintendent review and approve all employment contract for Superintendents, Assistant Superintendents, and School Business Administrators, among others; and

WHEREAS, the Executive County Superintendent has reviewed and approved the employment contract for the Assistant Superintendent of Leadership and Innovation; and

WHEREAS, the Board of Education wishes to approve the employment contract for the Assistant Superintendent of Leadership and Innovation.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby approves the contract of the Assistant Superintendent of Leadership and Innovation, Frank Riley for FY25, in substantially the form attached hereto, the terms of which are incorporated herein by reference.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 2 (Mrs. Peters and Mr. Ferraina)
Absent: 1 (Ms. Benosky)
Date: June 18, 2024

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

4. **APPROVAL OF ASSISTANT SUPERINTENDENT OF CURRICULUM AND INSTRUCTION CONTRACT**

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, N.J.A.C. 6A:23A-3.1(a) requires that the Executive County Superintendent review and approve all employment contract for Superintendents, Assistant Superintendents, and School Business Administrators, among others; and

WHEREAS, the Executive County Superintendent has reviewed and approved the employment contract for the Assistant Superintendent of Curriculum and Instruction; and

WHEREAS, the Board of Education wishes to approve the employment contract for the Assistant Superintendent of Curriculum and Instruction.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby approves the contract of the Assistant Superintendent of Curriculum and Instruction, Nicole Esposito for FY25, in substantially the form attached hereto, the terms of which are incorporated herein by reference.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 2 (Mrs. Peters and Mr. Ferraina)
Absent: 1 (Ms. Benosky)
Date: June 18, 2024

Mr. Genovese stated that the 30 day and 10 day notices have been published in the Asbury Park Press with regard to the Public Hearing on the Superintendents contract and gave the audience the opportunity to discuss the new contract.

There were no comments from the audience.

Mrs. Youngblood Brown, Chairperson of the Negotiations Committee, stated that the committee wished to extend Mr. Rodriguez's contract for an additional 2 years. The contract would run from July 1, 2024 to June 30, 2029 maintaining the same salary as the previous contract for FY2025 and the same increase of 3.7% per year. The only addition to the contract is an automobile allowance of \$500 per month.

Mr. Garlipp asked if he could see a copy of the contract.

Mr. Genovese handed out copies to all of the Board members.

Mr. Ferraina's concern was whether the contract was specific to number of hours working on site, number of conferences the Superintendent can attend and whether there were deliverables to children. He also stated that on the day the committee met, he could not make the meeting and was not given any additional information until he saw it on the agenda.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

Motion was made by Mrs. Perez, seconded by Mrs. Dangler and carried by roll call vote that the Board approve the following item (H5).

Ayes (7), Nays (0), Abstain (1) Mr. Ferraina, Absent (1) Ms. Benosky

5. **APPROVAL TO RESCIND THE SUPERINTENDENTS OF SCHOOLS CONTRACT AND ISSUE A NEW CONTRACT**

That the Board rescind the existing contract for the Superintendent of Schools effective June 30, 2024 at midnight, and issue a new 5 year contract effective July 1, 2024 at 12:01 A.M.

I. **STUDENT ACTION - The Superintendent of Schools recommends the following:**

Motion was made by Mr. Garlipp, seconded by Mrs. Dangler and carried by roll call vote that the Board approve the following items (I1 – I2).

Ayes (7), Nays (1) Mr. Ferraina, Absent (1) Ms. Benosky

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **CORRECTIONS/REVISION TO MINUTES**

That the Board approve the following corrections/revisions to the minutes

April 26, 2023

APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS

Jason Corley, listed as Instruct Asst 6 HRS. Should have been listed as Instruct Asst 7 HRS.
Kaitlyn Gomez, listed as Instruct Asst 6 HRS. Should have been listed as Instruct Asst 7 HRS.
Shatika Wallace, listed as Instruct Asst 6 HRS. Should have been listed as Instruct Asst 7 HRS.

May 22, 2024

EXTENDED SCHOOL YEAR STIPEND POSITIONS - SUMMER 2024

ESY Program Facilitator - Michelle Fowler, should have been listed with an additional 25 hours for planning purposes for the Summer ESY.

EXTENDED SCHOOL YEAR STIPEND POSITIONS - SUMMER 2024 (continued)

Case Conference CST - Social Worker, Meghan Schneck. This name should not have been listed.

CST Case Worker - Social Worker, Meghan Schneck. This name should not have been listed.

COACHING/ATHLETIC STIPEND POSITIONS - FALL 2024

Boys Varsity Soccer - Assistant Coaches, Juan Martinez. This name should not have been listed.

APPROVAL OF THE REAPPOINTMENT OF NON-TENURED STAFF

Ivette Ricigliano should not have been listed.

Amy Rock should not have been listed.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

July 9, 2024 - Board of Education meeting - 5:00 P.M. - Middle School auditorium

July 23, 2024 - Board of Education Retreat - 12:00 P.M. - Conference Room at 540 Broadway

DISCUSSION

Mr. Ferraina stated that he would still like to receive information on a chart with regard to the non-affiliated staff for the last 3 years, the work they have done and the money they have received. For instance, how many vacation days they received, etc.

Mrs. Peters stated that she was disappointed she did not receive the numbers she was looking for prior to tonight.

Mrs. Perez asked Mrs. Peters if the Board would be completing the NJSBA Self Evaluation this year.

Mrs. Peters – I believe we have until June 30, 2024. It's available on line on the New Jersey School Board Association website.

Mrs. Youngblood Brown stated that for the past 6 months the Board has been dealing with budgets and salaries and now that it is completed for this year, it is her hope to start focusing on children, curriculum and student achievement in hopes that we can get periodic updates of the same.

Mr. Garlipp – When does the current Strategic Plan expire?

Mr. Rodriguez – June of 2025. We will be reviewing it at the Retreat.

Mr. Garlipp – I agree with Mrs. Youngblood Brown. I also would like to see more information regarding children and assessments.

Mrs. Peters – I would like to see more presentations from the administration in all these areas.

Mr. Ferraina disagreed with Mrs. Youngblood Brown stating that, in essence, a difference of opinion does not have to be adversarial.

K. **ADJOURNMENT – 5:22 P.M.**

There being no further discussion, motion was made by Mr. Garlipp, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board adjourn the meeting at 5:22 P.M. Ayes (8), Nays (0), Absent (1) Ms. Benosky

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

FINANCE COMMITTEE MEETING MINUTES

COMMITTEE MEMBERS

Tasha Youngblood Brown, Chairperson
Armand Zambrano
Theresa Dangler
Joseph M. Ferraina

ADMINISTRATORS

Francisco E. Rodriguez
Peter E. Genovese III
Nancy L. Valenti

1. Financial Management

- F10 – General Fund (General Operations)
 - F20 – Special Revenue Funds (Grants)
 - F30 – Capital Projects Fund (Proceeds from a Bond Referendum)
 - F40 – Debt Service Fund (Payback of Bonds)
 - F50 – Permanent Fund (Endowment) - None
 - F60 – Enterprise Fund (Food Service Activity)
 - F70 – Internal Service Fund (Self Insured Medical Activity)
 - F80 – Trust Funds (Scholarships)
 - F90 – Agency payments and Student Funds
- a. The Committee reviewed the following and are presented for full Board Approval:
- i. Bills & Claims
 - ii. Scholarship account balance – April \$ 428,550.56
 - iii. Student Fund Balances – April

1. Pre-Schools	\$ 151.62
2. Elementary Schools	\$ 7,103.20
3. Middle School	\$ 31,463.06
4. High School	\$ 91,493.47
5. Athletic Fund	\$ 21,705.50

2. Current Budget Update

- i. RFP on Food Service

3. Long Term Planning

- a. FY25 Budget review and planning - additional State Aid

4. Grants update

- a. Excel Chart

5. Current Health Plan

Service	February	March	April
Doctor / Nurse Practitioner	219	263	212
Prescription Dispensed	96	117	113
Physical Therapy	62	60	53
Lab visits	97	149	133
Customer Services	126	108	79
Chiropractic Services	53	54	72
Acupuncture	21	26	19
Behaviorist Visits	9	9	8
X-Ray	10	24	12
Telemedicine/Telephone	73	92	58
Covid Test /Vaccine	59	74	11

GOALS

1. The committee members will actively participate in professional dialog pertaining to the budget development calendar.
2. The committee members will seek professional learning experiences pertaining to school finances with a specific focus towards educational code, NJ statute, federal guidelines, grants, policy revisions, and revenue sources.

**BOARD OF EDUCATION
COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

RESOLUTION

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 *et seq.* was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators, and to provide specific ethical standards to guide their conduct; and

WHEREAS, throughout the State, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education cannot be reached due to disqualifying conflicts of interest of Board Members on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission ("Commission") provided guidance in Public Advisory Opinion A03-9 (April 1, 1998); and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary, and the specific nature of the conflicts of interest; and

WHEREAS, the Commission, by resolution dated February 25, 2003, further clarified this standard and required a Board of Education invoking the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so, and the specific nature of the conflicts of interest; and

WHEREAS, the Commission further directed Boards of Education that invoke the Doctrine to read the resolution at a regularly scheduled public meeting, post it where the Board posts regular public notices for a period of thirty (30) days after passage, and provide a copy of the executed resolution to the Commission; and

WHEREAS, the Board wishes to invoke the Doctrine of Necessity for the purposes of voting on the contracts for the Superintendent of Schools, Assistant Superintendent of Schools, Assistant Superintendent for Leadership and Innovation and Assistant Superintendent of Curriculum and Instruction; and

WHEREAS, the Board Attorney has reviewed the State regulations and the advisory decisions of the Commission and determined that existing conflicts prohibit five (5) members of the Board from voting on this matter; and

WHEREAS, those Board member conflicts are as follows:

- **Violeta Peters** - Mrs. Peters has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contracts.

- **Armand R. Zambrano Jr.** - Mr. Zambrano has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contracts.
- **Rick Garlipp** – Mr. Garlipp has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contracts.
- **Tony Torres** – Mr. Torres has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contracts.
- **Lucille Perez** - Mrs. Perez has an immediate family member and/or relative employed by the Board and, therefore, is prohibited from participating in all issues relating to contracts.

NOW, THEREFORE, BE IT RESOLVED, by the Long Branch Board of Education, County of Monmouth, State of New Jersey, as follows:

1. That the aforementioned members are prohibited from participating in voting on the Superintendent of Schools and Assistant Superintendents contracts because of the conflicts outlined above;
2. That the Board therefore invokes the Doctrine of Necessity in order to allow the full body of the Board to vote on the contracts for the Superintendent of Schools, Assistant Superintendent of Schools, Assistant Superintendent for Leadership and Innovation and Assistant Superintendent of Curriculum and Instruction;
3. That this resolution shall be read at a regularly scheduled meeting of the Board and be posted on the Board's website; and
4. That a copy of this resolution shall be forwarded to the School Ethics Commission.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the action taken pursuant to this invocation shall be deemed valid notwithstanding the aforementioned conflicts, and the waiver of said conflicts shall not extend beyond the scope addressed within this Resolution.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Ms. Benosky)
Date: June 18, 2024

FY 2025 TAX PAYMENT SCHEDULE

TAXES TO BE RECEIVED: \$59,961,210

CURRENT EXPENSES: \$59,361,710

DEBT SERVICE: \$599,500

2024-25 District Tax

DUE DATE	TYPE OF TAXES	STATUTORY REQUIREMENTS	MONTHLY TOTAL	BALANCE DUE
2024				
JUL 15	CURRENT	\$7,717,023		
	DEBT SERVICE	\$62,250	\$7,779,273	\$52,181,937
AUG 15	CURRENT	\$7,717,022	\$7,717,022	\$44,464,915
SEP 16	CURRENT	\$3,561,703	\$3,561,703	\$40,903,212
OCT 15	CURRENT	\$3,561,703	\$3,561,703	\$37,341,509
NOV 15	CURRENT	\$3,561,703	\$3,561,703	\$33,779,806
DEC 16	CURRENT	\$3,561,701		
	DEBT SERVICE	\$537,250	\$4,098,951	\$29,680,855
TOTAL FOR 2024		\$30,280,355	\$30,280,355	
2025				
JAN 15	CURRENT	\$4,946,809	\$4,946,809	\$24,734,046
FEB 14	CURRENT	\$4,946,809	\$4,946,809	\$19,787,237
MAR 14	CURRENT	\$4,946,809	\$4,946,809	\$14,840,428
APR 15	CURRENT	\$4,946,809	\$4,946,809	\$9,893,619
MAY 15	CURRENT	\$4,946,809	\$4,946,809	\$4,946,810
JUN 16	CURRENT	\$4,946,810	\$4,946,810	\$0
TOTAL FOR 2025		\$29,680,855	\$29,680,855	
GRAND TOTAL		\$59,961,210	\$59,961,210	\$0

Monthly HIB Report

Reporting Period - May 15, 2024 - June 7, 2024

Summary:

Total: Five (5) HIB investigations, two (2) confirmed

Amerigo A. Anastasia School

One (1) investigation, zero (0) incidents confirmed as HIB

Audrey W. Clark

One (1) investigation, zero (1) incident confirmed as HIB

George L. Catrambone School

One (1) investigation, zero (1) incident confirmed as HIB

High School

One (1) investigation, (0) incidents confirmed as HIB

Middle School

One (1) investigation, (0) one incidents confirmed as HIB