

**MEETING
BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JUNE 21, 2011

The Retreat Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey. The meeting was called to order by Mr. Dangler, Board President, at 4:15 P.M.

A. ROLL CALL

Mr. Dangler - President	Mrs. Perez	Mr. Zambrano
Mrs. Beams - Vice President	Mr. Grant	Mr. Parnell
Mrs. George	Mrs. Critelli	Mr. Menkin

Administrators President

Mr. Salvatore	Mr. Penta	Ms. Dudick
Mrs. Valenti		

Also Present

Phil Nicastro, Strauss Esmay Associates, LLP

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Mrs. Nancy L. Valenti, Assistant Business Administrator/Board Secretary stated that adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. She further stated that a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mrs. Valenti made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mrs. Valenti stated the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Bill Dangler, Board President, saluted the flag and led the Pledge of Allegiance.

C. PRESENTATIONS AND DISCUSSION

Mr. Salvatore introduced Mr. Phil Nicastro from Strauss Esmay Associates.

Mr. Nicastro presented folders to the Board of Education members and administrators' present dealing with the following topics:

- Board Policy
- Board Member Roles – Board Meetings and Minutes, Budget Development and Approval, Personnel, Superintendent of School, Board Members and the Open Public Records Act
- Contributions to Board Members
- School Board Member Ethics – Law and Commission Decisions
- Open Public Meetings Act
- Three “Hot” Topics – Nepotism, Public School Choice Program and Harassment, Intimidation and Bullying

Mr. Genovese arrived at 5:38 P.M.

Questions were answered throughout the presentation.

At 6:00 P.M. a 5 minute break was taken.

Mr. Salvatore started a working session discussion on how the Board believed they are doing in terms of communications, events etc. He stated that there should be standards to evaluate the Board on how they are doing by setting goals and following this up with periodic evaluations. Mr. Salvatore stated that the Board should develop an action plan for this school year and distributed the standards for QSAC to the Board with regards to the following:

- Instruction
- Finance
- Governance
- Operational
- Personnel

Using the QSAC standards, Board members began to identify 3 areas for improvement and development that the action plan would address. The 3 areas were initially identified as follows:

- School Board and administration collaboration
- Policies impacting student achievement
- Middle School graduation/Public Relations/Parent Involvement

Mr. Salvatore stated that the district mission statement would be updated for next month and that the action plan would be refined at that time.

The Retreat was adjourned at 6:45 P.M.