

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

APRIL 23, 2024

The Agenda Meeting of the Long Branch Board of Education was held in the Long Branch Administrative Office, 540 Broadway, Long Branch, New Jersey.

Mrs. Peters called the meeting to order at 6:00 P.M.

A. ROLL CALL

Mrs. Peters - President	Mrs. Youngblood Brown	Mr. Garlipp
Mr. Ferraina - Vice President	Ms. Benosky - ZOOM	Mr. Torres
Mr. Zambrano	Mrs. Dangler - absent	Mrs. Perez

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Peters, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Peters made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to five (5) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

C-3. **AUDITORS PRESENTATION** - Scott Clelland of PKF O'Connor Davies, LLC.

Mr. Clelland reviewed with the Board the FY2023 audit. He explained that the deadline for the FY2024 audit has been extended to January 15th. It is his hope to complete the audit by December 5th. This will depend on the State providing us with the required information to go into the Annual Comprehensive Financial Report (ACFR) in a timely manner. He stated the Board is in good financial position with substantial funds in maintenance reserve - \$2.7 million; capital reserve - \$4.5 million; emergency reserve - \$500,000 and \$669,000 in excess surplus. Currently 2% fund balance for the Board is approximately \$2.5 million. He stated that the opinion is unmodified, meaning a clean opinion. He noted that there were 2 findings overall. The first is a repeat finding regarding inter-funds. The second finding deals with purchasing, in particular support documentation regarding co-op purchases.

Mrs. Youngblood Brown asked if there is a particular date when we should expect the findings to be corrected.

Mr. Clelland stated that on the Corrective Action Plan there will be a date which we will review when we come in for next years audit. He thanked Mr. Genovese, Mrs. Valenti, Ms. Munson and the staff for all of their assistance in the completion of the audit.

C-4. **Comments from the Finance Committee Chair (APPENDIX C-1)** - Mrs. Youngblood Brown

Mrs. Youngblood Brown asked Mr. Genovese to review with the Board where we are with the budget.

Mr. Genovese handed out a document to the Board members which showed all of the adjustments that were made to the original budget for submission to the County office on March 20th, and further showed an additional \$3.5 million in cuts that were made in order to bring the budget down to a zero tax rate increase. He stated the adjustments made were predicated on 2 factors; first, the changing of health care from the State health benefits plan to Horizon Direct, saving over \$2.5 million and second, breakage in salaries due to retirements and resignations generating an additional \$740,000 in savings. He highlighted the items that are contained within the budget and also reviewed the revenue comparisons from FY2024 to FY2025 and the appropriation comparisons for the same 2 years.

Before opening up to the Board for discussion, Mr. Genovese also reviewed the anticipated health care rates to show the comparison between the State Employees Health Benefit Plan and the Horizon Direct plan.

Mrs. Peters was concerned about the consolidation of positions and asked for an update.

Dr. Valdiviezo reviewed the staffing with the Board.

Mr. Genovese explained that one of the major reductions in the budget is the Partnership Health Center with an anticipated cost of \$2.8 million.

Mr. Garlipp stated his concern with respect to the Health Center and suggested that we somehow find a way to put it back into the budget understanding that it would create a tax increase.

Mr. Genovese explained that most of us in attendance have heard that the legislators are working to restore some or all of our State Aid, not just for Long Branch but for all of the districts in the State that had a cut in their State Aid. He stated that if the money were to come back, after speaking with the administration and the Finance Committee, it was felt that the Health Center would be put back into the budget to avoid any interruption for the employees utilizing the Health Center.

Mrs. Perez asked how we would handle the closing of the Health Center.

Mr. Genovese – After June 30, 2024, the Center would not take any new patients and the staff would be working on a transition of employee records. However, this may be avoided if the legislators are able to come through with the funding.

Mrs. Peters – Are there any penalties associated with the closing?

Mr. Rodriguez – No, we have given the proper notice.

Mr. Ferraina – The administration should look for other alternatives such as Monmouth Medical Center to see who can help accommodate our staff. If we are able to keep the Health Center, we need to find ways to improve its appearance and utilization.

Mrs. Youngblood Brown asked Mr. Genovese to explain to the Board what happens if the budget does not get approved tomorrow evening.

Mr. Genovese – If the budget doesn't pass we would notify the County, and if we are unable to reach a conclusion and pass a budget by May 14th, the County would set the budget for us.

Mrs. Peters asked Mr. Genovese to take a consensus with regard to adopting the budget tomorrow night.

The consensus was as follows:

Yes – Mrs. Peters, Mr. Zambrano, Mrs. Youngblood Brown and Mr. Torres

No – Mr. Garlipp and Mrs. Perez

Abstain – Mr. Ferraina and Ms. Benosky

D. **APPROVAL OF MINUTES - The Superintendent of Schools recommends the following:**

I entertain a motion that the Board approve the following minutes:

- Special Meeting minutes of March 12, 2024
- Executive Session meeting minutes of March 12, 2024
- Agenda Meeting minutes of March 19, 2024
- Executive Session Meeting minutes of March 19, 2024
- Regular Meeting minutes of March 20, 2024

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:**

1. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the January 31, 2024 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

2. **BUDGET TRANSFER REPORTS – FY2024 JANUARY**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval)

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY 2024 January as listed be approved for the month ending January 31, 2024.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 24, 2024

3. **BOARD SECRETARY'S REPORT - FY2024 JANUARY**

I recommend the Board approve the Board Secretary's Report for the month ending January 31, 2024 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following (continued):**

4. **REPORT OF THE TREASURER - FY2024 JANUARY**

I recommend the Board approve the Report of the Treasurer for the month ending January 31, 2024 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of January 31, 2024 no major account or fund have been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 24, 2024

6. **BILLS AND CLAIMS - MARCH 6 - 28, 2024 AND APRIL 1 - 24, 2025 FOR THE CITY OF LONG BRANCH, INTEGRATED CARE CONCEPTS & CONSULTATION AND JENNA CAMACHO**

I entertain a motion that the Board approve the bills and claims for March 6 - 28, 2024 and April 1- 24, 2024 for the City of Long Branch, Integrated Care Concepts & Consultation and Jenna Camacho (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS - MARCH 6 - 28, 2024 AND APRIL 1 - 24, 2024 EXCLUDING THE CITY OF LONG BRANCH, INTEGRATED CARE CONCEPTS & CONSULTATION AND JENNA CAMACHO**

I entertain a motion that the Board approve the bills and claims for March 6 - 28, 2024 and April 1- 24, 2024 excluding City of Long Branch, Integrated Care Concepts & Consultation and Jenna Camacho (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MARCH 31, 2024**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for March 31, 2024 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT - The Superintendent of Schools recommends the following:
(continued)**

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL
STUDENT FUNDS AS OF MARCH 31, 2024**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, Elementary Schools, Middle School and High School Student Funds as of March 31, 2024 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

STUDENT REGISTRATION

(as of March 2024)

	AAA	GLC	GRE	MA	JMFECLC	LWC	ELEM	MS	HS	TOTAL
PreK				170	195	194	559			559
Kdg		5		119	88	121	333			333
1st	103	129	97				329			329
2nd	113	134	110				357			357
3rd	104	148	104				356			356
4th	96	150	108				354			354
5th	100	147	103				350			350
6th							0	347		347
7th							0	379		379
8th							0	355		355
9th							0		362	362
10th							0		338	338
11th							0		369	369
12th							0	3	380	383
MCI	17						17		12	29
CI										0
BD							0	3	10	13
LD			2				2	44	56	102
MSC			1				1			1
SLD							0	3	2	5
SC-LLD	49		17				66			66
AUT	22		28				50	10	19	79
Auditory Impairments			2				2			2
PD					1	26	27			27
OOD	9	0	6	0	1	4	20	9	23	52
TOTAL	613	713	578	289	285	345	2823	1153	1571	5547

MARCH 2023

School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
Totals	602	720	607	321	280	303	2833	1140	1588	5561

F. **SUPERINTENDENT'S REPORT**

1. **STUDENTS OF THE MONTH**

The following students have been selected as "Students of the Month";

SCHOOL

Amerigo A. Anastasia School
Audrey W. Clark School
George L. Catrambone School
Gregory School
High School
Historic High School
Joseph M. Ferraina ECLC
Lenna W. Conrow School
Morris Avenue School
Middle School

APRIL

Keysel Ariana Sosa Mismit
Julio Cesar Vazquez Vazquez
Brithany Mishell Hernandez Giraldez
Jennifer Lezama Sanchez
Shirley Munoz-Lopez
Sarah Wilson
Alessandra Jenelle Ramsumair
Ledo Lisboa Caetano Neto
Kyrie A. Kearney
Samuel Rodriguez Carpio

2. **RECOGNITION OF ACHIEVEMENT**

THE FERRAINA FAMILY has been selected as the recipient of the Figli Di Colombo's Long Branch Family of the Year Award. They were honored at the Figli Di Colombo awards dinner on April 19, 2024.

3. **RECOGNITION OF MR. AVERY GRANT**

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following:**

Comments from the Special Committee Chair - APPENDIX G-1

Mr. Ferraina briefed the Board regarding discussions held by members of the Special Committee. Those items are contained in the agenda under **APPENDIX G-1**.

Comments from the Governance Chair - APPENDIX G-2

Mr. Garlipp briefed the Board regarding discussions held by members of the Governance Committee. Those items are contained in the agenda under **APPENDIX G-2**.

1. **RESOLUTION TO ADOPT THE 2024- 2025 SCHOOL DISTRICT BUDGET AND TAX LEVY**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Long Branch Board of Education adopted a tentative budget on March 18, 2024 and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 17, 2024, and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 20, 2024, and

WHEREAS, the final budget was presented to the public during a hearing held in the Long Branch Middle School auditorium, 350 Indiana Avenue, Long Branch, New Jersey on April 24, 2024, and

WHEREAS, the Long Branch Board of Education has now determined to make modifications to the tentative budget to further reduce the tax levy as listed on **APPENDIX G-3**

NOW THEREFORE BE IT RESOLVED, that in consideration of the above the Long Branch Board of Education hereby adopts the following final budget for FY 2024 - 2025;

	General Fund	Special Revenue	Debt Service	TOTAL
2024- 2025 Total Expenditures	\$115,496,443	\$16,799,745	\$599,500	\$132,895,688
Less: Anticipated Revenues	\$56,134,733	\$16,799,745	-0-	\$72,934,478
Taxes to be Raised	\$59,361,710	-0-	\$599,500	\$59,961,210

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

1. **RESOLUTION TO ADOPT THE 2024- 2025 SCHOOL DISTRICT BUDGET AND TAX LEVY (continued)**

BE IT RESOLVED that the Long Branch Board of Education includes in the final budget, as an SDA District, an adjustment in the amount of \$4,116,430 as permitted to increase the local share of the proposed levy.

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$594,143 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

WHEREAS, the Long Branch Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Long Branch Board of Education established \$92,350 as the maximum travel amount for the current school year and has expended \$74,904 as of this date; now

THEREFORE BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$118,050 for the 2024-2025 school year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: April 24, 2024

2. **APPROVAL OF ACCEPTANCE OF FUNDS FROM THE SDA**

I recommend the Board approve the acceptance of funds from the School Development Authority (SDA) in conjunction with the Department of Education (DOE) in the amount of \$1,000,000 for the purpose of emergency generators at the Lenna W. Conrow School, Morris Avenue School and the Audrey W. Clark School and chiller repairs at the Amerigo A. Anastasia School.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

3. **APPROVAL TO ACCEPT THE NJ LEARNING ACCELERATION - REISSUE HIGH IMPACT TUTORING COMPETITIVE GRANT**

I recommend the Board approve the acceptance of the FY2025 New Jersey Learning Acceleration - Reissue High Impact Tutoring Competitive Grant in the amount of \$384,000.

I recommend the Board authorize **Alisa Aquino, Director of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

4. **APPROVAL TO TERMINATE PARTICIPATION UNDER SEHBP**

I recommend the Board approve the termination of participation in the School Employees' Health Benefits Programs (SEHBP) - **APPENDIX G-4**.

5. **APPROVAL OF MAJOR MEDICAL AND PRESCRIPTION HEALTH CARE PLANS**

I recommend the Board approve a carrier change to Horizon Direct to administer the major medical and prescription health care plans for the district starting July 1, 2024 - **APPENDIX G-5**.

6. **APPROVAL OF COOPERATIVE PURCHASE**

I recommend the Board approve/ratify the cooperative purchase that exceed the bid threshold as listed on **APPENDIX G-6**.

7. **APPROVAL OF E-RATE SERVICE CONTRACTS**

I recommend the Board approve the following contracts for e-rate services for the period of July 1, 2024 through September 30, 2025.

- Aspire Technology Partners, Inc. - Cisco Wireless Access Points and Switches (networking equipment) in the amount of \$349,674.24
- MRA International, Inc - HPE Services (servers) in the amount of \$63,825.32
- Lightpath - Fiber Network (internet connection) in the amount of \$110,160.00

8. **APPROVAL OF TEACHER/PRINCIPAL EVALUATION RUBRICS (McREL)**

I recommend the Board approve the Mid-continent Research for Education and Learning (McRel) evaluation tool. This tool is aligned to research based standards which are converted to a numerical score upon summative evaluation. Each year, the numerical rating is categorized accordingly in four defined ratings: 1) Ineffective, 2) Partially effective, 3) Effective, 4) Highly effective

9. **APPROVAL TO ACCEPT THE FY2023 AUDIT**

I recommend the Board accept the June 30, 2023 audit as presented by Scott Clelland of PKF O'Connor Davies, LLC.

10. **APPROVAL OF THE CORRECTIVE ACTION PLAN FOR THE FY2023 AUDIT**

I recommend the Board approve the Corrective Action Plan for the FY2023 audit and the implementation of the recommendations - **APPENDIX G-7**.

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

11. **APPROVAL TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2024 - 2025**

I recommend the Board approve participation in the Horizon Dental plan for the 2024 - 2025 school year at the rates listed below:

	HORIZON	HORIZON
Dental Option Plan	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025
Single	\$26.42	\$26.42
Parent/Child(ren)	\$46.59	\$46.59
2 Adults	\$46.59	\$46.59
Family	\$75.61	\$75.61

** This represents a 0% increase

	HORIZON	HORIZON
Dental Choice Plan	7/1/2023 - 6/30/2024	7/1/2024 - 6/30/2025
Single	\$15.36	\$15.36
Parent/Child(ren)	\$29.40	\$29.40
2 Adults	\$29.40	\$29.40
Family	\$49.99	\$49.99

** This represents a 0% increase

12. **APPROVAL OF NATIONAL VISION ADMINISTRATORS FOR FY2025**

I recommend the Board approve National Vision Administrators LLC for vision care services for FY2025 at the rates below. This represents a 0% increase over last year. This is the third year of a four year rate guarantee which includes a benefit of frames each year.

PROGRAM	CURRENT RATES 7/1/2023 - 6/30/2024	RENEWAL RATES 7/1/2024 - 6/30/2025
Single	\$3.44	\$3.44
Parent/Child	\$6.19	\$6.19
2 Adults	\$6.19	\$6.19
Family	\$8.94	\$8.94

G. **GENERAL ITEMS - The Superintendent of Schools recommends the following (continued):**

13. **APPROVAL TO SUBMIT THE FY2025 PRE-SCHOOL BUDGET**

I recommend the Board approve/ratify the submission of the FY2025 Pre-school budget.

14. **APPROVAL OF NJDOE DIVISION OF EARLY CHILDHOOD SERVICES FY2024 WRAP AROUND SERVICE ENHANCEMENT GRANT**

I recommend the Board approve/ratify the New Jersey Department of Education (NJDOE), Division of Early Childhood Services FY2024 Wrap Around Service Enhancement grant to reduce family cost-sharing for before school, after school and summer wrap-around child care in the amount of \$64,692.00.

I recommend the Board authorize **Alisa Aquino, Director of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

15. **GIFTS TO SCHOOLS**

I recommend the Board accept the gifts to schools indicated - **APPENDIX G-8**.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following:**

1. **REINSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

I recommend the Board reinstate suspended employee Mary Shelnutt (ID# 6047), effective April 29, 2024. **APPENDIX H-1**.

2. **REINSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION**

I recommend the Board reinstate suspended employee Shavany Gonzalez (ID# 8800), effective May 6, 2024. **APPENDIX H-2**.

3. **RETIREMENT- CONTRACTUAL POSITIONS**

I recommend the Board accept the retirement of the following individuals:

MARGUERITE CHAVEZ, Joseph M. Ferraina Early Childhood Learning Center Teacher, effective July 1, 2024. Mrs. Chavez has a total of 21 years of service.

MARY SHELNUTT, Morris Avenue School Teacher, effective July 1, 2024. Ms. Shelnutt has a total of 25 years of service.

4. **RESIGNATION - CONTRACTUAL POSITIONS**

ANTONIO CACERES, Teacher, effective June 30, 2024.

CLINTON CAMPBELL, Teacher, effective June 30, 2024.

TYE COLEMAN, Instructional Assistant, effective June 15, 2024.

DANIEL GEORGE, Teacher, effective June 15, 2024

OLIVIA MAJESKI, Teacher, effective June 30, 2024.

PATRICK MEAGHER, Instructional Assistant, effective June 30, 2024

KEVIN PORCH, Instructional Assistant, effective April 12, 2024.

H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

5. **ANNUAL STIPEND POSITIONS - 2023-2024 SCHOOL YEAR**

DISTRICT

<u>Green Team School Leaders</u> (GRE): Brian Roberts	\$500
<u>Adult ESL Evening Class Team Leader</u> Laura Iandoli (After School ESL Tutoring Lead Teacher)	\$32.00/hr.
<u>Bilingual After School Tutorial Teachers</u> George Alonzo, Karen Stout	\$26.00/hr.
<u>Home Instruction</u> Kristen Corcoran, Sarah Hansen	\$31.00/hr.
<u>Bus Aides</u> Rebecca Fackenthal	\$18.00/hr.

ELEMENTARY SCHOOL/ECLC

<u>Breakfast Monitor</u> Katie Wachter	\$15.00/session
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6. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2024**

Event Workers (All Year) - paid per Athletic Event Fee Schedule
Edrick Alleyne, Rafael Ramirez

HIGH SCHOOL

Girls Varsity Volunteer Lacrosse Coach
Anthony Santoriello

<u>CATEGORY 3</u> <u>Head Tennis Coach</u> William Potter	<u>Step</u> 3	\$6,000
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MIDDLE SCHOOL

<u>CATEGORY 2</u> <u>Head Baseball Coach</u> Juan Martinez	<u>Step</u> 3	\$3,800
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H. **PERSONNEL ACTION - The Superintendent of Schools recommends the following (continued):**

7. **TEACHER/MENTOR PROGRAM**

I recommend the Board approve the following individual to assume the position of Mentor provided at a rate of \$550 annually for a 1 year term commencing April 1, 2024:

LOCATION

Amerigo A. Anastasia School

TEACHER:

Paige Kucharski

MENTOR:

Michelle Fowler

8. **APPOINTMENT OF SUBSTITUTES FOR THE 2023-2024 SCHOOL YEAR**

I recommend the Board approve/ratify the following substitutes for the 2023-2024 school year:

*Pending Fingerprints

SUBSTITUTE TEACHER

Ryan Carey, Juliana Crespo, Matthew Dorony*, Nisha Khanna, Alexandra Muscillo, Samantha Myers, Christopher Riley*, Arminda Rodrigues, Jared Tracey

9. **CHANGE IN TRAINING LEVEL - 2023-2024 SCHOOL YEAR**

I recommend the Board approve/ratify the change in training level for the following individuals effective April 1, 2024:

NICHOLAS TRANCHINA, High School Teacher, moving from MA to MA+30 on the teacher's salary guide.

10. **ATTENDANCE AT CONFERENCES/MEETINGS**

I recommend the Board approve the attendance of the staff members at the conferences listed - **APPENDIX H-3**.

11. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-4**.

I. **STUDENT ACTION - The Superintendent of Schools recommends the following:**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1**.

2. **FIELD TRIP APPROVALS**

I recommend the Board approve the Field Trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2023 - 2024 SCHOOL YEAR**

I recommend the Board approve/ratify the placement/termination of home instruction for the 2023 - 2024 school year for the students listed on **APPENDIX I-3**.

I. **STUDENT ACTION - The Superintendent of Schools recommends the following:**
(continued)

4. **PUPIL PERSONNEL SERVICES CONSULTANT - 2023-2024**

I recommend the Board approve the Pupil Personnel Services Consultant for the 2023-2024 school year as listed:

TechAbilities Consulting, LLC

5. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2023-2024 SCHOOL YEAR**

I recommend the Board approve/ratify the following atypical out of district students for Placement and transportation for the 2023-2024 school year.

HOLMSTEAD SCHOOL

Ridgewood, NJ

Tuition: \$30,543.96

Transportation:

Effective Dates: 3/6/24-6/18/24

ID#: 110850031, classified as Eligible for Special Education & related services

6. **CONTRACT FOR EDUCATIONAL SERVICES PROVIDED BY THE NEW JERSEY COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED**

I recommend the Board approve the contract by the New Jersey Commission for the Blind and Visually Impaired to provide educational services for the following students. The services are based upon student assessment, functional vision, educational needs and skill development. The agreement shall be in effect from September 1, 2023 through June 30, 2024. The Commission agrees to provide services as follows:

Level of Service: ID#: 20246957 \$1,151.00

7. **CORRECTIONS/REVISION TO MINUTES**

I recommend the Board approve the following corrections/revisions to the minutes

January 31, 2024

CONFERENCE

Angelica Hernandez to attend NJTESOL/NJBE Spring Conference 2024: Should have read Ximena Sanchez Rodriguez, May 29, 30, and May 31, 2024.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

EMP ID 7473, Gregory School teacher should have read the use of sick days from April 25, 2024 to June 18, 2024.

February 21, 2021

APPOINTMENT OF INSTRUCTIONAL ASSISTANT

YASMIN ATES, Lenna W. Conrow Early Childhood Learning Center. Should have read Step 1 at \$26,754.

FOUZA FIDA, Amerigo A. Anastasia. Acct.# should have read: 15-204-100-106-000-03-00. UPC# should have read: 0453-03-SELDI-PARAPP.

I. **STUDENT ACTION - The Superintendent of Schools recommends the following (continued):**

7. **CORRECTIONS/REVISION TO MINUTES (continued):**

March 20, 2024

RETIREMENT - CONTRACTUAL POSITIONS

Should have read I recommend the Board accept the *retirement* of the following individuals: JEANINE FASANO, Lenna W. Conrow School teacher, effective July 1, 2024. Mrs. Fasano has a total of 25 years of service.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

EMP ID 5895, Morris Avenue School Instructional Assistant should have read the use of sick days from February 19, 2024 to April 12, 2024.

EMP ID 7339, Lenna W. Conrow School Instructional Assistant should have read the use of sick April 8, 2024 to April 15, 2024 and use of urgent business for April 16, 2024 and unpaid leave began April 17, 2024 to September 30, 2024.

Ms. Benosky left the meeting at 7:20 P.M.

Motion was made by Mrs. Perez, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (8).

Ayes (7), Nays (0), Absent (2) Ms. Benosky and Mrs. Dangler

8. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:21 P.M.**

That the Board approve the following Resolution -

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **employee matters** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session in the Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 20 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Ms. Benosky and Mrs. Dangler)
Date: April 24, 2024

The Board returned to open session at 7:35 P.M.

ROLL CALL

Mrs. Peters - President	Mrs. Youngblood Brown	Mr. Garlipp
Mr. Ferraina - Vice President	Ms. Benosky - absent	Mr. Torres
Mr. Zambrano	Mrs. Dangler - absent	Mrs. Perez

J. **DISCUSSION**

Superintendent Evaluation Timeline

Mr. Rodriguez discussed with the Board the evaluation process and stated that only the non-conflicted Board members can participate in accordance with the information he received from the Board attorney. The attorney stated that there are 2 advisory opinions in support; A19-17 and A10-23.

K. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

L. **ADJOURNMENT – 7:42 P.M.**

There being no further discussion, motion was made by Mr. Garlipp, seconded by Mr. Zambrano and carried by roll call vote that the Board adjourn the meeting at 7:42 P.M.
Ayes (7), Nays (0), Absent (2) Ms. Benosky and Mrs. Dangler

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary