# Approval Checklist for School-based Assessments

**Grade Level/Subject:** ________________________________

**Teacher(s):** _______________________________________________________________

**Evaluator:** ____________________

## Criteria

### Alignment and Stretch

- ☐ Items/tasks cover key subject/grade-level content standards.
- ☐ Where applicable, items/tasks cover knowledge and skills that will be of value beyond the year – either in the next level of the subject, in other academic disciplines, or in career/life.
- ☐ Where applicable, there are low- and high-end stretch items that cover pre-requisite objectives from prior years and objectives from the next year/course.
- ☐ Scoring system is weighted appropriately for question complexity.

Evidences/Feedback:

### Rigor and Complexity

- ☐ Overall, the items, tasks, rubrics are appropriately challenging for the grade-level/course (e.g. appropriate depth of knowledge and correct reading level).
- ☐ Many items/tasks require strategic and extended thinking.
- ☐ Multiple-choice questions are appropriately rigorous or complex (e.g. multistep, four or more choices).
- ☐ Key content standards are assessed at greater depths of understanding and/or complexity.

Evidences/Feedback:

### Format Captures True Mastery

- ☐ Items/tasks are written clearly.
- ☐ The assessment/tasks are free from bias; no wording or knowledge that is accessible to only specific ethnicities, subcultures, or genders.
- ☐ Some standards are assessed across multiple items/tasks.
- ☐ Item types and length of the assessment are appropriate for the subject/grade level.
- ☐ Tasks and open-ended questions have rubrics that (1) articulate what students are expected to know and do and (2) differentiate between levels of knowledge/mastery.

Evidences/Feedback

☐ I approve of this assessment/task and any accompanying rubrics without further change.

☐ Please make changes suggested in feedback above and resubmit the assessment/tasks and rubrics.

**Signature of evaluator:** ____________________  **Date:** ________

**Signature of teacher(s):** ________________________________  **Date:** ________