

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**AUGUST 27, 2013**

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Mrs. Beams, Board President, at 7:00 P.M.

**A. ROLL CALL**

Mrs. Beams - President  
Mr. Parnell - Vice President  
Mrs. George

Mrs. Perez  
Mr. Grant – 7:18 P.M.  
Mrs. Critelli

Mr. Dangler  
Mr. Zambrano  
Mr. Menkin

**Administrator's Present**

Mr. Salvatore  
Mr. Freeman

Mr. Genovese  
Ms. Dudick

Mrs. Valenti  
Mr. Penta

**Also Present**

J. Peter Sokol, Esq.

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Beams, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Beams made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

**C-1. STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

**C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

**D. APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of July 23, 2013
- Regular Meeting minutes of July 24, 2013

**D-1. APPROVAL OF MINUTES - NEGOTIATIONS**

- Executive Session minutes of July 23, 2013

**E. SECRETARY'S REPORT**

**1. BILLS AND CLAIMS – JULY 15 – 30, 2013 AND AUGUST 1 – 28, 2013**

I entertain a motion that the Board approve the July 15 – 30, 2013 and August 1 – 28, 2013 bills and claims (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

**2. RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JULY 31, 2013**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for July 31, 2013 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

**3. ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JULY 31, 2013**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of July 31, 2013 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval)

Mrs. Beams gave the Board an update on the goal setting procedures that are taking place at the committee level. She stated that so far she is very pleased with the progress being made and after the remaining 3 committees have met, she will report to the full Board the goals that have been set.

Mrs. Beams – The major change in the Finance Committee meeting is that instead of going line by line for every bill, the committee will spend more time reviewing the current financial management situation as well as the budgetary design for subsequent years and the review of long term strategic planning.

Mr. Salvatore reviewed the Agenda with the Board.

## **SUPERINTENDENTS REPORT**

### **F. GENERAL ITEMS**

#### **1. APPROVAL TO CHANGE DISABILITY INSURANCE PROVIDER**

I recommend the Board approve the change of disability insurance providers from Unum to Aetna through MGM Benefits effective October 1, 2013. The benefits will remain the same as the current policy with a 2 year rate guarantee.

#### **2. APPROVAL OF INCREASE IN PAID SCHOOL LUNCH PRICES**

I recommend the Board approve, in compliance with the State of New Jersey, Department of Agriculture, an increase in school lunch prices for paid students. The new prices will be \$1.70 for elementary students and \$1.85 for high school students.

#### **3. APPROVAL OF TRANSPORTATION JOINTURE WITH MOESC**

I recommend the Board approve Special Education routes with Monmouth-Ocean Educational Services Commission for the 2013 summer at an estimated cost of \$58,083.03.

#### **4. GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

##### **Donated by:**

United Way of Monmouth County	\$300.00	60 children's books
United Way of Monmouth County	\$210.00	30 stuffed animals

**G. PERSONNEL ACTION**

Motion was made by Mr. Parnell, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (5).

Ayes (8), Nays (0), Absent (1) Mr. Grant

**5. RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:15 P.M.**

**RESOLUTION**

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

**WHEREAS**, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **personnel matters (abolishment of position; non-renewal)** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Absent: 1 (Mr. Grant)  
Date: August 27, 2013

The Board returned to open session at 7:35 P.M.

**ROLL CALL**

Mrs. Beams - President  
Mr. Parnell - Vice President  
Mrs. George

Mrs. Perez  
Mr. Grant  
Mrs. Critelli

Mr. Dangler  
Mr. Zambrano  
Mr. Menkin

**G. PERSONNEL ACTION (continued)**

**6. RESOLUTION – CREATION OF POSITION – APPENDIX D**

**7. RESOLUTION – ABOLISHMENT OF POSITION – APPENDIX E**

**8. RESOLUTION – TERMINATION – APPENDIX F**

**9. CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop:  
Effective Date: September 1, 2013

**MICHELLE ESTEN**

Elementary  
Gregory School  
BA, Step 1  
\$46,500\*

Education: Rowan University

Certification: Elementary School Teacher Grades K-6, Teacher of Students with Disabilities, Elementary School Teacher with Mathematics Specialization: Grades 5-8

Replaces: M. Balessteri (retired)

(Acct#:15-120-100-101-000-07-00)(UPC#:1153-07-METRO-TEACHR)

**TRACEY HUNTER**

Elementary  
Gregory School  
MA, Step 1  
\$50,000\*

Education: Quinnipiac University

Certification: Elementary K-6

Replaces: J. Rohrman (re-assigned)

(Acct#:15-120-100-101-000-07-00)(UPC#:1154-07-METRO-TEACHR)

**LAUREN PROSSER**

Pre-K  
West End School  
BA +, Step 1  
\$46,500\*

Education: Monmouth University

Certification: Teacher of Preschool through Grade 3

Replaces: new class

(Acct#:20-218-100-101-000-04-00)(UPC# 1150-09-PREK3-TEACHR)

**G. PERSONNEL ACTION (continued)**

**9. CERTIFIED STAFF (continued)**

**LEAH ROBERTS**

Pre-K  
JMFECCLC  
BA, Step 2  
\$47,400

Education: Fairleigh Dickinson University  
Certification: Teacher of Preschool through Grade 3  
Replaces: D. Buono (re-assigned)  
(Acct#:20-218-100-101-000-04-00) (UPC#: 0485-04-PREK3-TEACHR)

**AMANDA RUSSO**

Speech  
Pupil Personnel Services  
MA, Step 1  
\$50,000\*

Education: Seton Hall University  
Certification: Speech Language Specialist, Teacher of Students with Disabilities, Elementary Grades K-5, Teacher of Preschool thru Grade 3  
Replaces: J. Bauer (retired)  
(Acct#:111-000-219-104-000-11-00)(UPC#:0846-11-OFPPS-TEACHR)

**RAINA THOMPSON**

Pre-K  
JMFECCLC  
MA, Step 2  
\$50,940\*

Education: Hampton University  
Certification: Preschool through Grade 3, Elementary Teacher in Grades K-5  
Replaces: K. Walker (re-assigned)  
(Acct#:20-218-100-101-000-04-00)(UPC#:0989-04-PREK4-TEACHR)

**CHRISTINA TIERNEY**

Elementary  
Gregory School  
BA, Step 1  
\$46,500\*

Education: Georgian Court University  
Certification: Elementary Teacher in Grades K-5, Teacher of Students with Disabilities  
Replaces: N. Greca (re-assigned)  
(Acct#:15-120-100-101-000-07-00) (UPC#:0657-07-METRK-TEACHR)

**ALEXANDRA TROITINO**

Speech  
Lenna W. Conrow School  
MA, Step 3  
\$52,935\*

Education: Emerson College  
Certification: Speech  
Replaces: A. Dodelson (re-assigned)  
(Acct#:111-000-219-104-000-11-00)(UPC#:0846-11-OFPPS-TEACHR)

**G. PERSONNEL ACTION (continued)**

**9. CERTIFIED STAFF (continued)**

**CARLOS VILLACRES**

Student Advisor  
Gregory School  
MA, Step 2  
\$50,940\*

Montclair State University

Certification: School Counselor

Replaces: N. Blair (re-assigned)

(Acct#:15-000-218-104-000-07-00)(UPC#:1108-07-STDFC-TEACHR)

**CAROLYN ZUIDEMA**

Pre-K  
Lenna W. Conrow School  
MA, Step 2  
\$50,940

Education: New Jersey City University

Certification: Teacher of Preschool through Grade 3, Elementary School Teacher in Grades K-5, Teacher of Students with Disabilities

Replaces: T. Cistaro (re-assigned)

(Acct#:20-218-100-101-000-04-00)(UPC#0727-08-PREK4-TEACHR).

Mr. Salvatore had a lengthy discussion with the Board regarding the staff members being recommended for hire.

Mr. Salvatore – We had some openings after the Board meeting that took place in July, some resignations and some retirements, as well as the opening of 3 additional Pre-K classes.

Mrs. Perez – How many hours will a part time bus aide work?

Mr. Salvatore – Less than 30 hours a week and they will not receive health benefits.

**10. EMPLOYMENT OF PART-TIME INSTRUCTIONAL ASSISTANT – 2013-2014  
SCHOOL YEAR**

I recommend the Board approve the appointment of the following individual as an instructional assistant effective September 1, 2013:

**CHRISTIAN PEREZ** - at a salary of \$14.00/hr. (6 hrs.) + \$250.00 BA effective September 1, 2013. (Acct#:11-000-217-100-000-03-00)(UPC#:1149-03-SEMCI-PARAPF)

**YOSELIN GOMEZ** - at a salary of \$14.00/hr. (6 hrs.) effective pending criminal history clearance. (Acct#:15-214-100-106-000-03-00)(UPC#:1148-09-SEAUT-PARAPF)

**EMMANUEL ITZOL** - at a salary of \$14.00/hr (6 hrs.) effective September 1, 2013. (Acct#:15-204-100-106-000-09-00) (UPC#:1147-09-SEBDI-PARAPF)

Mr. Parnell – Are these 3 new positions?

Mr. Salvatore – Yes.

**G. PERSONNEL ACTION (continued)**

**11. EMPLOYMENT OF INSTRUCTIONAL ASSISTANT – 2013-2014 SCHOOL YEAR**

I recommend the Board approve the appointment of the following individual as an instructional assistant:

**ANISSA BERRY** - 540 Broadway, at a salary of \$14.00/hr. effective September 1, 2013  
Replaces: New Hire (Acct#:20-218-100-106-000-04-00) (UPC#:1152-08-PREK3-PARAPF)

**ENYE CARTER-NEVILLE** - Joseph M. Ferraina Early Childhood Learning Center, at a salary of \$14.00/hr. effective September 1, 2013. Replaces: L. Bland (re-assigned)  
(Acct#:11-190-100-106-000-04-00) (UPC#:0523-04-PREK3-PARAPF)  
(Acct#:20-218-100-106-000-04-00) (UPC#:1153-04-PREK3-PARAPF)

**PATRICIA GRANT** - 540 Broadway, at a salary of \$14.00/hr. effective pending criminal history clearance. (Acct#: 20-218-100-106-000-04-00) (1153-04-PREK3-PARAPF)

**DESIREA MEDINA** - West End School, at a salary of \$14.00/hr. effective September 1, 2013. (Acct#:20-218-100-106-000-04-00) (UPC#:1151-09-PREK3-PARAPF)

**CAROLINA NEWMAN** - High School, at a salary of \$14.00/hr. effective September 1, 2013. Replaces: A. Santos (re-assigned) (Acct#:15-240-100-106-000-01-00) (UPC#:0177-01-BILNG-PARAPF)

**TIMOTHY FARRELL** - High School, at a salary of \$14.00/hr. + \$250 BA effective September 1, 2013. Replaces: D. Lynch (resigned) (Acct#:15-213-100-106-000-01-00) (UPC#:1140-01-SEMDI-PARAPF)

**12. EMPLOYMENT OF PART-TIME BUS DRIVER 2013-2014 SCHOOL YEAR**

I recommend the Board approve the employment of the following named individual as a part time bus driver, effective September 1, 2013 at a rate of \$18.00 per hour, Step 1:

**JOSEPH DUPONT** - effective September 1, 2013 (Acct#:11-000-270-162-000-12-00) (UPC#:1044-12-TRANSP-DVRPT)

**LINDA KOLOGI** - effective September 1, 2013, Replaces: C. Janus (resigned) (Acct#:11-000270-160-000-12-00)(UPC#:1023-12-TRANSP-DVRPT)

**13. EMPLOYMENT OF PART-TIME BUS AIDE 2013-2014 SCHOOL YEAR**

I recommend the Board approve the employment of the following named individuals as a part time bus aide at a rate of \$11.60 per hour:

**THOMAS CORSENTINO** - effective September 1, 2013, (Acct#:11-000-270-107-000-12-00) (UPC#:1133-12-TRANSP-AIDPT)

**CHRISTIAN COLON** - effective pending criminal history clearance, Replaces: C. Garcia (Acct#:11-000-270-107-000-12-00)(UPC#:1132-12-TRANSP-AIDPT).



**G. PERSONNEL ACTION (continued)**

**13. EMPLOYMENT OF PART-TIME BUS AIDE 2013-2014 SCHOOL YEAR (continued)**

**DONNA JUETT** - effective September 1, 2013 (Acct#:11-000-270-107-000-12) (UPC#:1145-12-TRANSP-AIDPT).

**LINDA SCHWEITZER** – effective September 1, 2013, (Acct#:11-000-270-107-000-12-00) (UPC#:1146-12-TRANSP-AIDPT).

**14. EMPLOYMENT OF CORRIDOR AIDE/SAFE SCHOOL ENVIRONMENT PERSON**

I recommend the Board approve the appointment of the following individual:

**ELIANA GARCIA** – Joseph M Ferraina Early Childhood Learning Center, at a salary of \$34,045, effective September 1, 2013, step 1. Replaces: J. Piacentino (retired) (Acct#:20-218-200-110-000-04-00) (UPC#:0535-04-PREK3-CORAID)

**15. EMPLOYMENT OF ATTENDANCE OFFICER**

I recommend the Board approve the appointment of the following individual:

**ERIC PETERS** – at a salary of \$43,648, effective September 1, 2013 (Acct#:15-000-211-100-000-01-00) (UPC#:0363-02-ATTND-OFFCER)

Mrs. Beams inquired about the attendance officer's salary and the staff changes that facilitated the filling of that position.

Mr. Salvatore – The salary is Step 1 – there is only one step on the guide. Adjustments were made to offset the expense.

Mr. Grant – Is there a job description for the position?

Mr. Salvatore – Yes there is. He will spend a lot of his time in the High School and will be going to court on Tuesdays. The remainder of the time he will be following up on student tardiness and absenteeism.

**16. RETIREMENT**

I recommend the Board accept with regret and best wishes the retirements of the following individuals:

**CAROLYN BURNS**, Pupil Personnel Services speech/language specialist, effective November 1, 2013. Mrs. Burns has a total of thirty-eight (38) years of service.

**JUDITH PIACENTINO**, Safe School Environment Person, effective September 1, 2013. Ms. Piacentino has a total of twelve (12) years of service.

**G. PERSONNEL ACTION (continued)**

**17. RESIGNATION – CONTRACTUAL EMPLOYEES**

I recommend the Board accept the resignation of the following individuals:

**JILLIAN McNAMARA**, High School English teacher, effective July 30, 2013.

**DONALD LYNCH**, High School Instructional Assistant, effective August 5, 2013.

**AHUA DODELSON**, Pupil Personnel Services, Speech/Language Specialist, effective October 15, 2013

**18. RESIGNATION – STIPEND EMPLOYEES**

I recommend the Board accept the resignation of the following individual:

**THERESA FERRAINA**, High School Assistant Girls Varsity Soccer Coach, effective August 24, 2013

**19. CURRICULUM DEVELOPMENT/REVISION STIPEND APPOINTMENTS, SUMMER 2013 (Curricula work is done before/after contractual hours)**

I recommend the Board approve/ratify the following stipend positions for the 2013-2014 school year as listed on **APPENDIX G**.

**20. COACHING/ATHLETIC STIPEND APPOINTMENTS - FALL 2013**

I recommend the Board approve/ratify the following coaching/athletic stipend positions for fall 2013 – 2014 school year:

**HIGH SCHOOL FOOTBALL**

Varsity/Asst. Varsity	Thomas D'Ambrisi	<i>Volunteer</i>
Varsity/Asst. Varsity	Gregory Penta	<i>Volunteer</i>
Varsity/Asst. Varsity	Benjamin Woolley	<i>Volunteer</i>
Freshman Varsity Coach	Brian Hibbs	<i>Volunteer</i>

**Asst. Equipment Manager**

Jamie Hayes \$2,275

**Athletic Event Worker**

Bruce Clay *per athletic event fee schedule*

**Assistant Girls Soccer Coach**

Deidre Murray Step 6 \$2,736

**21. ANNUAL STIPEND APPOINTMENTS FOR 2013-2014 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend positions for the 2013-2014 school year as listed on **(APPENDIX H)**.

Mrs. George – How are the stipends being managed?

Mr. Salvatore – If they are school level stipends the principals are reviewing them. If they are site supervisors Ann Degnan will review them.

**G. PERSONNEL ACTION (continued)**

**22. DISTRICT TRAINING**

I recommend the Board approve the attendance of the staff members listed at the training indicated on **(APPENDIX I)**.

**23. FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on **(APPENDIX J)**.

**24. STAFF TRANSFERS FOR 2013-2014 SCHOOL YEAR**

I recommend the Boards approve the following staff transfers for the 2013-2014 school year:

Delanyard Robinson	From High School teacher to High School/Middle School teacher
Rose Novoa	From High School custodian to JMF Early Childhood Learning Center custodian
Michelle Clary	From A.W. Clark School/West End School to facilitator to A. W. Clark School facilitator
Joanne Rohrman	From Gregory School teacher to Middle School teacher
Jennifer Noone	From Gregory School instructional assistant to Middle School instructional assistant
Lauren Bland	From Joseph M. Ferraina Early Childhood Learning Center instructional assistant to A. A. Anastasia School instructional assistant
Angel Borrero	From JMF Early Childhood Learning Center custodian to High School custodian
Kelly Stone	From Morris Ave. School facilitator to Morris Ave School/West End School facilitator
Ian Foreman	From Anastasia School Physical Education teacher to Anastasia/Middle School Physical Education teacher
Tracey Cistaro	From Lenna W. Conrow School teacher to 540 Broadway teacher
Danielle Buono	From JMF ECLC teacher to 540 Broadway teacher
Angel Montanez	From Audrey W. Clark School custodian to High School custodian
Robert Medina	From High School custodian to Audrey W. Clark School custodian

The following social workers and substance abuse coordinators are assigned to Pupil Personnel Services:

Rose Santiago  
Kendra Robinson

Amy Rock  
Jennifer Nieves

**G. PERSONNEL ACTION (continued)**

Mr. Zambrano – Who is taking care of the TV station?

Mr. Salvatore – Jessica Howard.

Mrs. Beams – Are the 3 substance abuse coordinators used throughout the district?

Mr. Salvatore – Yes.

**25. SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following substitute instructional assistants for the 2013 – 2014 school year:

Carol Aversa  
Nancy Kasprak

Ivonne Zuniga-Herman

**26. SUBSTITUTE TEACHERS**

I recommend the Board approve the following substitute teachers for the 2013 – 2014 school year:

Carol Aversa  
Melina Abrams  
Heather Backman  
Ingrid Geraldo  
Ivonne Zuniga-Hernan

Nancy Kasprak  
Amy Keith  
Johnny Laine  
Matthew Mogilski  
Robert Woods

**27. SUBSTITUTE CUSTODIAN/MAINTENANCE**

I recommend the Board approve the following substitute custodian/maintenance persons for the 2013 – 2014 school year:

Isaac Lewis  
Walter Whitehead

Rocco Zaffiro

**28. SUBSTITUTE SECRETARIES**

I recommend the Board approve the following substitute secretaris for the 2013 – 2014 school year:

Carol Aversa  
Nancy Kasprak

Ivonne Zuniga-Herman

**29. CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change of training level for the following individuals, effective September 1, 2013:

**JAMIE BAZYDLO**, Middle School teacher, to move from BA to BA +30 level on teachers' salary guide.

**JESSICA ALONZO**, Amerigo A. Anastasia School teacher, to move from BA +30 to MA on teachers' salary guide.

**G. PERSONNEL ACTION (continued)**

**29. CHANGE OF TRAINING LEVEL (continued)**

**JEREMY MARTIN**, High School teacher, to move from MA to MA +30 on teachers' salary guide.

**GINA CROUCH**, High School teacher, to move from BA to BA +30 on teachers' salary guide.

**MARY JENSEN**, Alternative School teacher, to move from MA to MA +30 on teachers' salary guide.

**MARIANNE CARR**, Joseph M. Ferraina Early Childhood Learning Center teacher, to move from BA to BA + 30 on teachers' salary guide.

**30. STUDENT TEACHER/INTERN PLACEMENT**

I recommend the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2013-2014 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<b><u>Caldwell College</u></b>	<b><u>Fall 2013</u></b>	<b><u>Sept. – Dec. 2013</u></b>
Melanie Harding	Central Office	Alvin Freeman/ Asst. Superintendent
<b><u>Georgian Court Univ.</u></b>	<b><u>Fall 2013</u></b>	<b><u>Sept. – Dec. 2013</u></b>
Susetmarie Perez	High School	Joe Palumbo / Guidance Counselor
<b><u>Jersey City University</u></b>	<b><u>Fall 2013</u></b>	<b><u>Sept. – Dec. 2013</u></b>
Skye Buck	West End School	Sarah Choi / 4 <sup>th</sup>
Kelsey Plaskon	AAA School	Kathleen Fitzgerald/ 5 <sup>th</sup>
Jennifer Rerup	Morris Ave. School	Maria LaSalle / 1 <sup>st</sup>
Holly Terracciano	AAA School	Deidre Murray/ 4 <sup>th</sup>
Athena Thomas	Morris Ave. School	Kimberly Corso/ 1 <sup>st</sup>
<b><u>Kean University</u></b>	<b><u>Fall 2013</u></b>	<b><u>Sept. – Dec. 2013</u></b>
Alexandra Gutierrez	Morris Ave. School	Michelle Newberry / K
<b><u>Rowan University</u></b>	<b><u>Fall 2013 - Spring 2014</u></b>	<b><u>Sept. 2013 - April 2014</u></b>
Jolie Evans	Audrey W. Clark School	Nelyda Perez / Principal
Nicole Esposito	High School	Kristen Ferrara (VPA Principal)
<b><u>Monmouth University</u></b>	<b><u>Fall 2013</u></b>	<b><u>Sept. – Dec. 2013</u></b>
Jenna Zambrano	High School	Christine Wegert/Guidance Counselor
<b><u>Rutgers University</u></b>	<b><u>Fall 2013</u></b>	<b><u>Sept. – Dec. 2013</u></b>
Avery Gardner	High School	Mary Whalen/RN

Mrs. Perez – When do the internships take place?

Mr. Salvatore – Before and after school hours.

**G. PERSONNEL ACTION (continued)**

**31. TEACHER/MENTOR PROGRAM**

I recommend the Board approve/ratify the following individuals to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor Program:

**MENTEE**

Christina Tierney (GREG)  
Michelle Esten (GREG)  
Tracey Hunter (GREG)  
Megan Farrell (GREG)  
Meredith Fleming (GREG)  
Michael McLaughlin (GREG)  
Aimee Staley (GREG)  
Kristin Gaul (LWC)  
Carolyn Zudima (LWC)  
Robert Luehman (AWC)  
Benjamin Woolley (AAA)  
Alexandra Litowsky (ALT)  
Vade Hanlon (MS)  
Christie Manzella (MS)  
Raina Thompson (JMF)  
Lauren Prosser (WE)  
Kelli Frank (HS)  
Caitlin McGrath (HS)  
Nora O'Neill (HS)

**MENTOR**

Stephanie Dispoto  
Laura Lazzati  
Melissa Joyce  
Elizabeth Muscillo  
Lauren Crupi  
Cari Rock  
Megan Bruno  
Beth Gregory  
Christina Gomez  
Noelle Brown  
Laura Tracey  
Fran O'Hare  
Ken Smith  
Lois Alston  
Diane Tordella  
Tracy Cistaro  
Raleigh Woodruff  
Meredith Miller  
Jessica Howard

**H. STUDENT ACTION**

**32. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute.

Mr. Salvatore – There have been no HIB incidents reported this month.

**33. APPROVAL FOR THERAPY DOGS TO VISIT CLASSES WITHIN THE DISTRICT**

I recommend the Board approve therapy dogs to make regular weekly or twice a month visits to the special classes for children with autism, cognitive impairments and behavior disabilities at 540 Broadway, Amerigo A. Anastasia School, Gregory School, Joseph M. Ferraina Early Childhood Learning Center and Lenna W. Conrow School at no cost to the district. The volunteers and dogs are members of Therapy Dogs International and Bright & Beautiful and adhere to strict standards for both dogs and qualified handlers for visitation to hospitals, schools and other facilities.

**34. APPROVAL OF STUDENTS ATTENDANCE AT THE MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT FOR THE 2013-2014 SCHOOL YEAR**

I recommend the Board approve the High School students to attend the Monmouth County Vocational School District for the 2013-2014 school year listed on **APPENDIX K**

H. **STUDENT ACTION (continued)**

35. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on (**APPENDIX L**).

Mrs. Perez – For students who are placed on medical home instruction, does our nurse get involved?

Mr. Salvatore – They are in contact with the students.

36. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS**

I recommend the Board approve/ratify the placement of, and provide transportation for the following students for the 2013 - 2014 school year:

**KIVA HIGH SCHOOL**  
**TINTON FALLS, NEW JERSEY**

Tuition: \$10,200.00/Student/Year  
Transportation  
Effective Dates: 9/9/13 – 6/17/14

ID #7943895805, classified as Eligible for Special Education and Related Services.

NOTE: Student is transferring from Harbor School as requested by the parent and in agreement with the Child Study Team.

ID #2661816001, classified as Eligible for Special Education and Related Services.

NOTE: Student is a new classified entrant who will continue in an out of district placement as recommended by the Child Study Team.

37. **PLACEMENT OF ATYPICAL TUITION-IN STUDENTS FOR THE 2013-2014 SCHOOL YEAR**

I recommend the Board approve the placement of the following tuition-in students to our district for the 2013-2014 school year:

**FROM:**

**SHORE REGIONAL HIGH SCHOOL**

Student: ID #6739528823  
Placement: Long Branch High School  
(Special Class/Autism)  
Tuition: \$19,401.30  
Effective Dates: 9/9/2013 – 6/20/14

Student: ID #9802862017  
Placement: Long Branch High School  
(Special Class/MCI)  
Tuition: \$20,819.85  
Effective Dates: 9/9/2013 – 6/20/2014

H. **STUDENT ACTION (continued)**

38. **TERMINATION OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2013-2014 SCHOOL YEAR**

I recommend the Board approve/ratify the termination of, and discontinue transportation for the 2013-2014 school year for the following student:

**HARBOR SCHOOL**  
**EATONTOWN, NEW JERSEY**

Tuition: \$46,045.71/Year  
Transportation  
Effective Date: 9/1/13

ID #7943895807, classified as Eligible for Special Education and Related Services.  
NOTE: The student is transferring to KIVA High School as per the recommendation of the Child Study Team.

**CPC/HIGH POINT ELEMENTARY SCHOOL**  
**MORGANVILLE, NEW JERSEY**

Tuition: \$59,374.80/Year  
Transportation  
Effective Date: 9/1/13

ID #6958988491, classified as Eligible for Special Education and Related Services.  
NOTE: The student will be returning to district as recommended by the Child Study Team.

39. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

July 24, 2013

Appointment of Annual Stipends for 2013-2014 School Year

Cathy Gibson, Audrey W. Clark School, Lunchroom Monitor @ \$21.36/session. Mrs. Gibson's name was listed in error.

Staff Transfers for 2013-2014 School Year

Mark Graziano, from Gregory School physical education teacher to High School physical education teacher. This should have read to Middle School physical education teacher

June 19, 2013

APPROVAL OF SCHOOL TIMES

2013-2014 School Hours – High School - 7:30 A.M. - 2:25 P.M. This should have read High School 7:30 A.M. – 1:49 P.M.



40. **APPROVAL OF MEMORANDUM OF AGREEMENT**

I recommend the Board approve/ratify the following Memorandum of Agreement:

**RESOLUTION**

**WHEREAS**, the Board of Education of the City of Long Branch, in the County of Monmouth ("Board"), concluded its negotiations with the Long Branch School Employees Association ("LBSEA") on June 25, 2013,

**NOW, THEREFORE, BE IT RESOLVED**, the Board and the LBSEA have reached an agreement for which the Memorandum of Agreement is hereby attached and made part of this Resolution (**APPENDIX M**)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: August 28, 2013

The Negotiations Committee engaged in a lengthy discussion with the Board regarding the negotiations that took place with the LBSEA. Mr. Parnell handed out a summary sheet to highlight the language changes, the salary guides and the changes to the stipend guides. There was also discussion regarding the negotiations process and some of the fundamental mistakes that were made by the union in getting the information out to their members.

Mrs. Perez inquired about the flex time.

Mr. Salvatore discussed and highlighted some of the important aspects of the contract to include 30 minute per week faculty meetings versus 2 meetings per month; tuition re-imbusement reduction from 9 credits to 6 credits; consideration given to those who taught 6 periods; the block of time to teach for both the High School and Middle School are adequate for the administration to make the proper adjustments for education. He also explained that due to lack of ratification to this contract in June, the administration was forced to make 2 schedules for the High School pending the possible ratification in the summer. In the end only one half of the membership voted but the contract has been approved. Mr. Salvatore also highlighted the additional money that the Board gave the union in the third year in order to ensure that each member received a raise, that the custodians received raises and their health benefits were brought in line with the rest of the staff and the secretaries, during Christmas vacation, receive additional days off without using their vacation days which equates to a maximum of 3 days.

## DISCUSSION

### 1. New Jersey School Board Association convention – Hotel reservations

A consensus of the Board members was taken as to who would be attending the convention in October. Mr. Parnell, Mrs. George and Mrs. Perez will not be attending. Mrs. Beams will contact Pete this week to advise him of her intentions.

### 2. 8<sup>TH</sup> grade privilege

Mr. Salvatore advised the Board that there was an 8<sup>th</sup> grade student requesting permission to attend school in Long Branch even though he resides in Eatontown.

### 3. Transfer of school name

There was a lengthy discussion with the Board regarding the changing of the name of the Morris Avenue School to Audrey W. Clark School.

Mr. Salvatore – I was approached after the Community Forum meeting and asked why this particular population of children would be moved to the Audrey W. Clark School. After doing some research, I spoke to Audrey Clark who stated that she was primarily an elementary school teacher all of her life and that it would make more sense to her if the school that held her name was aligned to those grade levels. Since Morris Avenue is named for the street it is located on, I felt that this might be something that could be done. The current Audrey W. Clark School would be named the Garfield Avenue School for now. The Board needs to develop policy on the naming of schools and the transfer of names whether it be to a school, library or guidance department as well as the criteria for removing a name from a building.

Mrs. Beams – I want to be sure that the individuals that brought up this issue are truly representative of the larger community with respect to this issue and that we aren't just reacting.

Mrs. Critelli – The Community Forum was a very pro-active approach. It was a great opportunity for the community to share their feelings with us.

Mrs. Beams suggested that tomorrow night the Board do a recap of some of the items that came out of the forum.

Mr. Parnell, Mrs. Perez and Mr. Zambrano felt that making a decision to transfer the name of a school was too premature, they needed more time for discussion. A consensus was taken; 6 members said yes and 3 members said no.

Mr. Salvatore expressed concerned about not having a full consensus on this issue and decided against putting it on the agenda for tomorrow night, stating that further discussion will take place over the next several weeks.

I. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board

Motion was made by Mr. Menkin, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (41).

Ayes (9), Nays (0), Absent (0)

41. RESOLUTION FOR CLOSED EXECUTIVE SESSION – 9:55 P.M.

RESOLUTION

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

**WHEREAS**, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **legal update Russo vs. Long Branch Board of Education** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: August 27, 2013

The Board returned to open session at 11:02 P.M.

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (42).  
Ayes (9), Nays (0), Absent (0)

42. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 11:03 P.M.**

**RESOLUTION**

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

**WHEREAS**, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **the sale of real property (Church Street School and West End School)** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 20 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: August 27, 2013

The Board returned to open session at 11:20 P.M.

**ROLL CALL**

Mrs. Beams - President  
Mr. Parnell - Vice President  
Mrs. George

Mrs. Perez  
Mr. Grant  
Mrs. Critelli

Mr. Dangler  
Mr. Zambrano  
Mr. Menkin

Mr. Zambrano inquired about the television station.

Mr. Salvatore – Norm Lundquist has been out for quite some time and we are relying on him when he returns to help us convert the graduation video into the correct format.

Mr. Zambrano inquired about the Shore Conference cards and the possibility of the Board getting them.

Mr. Salvatore – I will look into it.

**J. ADJOURNMENT – 11:21 P.M.**

There being no further discussion, motion was made by Mrs. Perez, seconded by Mr. Dangler and carried by roll call vote that the Board adjourn the meeting at 11:21 P.M.  
Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary