

Agenda Meeting Minutes - Tuesday, October 14, 2025)

The Agenda Meeting of the Long Branch Board of Education was held in the Administrative Office, 540 Broadway, Long Branch, New Jersey.

Mrs. Peters, Board President, called the meeting to order at 6:00 P.M.

A. ROLL CALL

Mrs. Peters - President

Mrs. Youngblood Brown

Mr. Torres

Mrs. Dangler - Vice President

Mr. Ferraina - absent

Mr. Zimmerman

Mr. Zambrano

Mr. Garlipp - 6:06 P.M.

Mr. Sama

Attorney present - Janice Arellano, Esq.

B. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/ Board Secretary stated that adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated that a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

C. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

D. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Peters, Board President, saluted the flag and led the Pledge of Allegiance

E. STATEMENT TO THE PUBLIC

Mrs. Peters made the following announcement: Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to five (5) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

F. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

2. SECRETARY'S REPORT

A. APPROVAL OF MINUTES

I entertain a motion that the Board approve the following minutes:

Agenda Meeting minutes of September 23, 2025

Executive Session Meeting minutes of September 23, 2025

Regular Meeting minutes of September 24, 2025

B. COMMENTS FROM THE FINANCE COMMITTEE CHAIR - Mrs. Dangler**C. MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

I, Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA

School Business Administrator/Board Secretary

D. BUDGET TRANSFER REPORT - FY2026 JULY

I entertain a motion the Board approve the following Budget Transfer Resolution contained herein:

RESOLUTION

WHEREAS, N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over Expenditures of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY2026 July as listed be approved for the month ending July 31, 2025.

Peter E. Genovese III, RSBO, QPA

School Business Administrator/Board Secretary

E. BOARD SECRETARY'S REPORT - FY2026 JULY

I entertain a motion the Board approve the Board Secretary's Report for the month ending July 31, 2025 contained herein.

F. REPORT OF THE TREASURER - FY2026 JULY

I entertain a motion the Board approve the Report of the Treasurer for the month ending July 31, 2025 contained herein.

G. MONTHLY CERTIFICATION OF BOARD OF EDUCATION

I entertain a motion the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of July 31, 2025 no major account or fund have been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

H. BILLS AND CLAIMS - JULY 1, 2025, AUGUST 15 - 30, 2025, SEPTEMBER 15 -30, 2025 AND OCTOBER 1 - 15, 2025 FOR VIOLETA PETERS, LATINO AMERICAN ASSOCIATION, INTEGRATED CARE CONCEPTS AND CONSULTATION, CITY OF LONG BRANCH AND TASHA YOUNGBLOOD BROWN

I entertain a motion the Board approve the bills and claims for July 1, 2025, August 15 - 30, 2025, September 15 - 30, 2025 and October 1 - 15, 2025 for Violeta Peters, Latino American Association, Integrated Care Concepts and Consultation, City of Long Branch and Tasha Youngblood Brown contained herein.

I. BILLS AND CLAIMS - JULY 1, 2025, AUGUST 15 - 30, 2025, SEPTEMBER 15 - 30, 2025 AND OCTOBER 1 - 15, 2025 EXCLUDING VIOLETA PETERS, LATINO AMERICAN ASSOCIATION, INTEGRATED CARE CONCEPTS AND CONSULTATION, CITY OF LONG BRANCH AND TASHA YOUNGBLOOD BROWN

I entertain a motion that the Board approve the bills and claims for July 1, 2025, August 15 - 30, 2025, September 15 - 30, 2025 and October 1 - 15, 2025 excluding Violeta Peters, Latino American Association, Integrated Care Concepts and Consultation, City of Long Branch and Tasha Youngblood Brown.

J. RECONCILIATION MONTHLY OPERATING REPORT - SODEXO - SEPTEMBER 30, 2025

I entertain a motion the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School district for September 30, 2025 contained herein.

K. ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS - SEPTEMBER 30, 2025

I entertain a motion the Board approve the monthly reports for the Athletic Fund, Elementary Schools, Middle School and High School Student Funds as of September 30, 2025 contained herein.

L. STUDENT REGISTRATION

3. SUPERINTENDENT'S REPORT

A. STUDENTS OF THE MONTH

The following students have been selected as "Students of the Month" for October;

SCHOOL	STUDENT
Amerigo A. Anastasia School	Penelope Sousa
Audrey W. Clark School	Landon Borges-Rosario
George L. Catrambone School	Matthew Diaz Sandoval
Gregory School	Remi Brownridge
High School	Keith Robinson
Historic High School	Ashley Diaz
Joseph M. Ferraina ECLC	Dennis Boyce
Lenna W. Conrow School	Naiyori Simmons
Morris Avenue School	Anthony Pereira Da Silva
Middle School	Lara Silva Fernandes

B. DISTRICT EMPLOYEES OF THE MONTH

The following staff have been selected as "DISTRICT EMPLOYEES OF THE MONTH" - OCTOBER 2025

EDUCATOR OF THE MONTH - OCTOBER

Maryanne Galloway, School Social Worker, Long Branch High School

SUPPORT STAFF OF THE MONTH- OCTOBER

Ashley Nunez, Instructional Assistant, Amerigo A. Anastasia School

C. RECOGNITION OF ACHIEVEMENT

William George IV, Long Branch High School Wrestling Coach and former Long Branch wrestler, will be inducted into the Jersey Shore Wrestling Hall of Fame. The induction will take place on Tuesday, November 11, 2025, during the awards banquet.

The Department of Agriculture has selected our district to be recognized during National School Lunch Week. Representatives from the Department and Sodexo will be visiting the George L. Catrambone School on October 15, 2025.

D. SCHOOL PRESENTATION**LENNA W. CONROW**

Every impressive structure begins with a solid foundation, and preschool serves as that crucial starting point for our students' academic journeys. It fosters a sense of independence and responsibility while helping children navigate new environments and build relationships. At Lenna Conrow, we stand by our students and their families every step of the way. We provide essential building blocks through Social-Emotional Learning (SEL) lessons that teach self-regulation and emotional awareness. We also empower parents with knowledge on effective strategies to support their children's learning at home and foster a partnership with the school.

'Building Belief' is about instilling confidence in our students, recognizing their strength, intelligence, and boundless dreams. Preschool is just the beginning, and together, we are constructing something extraordinary — ourselves!"

4. GENERAL ITEMS**A. COMMENTS FROM THE NJQSAC COMMITTEE - Mrs. Dangler****B. APPROVAL OF THE NEW JERSEY DEPARTMENT OF EDUCATION SELF ASSESSMENT FOR DETERMINING HIB**

I recommend the Board approve/ratify the New Jersey Department of Education 2024- 2025 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (HIB Grade Reports) for July 1, 2024 through June 30, 2025.

C. AUTHORIZATION TO ACCEPT THE REFUSE & RECYCLABLES REMOVAL SERVICES BID

The following bids were received for Refuse & Recyclables Removal Services on September 18, 2025:

CONTRACTOR	BID AMOUNT
Mazza Recycling Services, Ltd.	\$119,385.72
Meadowbrook Industries, LLC	\$134,734.00
Waste Management of New Jersey, Inc.	\$165,027.00

I recommend the Board accept the low bid of Mazza Recycling Services, Ltd. in the amount of \$119,385.72 for Refuse & Recycling Removal Services.

D. APPROVAL TO SUBMIT THE FORM M-1 AND COMPREHENSIVE MAINTENANCE PLAN REPORT TO THE COUNTY OFFICE

I recommend the Board approve the submission of the Long Branch school district Form M-1 and Comprehensive Maintenance Plan Report to the New Jersey Department of Education, Monmouth County Office included herein.

E. APPROVAL TO SUBMIT NJQSAC DPR TO THE NJDOE

I recommend the Board approve the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) district performance review (DPR) to the New Jersey Department of Education.

F. GIFTS TO SCHOOL

I recommend the Board approve the Gifts to School as listed:

Steve Patterson

Long Branch High School
Mats, Sewing Class
Value: (\$50.00)

Robert Corbett

LBHS, Girls Soccer
Check
Value: (\$500.00)
Acct #: 0304306533

5. PERSONNEL ACTION**A. RETIREMENT - CONTRACTUAL POSITIONS**

I recommend the Board accept the retirement of the following individual:

CHERYL PALAGANO, Teacher, effective January 1, 2026. Ms. Palagano has a total of 17 years of service.

B. RESIGNATION - CONTRACTUAL POSITION

I recommend that the Board accept the resignation of the following individual:

CHERYL MOSKWA, Teacher, effective September 25, 2025

C. RESIGNATION - STIPEND POSITION

I recommend the Board rescind the stipend position for the following:

DOUGLAS CORNELL, Wrestling (Varsity) - Assistant Coach, High School, effective October 1, 2025

KATHERINE GOOCH, Girls Basketball - Head Coach, Middle School, effective October 1, 2025.

DAWASIA JONES, Girls' Basketball - Assistant Coach, Middle School, effective October 1, 2025

D. RESIGNATION - STIPEND POSITION

I recommend the Board rescind the stipend position for the following:

ERIC PETERS, Athletic Site Supervisor (Winter), Middle School, effective October 16, 2025

ERIC PETERS, Athletic Site Supervisor (Spring), Middle School, effective October 16, 2025

ERIC PETERS, Interscholastic Athletic/Recreation Activities Advisor, Middle School, effective October 16, 2025

E. APPOINTMENT OF SCHOOL BUSINESS ADMINISTRATOR

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, N.J.A.C. 6A:23A-3.1(a) requires that the Executive County Superintendent review and approve all employment contracts for Superintendents, Assistant Superintendents, and School Business Administrators, among others; and

WHEREAS, the Executive County Superintendent has reviewed and approved the employment contract for the School Business Administrator; and

WHEREAS, the Board of Education wishes to approve the employment contract for the School Business

Administrator.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby approves the contract of School Business Administrator, Matthew E. Johnson, a salary of \$195,000 (pro-rated) for FY26 starting on January 1st, 2026, in substantially the form attached hereto, the terms of which are incorporated herein by reference.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: October 15, 2025

Mr. Sama asked what was the criteria for hiring the School Business Administrator.

Mr. Rodriguez - I am looking for strong leadership skills, someone who has experience with budget preparation and familiarity with Long Branch.

Mr. Sama asked how many candidates were interviewed.

Mr. Rodriguez - There were 4 candidates, 3 external and 1 internal.

Mr. Zambrano - I looked at the website with the job listings and it said that the candidate had to have a valid School Business Administrators certificate or eligibility and it also stated "minimum experience as determined by the Board". Minimum experience means what. When you are a Business Administrator you deal with purchasing, payroll, health benefits, investing management, facilities, construction, maintenance, personnel, transportation, food service, technology and contracted services, If it is the "minimum" that this Board decides, does that mean one thing out of all of the things I mentioned?

Mr. Genovese - You have to have a minimum of a Certificate of Eligibility or a standard certificate and then you can get a QPA (Qualified Purchasing Agent). There are other certificates as well. You can become a SFO, RSBO, or a RSBA that all comes with years of experience. I believe this candidate has an Ed.D.

Mr. Zambrano - My other concern, especially with the budget coming up, is the salary. The salary range is \$165,000 to \$185,000. We are giving Dr. Johnson \$195,000. He doesn't have any experience in business, he is a principal, and yes he does a budget as a principal but he doesn't do it on a daily basis. Why are we giving above \$185,000? I believe his current salary is in the \$145,000 range and we are giving him an increase of almost \$40,000 as of January. Once that year passes the salary is \$195,000 plus an additional increase of 3.5%. He will be making approximately \$210,000 and he is only in the position for one year. When we discuss budgets we should be talking about saving money.

Mr. Rodriguez - it is projected that there will be a savings of \$115,000 in one year. The recommendation was submitted to the County Office for approval and they look at salary with a comparative lens throughout the County. There would be a health care savings as well when you look at the total package for the candidate since this candidate waives health benefits.

Mr. Zambrano - I went through each district closely that has similar characteristics as Long Branch. They are not even close to \$200,000 so you may be talking about other districts in North Jersey but I think it is too much out of range with the knowledge that this person has.

Mr. Rodriguez - In one Monmouth County district the School Business Administrator makes \$245,000.

Mr. Zambrano - We work on the budget in February, March and April and we will be looking at salaries increasing. In order to lower taxes we have to start somewhere. That is why I would like to see a

lower salary.

Mr. Zambrano - Regarding budgets, we ask the principals to come up with budgets once a year. They don't work with the budget all of the time.

Mr. Rodriguez stated that the candidate has experience at all levels and he is confident with the candidate he is recommending.

Mrs. Youngblood Brown - I recognize that it will be difficult to replace Mr. Genovese at the same rigor. You stated that we had 3 external candidates and 1 internal candidate. Can you tell us a little bit about the other candidates and what did they look like in terms of the talent you were presented with and as a follow up, why this particular candidate was chosen. It makes me a little nervous because I know the caliber of talent that's out there. I don't know who applied or what you were presented with but I would like you to explain your thought process as to how you chose this person.

Mr. Rodriguez - I am looking for someone with proven leadership, who understands the meaning of a dollar and what it means to students and can put together and manage a budget.

Mr. Sama - Due to the fact that there were 4 candidates is there a thought that maybe you want to publicize the position again.

Mr. Rodriguez - My opinion is that we did our due diligence and this is the right candidate.

Mr. Genovese - Most people throughout Monmouth County knew I was retiring and there were several candidates with strong Business Administration background but every one of them wouldn't come because of the money. I think there comes a point in time where although Business Administrator's command \$240,000 or \$250,000, we need to think carefully about the long term impact. This re-organization plan that we have and the one we went through with Mr. Rodriguez does save \$280,000. Nancy will be here for another year to take on the technical part of the job. I will be available to Matt well into the future. I will have to separate from the district for 6 months. Matt and I will be going over everything until December and he will also be picking up a mentor and taking some additional classes that are part of the Business Administrator process. He has what it takes, he has the insight. He has been here for a long time. I have worked with him on budgets. I have never found him to be deficient in those areas. Granted a school budget is not the same as a district budget. He will get the training he needs and I think you have the right starting salary.

Mrs. Youngblood Brown - Is there anything about the finance organization that has to change given the candidate coming in without the skill sets that you have?

Mr. Genovese - Yes, we did talk about that with Mr. Rodriguez and it has nothing to do with his skill set. It has to do with efficiencies. These are things that I took on many, many years ago and kept them with me. As a result, I have been able to work with or train the others on my team to manage and take on certain responsibilities.

Mr. Sama - Since this candidate is being recommended from within, is there a search to fill the position that the candidate is leaving?

Mr. Rodriguez - Yes.

Mr. Zambrano - I looked through Monmouth County and Middletown which is where I taught and their Business Administrator and even the Monmouth County Vocational School, none of them are in the \$200,000 range. You said the range is \$250,000 to \$225,000. Where are the school districts around here?

Mr. Genovese - Matawan-Aberdeen. She is making \$245,000.

Mr. Zambrano - How long has she been there for that salary?

Mr. Genovese - Not long. One of the individuals that I mentored with only 2 schools in Red Bank was hired for \$150,000. At that time he wasn't finished with his certification yet. There is no relevance any longer with the size of schools and salary. It is what a Business Administrator can command and unfortunately there are not enough Business Administrators today that you can bring the cost down.

Mrs. Youngblood Brown - I would be more comfortable if we revisited the salary. It is a pivotal year and if we are to go forward with what is being recommended, I personally need to see more in finance as far as the budget goes.

Mr. Rodriguez - If we were to go with an external candidate at a lower salary range who needed the health benefits, it would be more than this candidate's salary.

Mr. Zambrano - Does a principal's contract go by the number of years to reach the top of the guide? What is the highest salary for a principal in the elementary schools?

Mr. Rodriguez - Around \$150,000.

Mr. Garlipp - I know that the health benefit waiver can change. Is there anything that can be put into the contract legally or ethically that this individual will not take the health benefits going forward?

Mr. Rodriguez - No, by law we must offer health care to all full time employees.

Mr. Sama - We are uncertain because Mr. Genovese has been here longer than I have been alive. We are forever grateful for your service. Thank you.

Mrs. Peters - As a senior member of this Board, Mr. Genovese started as someone who did not necessarily know school budgets. It was a learning curve. I realize that was 30 years ago. Can you discuss the interview process, not necessarily the names?

Mr. Rodriguez - The committee consisted of administrators. We used a rubric to score each candidate.

F. APPOINTMENT OF ASSISTANT FACILITIES MANAGER

I recommend that the Board approve the appointment of the following-named individual as the Assistant Facilities Manager:

ERIC PETERS, Assistant Facilities Manager \$100,000 (pro-rated)

Effective: October 16, 2025.

Replaces: Gary Vecchione (Retirement)

(Acct. #: 11-000-262-100-000-12-00) (UPC: 0362-02-OFB&G-FACMGR).

At 7:00 P.M. Mrs. Peters recused herself and left the meeting so the Board could discuss the appointment of Eric Peters.

Mr. Zambrano was concerned about any replacement for Gary Vecchione stating we could save \$100,000 if we did not appoint someone.

Mr. Rodriguez explained the need for the position, stating that Ann Degnan manages the facilities and all of the projects associated with that and this position is more the daily operational responsibilities for managing the buildings.

At 7:07 P.M, Mrs. Peters returned to the meeting at the conclusion of the discussion.

G. APPOINTMENT OF CERTIFIED STAFF

I recommend the Board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines including but not limited to a criminal history clearance and successful clearance of S-141/A-3381 (P.L.2018, c.5). This initial appointment may change as district needs develop:

ANGIE ALBA CARRILLO

ESL Teacher

George L. Catrambone School, ECLC

BA, Step 1

\$60,111.00

Certification:

- English as a Second Language
- Elementary School Teacher K-6
- Bilingual/Bicultural Education

Education: The College of New Jersey

Replaces: Paige Morton

(Acct. #: 15-240-100-101-000-09-00 GLC BILINGL TEACHER)

(UPC: 1567-09-SPELL-TEACR)

Effective: November 1, 2025* pending pre-employment requirements

H. APPOINTMENT OF CONFIDENTIAL SECRETARY

I recommend that the Board approve the appointment of the following-named individual as a Confidential Secretary:

PAMELA DONEGAN, Confidential Secretary in Business Office at \$54,000.

Effective: November 1, 2025.

Replaces: Joyce Palmer (Retirement)

(Acct # 11-000-251-100-000-10-00) (UPC# 0826-10-OFSBA-CONSEC)

I. CHANGE OF JOB TITLE - RESOLUTION

I recommend the Board approve the change of title as listed below

RESOLUTION

BE IT RESOLVED that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, in order to accommodate the needs of the district, hereby changes the title of Fiscal Analyst to that of Assistant to the School Business Administrator/Manager of Fiscal Operations.

Peter E. Genovese III, RSBO, QPA

School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: October 15, 2025

J. APPROVAL OF JOB DESCRIPTION

I recommend the Board approve the job description as listed on the attached.

K. APPROVAL OF CHANGE OF TITLE

I recommend the Board approve a change of title for Rina Munson from Fiscal Analyst to Assistant to the School Business Administrator/Manager of Fiscal Operations, effective January 1, 2026, at a salary of \$107,500 (pro-rated).

Mr. Rodriguez reviewed with the Board the re-organization in the Business Office and the need to change the title and responsibilities for Ms. Munson.

L. SUBSTITUTE EMPLOYEES 2025-2026 SCHOOL YEAR

I recommend the Board approve/ratify the following substitutes for the 2025-2026 school year. *pending fingerprints

SUBSTITUTE CUSTODIAN 2025-2026 SCHOOL YEAR

Jason Burkard, Maria Lopez Castro*, Aurora Ruano Morales de Sosa*

SUBSTITUTE SECRETARY 2025- 2026 SCHOOL YEAR

Michele Lazan*

SUBSTITUTE TEACHER 2025-2026 SCHOOL YEAR

Tyler Abbot*, Tyrone Hastings, Bianca Hunsinger*, Christopher Owens

SUBSTITUTE INSTRUCTIONAL ASSSISTANT 2025-2026 SCHOOL YEAR

Madeline Mueller

M. ANNUAL STIPEND POSITIONS - 2025-2026 SCHOOL YEAR

I recommend the Board approve/ratify the following annual district stipend positions listed on the attached.

N. COACHING/ATHLETIC STIPEND POSITIONS - FALL 2025

I recommend the Board approve/ratify the following coaching/athletic stipend positions:

LOCATION	CATEGORY	STIPEND TITLE	STAFF MEMBER	STEP	RATE
Middle School	2	Girls Soccer - Assistant Coach	Lorena Santiago Garcia	1	\$2,300

O. COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2025-2026

I recommend the Board approve/ratify the following coaching/athletic stipend positions:

LOCATION	CATEGORY	STIPEND TITLE	STAFF MEMBER	STEP	RATE
Middle School	1	Girls Basketball - Head Coach	Dawasia Jones	3	\$4,700

P. COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2026

I recommend the Board approve/ratify the following coaching/athletic stipend positions:

LOCATION	CATEGORY	POSITION	STAFF MEMBER	STEP	AMOUNT
High School	2	Track (Varsity) Girls Assistant Coach	Alexis Corbett	4	\$5,500

Q. CHANGE IN TRAINING LEVEL - 2025-2026 SCHOOL YEAR

I recommend the Board approve/ratify the change in training level for the following individual effective October 1, 2025:

FABIANNE FLORES TIRADO, Teacher, moving from BA to BA+30, on the salary guide.

R. STUDENT TEACHER/INTERN PLACEMENT

I recommend the individual listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2025-2026 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours:

Attending School/Student	Pairing / Location	Attending Dates
University of Phoenix - Andrea Colbert	Emily Byrk - STEAM After School	October '25 - May 2026

Grand Canyon University - Brittney Ramsey	STEAM After School - Gregory	October 19, 2025 - December 15, 2025
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S. APPROVAL OF PROFESSIONAL DEVELOPMENT - AP PSYCHOLOGY - APSI

I recommend the Board approve/ratify the attendance of the following staff member at the training listed below.

Name	Cost	Position	Conference	Sponsored By	Dates	Location	Account #
Jenna Miah	\$25.24/hr. for 30 hours for 4 days (Not to exceed 40 hours)	AP Psychology Teacher	AP PSYCHOLOGY - APSI	College Board	August 4, 5, 6, 7, 2025	Virtual/On Line	11-140-100-101-011-01-11

T. ATTENDANCE AT CONFERENCES/MEETINGS

I recommend the Board Approve the attendance of staff members at the conferences listed.

U. FAMILY MEDICAL/LEAVE OF ABSENCE

I recommend the Board approve/ratify the family/medical leave of absences listed:

RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

EMP ID 8805, effective October 16, 2025.

EMP ID 8275, effective September 8, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

EMP ID 7914, from September 2, 2025 to September 15, 2025.

EMP ID 7560, from August 19, 2025 to November 20, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING VACATION DAYS

EMP ID 7560, from November 21, 2025 to November 26, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS

EMP ID 7560, for December 1, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY

EMP ID 7914, for September 16, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

EMP ID 6964, from October 1, 2025 to November 9, 2025.

6. STUDENT ACTION**A. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute.

Reporting Period: September 16, 2025 - October 15, 2025

Summary:

Total: Three (3) investigations, (3) Three incidents confirmed as HIB

High School

Three (3) investigations, (3) Three incidents confirmed as HIB

B. PLACEMENT OF OUT OF DISTRICT STUDENTS FOR THE 2025-2026 SCHOOL YEAR

I recommend the Board approve the following placement of out of district students for the 2025 - 2026 school year:

ARCHWAY SCHOOL

Atco, N.J.

Tuition: \$50,338.81

Trans:

Effective Dates: 9/23/25-6/18/26

ID#: 20326871, classified as Eligible for Special Education & related services

C. PLACEMENT OF STUDENTS ON HOME INSTRUCTION - 2025-2026 SCHOOL YEAR

I recommend the Board approve/ratify the placement of home instruction for the 2025 - 2026 school year for the students listed:

RESIDENTIAL

Learnwell

PHP: 30 days - \$70.05/hr. = \$2800.00 per month

ID#: 20326871

PHP: 30 days - \$70.05/hr. = \$2800.00 per month

ID#: 20263278

PHP: 30 days - \$70.05/hr. = \$2800.00 per month

ID#: 202610832

PHP: 30 days - \$70.05/hr. = \$2800.00 per month

ID#: 20306178

PHP: 30 days - \$70.05/hr. = \$2800.00 per month

ID #: 20297518

Trinitas Regional Medical Center

PHP: 30 days - \$76.00/hr. = \$3040.00 per month

IN HOUSE

ID#: 20270432

ID#: 20313757

ID#: 20272465

ID#: 110850212

ID#: 20273095

ID#: 202610375

D. FIELD TRIPS

I recommend the Board approve the Field Trips indicated below and made part of the permanent minutes upon Board approval.

7. CORRECTIONS/REVISION TO MINUTES**A. CORRECTIONS/REVISION TO MINUTES**

I recommend the Board approve/ratify the corrections/revisions to minutes listed:

September 24, 2025Annual District Stipend - 2025 - 2026

Elementary/ECLC Lunchroom Monitor - \$23/session - (AAA) Griselda Menses, Sherrie Robinson, Courtney Braun.

This should have read Breakfast Monitor - \$15/session - Morris Avenue School.

Elementary/ECLC Lunchroom Monitor - \$23/session - (AAA) Michael Vieira should not have been listed.

District - Mischief Night Security. Stipend amount should have read \$20/hr.

District - Mischief Night Security. Brenda Robinson should have read Brenda Williams

Gifts to School

Brain Alliance of New Jersey; Long Branch High School; Champion School Program Check; \$1,000. This should have included Budget Account #20-019-200-600-019-25-00.

August 27, 2025

Family/Medical Leave of Absence

Emp. ID# 8861; Should have read use of urgent business days September 29, 2025 to October 1, 2025; unpaid leave begins October 2, 2025 to June 30, 2025.

8. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

9. EXECUTIVE SESSION

A. RESOLUTION FOR CLOSED EXECUTIVE SESSION - 7:14 P.M.

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **personnel matters** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session in the Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA

School Business Administrator/Board Secretary

Motion by Tasha Youngblood Brown, second by Dominic Sama.

Yea: Violeta Peters, Armand Zambrano, Rick Garlipp, Tasha Youngblood Brown, Theresa Dangler, Tony Valdiviezo, Dominic Sama, Jon Zimmerman

Not Present at Vote: Joseph M Ferraina

Motion Carries

The Board returned to open session at 7:23 P.M.

10. PERSONNEL ACTION

A. SUSPENSION OF EMPLOYEE WITH PAY - RESOLUTION

That the Board approve the suspension with pay of employee (ID# 6364), effective October 6, 2025.

B. RE-INSTATEMENT OF EMPLOYEE SUSPENDED WITH PAY - RESOLUTION

That the Board approve/ratify the re-instatement of suspended employee (#6869), effective October 16, 2025.

C. EMPLOYEE TRANSFER - 2025 - 2026 SCHOOL YEAR

That the Board approve the transfer of the following individual for the 2025 - 2026 school year.

Employee ID# 6869, from the School of Social Justice to the Gregory School.

Motion by Rick Garlipp, second by Tasha Youngblood Brown to approve items 10A - 10C.

Yea: Violeta Peters, Armand Zambrano, Rick Garlipp, Tasha Youngblood Brown, Theresa Dangler, Tony Valdiviezo, Dominic Sama, Jon Zimmerman

Not Present at Vote: Joseph M Ferraina

Motion Carries

DISCUSSION

Mr. Rodriguez reminded the Board of the upcoming New Jersey School Board Association Workshop in Atlantic City from October 20, 2025 to October 23, 2025, The Board dinner will be held on Monday, October 20, 2025 at Angelo's Fairmont Tavern at 5:30. The tickets for the Sustainable Jersey award ceremony will be laminated and distributed. Also, members have the ability to log into the NJSBA app and build their schedules.

Mrs. Peters asked that the members share with Mr. Rodriguez any holiday dinner suggestions.

Mr. Rodriguez stated that the District Leadership Team holiday luncheon will be held on Wednesday, November 26, 2025 at Johnny Piancone's and Board members are welcome to attend.

11. ADJOURNMENT - 7:31 P.M.

Motion by Rick Garlipp, second by Tasha Youngblood Brown.

Yea: Violeta Peters, Armand Zambrano, Rick Garlipp, Tasha Youngblood Brown, Theresa Dangler, Tony Valdiviezo, Dominic Sama, Jon Zimmerman

Not Present at Vote: Joseph M Ferraina

Motion Carries

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary