

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**SEPTEMBER 17, 2014**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Perez called the meeting to order at 7:00 P.M.

**A. ROLL CALL**

Mrs. Perez – President  
Mr. Dangler - Vice President  
Mrs. George

Mr. Grant  
Mrs. Critelli  
Mr. Zambrano

Mr. Parnell  
Mr. Menkin  
Mr. Covin

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Alvin L. Freeman, Assistant Superintendent**, introduced two **High School** students, **Timiya Fosque** and **John Mimes** who saluted the flag and led the Pledge of Allegiance

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Perez made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

**C-1. STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

**C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board

Motion was made by Mr. Parnell, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (D).

Ayes (8), Nays (0), Abstain (1) Mrs. Critelli, Absent (0)

**D. APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of August 26, 2014
- Regular Meeting minutes of August 27, 2014

Motion was made by Mr. Menkin, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (E-1).

Ayes (7), Nays (0), Abstain (2) Mrs. Critelli and Mr. Parnell, Absent (0)

**E. SECRETARY'S REPORT**

**1. BILLS AND CLAIMS – AUGUST 29, 2014 AND SEPTEMBER 1 – 17, 2014 FOR CHRIST THE KING, JENNA CAMACHO AND SCALA'S PIZZERIA**

That the Board approve the August 29, 2014 and September 1 – 17, 2014 bills and claims for Christ the King, Jenna Camacho and Scala's Pizzeria (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (2 – 4).

Ayes (9), Nays (0), Absent (0)

**2. BILLS AND CLAIMS – AUGUST 29, 2014 AND SEPTEMBER 1 – 17, 2014 EXCLUDING CHRIST THE KING, JENNA CAMACHO AND SCALA'S PIZZERIA**

That the Board approve the August 29, 2014 and September 1 – 17, 2014 bills and claims excluding Christ the King, Jenna Camacho and Scala's Pizzeria (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

**E. SECRETARY'S REPORT (continued)**

3. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – AUGUST 31, 2014**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for August 31, 2014 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

4. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF AUGUST 31, 2014**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of August 31, 2014 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

## **F. SUPERINTENDENTS REPORT**

Dr. Salvatore introduced Jessica Rojas, Student Advisor to the Board of Education.

Dr. Salvatore – Jessica is an outstanding senior at Long Branch High School. She is in the STEM Academy and has a 3.4 GPA. Jessica is college bound, although she has not made her decision yet as to where she will be going. Jessica wants to pursue a degree in Biology with a minor in Spanish. She hopes to one day become a cardiologist. We are very happy to have her as Student Council President and Student Advisor to the Board this school year.

### **1. SCHOOL PRESENTATION**

The High School will present a compilation of video and live performances that showcase the individual talents of our students as well as the extensive community partnerships that serve as the building blocks for our students' future.

### **2. PRESENTATION OF ENERGY STEWARDSHIP AWARD BY CENERGISTIC**

### **3. PRESENTATION OF AWARDS**

#### **DISTRICT VOLUNTEERS**

Julius Adekunle  
Dawn Armour  
Nereida Demytrk  
Rose DeVito  
Elizabeth Gannon

Melinda Herrera  
Nancy Jones  
Clara Lambert  
Stacey Liss  
Michelle Mullan

### **4. AWARDING OF TENURE CERTIFICATES**

The Board and I would like to extend our congratulations to the following staff members who have attained tenure in the Long Branch Public Schools:

#### **Amerigo A. Anastasia School**

Presented by: Francisco Rodriguez

**KATHERINE KOAR** - **Teacher**  
**SHAWN O'NEILL** - **Teacher**

#### **Audrey W. Clark School/Alternative Program Academy**

Presented by: Carmen Vega

**JAMIELYNN BAZYDLO** - **Teacher**

#### **George L. Catrambone School**

Presented by: Christopher Volpe

**AMANDA CIAGLIA** - **Teacher**  
**KATIE GERVOLINO** - **Teacher**  
**ELIZABETH KAELI** - **Teacher**

**F. SUPERINTENDENTS REPORT (continued)**

**4. AWARDING OF TENURE CERTIFICATES (continued)**

**Gregory School**

Presented by: Beth Behnken

**ALISHA BOZEYOWSKI - Teacher**

**Joseph M. Ferraina Early Childhood Learning Center**

Presented by: Loretta Johnson

**CARLI PEREZ - Teacher**

**Morris Avenue School**

Presented by: Matthew Johnson

**TESSY SIMOES - Teacher**

**Middle School – Science & Computer Technology Academy**

Presented by: Evelyn Cruz

**PATTI GRAYSON - Teacher**

**ASHLEY STUBBINGTON - Teacher**

**High School**

Presented by: Alvin Freeman

**FRANK RILEY - Principal/Academy Administrator**

**High School – School of Leadership: Civic, Business, Education**

Presented by: Frank Riley

**ANNE GILL - Teacher**

**CARISSA MONTA - Teacher**

**CHRISTOPHER PORGES - Teacher**

**ALEXANDER SMIGA - Teacher**

**High School – School of Science, Technology, Engineering & Mathematics**

Presented by: James Brown

**JENNA CAMACHO - Teacher**

**FELIX FLAVIEN - Teacher**

**High School – School of Visual & Performing Arts**

Presented by: Kristen Ferrara

**ROGER DERRICK - Teacher**

**CATERINA SERVIDIO - Teacher**

**F. SUPERINTENDENTS REPORT (continued)**

**Comments from the Instruction and Programs Committee Chair (APPENDIX M-1)**

Mr. Covin – I am excited about the 2 new programs that the Board of Education and staff are implementing. First the K-12 curriculum enhancements. I feel the teachers will benefit greatly from the pacing calendars and guides set up for them to avoid spending a lot of time working on lesson plans. Second, the “Tools of the Mind” early childhood program being implemented in the Pre-K classes this year. I had the opportunity to visit the Morris Avenue Schools and look at the program. It was encouraging to see the students participating in reading, geometry, math and science.

**F. SUPERINTENDENTS REPORT (continued)**

**2014-2015 SCHOOL YEAR – MARKING PERIODS/CONFERENCE DATES**  
**BACK-TO-SCHOOL NIGHTS**

<u>MARKING PERIOD</u>	<u>HIGH SCHOOL</u>	<u>NUMBER OF DAYS</u>
1	September 4, 2014 - November 10, 2014	45
2	November 11, 2014 - January 29, 2015	45
3	January 30, 2015 – April 14, 2015	45
4	April 15, 2015 - June 19, 2015	<u>45</u>

<u>MARKING PERIOD</u>	<u>MIDDLE SCHOOL</u>	<u>NUMBER OF DAYS</u>
1	September 4, 2014 - November 10, 2014	45
2	November 11, 2014 - January 29, 2015	45
3	January 30, 2015 – April 14, 2015	45
4	April 15, 2015 - June 19, 2015	<u>45</u>

<u>MARKING PERIOD</u>	<u>ELEMENTARY SCHOOL</u>	<u>NUMBER OF DAYS</u>
1	September 4, 2014 - November 10, 2014	45
2	November 11, 2014 - January 29, 2015	45
3	January 30, 2015 – April 14, 2015	45
4	April 15, 2015 - June 19, 2015	<u>45</u>

<u>MARKING PERIOD</u>	<u>PRESCHOOL - KINDERGARTEN</u>	<u>NUMBER OF DAYS</u>
1	September 4, 2014 - November 10, 2014	45
2	November 11, 2014 - January 29, 2015	45
3	January 30, 2015 – April 14, 2015	45
4	April 15, 2015 - June 19, 2015	<u>45</u>

**PARENT CONFERENCES**

**FALL**

November 3 & November 5, 2014	Middle School Day Conferences (1:05PM – 3:03PM/Early Dismissal)
November 4, 2014	Middle School Evening Conferences (5:30PM - 7:30PM/Early Dismissal)
October 23, 2014	High School Conferences (5:30 PM - 7:30 PM/Early Dismissal)
November 18, 2014	Preschool (5:00PM – 8:00PM/Early Dismissal)
November 17, 2014 – November 21, 2014	Kindergarten & Elementary School Conferences – Early Dismissal
<b>Evening: November 18 &amp; November 20, 2014</b>	<b>*Day: 1:30 PM – 3:00 PM / Evening: 6:00 PM - 7:30 PM</b>
	<b>* Check with individual elementary school for exact start/end times!</b>

**WINTER**

February 3 & February 4, 2015	Middle School Day Conferences (1:05PM – 3:03PM/Early Dismissal)
February 5, 2015	Middle School Evening Conferences (5:30 PM – 7:30PM/Early Dismissal)
February 26, 2015	High School Conferences (5:30PM – 7:30PM/Early Dismissal)

**SPRING**

March 5, 2015	Alternative Academy MS/HS Conferences (6:00PM – 8:00PM/Early Dismissal)
April 13, 2015 – April 17, 2015	Kindergarten & Elementary School Conferences – Early Dismissal
<b>Evening: April 14 &amp; April 16, 2015</b>	<b>*Day: 1:30 PM – 3:00 PM / Evening: 6:00 PM - 7:30 PM</b>
	<b>* Check with individual elementary school for exact start/end times!</b>

**OPEN HOUSE/BACK TO SCHOOL NIGHTS**

**DATE**

**LOCATION**

September 18, 2014	Alternative School MS/HS ( <b>Meet &amp; Greet: 10:00AM – 11:00AM</b> )
October 2, 2014	Alternative School MS/HS & Challenge/Achievement ( <b>Open House: 6:00PM 7:30PM</b> )
September 18, 2014	Amerigo A. Anastasia School ( <b>Grades 1-2 / 5:00PM - 6:00PM</b> )
September 18, 2014	Amerigo A. Anastasia School ( <b>3-5 / 6:30PM - 7:30PM</b> )
September 23, 2014	George L. Catrambone School ( <b>Grades 1-2 / 5:00PM - 6:00PM</b> )
September 23, 2014	George L. Catrambone School ( <b>3-5 / 6:30PM - 7:30PM</b> )
September 23, 2014	Gregory School ( <b>Grades 1-2 / 5:00PM - 6:00PM</b> )
September 23, 2014	Gregory School ( <b>3-5 / 6:30PM - 7:30PM</b> )
September 30, 2014	Joseph M. Ferraina Early Childhood Learning Center ( <b>6:00PM - 7:00PM</b> )
September 30, 2014	Lenna W. Conrow School ( <b>6:00PM - 7:00PM</b> )
September 18, 2014	High School ( <b>5:30PM – 7:30PM</b> )
October 2, 2014	Middle School ( <b>5:30PM - 7:30PM</b> )
September 30, 2014	Morris Avenue School ( <b>6:30PM - 7:30PM</b> )

**G. GENERAL ITEMS**

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (1).

Ayes (9), Nays (0), Absent (0)

**1. RESOLUTION TO APPROVE AUCTION**

That the Board approve the following Resolution:

**RESOLUTION**

A. The Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education") is the owner of the Church Street School located at 465 Church Street, Long Branch, New Jersey, also known as Block 469, Lot 11;

B. The Board of Education has attempted to sell the Church Street School on several occasions, but without success;

C. The Board of Education wishes to engage the services of Max Spann R.E. & Auction Co., a licensed New Jersey Real Estate Broker and Certified Auctioneer ("Max Spann") to auction the Church Street School in accordance with the terms set forth in the Professional Services Agreement for Auction Marketing Services ("Agreement") to be entered into between the Board of Education and Max Spann;

D. The members of the Board of Education have had an opportunity to review the Agreement between the Board of Education and Max Spann;

E. The Superintendent of Schools and School Business Administrator have recommended that the Board of Education approve the Agreement; and

F. The Agreement provides *inter alia* that the Board of Education reserves the right to accept or reject any/or all bids.

**NOW THEREFORE**, be it resolved by the Board of Education as follows:

1. The Recitals set forth above are incorporated herein and made a part of this Resolution.

2. The Board of Education does hereby approve the Board of Education entering into the Agreement with Max Spann in the form that has been reviewed by the members of the Board.

3. The Board of Education hereby authorizes and directs its President and Secretary to sign the Agreement, to comply with the terms and conditions thereof and to take any and all further action deemed necessary and appropriate by them to fulfil the terms of the Agreement.

\_\_\_\_\_  
Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: September 17, 2014



**G. GENERAL ITEMS (continued)**

Motion was made by Mr. Parnell, seconded by Mr. Menkin and carried by roll call vote that the Board approve the following items (2 – 4).

Ayes (9), Nays (0), Absent (0)

2. **APPROVAL TO SUBMIT 2014 – 2015 DISTRICT IMPROVEMENT PLAN TO THE DOE**

That the Board approve the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) 2014 – 2015 District Improvement Plan to the New Jersey Department of Education.

3. **GIFTS TO SCHOOLS**

That the Board accept the following gifts to schools indicated:

**Donated by:**

United Way of Monmouth County	\$6,081	School supplies
Freehold Soil Conservation District	\$1,100	Live trout
FMBA Local #68	\$1,500	Back packs

**H. PERSONNEL ACTION**

**Comments from the Operation and Management Committee Chair (APPENDIX M-2)**

Mr. Zambrano – The Operation and Management Committee met on September 10, 2014. The following projects took place over the summer: Updates in the computer labs at the Amerigo A. Anastasia School, Gregory School and Middle School; Audrey W. Clark projects included replacement of sinks, re-facing of cabinets and the designation of one room as a Life Skills Room for the students; the football field and volleyball court issues were addressed; the varsity baseball field was renovated and will be ready for the spring season; the schematic design of the old High School was submitted to the Department of Education. The building will be constructed in 3 phases. The building will have all life safety systems installed during Phase I along with the auditorium, gymnasium, kitchen, bathrooms, 5 classrooms and several offices. Phase II will include the remaining classrooms on the first floor. Phase III will include all areas on the second floor. With regards to transportation, improvements to Jay's Bus Company issues are constantly being addressed. The outline of this meeting can be found on Appendix M-2.

4. **CONTRACTUAL POSITION (RESOLUTION)**

That the Board approve the following abandonment of position (**APPENDIX D**).

**JON LASOTA**, Amerigo A. Anastasia School instructional assistant, effective June 30, 2014.

**H. PERSONNEL ACTION (continued)**

Motion was made by Mrs. Critelli, seconded by Mr. Menkin and carried by roll call vote that the Board approve the following items (5 – 7).

Ayes (9), Nays (0), Absent (0)

**5. CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

**JENNIFER HOFFER\***

Math  
Middle School  
BA, Step 1  
\$48,801

Education: Rutgers University

Certification: Elementary with Math Specialization: Grades 5-8

Teacher of Students with Disabilities

Replaces: C. Davis, resigned

(Acct#:15-130-100-101-000-02-00) (UPC#:0303-02-SERSR-TEACHR)

Effective: September 2, 2014

**JOSEPH MARATTA\***

Math  
Middle School  
BA, Step 1  
\$48,801

Education: Ramapo College of NJ

Certification: Elementary with Math Specialization: Grades 5-8

Replaces: K. Fallon, reassigned

(Acct#:15-130-100-101-000-02-00) (UPC#:0936-02-MATH-TEACHR)

Effective: September 2, 2014

**ELIZABETH WEST\***

Science  
Middle School  
BA, Step 1  
\$48,801

Education: College of New Jersey

Certification: Elementary with subject matter special: Science Grades 5-8; Math Grades 5-8

Replaces: L. Locicero, resigned

(Acct#:15-130-100-101-000-02-00) (UPC#:0310-02-WREAD-TEACHR)

Effective: September 2, 2014

H. **PERSONNEL ACTION (continued)**

5. **CERTIFIED STAFF (continued)**

**RACHEL DATRE\***

Grade 2  
Gregory School  
MA +30, Step 3  
\$56,696

Education: City University of New York Queens College

Certification: Teacher of Preschool through Grade 3; Elementary School K-5

Replaces: S. Kelly, reassigned

(Acct#:15-120-100-101-000-07-00)(UPC#:0558-07-METRO-TEACHR)

6. **APPOINTMENT OF ACADEMY ADMINISTRATOR/PRINCIPAL**

That the Board approve the appointment of **KIM HYDE\*** as Academy Administrator/Principal effective September 18, 2014 at a salary of \$95,000 (Acct#:15-000-240-103-000-02-00)(UPC#:0015-02-MSACP-ACADPR).

7. **EMPLOYMENT OF INSTRUCTIONAL ASSISTANTS FOR THE 2014-2015 SCHOOL YEAR:**

That the Board approve the employment of the following named individuals as Instructional Assistants for the 2014-2015 school year:

**ANDREW BALINA\***, Audrey W. Clark School, at a salary of \$14.30/hr., step 1,+\$250 BA effective September 1, 2014 (Acct#:15-204-100-106-000-02-00) (UPC#:0331-02-SELDI-PARAPF)

**CRAIG CUJE\***, Lenna W. Conrow School, at a salary of 14.30/hr., step 1, effective September 3, 2014 (Acct#:20-218-100-101-000-08-00) (UPC#:1199-08-PREK-TEACHR)

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (8 – 10).

Ayes (8), Nays (0), Abstain (1) Mr. Covin

8. **EMPLOYMENT OF PART-TIME INSTRUCTIONAL ASSISTANT FOR THE 2014-2015 SCHOOL YEAR:**

That the Board approve the employment of the following named individual as a part-time Instructional Assistant for the 2014-2015 school year:

**CHENELLE COVIN\***, Amerigo A. Anastasia School, at a salary of 14.30/hr., step 1, +\$250.00 BA effective September 8, 2014 (Acct#:11-000-217-100-000-03-00) (UPC#:1200-03-SEIEF-PARAPF)

**MICHELLE BORGHESE\***, Amerigo A. Anastasia School, at a salary of \$14.30/hr. + 250.00 BA, step 1, (Acct#:11-000-217-100-000-03-00)(UPC#:0449-03-MAREK-PARAPF) effective: September 3, 2014.

\*Denotes Personnel sworn in

H. **PERSONNEL ACTION (continued)**

9. **RESIGNATION – CONTRACTUAL POSITIONS**

That the Board accept the resignation of the following individuals:

**LORI LOCICERO**, Middle School teacher, effective September 1, 2014.

**DERRELL SAPP**, Audrey W. Clark School instructional assistant, effective August 29, 2014.

**ANDREA SIRIANNI**, Amerigo A. Anastasia School teacher, effective October 24, 2014 or earlier if a suitable replacement is found.

10. **RESIGNATIONS – STIPEND POSITION**

That the Board accept the resignation of the following individuals:

**KENNETH MORRISON**, High School African-American Culture Club advisor, effective September 15, 2014

**MICHELLE CRISCI**, Middle School lunchroom monitor, effective September 15, 2014.

Motion was made by Mr. Dangler, seconded by Mrs. Critelli and carried by roll call vote that the Board approve the following items (11 – 17).

Ayes (7), Nays (0), Abstain (2) Mrs. Perez and Mrs. George, Absent (0)

11. **STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipends for the 2014-2015 school year:

Sheryl Zanni, Behavior Specialist	(Sept-June)	\$5,000
	(July-Aug)	\$26/hr.

**6<sup>th</sup> Period**

\$4,500

(HS) James Anthony, Carissa Monta, Christopher Porges, Mariysa Stecz

(MS) Christina Bronowich, Cynthia Crisanaz, Louis DeAngelis, Allyson Winter, Camille Barone-Simon

12. **STIPEND APPOINTMENTS - 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipend positions for the 2014-2015 school year (**APPENDIX E**).

13. **COACHING/ATHLETIC STIPENDS - WINTER 2014-2015 SCHOOL YEAR**

That the Board approve/ratify the following winter coaching/athletic stipend positions for the 2014-2015 school year:

**HIGH SCHOOL**

**Basketball-Boys**

Varsity Head Coach	Stanley Mooney	Step 6	\$6,084
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**Basketball -Girls**

Varsity Head Coach	Shannon Coyle	Step 7	\$6,203
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**Cheerleading**

Varsity Head Coach	Stephanie Matano	Step 6	\$6,084
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Freshman Head Coach	Nora O'Neill	Step 6	\$3,496
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H. **PERSONNEL ACTION (continued)**

13. **COACHING/ATHLETIC STIPENDS - WINTER 2014-2015 SCHOOL YEAR (continued)**

**HIGH SCHOOL (continued)**

Wrestling

Varsity Head Coach	Daniel George	Step 10	\$8,765
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Bowling

Varsity Head Coach – Boys	Linda Mango	Step 10	\$4,438
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Varsity Head Coach – Girls	Tonya Galiszewski	Step 8	\$3,221
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Swimming

Varsity Head Coach	Jeremy Julio	Step 7	\$4,774
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Indoor Track - Boys

Varsity Head Coach	Terrence King	Step 9	\$5,837
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Indoor Track - Girls

Varsity Head Coach	James Falco	Step 6	\$4,682
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**MIDDLE SCHOOL**

Basketball-Boys

Head Coach	Tyrone Hamlin	Step 7	\$3,107
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Basketball-Girls

Head Coach	Katherine Gooch	Step 6	\$3,057
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Cheerleading

Head Coach	Jessica Rodrigues	Step 6	\$3,057
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Wrestling

Head Coach	Louis DeAngelis	Step 9	\$3,838
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14. **SUBSTITUTE TEACHERS**

That the Board approve the following substitute teachers:

Carol Aversa

Staci Smith

Martha Cardelfe

Jamie Gough

Rose Daily

Patricia DeFosse

James Mirarchi

Heidi Ross

Nancy Kasprack

Valerie Carter

Dragana Reljic-Gaurilovic

Shaun Brown

15. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

That the Board approve the following substitute instructional assistants:

Michelle Gray

James Mirarchi

H. **PERSONNEL ACTION (continued)**

16. **SUBSTITUTE CUSTODIANS**

That the Board approve the following substitute custodians:

Karahn Morris  
Hasson Morris

Marco Vieira

17. **SUBSTITUTE CORRIDOR AIDE/SAFE SCHOOL ENV. PERSONS**

That the Board approve the following substitute corridor aide/safe school environment persons:

Frank Buono  
Maria Santa Maria

Pauline Laws

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (18 – 35).

Ayes (8), Nays (0), Abstain (1) Mr. Covin, Absent (0)

18. **DISTRICT ATHLETIC VOLUNTEERS**

That the Board approve/ratify the following district athletic volunteers for the 2014-2015 school year:

**HIGH SCHOOL**

**Basketball-Boys**

Volunteer Coach

Donald Covin

Volunteer Coach

Jerry Reid

19. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on (APPENDIX F).

20. **STAFF TRANSFERS**

That the Board approve the following staff transfers for the 2014-2015 school as listed on (APPENDIX G).

21. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated (APPENDIX H).

22. **CHANGE OF TRAINING LEVEL**

That the Board approve a change of training level for the following individuals effective October 1, 2014:

**MEAGAN RULAND**, High School Teacher to move from BA to BA +30 on teacher's salary guide.

**JENNA CAMACHO**, High School Guidance to move from BA +30 to MA on teacher's salary guide.

**DENNIS O'KEEFE**, High School Teacher to move from BA to BA +30 on teacher's salary guide.

H. **PERSONNEL ACTION (continued)**

22. **CHANGE OF TRAINING LEVEL (continued)**

**GINA VODOLA**, Middle School Teacher to move from BA to MA on teacher's salary guide.

**KIRSTY CORCORAN**, Audrey W. Clark School Teacher to move from BA +30 to MA on teacher's salary guide.

**JENNIFER SERVISS**, Gregory School Teacher to move from MA to MA +30 on teacher's salary guide.

23. **STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2014-2015 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<b><u>Indiana University</u></b>	<b><u>Fall, 2014</u></b>	<b><u>Sept. – Dec., 2014</u></b>
Raymond McCue	GLC School	Jacqueline Raccuia
<b><u>Monmouth University</u></b>	<b><u>Fall, 2014</u></b>	<b><u>Sept. – Dec., 2014</u></b>
Mariela Osorio	High School	Jody Peluso

24. **DISTRICT TRAINING**

That the Board approve/ratify the attendance of the staff members listed at the training listed below:

**Tools of the Mind Training** \$24.21/hr.

Michael Gatta  
Nicole Howell  
Kelly Longo

Teresa Morrissey  
Ryan Munson

25. **TEACHER/MENTOR PROGRAM**

That the Board approve/ratify the following individuals to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor program:

**MENTEE**

Jennifer Hoffer  
Elizabeth West  
Lianne Kulick

**MENTOR**

Christine Frenkel  
Brian Howell  
Jonathan Barratt

I. **STUDENT ACTION**

26. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute (APPENDIX I).

I. **STUDENT ACTION (continued)**

**Comments from the Communications/Security Committee Chair (APPENDIX M-3)**

Mr. Grant – The Welcome Back party will be October 16, 2014 at the Shadowbrook. They gave us the best price. Please come out and support that event. Ribbon cutting for the George L. Catrambone School will be September 25, 2014. That will be an exciting time for all. We have a very active security leader in the school system. There is constant training. We have 2 drills per month. One is for emergencies such as a fire and one is for a threat situation such as a lock down. We have gone from codes to clear word to advise of our status. We also have a new method of identifying stress situations in which visual response cards are used in each classroom to create a more efficient environment for emergency responders. On October 7, 2014 the FBI and Homeland Security will be conducting facility training. Do not be alarmed to see over 200 marked vehicles in the parking lot of the High Schools. This is not a lock down situation. We are centrally located and we have the facilities for the training without disrupting classroom operation. We are proud that they have selected us.

27. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX J** and made part of the permanent minutes upon Board approval).

28. **APPROVAL OF STUDENTS ATTENDANCE AT THE MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve the High School students to attend the Monmouth County Vocational School District for the 2014-2015 school year listed on **APPENDIX K**.

29. **AUTHORIZATON FOR CONTINUATION OF COMMUNITY BASED TUTORIAL PROGRAM**

That the Board approve the continuation of the Community Based Turtorial Program of New Hope.

30. **PLACEMENT OF ATYPICAL TUITION-IN STUDENTS FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve the placement of the following tuition-in students to our district for the 2014-2015 school year:

**FROM: SHORE REGIONAL HIGH SCHOOL**

Student: ID # 6739528823  
Placement: Long Branch High School  
(Special Class/Autism)  
Tuition: \$16,606.00  
Effective Dates: 9/4/14 – 6/19/15

Student: ID # 9802862017  
Placement: Long Branch High School  
(Special Class/MCI)  
Tuition: \$12,953.00  
Effective Dates: 9/4/14 – 6/19/15



I. **STUDENT ACTION (continued)**

30. **PLACEMENT OF ATYPICAL TUITION-IN STUDENTS FOR THE 2014-2015 SCHOOL YEAR (continued)**

That the Board approve the placement of the following tuition-in students to our district for the 2014-2015 school year:

**FROM: SHORE REGIONAL HIGH SCHOOL**

Student: ID # 7245487565  
Placement: Long Branch High School  
(ESL Class)  
Tuition: #13,057.00  
Effective Dates: 9/4/14 – 6/19/15

Student: ID # 8260723851  
Placement: Long Branch High School  
(Special Class/Alt. Academy)  
Tuition: \$20,187.00  
Effective Dates: 9/4/14 – 6/19/15

**FROM: WEST LONG BRANCH PUBLIC SCHOOL DISTRICT**

Student: ID # 4216633826  
Placement: George L. Catrambone School  
(GenEd/In-Class Resource Support)  
Tuition: \$13,118.00  
Effective Dates: 9/4/14 – 6/19/15

31. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on (APPENDIX L).

32. **PLACEMENT OF A HOMELESS STUDENT FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve the placement of the following student who is considered homeless for the 2014-2015 school year:

**TINTON FALLS SCHOOL DISTRICT**  
**TINTON FALLS, NEW JERSEY**

Tuition: \$16,322.00/Student/Year  
Transportation Fees: TBD  
Effective Dates: 9/4/14 – 6/30/15

ID #4634615970, non-classified student.

NOTE: Pupil Personnel Services received a Homeless Educational Placement form on 9/8/14 identifying the student as temporarily homeless.

I. **STUDENT ACTION (continued)**

33. **PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS**

That the Board approve the placement of, and provide transportation for the 2014-2015 school year for the following students:

**COASTAL LEARNING CENTER/SOUTH**  
**HOWELL, NEW JERSEY**

Tuition: \$50,116.00/Student/Year  
Transportation  
Effective Dates: 9/15/14 – 6/17/15

ID #9389164384, classified as Eligible for Special Education and Related Services.  
NOTE: Student is a re-entrant who will remain in an out of district placement.

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT**  
**BLACKWOOD, NEW JERSEY**

Tuition: \$20,000.00/Student/Year  
Effective Dates: 9/4/14 – 6/30/15

ID #2502642087, classified as Eligible for Special Education and Related Services.  
NOTE: Student is residing in a group home and is attending Highland Regional High School. Fiscal responsibility for educational costs belongs to Long Branch due to parent's permanent residency in our district.

34. **TERMINATION OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2014-2015 SCHOOL YEAR**

That the Board approve the termination, and discontinue transportation for the 2014-2015 school year for the following student:

**COASTAL LEARNING CENTER/SOUTH**  
**HOWELL, NEW JERSEY**

Tuition: \$50,116.00/Student/Year  
Transportation  
Effective Date: 9/3/14

ID #9389164384, classified as Eligible for Special Education and Related Services.  
NOTE: Notified by school that the student recently moved to Virginia.

**COASTAL LEARNING CENTER/SOUTH**  
**HOWELL, NEW JERSEY**

Tuition: \$50,116.00/Student/Year  
Transportation  
Effective Date: 9/9/14

ID #3908841338, classified as Eligible for Special Education and Related Services.  
NOTE: Notification by the parent that the family moved to Asbury Park.

I. **STUDENT ACTION (continued)**

34. **TERMINATION OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2014-2015 SCHOOL YEAR (continued)**

**EAST MOUNTAIN SCHOOL**  
**BELLE MEAD, NEW JERSEY**

Tuition: \$57,090.60/Student/Year  
Residential Facility  
Effective Date: 8/12/14

ID #1468743304, classified as Eligible for Special Education and Related Services.  
NOTE: Student was discharged from a treatment program and is returning to an in-district placement.

**NEW ROAD SCHOOL OF OCEAN**  
**LAKEWOOD, NEW JERSEY**

Tuition: \$49,896.00/Student/Year  
Transportation  
Effective Date: 8/27/14

ID #2745937957, classified as Eligible for Special Education and Related Services.  
NOTE: Student will be attending the Career Center's Supermarket Program this school year.

35. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

August 27, 2014

Annual Stipend Appointments for 2014-2015 school year (Appendix J)

High School Student Council Advisor Dawn Ciaramella at (Step 1) \$2,151.00. This should have read: Dawn Ciaramella at (Step 5) \$2,589.00.

High School Social Studies/Business Education Head Co-Teachers Anne Gill and Nora O'Neill at \$1,925.00 each. This should have read: Head Social Studies/Business Education Head Teacher Anne Gill at \$3,850.00.

Middle School Breakfast Monitor, Lunch Monitor, Grade 8 Activities Advisor, Homework Club Advisor and National Junior Honor Society Advisor Kiley Fallon. This was in error.

Elementary Breakfast Monitors (AAA) Sara Ortiz, Suzanne McNerney and Erica Wells (GRE) Melissa D'Ambrisi and Correne Rodas. This was in error.

Elementary Substitute Breakfast Monitors (GRE) Megan Bruno and and Antonia Laterza. This should have read: Breakfast Monitors

Elementary Lunchroom Monitors (AAA) Romina Lujan, Sara Ortiz, Suzanne McNerney and Erica Wells (GRE) Melissa D'Ambrisi, Rosemary Dougherty and Correne Rodas. This was in error.

35. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

August 27, 2014 (continued)

Elementary Substitute Lunchroom Monitors (GRE) Virginia Feldman, Nicole Navarrete and Kimberly Pagan. This should have read: Lunchroom Monitors.

District Black Seal Boiler License Miguel Feliciano. This should have read: Genaro Feliciano

Appointment of Part-Time Instructional Assistants

Kim Mancini, Audrey W. Clark School. This should have read under heading: Appointment of Instructional Assistants.

Mentor/Mentee Stipends for the 2014-2015 School Year - \$550/yr.

Tiffany Monroe, Mentor to Vanessa Giammanco. This should have read: W. Donald Clark, Mentor.

Teacher/Mentor Program

Margaret Barton, Mentor to Douglas Cornell, Mentee. This should have read: Tara Battaglia, Mentor to Douglas Cornell, Mentee.

April 30, 2014

**APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.F.T.**

That the Board approve the continuation of salaries for all L.B.F.T. affiliated employees with the exception of those personnel actions taken prior to the Board meeting. NOTE: The Board reserves the right to make any adjustments for errors on the attached list including omissions or deletions. Read - Ana Saner, Instructional Assistant, 7 hours. This should have read - Ana Saner, Instructional Assistant, 8 hours.

**J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

Mr. Parnell – With regards to the award we received this evening for energy savings, I think a thank you should go out to Gary Vecchione, Ann Degnan, our Facilities Manager, and Mr. Genovese for all of their efforts.

**K ADJOURNMENT – 8: 17 P.M.**

There being no further discussion, motion was made by Mr. Parnell, seconded by Mr. Dangler and carried by roll call vote that the Board adjourn the meeting at 8:17 P.M. Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH  
IN THE COUNTY OF MONMOUTH

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), confirms **JON LASOTA**, has abandoned his instructional assistant position.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education, revokes any offer of employment to **JON LASOSTA**, effective June 30, 2014.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: September 17, 2014

ANNUAL STIPEND APPOINTMENTS 2014-2015

DISTRICT	LAST NAME	FIRST NAME	STEP	AMOUNT
Community Based Tutor Prog. Advisor (New Hope)	Jordan	Rosetta B.	per hour	\$ 29.87
Community Based Tutor Prog. Parent Asst. (New Hope)	Williams	Anita	per hour	\$ 11.33
Community Based Tutor Prog. Teachers (New Hope)	Chulsky	Marjorie	per hour	\$ 24.21
	Diallo	A. Renee		
	Gibson	Sheila		
	Jelks	Kelli		
Facility Site Supervisors	Langan	Lenore	per hour	\$ 25.75
	Martin	Janice		
	Rock	Amy		
NCLB Parent Involvement Advisor, PreK-12 (D)	Ferrara	Victoria		\$ 3,500.00
NCLB School Improvement Leader, K-5 (D)	Bennett	Ronnie		\$ 5,700.00
Out of School Performing Arts Advisor (D)	King	Terrance	per hour	\$ 20.94
Part-Time Bus Aides (Before/After School)	Mazza	Michael	per hour	\$ 10.00
	Parker	Kristopher		
	Perez	Leovigilda		
	Stovall	Jack		
SUBSTITUTE Part-Time Bus Aides (Before/After School)	Cook	Samantha		
Special Olympics Advisor (D)	Swobodzien	Michelle		\$ 1,696.00
Workforce Investment Act (WIA) Site Supervisor (D)	Gervolino	Elizabeth	per hour	\$ 20.29
Workforce Investment Act (WIA) Job Coach (D)	Villano	Kristine	per hour	\$ 20.29
<b>HIGH SCHOOL</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>STEP</b>	<b>AMOUNT</b>
Dance Team/Westwood Players Choreographer (H)	Ruland	Megan	stipend	\$ 5,500.00
Head Teacher - ELA (H)	Russell	Andrea		\$ 3,850.00
Head Teacher - Math (H)	Gallo	Alissa		\$ 3,850.00
<b>MIDDLE SCHOOL</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>STEP</b>	<b>AMOUNT</b>
Breakfast Monitors (M)	Martin	Jeremy	per session	\$ 13.08
	Treshock	Kelly		
Head Teacher - ELA (M)	Winter	Allyson		\$ 3,950.00
Head Teacher - Math (M)	Alston	Lois		\$ 3,950.00
Lunch Monitor (M)	Joseph	Pierre	per session	\$ 21.36
	Martin	Jeremy		
	Stout	Robert		
Yearbook/Newspaper Advisor (M)	Freyer	Meghan		\$ 2,900.00
<b>ELEMENTARY</b>	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>STEP</b>	<b>AMOUNT</b>
Breakfast Monitor (AAA)	Eschelbach	Paul	per session	\$ 13.08
	Rodriguez	Markus		
	Chavez	Elaine		
	Demuro	Laurie		
	Lisanti	Tonianne		
	Manzo	Maria		
	Perez	Elisa		
	Villacres	Carlos		
Breakfast Monitor (GRE)	Greenwood	Nikolas		
Breakfast Monitors (JMFECLC)	Friday	Charletta		
	Widdis	Michelle		
	Silva	Ana		
Breakfast Monitor (MOR)	Boyce	Mary		

ELEMENTARY	LAST NAME	FIRST NAME	STEP	AMOUNT
Breakfast Monitors (LWC)	Fragale	Maureen	per session	\$ 13.08
	Guzman	Molly		
	Langel	Debra		
	Vieira	Linda		
Head Teacher - Special Education Lunch Monitor (AAA) Lunch Monitors (GLC)	Gatta	Michael		\$ 3,350.00
	Rodriguez	Markus	per session	\$ 21.36
	Applegate	Beth		
	Chavez	Elaine		
	DeSantis	Brittany		
	Manzo	Maria		
	Perez	Elisa		
	Silberstein	Robyn		
	Taborda	Helena		
	Villacres	Carlos		
	Greenwood	Nikolas		

Lunch Monitor (GRE)  
BOE 09/17/14 Addenda

**EXTENSION OF FAMILY/MEDICAL LEAVE OF ABSENCE WITH PAY**

That the Board approve/ratify an extension of family/medical leave of absence with pay for:

**LOUISE BERRYHILL**, Middle School secretary from September 9, 2014 to October 1, 2014.

**JEAN VANPELT**, Pupil Personnel Services secretary from September 9, 2014 to December 3, 2014.

**KAITLIN BAIATA**, Lenna W. Conrow School teacher from November 3, 2014 to January 5, 2015.

**ANNETTA WHEELER**, Hand in Hand non-instructional assistant from June 5, 2014 to October 10, 2014.

**EXTENSION OF FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

That the Board approve/ratify an extension of family/medical leave of absence without pay for:

**LOUISE BERRYHILL**, Middle School secretary from October 2, 2014 to November 26, 2014.

**JEAN VANPELT**, Pupil Personnel Services secretary from December 4, 2014 to December 31, 2014.

**KAITLIN BAIATA**, Lenna W. Conrow School teacher from January 6, 2015 to April 2, 2015.

**ANNETTA WHEELER**, Hand in Hand non-instructional assistant from October 13, 2014 to November 30, 2014.



## 2014-2015 TRANSFERS

Last Name	First Name	2013-2014 School	2013-2014 Position	2014-2015 School	2014-2015 Position
Avaria	Monica	Amerigo A Anastasia	Art Teacher	Middle School	Art Teacher
Kelly	Sean	Gregory	Teacher	540 Broadway	Teacher
Kinley	Irina	Middle School	Art Teacher	Amerigo A Anastasia	Art Teacher
Kurdyla	Mary	JMF Early Childhood Cent	Master Teacher	Morris Avenue	Master Teacher
Nicas	Iphegenia	George L Catrambone	Instructional Assistant	540 Broadway	Instructional Assistant
Nieves	Laura	Middle School	ESL Teacher	JMF ECLC/ Lenna W Conrow	ESL Teacher

## CONFERENCES

## APPENDIX H

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

- BETH BEHNKEN** **\$442.00**  
Gregory School Principal, to attend the Transforming the Culture of Learning Aligning the Common Core to Digital Literacy sponsored by The Foundation for Educational Administration to be held at the FEA Conference Center in Monroe Township, NJ on September 30, October 28 and December 9, 2014 (Acct# 15-000-240-500-390-07-44).
- BRIAN DORGAN** **\$168.00**  
Special Education Supervisor, to attend the Including Students with Disabilities in the State Assessment System Conference sponsored by The Foundation for Educational Administration to be held at FEA Conference Center in Monroe Township, NJ on October 21, 2014 (Acct# 20-251-200-500-251-20-00).
- KATHERINE GOOCH** **\$167.00**  
Middle School Teacher, to attend Professional Training in Behavioral Teaching Strategies sponsored by The Foundation for Educational Administration to be held at the FEA Conference Center in Monroe Township, NJ on September 18-19, 2014 (Acct# 15-000-240-500-390-03-44).
- FRANCIS MAINIERI** **\$175.00**  
High School Teacher, to attend Make Your Mark: Art Educators of New Jersey 2014 Fall Conference sponsored by Art Educators of New Jersey to be held at the Ocean Place Resort in Long Branch, NJ on October 5-7, 2014 (Acct# 15-000-223-500-169-01-44).
- MARGARET MARZULLO** **\$200.00**  
Gregory School Teacher, to attend Make Your Mark: Art Educators of New Jersey 2014 Fall Conference sponsored by Art Educators of New Jersey to be held at the Ocean Place Resort in Long Branch, NJ on October 6, 2014 (Acct# 15-000-240-500-390-07-44).
- KELLY McOMBER** **\$375.00**  
Communications and Special Projects Coordinator, to attend the Transforming the Culture of Learning Aligning the Common Core to Digital Literacy sponsored by The Foundation for Educational Administration to be held at the FEA Conference Center in Monroe Township, NJ on September 30, October 28 and December 9, 2014 (Acct# 11-000-230-585-390-12-44).
- RENEE WHELAN, Ed.D.** **\$275.00**  
Director of Early Childhood Education, to attend the 2014 FEA/NJPSA/NJASCD Fall Conference sponsored by the Foundation for Educational Administration to be held at the Ocean Place, Long Branch, NJ on October 16-17, 2014 (Acct# 11-000-230-585-390-12-44).

## CONFERENCES

## APPENDIX H

### **KELLY STONE**

**\$337.00**

George L. Catrambone School science teacher, to attend the 2015 New Jersey Science Convention to be held at the Princeton Marriott at Forrestal, Princeton, NJ on October 14 – 15, 2014 (Acct. #11-000-230-585-390-12-44).

### **JASON VENGELIS**

**\$337.00**

High School science teacher, to attend the 2015 New Jersey Science Convention to be held at the Princeton Marriott at Forrestal, Princeton, NJ on October 14 – 15, 2014 (Acct. #15-000-223-500-167-01-44).

### **ELIZABETH WEST**

**\$337.00**

Middle School science teacher, to attend the 2015 New Jersey Science Convention to be held at the Princeton Marriott at Forrestal, Princeton, NJ on October 14– 15, 2014 (Acct. #11-000-230-585-390-12-44).

## APPENDIX I

### Monthly HIB Report

Reporting Period- August 20, 2014 - September 15, 2014

#### Summary

Total: 1 HIB investigation, not confirmed as HIB.

#### MA School

1 investigation, 0 confirmed



**PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

**APPENDIX L**

**ID# 8144527619, classified student**

**NOTE:** Administrative request pending placement.

**ID# 5283988592, classified student**

**NOTE:** Administrative request pending placement.

**ID# 4047182203, classified student**

**NOTE:** Student was admitted to Monmouth Medical Center's Crisis Intervention Unit on 9/04/14. The Monmouth-Ocean Educational Services Commission is the contracted provider of instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**INSTRUCTION AND PROGRAMS COMMITTEE**  
**WEDNESDAY, SEPTEMBER 10, 2014 – 5:00 P.M.**  
**540 BROADWAY**  
**LONG BRANCH, NEW JERSEY**

**MINUTES**

**COMMITTEE MEMBERS:**

Donald Covin, Chair  
Michelle Critelli  
Avery Grant  
Armand Zambrano

**ADMINISTRATORS:**

Michael Salvatore  
Alvin Freeman  
Roberta Freeman

**1. K-12 Curricular Enhancements**

The committee reviewed pacing calendars and guides created to simplify curriculum documents in all content areas. Features of the pacing calendars and guides include:

- One page, therefore, at-a-glance teachers know what they are teaching over the course of the year.
- Teacher Friendly
- Color coded
- Documents are standards based and are interdisciplinary.

**2. Early Childhood Education**

Dr. Renee Whelan, the district Director of Early Childhood, presented an overview of the Tools of the Mind early childhood program being implemented in prekindergarten classrooms this year ([www.toolsofthemind.org](http://www.toolsofthemind.org)). Tools of the Mind is based on psychologist Dr. Lev Vygotsky's approach which suggests that when children develop a set of "mental tools" or executive functions they will be better prepared for academic endeavors. Research shows cognitive control in early childhood is a greater predictor of school readiness than IQ and early literacy and math skills. Dr. Whelan outlined the class schedule and the many opportunities presented daily for children to exercise their executive functions through structured activities.

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**Goals of the Instruction & Programs Committee**

The committee members will actively participate in professional dialog pertaining to common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

**OPERATION AND MANAGEMENT COMMITTEE MEETING**  
Wednesday, September 10, 2014 – 6:15 P.M.

**MINUTES**

**COMMITTEE MEMBERS**

Armand Zambrano, Chairperson  
Bill Dangler - absent  
Allan Menkin  
Jim Parnell

**ADMINISTRATORS**

Michael Salvatore  
Peter E. Genovese III  
Ann C. Degnan  
Chris Dringus - absent

**TECHNOLOGY UPDATE**

➤ N-computing labs at Amerigo A. Anastasia School and Gregory School

Both schools have been equipped with the N-computing devices that we have moved to for lab environments. They continue to be both a time and cost saver with great success. They are now in the Gregory School lab, Anastasia lab, the 2 labs at GLC and the 3 labs at the Middle School.

➤ Wireless Plan

With wireless completed at GLC and West End being shut down, we now have wireless coverage in all schools except for our pre-schools (Morris Avenue, LWC and JMF). There is still the trickle down plan in effect that we discussed previously (installing new wireless in some buildings and putting the older wireless in the pre-schools) but it is all contingent upon e-rate funding. That being said, we have also begun to look at equipping the pre-schools with new wireless; leapfrogging that plan a bit as e-rate has not been very reliable as of late. The estimated cost is about \$185,000 for all 3 schools.

➤ "Devices" per grade level

- ✓ Curio Tablets for PK3 and PK4 (android based tablets)
- ✓ Samsung 7" tablets for grades 1 and 2
- ✓ Asus transformer tablets for grades 3 – 5
- ✓ Netbooks and laptops for grades 6 – 12
- ✓ iPads are used in specialty areas based upon curriculum requirement

➤ JMF's 5 digit dial #

In order to properly align the budget with our dial plan and IP addressing for computers, we changed JMF's 5 digit dial number to 44xxx and made GLC's 5 digit dial number 49XXX (JMF's old number). This now properly aligns the schools to our district standard.



## **FACILITIES**

- Update on Audrey W Clark School – This summer we replaced many of the original items in the school which is now 50 years old. We replaced the original sinks, and refaced the cabinets in each classroom. We also split the library into two rooms and have designated one room as a Life Skills Room for the students. We replaced teacher desks and chairs and created a new Nurse's office. And finally, we removed the classroom TVs. All work was completed for the start of school.
- Update on High School Foot Ball Field – The turf was placed back on the field and the Freshman game was played on Thursday. The area under the volleyball courts that will hold the new underground retention area is ready for excavation. The work needs to be planned out with the crane in order to maximize student safety.
- Update on High School Baseball Field – The sod was replaced on the infield. Clay was added to the infield. We are grooming the infield once a week and will start to rebuild the pitcher's mound and batters boxes in order to be ready for the spring season. We are also planning to treat the area for weeds. We also had a successful year with the netting and poles that protect the solar panels. Not one panel was broken in that area next to the baseball field.
- Update on Historic High School - The Schematic Design was submitted to the Department of Education on September 5<sup>th</sup>. The building will be constructed in three phases. The building will have all life safety systems installed during Phase I along with the auditorium, gymnasium, kitchen, bathrooms, 5 classrooms and several offices. Phase II will include the remaining classrooms on the first floor. Phase III will include all areas on the second floor.
- Update on the Parking Lot for GLC – We have preliminary design for the parking lot which would be located behind the school that includes 78 parking spaces. We have a few hurdles to get over with environmental agencies and we are meeting with the NJ DEP on Monday to identify how to proceed.

## **TRANSPORTATION**

- The first day of operation in transportation was less than stellar, between the late arrival times of the buses coupled with late departures, to the second tier of the bus run combined with the unfamiliarity of the districts streets caused substantial delays in children being brought to school as well as returning home. On Friday, Dr. Salvatore directed Mr. Freeman, Mr. Genovese and Donna Critelli to meet with Jay's Bus Company to resolve outstanding issues and to develop a plan to ensure our children are transported to and from school in a timely and safe manner. For the next week, there will be tremendous oversight by senior administration with respect to departure times on school buses and if there appears to be any significant delays the district will direct our own buses to transport as many students as possible to mitigate the problem. Additionally, our staff will travel with their bus drivers on Saturday to familiarize Jay's Bus Company with the routes. The administration is also looking into the possibility of substituting our aides for theirs which will require modification of the contract. As a follow-up for next year, the district will require that 2 weeks prior to the start of school the successful bus company, along with members of our staff, will perform dry runs to insure all locations are familiar.

\*\*\*\*\*

## **GOALS**

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

**COMMUNICATIONS & SECURITY COMMITTEE**  
**TUESDAY, SEPTEMBER 9, 2014 – 5:00 P.M.**  
**540 BROADWAY**  
**LONG BRANCH, NEW JERSEY**

**MINUTES**

**COMMITTEE MEMBERS:**

Avery Grant, Chairperson  
Mary George  
Michele Critelli - absent  
Donald Covin  
Lucille Perez - Alternate

**ADMINISTRATORS:**

Michael Salvatore  
Alvin L. Freeman  
Walter O'Neill

**1. Welcome Back Party**

- This year we have decided to change the design of the Welcome Back party to entice more faculty to attend. First, the district communications committee determined that reducing the ticket price from \$45 to \$30 per person would be appealing. Secondly, we have partnered with the Wave of Hope to sponsor a Casino Night during the event. We expect a significant improvement from previous years in terms of our school community relations.

**2. Ribbon Cutting Ceremony**

- We expect to hear from the SDA before the week ends regarding the date and time of the ribbon cutting ceremony. We are strongly encouraging the Governor's Office to allow us to include our students in the event. As soon as a time is set, I will contact the Board President.

**3. School Security Updates**

- We are utilizing visual response cards in each classroom to create a more efficient environment for emergency responders, in the event of an incident. Further, we are conducting our drills and site evacuations in accordance with revised Homeland Security standards. Text messages and other media outlets will be used to help facilitate this process in each school.

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**Committee Goals:**

The committee members will actively participate in professional dialog pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.