

Agenda Meeting Minutes - Tuesday, February 25, 2025

The Agenda Meeting of the Long Branch Board of Education was held in the Long Branch Administrative Office, 540 Broadway, Long Branch, New Jersey.

Mrs. Peters, Board President, called the meeting to order at 6:00 P.M.

A. ROLL CALL

Mrs. Peters - President	Mrs. Youngblood Brown	Mr. Torres
Mrs. Dangler - Vice President	Mr. Ferraina	Mr. Zimmerman
Mr. Zambrano	Mr. Garlipp	Mr. Sama

Attorney Present - Janice Arellano, Esq.

B. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated that adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated that a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

C. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

D. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Peters, Board President, saluted the flag and led the Pledge of Allegiance

E. STATEMENT TO THE PUBLIC

Mrs. Peters made the following announcement: Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to five (5) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

F. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

G. AUDITORS PRESENTATION - David Gannon of PKF O'Connor Davies, LLC

Dave Gannon of PKF O'Connor Davies thanked the administration for their help in completing the June 30, 2024. He stated that the audit was completed and filed in a timely manner. This year there were no findings and as in the past, the district received the highest opinion available. Mr. Gannon reviewed fund balances as well as reserve accounts.

Mr. Ferraina - What percentage of items do you look at for the audit?

Mr. Gannon - The State sets up a percentage of what they require to be inspected with respect to payroll and claims, as well as the detail that goes into the single audit section.

Mr. Ferraina inquired with respect to expenditures, and if they were all properly documented and following the rules of purchase.

Mr. Gannon - Yes.

H. COMMENTS FROM THE FINANCE COMMITTEE CHAIR

I. APPROVAL OF MINUTES

I entertain a motion that the Board approve the following minutes:

Re-organization Meeting minutes of January 8, 2025

Executive Session Meeting minutes of January 8, 2025

Agenda Meeting minutes of January 14, 2025

Regular Meeting minutes of January 15, 2025

2. SECRETARY'S REPORT - The Superintendent of Schools recommends the following:

A. MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

I, Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA

School Business Administrator/Board Secretary

B. BUDGET TRANSFER REPORTS – FY2025 DECEMBER AND FY2025 JANUARY

I entertain a motion that the Board approve the following Budget Transfer Resolution contained herein:

RESOLUTION

WHEREAS, N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over Expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1"

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY2025 December and FY2025 January as listed be approved for the months ending December 31, 2024 and January 31, 2025.

Peter E. Genovese III, RSBO, QPA

School Business Administrator/Board Secretary

C. BOARD SECRETARY'S REPORT - FY2025 DECEMBER AND FY2025 JANUARY

I entertain a motion the Board approve the Board Secretary's Report for the months ending December 31, 2024 and January 31, 2025 contained herein.

D. REPORT OF THE TREASURER - FY2025 DECEMBER AND FY2025 JANUARY

I entertain a motion that the Board approve the Report of the Treasurer for the months ending December 31, 2024 and January 31, 2025 contained herein.

E. MONTHLY CERTIFICATION OF BOARD OF EDUCATION

I entertain a motion that the Board approve the Report of the Treasurer for the months ending December 31, 2024 and January 31, 2025 contained herein.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of December 31, 2024 and January 31, 2025 no major account or fund have been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

F. BILLS AND CLAIMS - JULY 18, 2024, DECEMBER 5 - 20, 2024, JANUARY 8 - 31, 2025 AND FEBRUARY 1 - 26, 2025 FOR THE CITY OF LONG BRANCH AND INTEGRATED CARE CONCEPTS AND CONSULTATION

I entertain a motion the Board approve the bills and claims for July 18, 2024, December 5 - 20, 2024, January 8 - 31, 2025 and February 1 - 26, 2025 for the City of Long Branch and Integrated Care Concepts and Consultation contained herein.

G. BILLS AND CLAIMS - JULY 18, 2024, DECEMBER 5 - 20, 2024, JANUARY 8 - 31, 2025 AND FEBRUARY 1 - 26, 2025 FOR JON ZIMMERMAN AND SUSAN ZAMBRANO

I recommend the Board approve the bills and claims for July 18, 2024, December 5 - 20, 2024, January 8 - 31, 2025 and February 1 - 26, 2025 for Jon Zimmerman and Susan Zambrano contained herein.

H. BILLS AND CLAIMS - JULY 18, 2024, DECEMBER 5 - 20, 2024, JANUARY 8 - 31, 2025 AND FEBRUARY 1 - 26, 2025 EXCLUDING THE CITY OF LONG BRANCH, INTEGRATED CARE CONCEPTS AND CONSULTATION, JON ZIMMERMAN AND SUSAN ZAMBRANO

I entertain a motion that the Board approve the bills and claims for July 18, 2024, December 5 - 20, 2024, January 8 - 31, 2025 and February 1 - 26, 2025 excluding the City of Long Branch, Integrated Care Concepts and Consultation, Jon Zimmerman and Susan Zambrano.

I. RECONCILIATION MONTHLY OPERATING REPORT - SODEXO - JANUARY 31, 2025

I entertain a motion the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School district for January 31, 2025 contained herein.

J. ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS JANUARY 31, 2025

I entertain a motion the Board approve the monthly reports for the Athletic Fund, Elementary Schools, Middle School and High School Student Funds as of January 31, 2025 contained herein.

K. STUDENT REGISTRATION**3. SUPERINTENDENT'S REPORT****A. RECOGNITION OF ACHIEVEMENT**

FRANCISCO E. RODRIGUEZ, Superintendent of Schools, has been selected to receive the 2025 Superintendent of the Year Award from the New Jersey Association of Latino Administrators and Superintendents in recognition of outstanding leadership and impact in Latino education.

JASON CORLEY, Athletic Administrator, in celebration of Black History Month, has been recognized by Senator Vin Gopal, Assemblywoman Margie Donlon and Assemblywoman Luanne Peterpaul as an exceptional community leader in Monmouth County.

WILLIAM GEORGE, High School wrestling coach, has been selected as the 2025 District Coach of the Year by the New Jersey Wrestling Coaches Association and the NJSIAA.

HIGH SCHOOL WRESTLING TEAM

Congratulations to the High School Wrestling Team for winning the 2024 - 2025 NJSIAA Central Jersey Group 4 Sectionals on February 12, 2025.

MARTIN LUTHER KING JR. ESSAY CONTEST

Leighlah J. McCullers, Middle School student, was selected as the winner of the Central Jersey Club of the National Association of Negro Business and Professional Women's Clubs, Inc. (NANBPWC, Inc.), Martin Luther King, Jr. Community Celebration's essay contest for the 7 - 8 grade category. Leighlah received a ceremonial proclamation from the New Jersey Department of the State and an awards certificate.

B. STUDENTS OF THE MONTH

The following students have been selected as "Students of the Month" for February;

<u>SCHOOL</u>	<u>STUDENT</u>
Amerigo A. Anastasia School	Devin Munoz
Audrey W. Clark School	Michael Villafuerte
George L. Catrambone School	Yerik Cantarero Monterroso
Gregory School	Itzae Torres
High School	Hailey Marsella
Historic High School	Giana Anechiarico
Joseph M. Ferraina ECLC	Clare Cunha
Lenna W. Conrow School	Esperanza Cano Monzon
Morris Avenue School	Allison Ramirez Olivares
Middle School	Jennifer Moreira

Mr. Zimmerman asked if it was possible to invite the students to the Board meetings for the presentations.

Mr. Rodriguez - Yes.

Mr. Sama - I agree that it would be nice to have the families attend.

Mr. Ferraina - This is an old issue that we were trying to resolve.

Mr. Rodriguez reiterated that we will extend the invitation to the families.

Mr. Zambrano asked if the district employees of the month would be invited to the meetings also.

Mr. Rodriguez - We can extend the invitation to them as well.

Mrs. Peters stated that when people come back from conferences they should share what they have learned with other teaching staff or when it comes to central office or the Board, they should share with other administrators or the full Board.

Mr. Zambrano - How do we train our substitutes?

Mr. Rodriguez reviewed the procedure with the Board.

Mr. Garlipp asked who would be the staff member to address an issue with a substitute.

Mr. Rodriguez - The principal of the building.

C. SPELLING BEE WINNERS 2024-25

The following named students are the 2024-2025 Spelldown winners -

Amerigo A. Anastasia School		
Payshence Tasker	1st place	Grade 4
Bryce Goetz	2nd place	Grade 5
Emily Sapient	3rd place	Grade 5
George L. Catrambone School		
Timothy Dos Santos	1st place	Grade 3
Ryan Mendez Alfaro	2nd place	Grade 3
Miguel Ferreira De Souza	3rd place	Grade 5
Gregory School		
Melvin Rodriguez	1st place	Grade 5
Sophia Pitts	2nd place	Grade 4
Gabrielle Silva De Jesus	3rd place	Grade 4
Middle School		
Peyton Johnson	1st place	Grade 6
Meade Cashaw	2nd place	Grade 8
Ma'Ayan Mendoza	3rd place	Grade 6

D. SCHOOL PRESENTATION

This year at Gregory Elementary School has been filled with exciting experiences, and five of our students are here to share their favorite moments! From Language Arts and Literacy instruction, hands on math exploration and enrichment activities through our Wave 3 program, each student presents a unique perspective on how and why their experience has impacted them. Our staff is committed to ensuring the needs of all learners are met and inspired on a daily basis, while developing meaningful connections and cultivating a positive environment where each student has the opportunity to grow academically and emotionally. Each of these students has had a unique and special experience this year at Gregory Elementary, making memories that will last a lifetime!

E. DISTRICT EMPLOYEES OF THE MONTH

The following staff have been selected as "District Employees of the Month" - January

EDUCATOR OF THE MONTH

Ingrid Guzman, Teacher, Lenna W. Conrow ECLC

SUPPORT STAFF OF THE MONTH

Miguel Batista, Custodian, Long Branch Middle School

Mr. Rodriguez reviewed the agenda with the Board.

4. GENERAL ITEMS - The Superintendent of Schools recommends the following:

A. APPROVAL TO ACCEPT THE FY2024 AUDIT

I recommend the Board accept the FY2024 audit as presented by Scott Clelland of PKF O'Connor Davies, LLC.

B. APPROVAL TO APPLY AND ACCEPT THE WRAP AROUND SERVICES ENHANCEMENT GRANT - FY2025

I recommend the Board approve the application and acceptance of the Wrap Around Services Enhancement Grant FY2025 in the amount of up to \$67,956.

I recommend the Board authorize **Alisa Aquino, Director of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend, **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

C. AUTHORIZATION FOR AFFIRMATIVE ACTION TEAM TO CONDUCT THE NEEDS ASSESSMENT AND DEVELOP A COMPREHENSIVE EQUITY PLAN - RESOLUTION

I recommend the Board authorize the Affirmative Action Team to conduct a Needs Assessment and develop a Comprehensive Equity Plan.

RESOLUTION

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby authorizes the Affirmative Action Team (AAT) to conduct a needs assessment and to develop a Comprehensive Equity Plan (CEP) in accordance with N.J.A.C.6A:7 - Managing for Equality and Equity in Education.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

D. GIFTS TO SCHOOL

I recommend the Board approve the Gifts to School as listed:

Children's Specialized Hospital Jenna DeNicolò	Long Branch High School Cleaning Supplies Value (\$100.00)
dfree Financial Freedom Movement Robert Finley	Long Branch School District Monetary Awards Value (\$500.00)
dfree Financial Freedom Movement Robert Finley	Long Branch School District Monetary Awards Value (\$2,000.00)

5. PERSONNEL ACTION - The Superintendent of Schools recommends the following:**A. SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION**

I recommend the Board approve the suspension with pay of employee (ID#4328), effective February 3, 2025.

B. SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION

I recommend the Board approve the suspension with pay of employee (ID# 7320), effective February 11, 2025.

C. SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION

I recommend the Board approve the suspension with pay of employee (ID# 7711), effective February 11, 2025.

D. SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION

I recommend the Board approve the suspension with pay of employee (ID#8276), effective February 14, 2025.

E. RE-INSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION

I recommend the Board re-instate suspended employee #4328 effective February 27, 2025.

F. RESIGNATION - CONTRACTUAL POSITIONS

I recommend the Board accept the resignation of the following individuals:

SHAVON FORESMAN, Instructional Assistant, effective February 14, 2025.

AMANDA GRIFFIN, Teacher, effective April 18, 2025.

G. RESIGNATION - STIPEND POSITIONS

I recommend the Board accept the stipend resignation of the following individuals:

SHARYN BENETSKY, Mentor, effective December 1, 2024.

SHAVON FORESMAN, Before/After School Activities Advisor/Tutor (Title I - Grant Funded), effective February 14, 2025.

H. ANNUAL STIPEND POSITIONS - CURRICULUM WRITING - 2024 - 2025 SCHOOL YEAR

I recommend the Board approve/ratify the following annual district stipend positions for curriculum writing for the 2024 - 2025 school year:

Content Area	Name	Hours	Pay Rate
K-5 VPIA	Sarah Kaplan	50	\$25.13
6-8 VPIA	Alyssa Morgan	50	\$25.13
6-8 World Language	Zaida Castano	25	\$25.13
6-8 World Language	Pierre Joseph	25	\$25.13
9-12 Entrepreneurship	Marc Hyndsman	50	\$25.13
9-12 Intro to Debate	Lianne Kulik	50	\$25.13
9-12 Intro to Social Justice	Nora Cisek	50	\$25.13
9-12 Race, Gender, & Ethnicity	Kenneth Morrison	50	\$25.13
9-12 AP World History, Modern	Jonathan Barratt	50	\$25.13
9-12 VPIA	Ian Moore	50	\$25.13
9-12 Portuguese IV	Pierre Joseph	50	\$25.13
9-12 ESL Level IV	Ximena Sanchez Rodriguez	50	\$25.13

I. ANNUAL STIPEND POSITIONS - 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following annual district stipend positions listed below:

DISTRICT

Black Seal Boiler - \$600

Gregory Fletcher

Brookdale Math/Science Technology Facilitator - \$3,700

Stacie Broderick

Green Team School Leaders - \$500

(JMF): Natalie Borrero

Adult ESL Evening Class Teacher - \$26/hr.

Rocio Tenhunen

After School Academic Programs (ASAP) Safe School (STEAM) - \$20/hr.

James Ianicelli

After School Academic Programs (ASAP) Substitute Teachers (STEAM) - \$28/hr.

Lisa Kean

Building Security - \$20/hr.

Lizbeth Flores Lucero, Karla Mendez

Home Instruction - \$31/hr.

Amanda Roa-Rosales, Vincent Vallese

Before/After School Bus Aides - \$18/session

(LWC): Felicia Clark, Gricelda Martinez, Socorro P. Sanchez-Sartorio

(GLC): Margaret Kelly

(MA): Griselda Meneses

HIGH SCHOOL**6th Period - \$5,500**

Stacie Broderick

Language Club Advisor - French - \$800

Pierre Joseph

Yearbook Advisor - \$3,700

Meghan Cook

Title I Tutors (Grant Funded) - \$40/session

Daniel Buhler, Meghan Cook, Austin Krywinski, Emily Malool, Jonathan Peralta, Nicolas Reisig, Gina Valentine

Lunchroom Monitor - \$23/session

Amanda Roa-Rosales

MIDDLE SCHOOL**Zero Period - \$27/hr.**

Jill Careri, Yessika Moreno, Amanda Olsen

Breakfast Monitor - \$15/session

Diamond Vega

ELEMENTARY SCHOOL/EARLY CHILDHOOD

Before/After School Activities Advisor/Tutor (Title I - Grant Funded) - \$27/hr.

(AAA): Adrienne Scognamiglio

(JMF): Lauren Flynn, Altemise Toon

Title I Tutors (Grant Funded - *SIA) - \$40/session

(GLC): Noelle Brown, Bruna Cale, Sarah Choi, Kristin Ciccone, Jennifer Gonzalez, Catarina Lopes, Maria Maisto, Dawn Mangan, Jose Melendez, Michele Morey, Tarik Morrison, Johanna Mozo, Michelle Newberry, Kalliopi Papayiannis, Meghann Southwood

(GRE): Stephanie Dispoto, Nicole Howell, Melissa Joyce, Ebone Lawrence-Smith, Amanda MacDonald, Christina Marra, Edna Newman, Megan Renzo-Mazza

Title I Tutors (Amerigo A. Anastasia Elementary School - Grant Funded) - \$40/session

(AAA): Shamika Blue, Jamie Gough, Diane Wartmann

J. COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2025

I recommend the Board approve/ratify the following coaching/athletic stipend positions:

HIGH SCHOOL**Athletic Site Supervisor**

Scott Rothberg \$2,500

Weight Room Supervisor (a.m.)

Terrence King \$1,400

Weight Room Supervisor (p.m.)

Shawn Brown \$1,400

Ruby Nazon \$1,400

Coaching Paraprofessional Aide

Jillian Olsen \$16/hr. - not to exceed \$4,300

Assistant Equipment Manager

Jamie Hayes \$4,700

CATEGORY 2**Varsity Baseball - Head Coach**

Benjamin Woolley - Step 3, \$8,000

Varsity Baseball - Assistant Coaches

Daniel Bachner - Step 1, \$4,000

Aaron McCue - Step 4, \$5,500

Varsity Softball - Head Coach

Shawn O'Neill - Step 3, \$5,500

Varsity Softball - Assistant Coach

Samantha Rocha - Step 2, \$4,500

Staciann Sarno - Step 4, \$5,500

Boys Varsity Lacrosse - Head Coach

Gareth Grayson - Step 3, \$8,000

Boys Varsity Lacrosse - Assistant Coach

John Begen - Step 2, \$4,500

William Rohr - Step 2, \$4,500

Girls Varsity Lacrosse - Head Coach

Amanda Olsen - Step 3, \$8,000

Girls Varsity Lacrosse - Assistant Coaches

Alexis Corbett, Meghan Schneck - Step 4, \$5,500

Boys Varsity Track - Head Coach

Terrence King - Step 3, \$8,000

Boys Varsity Track - Assistant Coaches

Graham Huggins-Filozof - Step 4, \$5,500

Pierre Joseph - Step 4, \$5,500

Girls Varsity Track - Head Coach

Jayce Maxwell - Step 3, \$8,000

Girls Varsity Track - Assistant Coaches

Suraya Kornegay - Step 4, \$5,500

Samantha Soto - Step 2, \$4,500

CATEGORY 3

Varsity Golf - Head Coach

Andrew Critelli - Step 3, \$6,000

Varsity Tennis - Head Coach

William Potter - Step 3, \$6,000

Boys Varsity Volleyball - Head Coach

Nemeil Navarro - Step 3, \$6,000

Boys Varsity Volleyball - Assistant Coach

Darnell Tyler - Step 4, \$4,000

Boys Freshman Volleyball - Head Coach

Sydney Lasquinha - Step 3, \$3,500

MIDDLE SCHOOL

CATEGORY 2

Baseball - Head Coach

Juan Martinez - Step 4, \$3,800

Baseball - Assistant Coaches

Gary Beddoe - Step 4, \$3,200

Michael Green - Step 4, \$3,200

Softball - Head Coach

Rosalie Guzzi - Step 3, \$3,800

Softball - Assistant Coaches

Dawasia Jones - Step 3, \$2,900

Kimberly Koller - Step 4, \$3,200

Boys & Girls Track - Head Coach

Cole Dispoto - Step 1, \$3,200

Boys & Girls Track - Assistant Coach

Michael Paolazzi - Step 1, \$2,300

Ashley Stewart - Step 4, \$3,200

K. COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2025

I recommend the Board approve/ratify the following coaching/athletic stipend position:

MIDDLE SCHOOL**Athletic Site Supervisor**

Eric Peters - \$2,500

L. COACHING/ATHLETIC STIPEND POSITIONS - 2024-2025 SCHOOL YEAR**Event Workers (All Year) - paid per Athletic Event Fee Schedule**

Latrell Bennett, Gareth Grayson, Tarik Simpson

M. APPOINTMENT OF SUBSTITUTES - 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following substitutes for the 2024-2025 school year: *pending fingerprints

RETURNING SUBSTITUTE CUSTODIAN 2024-2025 SCHOOL YEAR:

Patrick Tracey

RETURNING SUBSTITUTE TEACHER 2024-2025 SCHOOL YEAR:

Heather Greib

SUBSTITUTE CORRIDOR AIDE 2024-2025 SCHOOL YEAR:

Alec Booth*, Jeremy Rosa*

SUBSTITUTE CUSTODIAN 2024-2025 SCHOOL YEAR:

Liseth Herrera*

SUBSTITUTE GUIDANCE COUNSELOR 2024-2025 SCHOOL YEAR:

Gerard Longo*

SUBSTITUTE NURSE 2024-2025 SCHOOL YEAR:

Theresa Carreri

SUBSTITUTE MEDICAL SECRETARY 2024-2025 SCHOOL YEAR:

Laura Moniz Oliveira*

SUBSTITUTE TEACHER 2024-2025 SCHOOL YEAR:

Caitlin Clarke, Sonia Cohen, Eamonn Flynn*, Robert Kohler, Lucas Kirchberger*, Celeste Maneiro, Ashley Prince, Justin Ross

N. CHANGE IN TRAINING LEVEL - 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the change in training level for the following individuals effective January 1, 2025:

SHAMIKA BLUE, Teacher, moving from BA to MA on the teacher's salary guide.

CRISTINA MEDLIN, Teacher, moving from BA to MA on the teacher's salary guide.

KIMBERLY WILLIS, Teacher, moving from BA to BA+30 on the teacher's salary guide.

O. CHANGE IN TRAINING LEVEL - 2024 - 2025 SCHOOL YEAR

I recommend the Board approve/ratify the change in training level for the following individual effective January 1, 2025:

MARIANNE CARR, Teacher, moving from BA+30 to MA on the teacher's salary guide.

P. TEACHER/MENTOR PROGRAM

I recommend the Board approve the following individual to assume the position of Mentor for a 1-year term effective January 1, 2025.

LOCATION	TEACHER	MENTOR	RATE
Middle School	Emily Feldman	Matthew Bufano	\$550*

*Provided by The Board of Education.

Q. ATTENDANCE AT CONFERENCES/MEETINGS

I recommend the Board approve the attendance of staff members at the conferences listed.

R. FAMILY/MEDICAL LEAVE OF ABSENCE

I recommend the Board approve/ratify the medical leave of absences listed:

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

EMP ID 7394, effective January 6, 2025.
 EMP ID 8558, effective February 3, 2025.
 EMP ID 8215, effective February 3, 2025.
 EMP ID 6528, effective February 3, 2025.
 EMP ID 8160, effective February 3, 2025.
 EMP ID 8663, effective March 3, 2025.
 EMP ID 5316, effective March 3, 2025.
 EMP ID 8037, effective March 3, 2025.
 EMP ID 8449, effective September 1, 2025.
 EMP ID 7818, effective February 3, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

EMP ID 8160, from January 6, 2025 to January 10, 2025.
 EMP ID. 4139, from March 4, 2025 to March 28, 2025.
 EMP ID. 8821, from January 21, 2025 to January 28, 2025.
 EMP ID 7844, from January 22, 2025 to January 31, 2025.
 EMP ID 8911, from March 24, 2025 to March 28, 2025.
 EMP ID 7029, from March 31, 2025 to April 29, 2025.
 EMP ID 8215, from January 3, 2025 to January 31, 2025.
 EMP ID 6528, from December 17, 2024 to January 31, 2025.
 EMP ID 7148, from February 25, 2025 to April 8, 2025.
 EMP ID 8523, from January 27, 2025 to February 2, 2025.
 EMP ID 8635, from February 20, 2025 to March 18, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS

EMP ID. 8821, from January 29, 2025 to January 31, 2025.
 EMP ID 7029, from April 30, 2025 to May 1, 2025.
 EMP ID 8523, for February 3, 2025.
 EMP ID 8160, from January 13, 2025 to January 14, 2025.
 EMP ID 8635, from March 19, 2025 to March 21, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS

EMP ID 5151, from March 3, 2025 to March 12, 2025.
EMP ID 8160, from January 15, 2025 to January 22, 2025.
EMP ID 7914, from January 21, 2025 to January 27, 2025.
EMP ID 8635, from March 24, 2025 to April 2, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

EMP ID 8911, from March 31, 2025 to June 20, 2025.
EMP ID 7029, from May 2, 2025 to June 30, 2025.
EMP ID 5151, from March 13, 2025 to May 2, 2025.
EMP ID 8523, from February 4, 2025 to March 10, 2025.
EMP ID 8160, from January 23, 2025 to February 2, 2025.
EMP ID 7914, from January 28, 2025 to April 7, 2025.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

EMP ID. 5914, from February 21, 2025 to March 14, 2025.
EMP ID. 4207, from March 1, 2025 to March 11, 2025.
EMP ID 6223, from December 1, 2024 to March 31, 2025.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

EMP ID. 8612, from January 6, 2025 to May 1, 2025.
EMP ID 8449, from January 2, 2025 to June 30, 2025.
EMP ID 6901, from February 4, 2025 to April 21, 2025.
EMP ID 8010, from March 17, 2025 to April 7, 2025.
EMP ID 8052, from January 2, 2025 to April 21, 2025.

6. STUDENT ACTION - The Superintendent of Schools recommends the following:**A. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute.

Monthly HIB Report

Reporting Period - January 11, 2025 - February 20, 2025

Summary:

Total: Seven (7) HIB investigations, six (6) incidents confirmed

Audrey W. Clark School

One (1) investigation, zero (0) incidents confirmed as HIB

Amerigo A. Anastasia School

Two (2) investigations, two (2) incidents confirmed as HIB

George L. Catrambone School

One (1) investigation, one (1) incident confirmed as HIB

High School

Two (2) investigations, two (2) incidents confirmed as HIB

Middle School

One (1) investigation, one (1) incident confirmed as HIB

B. APPROVAL OF STUDENT SAFETY DATA SYSTEM REPORTS - ATTACHMENT

I recommend the Board approve the Student Safety Data System Reports from September 1, 2024 through December 31, 2024.

C. RECOMMENDATION FOR PLACEMENT OF OUT OF DISTRICT STUDENTS FOR THE 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following placement of out of district students for the 2024-2025 school year:

COMMISSION FOR THE BLIND

ID#: 20326044 Tuition: \$8,322.00

RUTGERS

Piscataway, NJ

Tuition: \$99,720.00

Trans:

Effective Dates: 1/22/25-6/30/25

ID#: 100850440, classified as Eligible for Special Education & related services

D. PLACEMENT OF TUITION-IN STUDENT FOR THE 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following placement of a tuition-in student for the 2024-2025 school year:

MATAWAN SCHOOL DISTRICT

ID#: 202910862

Placement: Audrey W. Clark School

Tuition: \$64,414.96

Effective Date: 1/22/25

E. PLACEMENT OF STUDENTS ON HOME INSTRUCTION - 2024- 2025 SCHOOL YEAR

I recommend the Board approve/ratify the placement of the following students on home instruction for the 2024 - 2025 school year:

LearnWell

ID#: 20270158

PHP: 1/8/25-2/8/25 - \$68.00/hr. = \$2,720.00/month

ID#: 20291881

PHP: 2/4/25-3/4/25 - \$68.00/hr. = \$2,720.00/month

Home Instruction (district)

ID#20270360

ID#20252970

F. STUDENT TEACHER/INTERN PLACEMENT

I recommend the individual listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2024-2025 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours:

Attending School/Student	Pairing/Location	Attending Dates
Monmouth University/Jessica Sargent	Frank Riley/District Office	January, 2025 - May, 2025

G. FIELD TRIPS

I recommend the Board approve the Field Trips indicated and made part of the permanent minutes upon Board approval.

7. DISCUSSION**SCHOOL CALENDAR**

Mr. Rodriguez - The school calendar committee will be formed shortly to review and compile a 3 year calendar. It is anticipated that Mrs. Peters and Mrs. Dangler will participate in the committee with other staff members and administrators.

Mr. Zimmerman asked if he should have any questions on any issue who should he contact.

Mr. Rodriguez responded either he or the Board President.

8. EXECUTIVE SESSION

A. RESOLUTION FOR CLOSED EXECUTIVE SESSION - 6:36 P.M.

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **FY2026 budget, personnel matters, student matters and attorney/client privilege** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session in the Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Motion by Rick Garlipp, second by Armand Zambrano.

Yea: Violeta Peters, Armand Zambrano, Joseph M Ferraina, Rick Garlipp, Tasha Youngblood Brown, Theresa Dangler, Tony Valdiviezo, Dominic Sama, Jon Zimmerman
Motion Carries

The Board returned to open session at 8:52 P.M.

A. ROLL CALL

Mrs. Peters - President	Mrs. Youngblood Brown	Mr. Torres
Mrs. Dangler - Vice President	Mr. Ferraina	Mr. Zimmerman
Mr. Zambrano	Mr. Garlipp	Mr. Sama

9. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

10. ADJOURNMENT - 8:53 P.M.

Motion by Rick Garlipp, second by Tasha Youngblood Brown.

Yea: Violeta Peters, Armand Zambrano, Joseph M Ferraina, Rick Garlipp, Tasha Youngblood Brown, Theresa Dangler, Tony Valdiviezo, Dominic Sama, Jon Zimmerman
Motion Carries