

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

SEPTEMBER 24, 2024

The Agenda Meeting of the Long Branch Board of Education was held in the Long Branch Administrative Office, 540 Broadway, Long Branch, New Jersey.

Mrs. Peters called the meeting to order at 6:00 P.M.

1. MEETING OPENING

Subject A. ROLL CALL

Mrs. Peters - President	Mrs. Youngblood Brown	Mr. Garlipp
Mr. Ferraina - Vice President	Ms. Benosky	Mr. Torres
Mr. Zambrano	Mrs. Dangler - absent	Mrs. Perez

Subject B. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated that adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

Subject C. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

Subject D. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Peters, Board President, saluted the flag and led the Pledge of Allegiance

Subject E. STATEMENT TO THE PUBLIC

Mrs. Peters made the following announcement: Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to five (5) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

Subject F. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Mrs. Peters explained to the Board that she did not have the opportunity to review the agenda with Mr. Rodriguez prior to tonight's meeting and asked if any member had difficulty accessing the agenda on BoardDocs.

With one or two exceptions the members had little to no problems.

Subject G. Comments from the Finance Committee Chair - Mrs. Youngblood Brown

File Attachments
[Finance Committee Agenda - 9-24-2024.pdf \(357 KB\)](#)

Subject H. APPROVAL OF MINUTES

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of August 27, 2024
- Executive Session Meeting minutes of August 27,
- 2024 Regular Meeting minutes of August 28, 2024

File Attachments
[8-27-2024 - Agenda Meeting Minutes.pdf \(10,867 KB\)](#)
[8-28-2024 - Regular Meeting Minutes.pdf \(12,827 KB\)](#)

Motion was made by Mrs. Peters, seconded by Mr. Ferraina and carried by roll call vote that the Board approve the following item (I).

Ayes (8), Nays (0), Absent (1) Mrs. Dangler

I. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:29 P.M.**

That the Board approve the following Resolution -

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **attorney/client privilege** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality

NOW, THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session in the Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 10 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mrs. Dangler)
Date: September 24, 2024

The Board returned to open session at 6:43 P.M.

ROLL CALL

Mrs. Peters - President	Mrs. Youngblood Brown	Mr. Garlipp
Mr. Ferraina - Vice President	Ms. Benosky	Mr. Torres
Mr. Zambrano	Mrs. Dangler - absent	Mrs. Perez

2. SECRETARY'S REPORT – The Superintendent of Schools recommends the following:

Subject **A. BILLS AND CLAIMS - JULY 1 - 9, 2024, AUGUST 16 - 30, 2024 AND SEPTEMBER 1 - 25, 2024 FOR THE CITY OF LONG BRANCH AND INTEGRATED CARE CONCEPTS & CONSULTATION**

I entertain a motion the Board approve the bills and claims for July 1 - 9, 2024, August 16 - 30, 2024 and September 1 - 25, 2024 for the City of Long Branch and Integrated Care Concepts & Consultation contained herein.

File Attachments

[Bills and Claims - September, 2024.pdf \(10,853 KB\)](#)

Subject

**B. BILLS AND CLAIMS - JULY 1 - 9, 2024, AUGUST 16 - 30, 2024
AND SEPTEMBER 1 - 25, 2024 EXCLUDING THE CITY OF LONG
BRANCH AND INTEGRATED CARE CONCEPTS & CONSULTATION**

I entertain a motion that the Board approve the bills and claims for July 1 - 9, 2024, August 16 - 30, 2024 and September 1 - 25, 2024 excluding the City of Long Branch and Integrated Care Concepts & Consultation contained herein.

Subject

**C. RECONCILIATION MONTHLY OPERATING REPORT - SODEXO -
AUGUST 31, 2024**

I entertain a motion the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School district for August 31, 2024 contained herein.

File Attachments

[Cafeteria Fund - 8-31-2024.pdf \(184 KB\)](#)

Subject

**D. ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL &
HIGH SCHOOL STUDENT FUNDS AS OF AUGUST 31, 2024**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, Elementary Schools, Middle School and High School Student Funds as of August 31, 2024 contained herein.

File Attachments

[Student Funds - 8-31-2024.pdf \(758 KB\)](#)

3. SUPERINTENDENT'S REPORT

Subject

A. RECOGNITION OF ACHIEVEMENT

SUSTAINABLE JERSEY FOR SCHOOLS - SILVER CERTIFICATION

This year each of the Long Branch Public Schools has once again achieved the highest certification level with Sustainable Jersey for Schools. This certification is awarded to schools who attain at least 350 submission points with Sustainable Jersey for Schools. It signifies that the district has made significant progress in a number of categories toward sustainability and is a statewide and national leader. The district and each school will be recognized for their efforts during the New Jersey School Board Association Workshop in October of 2024.

AMY ROCK, Student Assistance Counselor, will be recognized by the Latino American Association of Monmouth County's 30th Annual Hispanic Heritage Banquet event to be held on October 18, 2024 for her commitment to the families and community of Long Branch.

STAFF RECOGNITION

On behalf of the administration we would like to recognize the following departments and programs which allowed for a great opening of the 2024 - 2025 school year:

- Buildings and Grounds
- Technology
- Administrative Assistants
- Transportation Department
- STEAM Program

Mr. Rodriguez also recognized Walter O'Neill who will be honored next year for his role with CrisisGo and Security.

Mrs. Peters – What is his role during a crisis?

Mr. Rodriguez – He would serve as a resource to the Police Department.

Mrs. Peters – What was the role of the police during the past threat?

Mr. Rodriguez – They perform the investigation.

Mrs. Youngblood Brown – Is there an uptick this year in some of the threats and if so, how are we handling it with the children?

Mr. Rodriguez – Through digital citizenship we are working to teach the children how to manage this in a safe manner.

Subject **B. STUDENTS OF THE MONTH**

The following students have been selected as “Students of the Month” for September;

SCHOOL	STUDENT
Amerigo A. Anastasia School	Mia Guadalupe Cruz Cruz
Audrey W. Clark School	Thiago Oliveira Da Cruz
George L. Catrambone School	Mia Victoria Maldonado Feliciano
Gregory School	Alexis Salazar-Huerta
High School	Amani Tori Arthur
Historic High School	Alexa B. Freiday
Joseph M. Ferraina ECLC	Robert Keating
Lenna W. Conrow School	Azucena Monserrat Ramirez Lopez
Morris Avenue School	Owen Christopher Silva Martinez
Middle School	Kaoi Isaac Lopez Cano

Subject **C. STANDARDIZED ASSESSMENT NOTIFICATION**

As required by the State of New Jersey statute 18A:7C-6.6, each year school districts must provide parents/guardians with information regarding State and standardized assessments that will be administered to students during that school year

File Attachments
[2024 - 2025 Annual Assessment.pdf \(1,676 KB\)](#)

4. GENERAL ITEMS – The Superintendent of Schools recommends the following:

Subject **A. Comments from the Communications/Security Committee Chair - Mr. Zambrano**

File Attachments
[Communication-Security Committee Meeting Minutes.docx \(67 KB\)](#)

Subject **B. APPROVAL TO GO OUT FOR REQUEST FOR PROPOSALS**

I recommend the Board approve going out for Request for Proposals for the following:

- Architect
- Engineer
- Health Benefits Broker

Mr. Ferraina – Can we get information as to how many conferences each member, whether it be Board of Education or staff, will be attending during the course of the year?

Mrs. Peters felt that it would be important to limit the number of people traveling each year in light of our current budget situation.

Subject **C. ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD ASSOCIATION WORKSHOP - OCTOBER 21 - 24, 2024**

I recommend the Board approve Violeta Peters and Joseph M. Ferraina to attend the New Jersey School Board Association Workshop in Atlantic City, New Jersey from October 21 - 24, 2024 at a cost not to exceed \$770.02.

Subject **D. ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD ASSOCIATION WORKSHOP - OCTOBER 21 - 24, 2024**

I recommend the Board approve Armand R. Zambrano and Tony Valdiviezo to attend the New Jersey School Board Association Workshop in Atlantic City, New Jersey from October 21 - 24, 2024 at a cost not to exceed \$770.02.

Subject **E. ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD ASSOCIATION WORKSHOP - OCTOBER 21 - 24, 2024**

I recommend the Board approve Theresa Dangler and Rick Garlipp to attend the New Jersey School Board Association Workshop in Atlantic City, New Jersey from October 21 - 24, 2024 at a cost not to exceed \$770.02.

Subject **F. ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD ASSOCIATION WORKSHOP - OCTOBER 21 - 24, 2024**

I recommend the Board approve Tasha Youngblood Brown to attend the New Jersey School Board Association Workshop in Atlantic City, New Jersey from October 21 - 24, 2024 at a cost not to exceed \$770.02.

Subject **G. APPROVAL OF TRANSPORTATION JOINTURE WITH ESTELLE MANOR SCHOOL DISTRICT**

I recommend the Board approve/ratify transportation for a Long Branch student (ID# 9467093833) to/from a group home in Estelle Manor, New Jersey to Atlantic County Special Services School district in Mays Landing, New Jersey, from July, 2023 to February, 2024 at a cost not to exceed \$11,885.58.

Subject **H. APPROVAL OF TRANSPORTATION RENEWALS - 2024 - 2025 SCHOOL YEAR**

I recommend the Board approve/ratify the transportation renewals for the 2025 - 2026 school year contained herein.

File Attachments

[Transportation Renewals - 2024 - 2025.pdf \(2,071 KB\)](#)

Mr. Genovese explained that Sodexo was not able to meet their guarantee due to 2 major issues. The first was the reduction in the State and Federal reimbursement rates and second due to a lower number of free and reduced applications, both of which by contract allow Sodexo to reduce their guarantee. The loss in those areas would have exceeded \$380,000 but Sodexo was able to recover part of that and that is why the only shortfall in the guarantee is \$208,000.

Mrs. Peters reported on the meeting she had with Sodexo and reviewed with the full Board the next steps and time lines regarding Sodexo's program enhancements for Food Service for the district. She also mentioned that there would be 2 Food Service committee meetings and that she and Mr. Zambrano will be attending. She asked that if any other member wishes to attend to let her know.

One of the major enhancements this year that the Board is looking into is getting rid of the snacks in the after-school program and replacing the snacks with dinner.

Subject **I. APPROVAL TO ACCEPT SODEXO'S YEAR END FINANCIAL POSITION - 2023 - 2024 SCHOOL YEAR**

I recommend the Board accept the profit of \$426,727.17 as stated in Sodexo's year end statements and further accept the short fall in guarantee of \$208,272.61 due to substantial reduction in re-imbursement rates as well as a reduction in free and reduced applications.

Subject **J. APPROVAL TO GO OUT TO BID FOR THE MORRIS AVENUE SCHOOL PARKING LOT**

I recommend the Board approve going out to bid for the Morris Avenue School parking lot.

Subject **K. APPROVAL TO SUBMIT THE FORM M-1 AND COMPREHENSIVE MAINTENANCE PLAN REPORT TO THE COUNTY OFFICE**

I recommend the Board approve/ratify the submission of the Long Branch school district Form M-1 and "Comprehensive Maintenance Plan Report" to the New Jersey Department of Education, Monmouth County Office included herein.

File Attachments
[M1 Report.pdf \(1,924 KB\)](#)

Subject **L. GIFTS TO SCHOOL**

I recommend the Board approve the gifts to school as listed:

Shamrock Construction Nicholas Lin	2 Mac Mini Computers Office of DEI for Student Programs - Podcast & Media and Live Performance Production \$1,000.00
Gregory Patmore	Pioneer, We Go DJ Controller, Moog workstatt and cv expander, Korg Kaoss pad for music production DEI DJ/MC student club for live performance and music production \$650.00

5. PERSONNEL ACTION – The Superintendent of Schools recommends the following:

Subject

A. RESCIND - CONTRACTUAL POSITIONS

I recommend the Board rescind the contractual position for the following individuals:

THOMAS DARCY, Teacher, effective September 13, 2024.

ALEX PAPPAGALLO, Teacher, effective August 29, 2024.

Subject

B. RETIREMENT - CONTRACTUAL POSITIONS

I recommend the Board accept the retirement of the following individual:

BRUCE CLAY, Corridor Aide, effective January 1, 2025. Mr. Clay has a total of 18 years of service.

MICHAEL DENNIS, Instructional Assistant, effective November 1, 2024. Mr. Dennis has a total of 25 years of service.

Subject

C. RESIGNATION - CONTRACTUAL POSITIONS

I recommend the Board accept the resignation of the following individuals:

YASEMIN ATES, Instructional Assistant, effective September 26, 2024.

LAUREN FLANNIGAN, Transportation Manager, effective January 1, 2025.

FREDERICK LEO, Instructional Assistant, effective August 31, 2024.

SAMANTHA REBIMBAS, High School Guidance Secretary, effective October 15, 2024.

REBECCA SCHWARTZ, Teacher, effective August 31, 2024.

ALDA VIEGAS, Instructional Assistant, effective September 23, 2024.

Subject

D. RESIGNATION - STIPEND POSITIONS

I recommend the Board accept the stipend resignation of the following individuals:

MELISSA CHRISTOPHER, ESEA School Improvement Leader, Amerigo A. Anastasia School, effective September 19, 2024

JENNIFER GONZALEZ, Breakfast Monitor, effective September 13, 2024.

JAIME GOUGH, Breakfast Monitor, Amerigo A. Anastasia School, effective September 16, 2024.

Subject

E. EMPLOYEE TRANSFERS - 2024 - 2025 SCHOOL YEAR

I recommend the Board approve the transfer of the following individual for the 2024 - 2025 school year:

ARDENIA CLAYTON, from High School to Amerigo A. Anastasia School Instructional Assistant.

Subject

F. APPOINTMENT OF CERTIFIED STAFF

I recommend the Board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines including but not limited to a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5). This initial appointment may change as district needs develop:

BRIAN SPAGNOLO

Math Teacher
High School
BA, Step 1
\$58,741
Certification: Teacher of Mathematics (Pending)
Education: University of Massachusetts
Replaces: Akene Dunkley (Resignation)
(Acct #: 15-140-100-101-000-01-00)(UPC: 0076-01-MATHC-TEACHR)
Effective: October 1, 2024

Mr. Ferraina asked if he could get information regarding the number of days a 10 month employee works and the number of days a 12 month employee works. He also stated that regarding the appointment of the Social and Environmental Sustainability Officer, he has nothing against the individual being recommended nor the salary but he feels that position should be eliminated and the duties absorbed by other staff members.

Subject

G. APPOINTMENT OF SOCIAL AND ENVIRONMENTAL SUSTAINABILITY OFFICER

I recommend the Board approve the appointment of the following named individual as Social and Environmental Sustainability Officer.

JESSICA SICKLER. Central Office at \$97,000. Effective: October 1, 2024. Replaces: Diogo DeAssis (Resignation).
(Acct. #: 11-000-251-100-000-12-00) (UPC: #1465-12-ESSOF-OFFCER).

Mr. Rodriguez – With regard to the appointment of the Transportation Manager, the individual is going from 10 months to 12 months, her salary is based on a pro-rated basis, not withstanding the stipends that she makes as a 10 month employee.

Mr. Ferraina agreed that the position should be competitive with other positions in the County and also expressed concern about the STEAM program based on the time of day the program runs from.

Mr. Rodriguez – She will be cross training in that position until January and at that point in time we will make a determination on how we will manage the STEAM program going forward.

Subject

H. APPOINTMENT OF TRANSPORTATION MANAGER

I recommend the Board approve the appointment of the following named individual as Transportation Manager.

ELIZABETH MUSCILLO, District, at \$102,000. Effective: January 1, 2025.
Replaces: Lauren Flannigan (Resignation).
(Acct. #11-000-270-160-000-12-00) (UPC: #0034-12-TRANSP-MGRTRN).

I. APPOINTMENT OF INSTRUCTIONAL ASSISTANTS

I recommend the Board to approve the following named individuals as Instructional Assistants:

ROMARY ARGUETA DURAN, Joseph M. Ferraina ECLC, Step 1 at \$26,754 + \$250 for BA. Effective: October 1, 2024. Replaces: Lynn Callano (Resignation) (Acct. #: 20-216-100-106-000-04-00) (UPC: 1224-04-PRESC-PARAPF).

SADIE STOUT, Lenna W. Conrow ECLC, Step 1 at \$26,754. Effective: October 1, 2024. Replaces: Yasemin Ates (Resignation) (Acct. #: 20-218-100-106-000-08-00) (UPC: 0591-08-PRESC-PARAPF).

ARYAHN COVIN, Lenna W. Conrow ECLC, Step 1 at \$26,754. Effective: October 1, 2024. Replaces: Barbara Greely (Retirement) (Acct. #20-218-100-106-000-08-00) (UPC: 1670-08-PRESC-PARAPF).

There was some confusion amongst the Board members over the terminology of certified per diem substitutes. It was clarified that the Science teacher would be a one year leave replacement, pro-rated. With regard to the Athletic Trainer, that person would be classified a substitute while the trainer is out on leave.

Subject J. APPOINTMENT OF CERTIFIED SUBSTITUTES - 2024-2025 SCHOOL YEAR

I recommend the Board approve the following individuals as Certified Per Diem Substitutes for the 2024-2025 School Year:

EMILY BESSINGER	Per Diem Sub for the 2024 - 2025 School Year Science Teacher High School BA, Step 1 \$58,741 - pro-rated Certification: Teacher of Biological Science Education: The University of Tampa (Acct. #:15-140-100-101-000-01-00) (UPC: 1392-01-SCNCE-TEACHR) Effective: October 1, 2024
TAMYCA GOFF	Per Diem Sub for the 2024 - 2025 School Year Athletic Trainer District \$250/day Certification: School Athletic Trainer (Pending) Education: Montclair State University (Acct. #: 15-402-100-100-000-01-00) (UPC: 1669-01-ATHTRN-TEMP) Effective: October 1, 2024

Subject K. ANNUAL STIPEND POSITIONS - 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following annual district stipend positions listed below:

Black Seal Boiler - \$600

Maribel Rodriguez, Rodolfo Itzol Jr.

Plumbers - \$7,500

Craig Cawthon

After School Academic Programs (ASAP) - Safe School (STEAM) - \$20/hr.

Latrell Bennett, Shamika Blue, Ciara Hart-Maldonado, Garry McCleave, Sara Ortiz, Brenda Williams, Elyse Williams

After School Academic Programs (ASAP) - Substitute Site Coordinator (STEAM) - \$32/hr.

Felicia Clark, Mary Mazzacco

After School Academic Programs (ASAP) - Teachers (STEAM) - \$28/hr.

Veronica Billy, Ja'Londa Boyd, Amanda Castano, Wanda Castle, Zachary Clements, Charles Cochran, Rebecca DeJesus, Marisa Frigoletto, Carlos Gomez, Erin Hennelly, Bogumila Hout, Dawasia Jones, Mary Mazzacco,

After School Academic Programs (ASAP) - Substitute Teachers (STEAM) - \$28/hr.

Marina Basile, Marjorie Chulsky, Felicia Clark, Jennifer Long, Francine Marucci, Stephane Moise, Faith Morey, Jennifer Noone, Alexander Orsino-Bryant, Ashley Stewart, Amanda Tracey, Daniel Tracey

Building Security - \$20/hr.

Marina Basile, Veronica Billy, Dorothy Bowles, Tereke Bowles, Brett Brabham, Tygeria Covin, Zayra DeMoraes, Erin Dorrian, Felicia Gadson, James Ianicelli, Lisa Johnson, Stephane Moise, Elyse Williams

Halloween Night Security - \$20/hr.

Veronica Billy, Angel Borrero, Dorothy Bowles, Tariq Durant, Carlos Gomez, Gareth Grayson, Joseph Lebron, Shana Linton-Sanderson, Miguel Maldonado, Vito Marra, Manuel Rosario

Mischief Night Security - \$20/hr.

Veronica Billy, Angel Borrero, Dorothy Bowles, Tariq Durant, Carlos Gomez, Gareth Grayson, Terrence King, Joseph Lebron, Shana Linton-Sanderson, Rosa Melo, Miguel Maldonado, Vito Marra, Manuel Rosario, Charles Widdis

Home Instruction - \$31/hr.

Linda Bennett, Nisha Khanna, Tracy Kukan

Before/After School Bus Driver - \$29.65/hr.

Cesare Iengo

Before/After School Bus Aides - \$18/session

Veronica Billy, Craig Cuje, Melinda D'Amelio, Janette Egan, Rebecca Fackenthal, Johnneece Flemming, Marissa Gomez, Yoselin Gomez, Mirella Gonzalez, Monica Holley, Sheila Hoover-Popo, Dawasia Jones, Nisha Khanna, Stephanie Kircher, Shana Linton-Sanderson, Romina Lujan, Micah McKinney, Sonia Mendez, McKenna Mlotkiewicz, Mariana Moreno, Elizabeth Muscillo, Scott Rothberg, Lorena Santiago-Garcia, Tarik Simpson, Gabriela Stanziale, Karen Stout, Shatika Wallace, Kaitlyn White, Elyse Williams

HIGH SCHOOL

6th Period - \$5,500

Zaida Castano

Technology/Distance Learning Advisor (TDLA) Media Advisor - \$3,600

Nemeil Navarro

Academic Lab Instructors - Homework Club - \$27/hr.

Claudia Giron, Ximena Sanchez-Rodriguez

Lunchroom Monitor - \$23/session

George Alonzo, Jamie Hayes, Karla Mendez

MIDDLE SCHOOL

6th Period - \$5,500

Mary Ann Moriarty

Homework Club Advisor - \$27/hr.

Mackenzie Finley

Zero Period - \$27/hr.

Alyssa Arcangelo, Ashley Stubbington

Breakfast Monitor - \$15/session

Tereke Bowles, Brett Brabham, Antoinette Galloway, Brian Hanlon, Ninoshka Ortiz-Rivas, Rocio Tenhunen

Lunchroom Monitor - \$23/session

George Alonzo, Meghan Campbell, Wanda Castle, Miguel Espinosa, Antoinette Galloway, Rosalie Guzzi, Sonia Mendez, Yessika Moreno, Rute Nunes-Bento, Bernadette Odoms, Ninoshka Ortiz-Rivas, Rocio Tenhunen

ELEMENTARY/EARLY CHILDHOOD

Before/After School Activities Advisor/Tutor - \$27/hr.

Thomas Odom, Tynekqua Rolfe-Wiggs

Before/After School Extended Learning Program Teachers - \$27/hr.

Marina Basile, Zachary Clements

ESEA School Improvement Leader, Grades 1-5, GRE - \$2,700

Stephanie Dispoto

Technology/Distance Learning Advisor (TDLA), MOR - \$2,600

Janise Stout

Breakfast Monitor - \$15/session

(GLC): Chad King (MA): Nijah Pizzaro

(GRE): Aaron Collins, Maribel Hernandez, Kechla Rodriguez (JMF): Altemise Toon

(AAA): Latrell Bennett, Kerry Santos, Solange Simpson, Michael Vieira

Lunchroom Monitor - \$23/session

(GLC): Melissa Compton-Healy, Chad King, Kaitlyn White (GRE): Aaron Collins, Megan Renzo-Mazza

(AAA): Latrell Bennett, Kerry Santos, Solange Simpson, Michael Vieira, Elyse Williams

Subject

L. ANNUAL STIPEND POSITIONS - 2024 - 2025 SCHOOL YEAR

I recommend the Board approve/ratify the following annual district stipend positions listed below:

DISTRICT

Community Based Tutor Program Teacher (New Hope) - \$28/hr.

Aaliyah Brown

After School Academic Programs (ASAP) - Teachers (STEAM) - \$28/hr.

Amy Zambrano

Subject

M. COACHING/ATHLETIC STIPEND POSITIONS - 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following coaching/athletic stipend positions:

Event Workers (All Year) - paid per Athletic Event Fee Schedule

Lamar Bennett, Ronnie Bennett, Ronald Cattelona, Tygeria Covin, Felicia Gadson, Emmanuel Itzol, Kerin Mejia- Alvarado, Miguel Ocasio, Rafael Ramirez, Jessica Rodriguez, Darnell Tyler, Elyse Williams

Subject

N. SUMMER PROFESSIONAL DEVELOPMENT - SUMMER LEARNING EDUCATIONAL SUMMIT: 8/21/24, 8/22/24, & 8/27/24 (Not to exceed 18 hours per participant)

I recommend the Board approve/ratify the following summer professional development position listed below:

Grant Funded ARP Accelerated Learning Coach and Educators Support - \$25.13/hr.

Tara Cooper, Susan Gleason, Nicole Howell, Jennifer Lelivelt, Stephane Moise, Elizabeth Muscillo, Shannon Ridilla, Noreen Schifano, Erica Soto

Subject

O. APPOINTMENT OF SUBSTITUTES FOR THE 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following substitutes for the 2024-2025 school year: *pending fingerprints

RETURNING BUS AIDE 2024-2025 SCHOOL YEAR:

Anthony Gizzi, Kim Kiernan, Kechla Rodriguez

RETURNING SUBSTITUTE INSTRUCTIONAL ASSISTANT 2024-2025 SCHOOL YEAR:

Keiesla Rodriguez, Kechla Rodriguez

RETURNING SUBSTITUTE TEACHER 2024-2025 SCHOOL YEAR:

Ingrid Geraldo, Jackelyn Kafkias

SUBSTITUTE CORRIDOR AIDE 2024-2025 SCHOOL YEAR:

Shane Baker, Cierra Clark*, Shaniqua Logan*, Garry McCleave

SUBSTITUTE CUSTODIAN 2024-2025 SCHOOL YEAR:

Gloria Torres*

SUBSTITUTE TEACHER 2024-2025 SCHOOL YEAR:

Aric Blount, Thomas Darcy, Travis Kelleher, Alexander Orsino-Bryant, Isabel Pena*, Isaac Sultan

Subject**P. CHANGE IN TRAINING LEVEL - 2024-2025 SCHOOL YEAR**

I recommend the Board approve/ratify the change in training level for the following individuals effective September 1, 2024:

ANDREW CRITELLI, Elementary School Teacher, moving from MA to MA+30 on the teacher's salary guide.

KARYN KUKUSHEV, Elementary School Teacher, moving from BA to MA on the teacher's salary guide.

EMMA LAGATTOLLA, Elementary School Teacher, moving from BA to MA on the teacher's salary guide.

ELIZABETH MICHELETTI, Middle School Teacher, moving from BA to BA+30 on the teacher's salary guide.

TARA OKUN, High School Teacher, moving from BA+30 to MA on the teacher's salary guide.

TYRA PRIESTER, Preschool Teacher, moving from BA to MA on the teacher's salary guide.

Subject**Q. STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2024-2025 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours:

Attending School/Student	Pairing/Location	ATTENDING DATES
Monmouth University Jordan Ricketts	Jeremy Julio - LBHS	September, 2024 - December, 2024
Monmouth University Jasmin Garcia	Andrew Damato - Audrey W. Clark School	September, 2024 - May, 2025
Rowan University Stephanie Dispoto	Nick Greenwood - Gregory School	September, 2024 - May, 2025
Rutgers University Essence Davis	Jennifer Glover - Audrey W. Clark School	September, 2024 - July, 2025
The College of New Jersey Jana Montague	Sade Montgomery - Morris Avenue School	September, 2024 - December, 2024
Fort Hays University Francesca Fantini	STEAM AFTER SCHOOL PROGRAM	September, 2024 - May, 2024

Subject**R. ATTENDANCE AT CONFERENCES/MEETINGS**

I recommend the Board Approve the attendance of staff members at the conferences listed:

Name	Cost	Position	Conference	Sponsored By	Dates	Location	Account #
Nikkia Blair	\$9,300.00	Supv. for School Counseling Service	Sand Tray Therapy Certification (14 Attendees)	Lighthouse Counseling	9/26, 9/27, & 9/30/24	Tinton Falls, NJ	20-488-200-300-488-25-00 ARP GRANT
David Booth	\$1,320.77	Head of Technical Services	Brain Storm Educational Technology Conference	Brainstormk20	11/17, 18, 19/2024	Kalahari Resorts and Conventions, PA	11-000-230-590-390-12-44
Ann Degnan	\$770.02	Asst. School Business Administrator for Facilities	NJ School Board Workshop	NJSBA	10/21, 22, 23, 24, 2024	Atlantic City, NJ	11-000-262-590-390-12-44
Juan Eshleman	\$217.59	Inventory Specialist	NJ School Board Workshop	NJSBA	10/22 & 23/24	Atlantic City, NJ	11-000-262-590-309-12-44
Nicole Esposito	\$770.02	Asst. Superintendent of Curriculum and Instruction	NJ School Board Workshop 2024	NJSBA	10/21, 22, 23, & 24, 2024	Atlantic City, NJ	11-000-230-590-390-12-44
Peter Genovese III	\$770.02	School Business Administrator/Board Secretary	NJ School Board Workshop 2024	NJSBA	10/21, 22, & 23, 2024	Atlantic City, NJ	11-000-230-590-390-12-44
Kristin Maiello	\$350.77	Supervisor, Science 6-12	NJ School Board Workshop 2024	NJSBA	10/23 & 24, 2024	Atlantic City, NJ	11-000-230-590-390-12-44
Tara Puleio	\$770.02	Chief Academic Officer	NJ School Board Workshop 2024	NJSBA	10/21, 22, 23, & 24, 2024	Atlantic City, NJ	11-000-230-590-390-12-44
Francisco Rodriguez	\$770.02	Superintendent of Schools	NJ School Board Workshop 2024	NJSBA	10/21, 22, 23, & 24 2024	Atlantic City, NJ	11-000-230-590-390-12-44
Frank Riley	\$770.02	Asst. Superintendent for Leadership and Innovations	NJ School Board Workshop 2024	NJSBA	10/21, 22, 23, & 24, 2024	Atlantic City, NJ	11-000-230-590-390-12-44

Markus Rodriguez	\$770.02	Director of Diversity and Equity	NJ School Board Workshop 2024	NJSBA	10/21, 22, 23, & 24, 2024	Atlantic City, NJ	11-000-230-590-390-12-44
Aileen Porter	\$199.00	Payroll/Revenue Assistant	Mastering School District Payroll	MOESC	10/08/2024	Tinton Falls, NJ	11-000-230-590-390-12-44
Kelly Stone	\$200.00	Stem Teacher	New Jersey Science Convention	NJ Science Teacher Assoc and NJ Science Education Leadership	10/15/2024	Princeton, NJ	15-000-223-500-100-09-44
Jena Valdiviezo	\$407.77	Director of Personnel	NJ School Board Workshop 2024	NJSBA	10/21, 22, 23, & 24, 2024	Atlantic City, NJ	11-000-230-590-390-12-44

Subject

S. FAMILY/MEDICAL LEAVE OF ABSENCE

I recommend the Board approve the family/medical leave of absence as listed:

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

EMP ID 5047, Morris Avenue School, corridor aide effective September 3, 2024.

EMP ID 7473, Gregory School teacher effective September 3, 2024.

EMP ID 6245, George L. Catrambone School, teacher, effective September 1, 2024.

EMP ID 4999, George L. Catrambone School, custodian, effective August 19, 2024.

EMP ID 7069, A.A. Anastasia School, teacher, effective September 1, 2024.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

EMP ID 8309, Pupil Personnel Services learning disabilities teacher consultant, from September 3, 2024 to October 4, 2024.

EMP ID 6223, Joseph M. Ferraina Early Childhood Learning Center, instructional assistant, from September 1, 2024 to November 30, 2024.

EMP ID 8481, Audrey W. Clark Alternative Program, Social Worker, from October 21, 2024 to November 1, 2024.

EMP ID 4207, Joseph Mr. Ferraina Early Childhood Learning Center, custodian, from September 10, 2024 to September 24, 2024.

EMP ID 5241, Gregory School, custodian, from September 3, 2024 to September 12, 2024.

EMP ID 7388, A.A. Anastasia School, teacher, from September 3, 2024 to September 19, 2024.

EMP ID 4121, Middle School, teacher, from September 3, 2024 to October 7, 2024.

EMP ID 8260, Central Office, custodian, from August 28, 2024 to September 11, 2024.

EMP ID 7369, High School, teacher, from October 31, 2024 to November 27, 2024.

EMP ID 4372, District, HVAC Mechanic, from August 1, 2024 to August 20, 2024.

EMP ID 4574, Gregory School, instructional assistant, from September 3, 2024 to September 16, 2024.

EMP ID 8663, Gregory School, teacher, from October 7, 2024 to October 28, 2024.

EMP ID 5316, High School, teacher, from September 3, 2024 to November 30, 2024.

EMP ID 7954, Lenna W. Conrow School, instructional assistant, from September 9, 2024 to September 20, 2024.

EMP ID 7369, High School, teacher, from December 2, 2024 to December 4, 2024.

EMP ID 4574, Gregory School, instructional assistant, from September 17, 2024 to September 19, 2024.

FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS

EMP ID 4574, Gregory School, instructional assistant, from September 20, 2024 to September 30, 2024.

EMP ID 7369, High School, teacher, from December 5, 2024 to June 30, 2025.

EMP ID 8663, Gregory School, teacher, from November 1, 2024 to January 31, 2025.

EMP ID 7828, Gregory School, teacher, from September 1, 2024 to June 30, 2025.

EMP ID 8645, Lenna W. Conrow School, secretary, from September 16, 2024 to October 31, 2024

6. STUDENT ACTION – The Superintendent of Schools recommends the following:

I recommended the Board approve the monthly report as required by statute.

Reporting Period - August 17, 2024 - September 24, 2024

Total: Three (3) HIB investigations, three (3) confirmed

Three (3) investigations, (3) three incidents confirmed as HIB

I recommend the Board approve the Field Trips indicated below and made part of the permanent minutes upon Board approval.

Subject

**C. PLACEMENT OF STUDENTS ON HOME INSTRUCTION - 2023- 2024
SCHOOL YEAR**

I recommend the Board approve/ratify the placement on home instruction for the 2023 - 2024 school year for the students listed:

LearnWell

ID#: 110850212, PHP 30 days at \$647.50 a week = \$2,590.00 month

LearnWell

ID#: 20305852, PHP 30 days at \$647.50 per week = \$2,590.00 month

LearnWell

ID#: 20302960, PHP 30 days at \$647.50 per week = \$2,590.00 month

Subject

D. PLACEMENT OF TUITION-IN STUDENTS FOR THE 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following placement of tuition-in students for the 2024-2025 school year.

**NEPTUNE SCHOOL
DISTRICT**

Student ID#: 203610634

Placement: Audrey W. Clark

Tuition: \$65,248.31

Effective Date: 9/5/24

**EAST BRUNSWICK SCHOOL
DISTRICT**

Student ID#: 202810678

Placement: High School

Tuition: \$18,424.67

Effective Date: 9/13/24

**EATONTOWN SCHOOL
DISTRICT**

Student ID#: 203410593

Placement: George L. Catrambone

Tuition: \$19,092.09

Effective Date: 9/13/24

HIGHLANDS SCHOOL

DISTRICT

Student ID#: 203010608
Placement: Middle School
Tuition: \$20,611.00
Effective Date: 9/5/24

RED BANK REGIONAL HIGH SCHOOL

DISTRICT

Student ID#: 202610619
Placement: High School
Tuition: \$19,060.00
Effective Date: 9/5/24

TOMS RIVER SCHOOL DISTRICT

Student ID#: 20303516
Placement: Middle School
Tuition: \$20,038.47
Effective Date: 9/11/24

Student ID#: 20283070
Placement: High School
Tuition: \$18,954.11
Effective Date: 9/6/24

Student D#: 90850207
Placement: High School
Tuition: \$19,060.00
Effective Date: 9/5/24

Student ID#: 203510624
Placement: Gregory School
Tuition: \$19,309.04
Effective Date: 9/9/24

Subject

E. RECOMMENDATION FOR GENERAL EDUCATION OUT OF DISTRICT STUDENTS FOR THE 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following placement of out of district general education students for the 2024-2025 school year:

MATAWAN SCHOOL DISTRICT

Matawan, NJ Tuition: \$25,000.00
Effective Date: 9/1/24
ID#: 111200132

COASTAL SCHOOL

Howell, NJ Tuition: \$68,004.42
Effective Date: 9/5/24
ID#: 100850319
ID#: 101200085

Subject

**F. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION
FOR THE 2024-2025 SCHOOL YEAR**

I recommend the Board approve/ratify the placement/termination of home instruction for the 2024-2025 school year for the student listed below:

Children Specialized Hospital - 20 hr. month at \$90.00 per hours = \$1,800.00
(Residential) ID#: 20347186

Learn Well - 40 hr. month at 68.00 per hour = \$2,720.00 a month (Residential)
ID#: 110850212
ID#: 20270484

Home Instruction - non residential ID#: 110850031
ID#: 100850440

Admin Content

Children's Specialized Hospital - 20 hr. month at \$90.00 per hour = \$1,800.00 month
(Residential) ID#: 20347186

Learn Well - 40 hours a month at \$680.00 week = \$2,720.00 month (Residential)
ID#: 110850212
ID#: 20270484

Home Instruction - non residential ID#: 110850031
ID#: 100850440

7. CORRECTIONS/REVISION TO MINUTES

Subject

A. CORRECTIONS/REVISION TO MINUTES

I recommend the Board approve the following:

August 28, 2024

APPROVAL OF ATTENDANCE AT THE NATIONAL SCHOOL BOARD ASSOCIATION CUBE CONFERENCE - OCTOBER 26 - 30, 2024

That the Board approve Sofji Valdiviezo Torres to attend the National School Board Association CUBE Conference in Las Vegas, Nevada from October 26 - 30, 2024 at a cost not to exceed \$2,451.35. This should have read from October 27 - 30, 2024 at a cost not to exceed \$2,083.50.

STUDENT TEACHER/INTERN

Shirley Martinez, Monmouth University, placed with K. Santos at GLC School and AAA School. This should have read Kendra Robinson, LBHS.

Ava George, Monmouth University, placed with S. Sniffen at AAA School. This should have read Alisha Hagerman.

Grace Matier, Georgian Court University, placed with R. Bottone at the Gregory School. This should have read K. McOmber, Morris Avenue ECLC.

SUMMER PROFESSIONAL DEVELOPMENT - SUMMER LEARNING EDUCATIONAL SUMMIT - 8/21/24; 8/22/24 AND 8/27/24

Dawn Dougan, Anabela Frazao, Tammy Glanzberg, Hanna Greenwood- Goodell, Emmanuel Itzol, Lisa Johnson and Ana Menino should not have been listed.

RESIGNATION - CONTRACTUAL POSITIONS

Michelle Fowler, Teacher, effective October 31, 2024. This should have read effective September 15, 2024.

Erica Kumich, Teacher, effective October 20, 2024. This should have read effective September 15, 2024.

Diogo DeAssis, Social Environmental Sustainability Officer, effective September 27, 2024. This should have read effective October 5, 2024.

APPOINTMENT OF CERTIFIED STAFF

Diane Baldo, School Nurse, Morris Avenue ECLC, replacing Flavia Robey (resignation). This should have read replacing Diane Anthony (reassignment).

Krystal Castelluccio, Special Education Teacher, replacing Amy Branagan (resignation). This should have read Rebecca Schwartz.

APPOINTMENT OF 1 YEAR CONTRACT - PLUMBER

Craig Cawthon (Acct #11-000-362-100-000-12-01). This should have read (Acct #11-000-262-100-00-12-01).

APPOINTMENT OF 1 YEAR CONTRACT - HVAC MECHANIC

Robert Witt, effective pending HVAC license. This should have read effective October 1, 2024.

TEACHER/MENTOR PROGRAM - EFFECTIVE SEPTEMBER 1, 2024

Middle School, Teacher - Rachel Lange, Mentor - Theresa Komar. This should have read Mentor - Amanda Oleson.

Middle School, Teacher - Karla Bermudez- Hernandez, Mentor - Elsa Ates. This should have read Mentor - Miranda Wolff.

Middle School, Teacher - Cinthya Lopez, Mentor - Maranda Wolff. This should have read Mentor - Elsa Ates.

High School, Teacher - Maria Stagich, Mentor - Zaida Castano. This should have read Mentor - Alyson Stagich.

JMFECLC, Teacher - Emileigh Esposito, Mentor - Meghan Ronan, Rate - \$550. This should have read Rate - \$550*.

ANNUAL STIPEND POSITIONS - 2024 - 2025 SCHOOL YEAR

District - Band Assistant - Band Front Advisor. This should have read Band Assistant - Band Front Advisor (Fall).

District - Band Assistant - Percussion. This should have read Band Assistant - Percussion (Fall).

District - Band Assistant - Winds. This should have read Band Assistant - Winds (Fall).

Elementary ECLE - Lunchroom Monitor - GLC - Janna Montague. This should have read AAA.

District - Before/After School Bus Aides - Keisha Rodriguez. This should not have been listed. Before/After School Bus Aides - \$18/hr. This should have read \$18/session

July 9, 2024

ANNUAL STIPEND POSITIONS - 2024 - 2025 SCHOOL YEAR

Before/After School Bus Aides - \$18/hr. This should have read \$18/session.

8. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

DISCUSSION

Mrs. Peters requested that if a Board member is unable to attend their respective committee meeting to please notify the Chairperson of the committee.

Mr. Ferraina reiterated his concerns regarding the appointment of the Transportation Manager, stating that the person be available full time to deal with transportation issues and not be responsible for any outside activities.

9. ADJOURNMENT – 8:04 P.M

There being no further discussion, motion was made by Mr. Garlipp, seconded by Mrs. Perez and carried by roll call vote that the Board adjourn the meeting at 8:04 P.M.

Ayes (8), Nays (0), Absent (1) Mrs. Dangler

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary