

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JUNE 18, 2013

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Mrs. Beams, Board President, at 7:00 P.M.

A. ROLL CALL

Mrs. Beams - President
Mr. Parnell - Vice President
Mrs. George

Mrs. Perez
Mr. Grant - absent
Mrs. Critelli

Mr. Dangler
Mr. Zambrano
Mr. Menkin

Administrator's Present

Mr. Salvatore
Mr. Freeman

Mr. Genovese
Ms. Dudick

Mrs. Valenti

Also Present

Richard D. McOmber, Esq.

Evelyn Cruz

April Morgan

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Beams, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Beams made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

D. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY13 MAY TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY13 May Transfers as listed be approved for the months ending May 31, 2013.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 19, 2013

2. **BOARD SECRETARY'S REPORTS – MAY 31, 2013**

I entertain a motion that the Board approve the Board Secretary's Reports for the months ending May 31, 2013 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER – MAY 31, 2013**

I entertain a motion that the Board approve the Report of the Treasurer for the months ending May 31, 2013 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

D. **SECRETARY'S REPORT (continued)**

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the May 31, 2013 and Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of May 31, 2013 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:
Nays:
Absent
Date: June 19, 2013

6. **BILLS AND CLAIMS – MAY 1 – 22, 2013 AND JUNE 1 – 19, 2013 EXCLUDING CHRIST THE KING PARISH, ANDREW CRITELLI, DONNA CRITELLI, JENNA ZAMBRANO AND JOHN GUIRE CO.**

I entertain a motion that the Board approve the May 1 – 22, 2013 and June 1 – 19, 2013 bills and claims excluding Christ the King Parish, Andrew Critelli, Donna Ctitelli, Jenna Zambrano and John Guire Co., (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – JUNE 1 – 19, 2013 FOR CHRIST THE KING PARISH, ANDREW CRITELLI, DONNA CRITELLI, JENNA ZAMBRANO AND JOHN GUIRE CO.**

I entertain a motion that the Board approve the June 1- 19, 2013 bills and claims for Christ the King Parish, Andrew Critelli, Donna Critelli, Jenna Zambrano and John Guire Co. (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

D. **SECRETARY'S REPORT (continued)**

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2013**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2013 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2013 EXCLUDING TOM ZAMBRANO**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of May 31, 2013 excluding Tom Zambrano (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

10. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2013 FOR TOM ZAMBRANO**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of May 31, 2013 for Tom Zambrano (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of May 31, 2013)

	AAA	AWC	GRE	MA	WE	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK		60		29	15	286	391	781			781
Kdg	151		126	133	46			456			456
1st	129		136	132	43			440			440
2nd	113		129	109	50			401			401
3rd	103	93	98		43			337			337
4th	86	100	101		45			332			332
5th	106	85	106		45			342			342
6th								0	362		362
7th								0	297		297
8th								0	304		304
9th								0		319	319
10th								0		288	288
11th								0		226	226
12th								0		263	263
MCI	15							15	7	14	36
MD								0			0
BD					15			15	13	32	60
LD	27	10	39		20			96	9	15	120
AUT	17		12					29	5		34
PD						9	17	26			26
OOD	5		7		1	3	2	18	13	31	62
Home Instruction								0	2		2
TOTAL	752	348	754	403	323	298	410	3288	1012	1188	5488

708

April 2013 Figures

School	AAA	AWC	GRE	MA	WE	JMFECLC	LWC	Total Elementary	MS	HS	Grand Total
Totals	753	347	754	405	323	298	408	3288	1011	1186	5485

E. SUPERINTENDENT'S REPORT

1. **INFORMAL DONALDSON HEARING – (R.M.)**

2. **EMPLOYEE OF THE MONTH - MAY**

DENNIS O'KEEFE, High School Teacher, presented by Mrs. Beams

3. **STUDENT RECOGNITION**

A. The following High School students have been recognized as winners of the Voice of Democracy Speechwriting Scholarship Competition:

First Place	Kevin Giron
Second Place	Kylie Benetsky
Third Place	Timothy Brown
Fourth Place	Brittany Royce
Fifth Place	Alexa Rodriguez

B. The following Middle School students have been recognized as winners of the Patriot's Pen Essay Contest:

First Place	Lobo Itzol
Second Place	Jasmine Hoagland
Third Place	Amanda Giron

Motion was made by Mrs. Critelli, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (4).

Ayes (8), Nays (0), Absent (1) Mr. Grant

4. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:00 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **personnel matters and the sale of real property** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

4. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:00 P.M. (continued)**

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Grant)
Date: June 19, 2013

The Board returned to open session.

A. **ROLL CALL**

Mrs. Beams - President
Mr. Parnell - Vice President
Mrs. George

Mrs. Perez
Mr. Grant - absent
Mrs. Critelli

Mr. Dangler
Mr. Zambrano
Mr. Menkin

BOARD UPDATE

Mrs. Beams reminded the Board of the upcoming Retreat with Kathy Winecoff. She requested that if any member had any particular items they would like discussed to please get them to her prior to the Tuesday morning Retreat.

Mrs. Beams – Kathy Winecoff will be here from 9:00 A.M. to 12:00 P.M. to assist us in setting up Board goals.

At the last meeting there was discussion regarding scheduling a joint meeting with the City. Mrs. Beams suggested that instead of a formal meeting, it would be more of a social event for everyone to get to know each other.

Mrs. George – The idea is that it would be more of a networking event.

Mr. Salvatore reviewed the Agenda with the Board.

F. GENERAL ITEMS

Comments from the Athletic Committee Chair (APPENDIX Q – 1)

Mrs. Perez gave a summary of her committee report highlighting the following:

1. The re-alignment of the Shore Conference.
2. A \$500 donation to the Athletic Fund from the College Fair.
3. Division III athletes signing event at the High School.
4. The consultant was very successful in helping our students get accepted into the colleges of their choice and we are considering expanding the program for next year.
5. The academic coaches program where assistant coaches monitor the academic status of students participating in their particular sport. It was well received and the plan is to continue this program in the fall.
6. Some sports are not historically financially successful and we will be discussing whether or not those sports should be continued based on the limited participation.

1. **NJSIAA (NEW JERSEY INTERSCHOLASTIC ATHLETIC ASSOCIATION) MEMBERSHIP**

I recommend the Board approve/ratify the following NJSIAA Membership statement for the 2012-2014 school years:

Pursuant to the provisions of Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3 et seq), the Long Branch Public Schools agree to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA, as participating members.

2. **AUTHORIZATION TO ACCEPT FY 2011 ADDITIONAL IMPACT AID**

I recommend the Board authorize the acceptance of FY2011 additional Impact Aid funding in the amount of \$1,251.99

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

3. **APPROVAL OF PARTNERSHIP AGREEMENT WITH BIG BROTHERS/BIG SISTERS**

I recommend the Board approve the Long Branch High School and Monmouth Medical Center Site Based Mentoring Program for Big Brothers Big Sisters of Monmouth County for the 2013-2014 school year, of which the school district will provide \$7,000 to partially fund this program. The objective is to provide one-to-one mentoring to at-risk youth to gain the confidence, skills and tools needed to graduate high school, enroll in college and enter the workforce.

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

F. GENERAL ITEMS (continued)

Comments from the Governance Committee Chair (APPENDIX Q – 2)

Mrs. George gave a brief summary of the policies that were reviewed by the Committee.

Mr. Parnell – I would like to see additional training with the defibrillators as well as CPR.

4. AUTHORIZATION TO FILE THE FY 2014 NCLB ACT GRANT APPLICATION

I recommend the Board authorize the filling of the FY 2014 No Child Left Behind Act Grant Application in the amount of \$1,785,858.00. The breakdown is as follows:

TITLE I Part A	\$ 1,203,577.00	(NCLB)
TITLE II Part A	\$ 377,258.00	(PD. Class Reduction)
TITLE III	\$ 205,023.00	(Bilingual)

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions

5. APPROVAL OF SCHOOL TIMES

I recommend that the Board approve the following school times for school year 2013-2014:

2013-2014 SCHOOL HOURS

540 Broadway School	PreK	7:30	A.M.	1:30	P.M.
540 Broadway School	K-5	8:50	A.M.	2:30	P.M.
Alternative School	9-12	8:50	A.M.	2:20	P.M.
Achievement Program	9-12	8:30	A.M.	2:00	P.M.
Alternative School	6-8	9:05	A.M.	2:40	P.M.
Challenge Program	6-8	9:05	A.M.	2:40	P.M.
Amerigo A. Anastasia	K-5	8:35	A.M.	3:15	P.M.
Audrey W. Clark	PreK	9:00	A.M.	3:00	P.M.
Audrey W. Clark	3-5	7:50	A.M.	2:30	P.M.
Gregory	K-5	8:50	A.M.	3:30	P.M.
High School	9-12	7:30	A.M.	2:25	P.M.
Joseph M. Ferraina	PreK	9:00	A.M.	3:00	P.M.
Lenna W. Conrow	PreK	8:45	A.M.	2:45	P.M.
Middle School	6-8	8:00	A.M.	2:48	P.M.
Morris Avenue School	PreK	7:50	A.M.	1:50	P.M.
Morris Avenue	K-2	7:50	A.M.	2:30	P.M.
West End	K-5	8:50	A.M.	3:30	P.M.

Mr. Salvatore reviewed the school times for next year to include changes to the High School and Middle School times, stating that these changes will hopefully eliminate the need for students to leave early to attend sporting events and other activities.

F. **GENERAL ITEMS (continued)**

6. **GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

Donated by:

Lawns of Perfection Incorporated	\$ 200.00	High School Baseball Team
National Hispanic College Fairs, Inc.	\$ 500.00	High School Athletic Banquet
North Shore Chapter of the Continental Society, Inc.	\$1,000.00	Hand-in-Hand Program
Long Branch Middle School S.T.P.O	\$ 800.00	Consumer Science Food Purchase

Mrs. Perez – What is the High School Athletic Banquet account?

Mr. Salvatore – During the time that the Green and White Association was inactive, Mr. Corley set up an account for student athletes to be honored at an annual banquet.

7. **FRESH FRUIT AND VEGETABLE PROGRAM GRANT**

I recommend the Board accept the Fresh Fruit and Vegetable Program Grant for the following schools:

Audrey W. Clark School	\$17,500
Morris Avenue School	\$19,950

8. **APPROVAL OF SHORE CONFERENCE OFFICIAL FEES**

I recommend the Board approve the Shore Conference official fees (**APPENDIX G**)

9. **APPROVAL OF CONTRACT WITH MONMOUTH MEDICAL CENTER**

I recommend the Board approve the contract with Monmouth Medical Center for the school year 2013-2014 in the amount of **\$42,190**. This agreement outlines the provision of medical services which include a licensed physician, nurse practitioners, as well as medical consultations.

10. **AUTHORIZATION FOR PARTICIPATION IN FEDERAL WORK STUDY PROGRAM**

I recommend the Board authorize our participation in the Monmouth University Federal Work Study Program.

11. **CUSTODIAL, MAINTENANCE AND GROUNDS UNIFORMS FOR SCHOOL YEAR 2013-2014**

I recommend the board approve the low quote of **\$19,205.00** to Lou's Uniforms Inc.

Lou's Uniforms Inc.	\$19,205.00
Aramark Uniforms Services	No Quote
American Uniform	\$19,206.00

F. GENERAL ITEMS (continued)

12. AUTHORIZATION TO SUBMIT STATEMENT OF ASSURANCE

I recommend the Board authorize the submission of Statement of Assurance to the Department of Education for Determining Grades under the Anti-Bullying of Rights Act.

Mr. Salvatore – There is a self evaluation process to determine grades by school to see how effective the HIB program is.

13. APPROVAL OF 3 YEAR TECHNOLOGY PLAN – FY 2013-2016

I recommend the Board approve the 3 Year Technology Plan (which will be labeled **APPENDIX H** and made part of the permanent minutes upon Board approval)

G. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX Q – 3)

Mrs. Beams reviewed with the Board her committee report with respect to workmen's compensation, staff transfers and increment withholding.

14. RESOLUTION

I recommend the Board approve the Resolution for Sean Carrigan for withholding of increments - **APPENDIX I**

15. EMPLOYMENT OF CUSTODIANS – 2013-2014 SCHOOL YEAR

I recommend the Board approve the appointment of the following individuals as custodians effective:

RUFINO RODRIGUEZ – at the Middle School, at a salary of \$32,436*, step 1, effective pending medical examination. (Acct#: 11-000-262-100-000-02-00) (UPC#: 0357-02-OFB&G-CUST12) Replaces: F. Dean retired.

RODOLFO ITZOL JR. – at the Middle School, at a salary of \$32,436*, step 1, effective pending medical examination. (Acct#: 11-000-262-100-000-02-00) (UPC#: 0356-02-OFB&G-CUST12) Replaces: B. Chatman, retired.

JERMAINE FELDMAN – at the Middle School, at a salary of \$32,436*, step 1, effective pending criminal history and medical examination. (Acct: 11-000-262-100-000-02-00) (UPC#: 0359-02-OFB&G-CUST12) Replaces: J. Figueroa

Following a satisfactory performance over a three-month period, the above named individuals will be retained for the balance of the contractual year. This employment is contingent upon the successful completion of a medical examination required by the Board of Education.

Mr. Salvatore reviewed the recommendation for the 3 custodian appointments, stating that there is still one opening left to be filled.

16. RESIGNATION

I recommend the Board accept the resignation of the following individual:

DEREK TRANCHINA, Middle School teacher, effective June 30, 2013

G. PERSONNEL ACTION (continued)

17. RESIGNATIONS – STIPEND POSITION

I recommend the Board accept the resignation of the following individuals:

CLAUDIA ARONES, SOLVE Program teacher, effective June 10, 2013.

FRANCIS PANNULLO, SOLVE Program teacher, effective June 10, 2013.

18. RETIREMENT

I recommend the Board accept with regret and best wishes the retirements of the following individual:

MARIA MAIORCA, Morris Avenue School teacher/tutor, effective February 1, 2014. Mrs. Maiorca has thirty-eight (38) years of service with the Long Branch Public Schools.

19. RETIREMENT - DISABILITY

I recommend the Board accept with regrets and best wishes the disability retirement which has been approved by the State of New Jersey Board of Trustees Division of Pensions and Benefits for:

ELIZABETH CONSTANCE MANUEL, West End School teacher, effective May 1, 2013. Ms. Manuel has eleven (11) years and nine (9) month of service with the Long Branch Public Schools.

Mr. Salvatore discussed with the Board the unique situation regarding Mrs. Dellapenta and the reason for her request to rescind her retirement.

Motion was made by Mrs. George, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (20).

Ayes (8), Nays (0), Absent (1) Mr. Grant

20. RETIREMENT - RESCIND

I recommend the Board rescind the retirement of the following individual:

JOANNE DELLA PENTA, Morris Avenue School, ESL teacher.

21. STIPEND APPOINTMENTS – SUMMER, 2013

I recommend the Board approve/ratify the following stipend positions for Summer, 2013:

HS SUMMER ORIENTATION LEARNING VOLUNTEER EXPERIENCE (SOLVE)
July 8–Aug 16, 2013 (M-Th) Hrs: 7:30am-12:30pm

Teachers

Edna Newman
Brenda Itzol

\$474.08/wk (prorated)

HIGH SCHOOL SUMMER SCHOOL:

July 8–Aug 16, 2013 (M-Fri) Hrs: 7:30am-12:30pm

Francis Pannullo

\$592.60/wk (prorated)

G. PERSONNEL ACTION (Continued)

21. STIPEND APPOINTMENTS – SUMMER, 2013 (continued)

HIGH SCHOOL SUMMER SCHOOL:

Substitute Teachers

Erica Mazza
James Mirarchi

MIDDLE SCHOOL SUMMER SCHOOL:

July 8–Aug 16, 2013 (M-Fri) Hrs: 7:30am-12:30pm

Kiley Grammer \$592.60/wk (prorated)
Maria Davi

ELEMENTARY ENRICHMENT CAMP

Substitute Teachers

Judith Acer	Jennifer Knaup
Elsa Ates	Elizabeth Muscillo
Melissa Christopher	Kim Pagan
Donna Clay	Cheryl Scuzo
Melissa D'Ambrisi	Bernadette Sherman
Dudley Davis	Dahemia Stewart
Cheryl Dickerson	Janise Stout
Theresa Ferraina	Gina Vodola
Crystal Houston-Bey	

Substitute Instructional Assistants

Christy Hauser	Dahemia Stewart
Esther Morales	Roszita Tatum
Leovigilda Perez	

MIDDLE SCHOOL EXPRESS CAMP

Substitute Teachers

Elsa Ates	Denise Schultz-Nick
Melissa D'Ambrisi	Cheryl Scuzo
Maria Davi	
Dudley Davis	Robyn Silberstein
Kiley Grammer	Janise Stout
Maureen Kmet	Gina Vodola
Elizabeth Muscillo	Conover White

Substitute Instructional Assistant

Esther Morales

22. COACHING APPOINTMENT – FALL, 2013-2014 SCHOOL YEAR

I recommend the Board approve/ratify the following fall coaching position for the 2013-2014 school year:

HIGH SCHOOL

Soccer

Asst. Varsity Coach, Girls	Theresa Ferraina	Step 6	\$2,736
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G. PERSONNEL ACTION (continued)

23. APPROVAL OF LBFT MEMORANDUM OF AGREEMENT AND SALARY GUIDES FOR FISCAL YEAR 2013-2016

I recommend that the Board approve the LBFT Memorandum of Agreement and Salary Guides for 2013-2016 (**APPENDIX J**).

Mr. Dangler discussed with the Board the Memorandum of Agreement that was negotiated with the LBFT.

24. CHANGE OF TRAINING LEVEL

I recommend the Board approve a change of training level for the following individuals, effective: September 1, 2013

LOIS ALSTON, Middle School Teacher, to move from BA to MA level on the teachers' salary guide.

ROBIN REINHOLD-CANNETO, High School Teacher, to move from BA +30 to MA level on the teachers' salary guide.

25. FAMILY/MEDICAL LEAVE OF ABSENCES

I recommend the Board approve/ratify the family/medical leave of absences as listed on (**APPENDIX K**).

26. ATTENDANCE AT CONFERENCES / MEETINGS

I recommend the Board approve the attendance of the staff member indicated on the attached list at the conference indicated (**APPENDIX L**).

27. STUDENT TEACHER/INTERN PLACEMENT

I recommend the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2013-2014 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>STUDENT/INTERN</u>	<u>BUILDING/SCHOOL</u>	<u>COOPERATING TEACHER/INTERN</u>
<u>Georgian Court University</u>	<u>Fall 2013 Semester</u>	<u>September - December 2013</u>
Jessica Rodriguez	Gregory	Melissa Joyce (3 rd)
<u>Jersey City University</u>	<u>Fall 2013 Semester</u>	<u>September - December 2013</u>
Skye Buck	West End	Katie Wachter (3 rd)
<u>Monmouth University</u>	<u>Fall 2013 Semester</u>	<u>September - December 2013</u>
Lauren Egbert	Long Branch High School	Jennise Nieves / SAC
Jessica Emley	JMF Early Childhood Learning Ctr.	Bonnie Tedeschi / Kristin Spitzer
Lianne Kulik	Long Branch High School	Noah Lipman/ History
Douglas Larsen	School Based Youth Service	Kendra Robinson / MSW
Mahon Ryan-Hannaway	Long Branch Middle School	Amy Rock/(School Counselor)
Kevin Lynch	Long Branch High School	Jonathan Barratt/ History
Daniel McChesney	Long Branch High School	Gina Rescinio / History
Lauren Rohling	School Based Youth Service	Samila Ghartey- Sam / MSW
Khamiya Smith	School Based Youth Service	Rose Santiago / MSW

G. PERSONNEL ACTION (continued)

27. STUDENT TEACHER/INTERN PLACEMENT (continued)

<u>Rutgers University</u>	<u>Fall 2013 Semester</u>	<u>September 2013 - April 2014</u>
Morgan Clark	LBHS PPS	Sharon Dean/ MSW
Gloria Perez	SBYS	Samila Gharthey Sam/ MSW

28. STUDENT TEACHER/INTERN PLACEMENT

I recommend the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2013-2014 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Georgian Court University</u>	<u>Fall 2013 Semester</u>	<u>September - December 2013</u>
Therese Zambrano	Anastasia	Alia Vargas (Special Education)

29. STAFF TRANSFERS

I recommend the Board approve the staff transfers for the 2013-2014 school year as listed on **(APPENDIX M)**.

30. SUBSTITUTE TEACHERS

I recommend the Board approve the following substitute teachers:

Laura Appello	Mikal Calister-Kuhi
Shane Baker	Carlson Fishedick
Kim Barksdale	Hallie Hall
Camelia Blicharz	Brian Hibbs
Elisabeth Buckley	William Johnson
Christina Zicopoulos-Brewer	Amy Keith
Martha Cardelfe	Heather Kurpieci
Anne Marie Cieri	Alexandra Kurpiel
Chenelle Covin	James Mirarchi
Janice Cuccaro	James Morrissey
Jason Dangler	Maria Murphy
Helen Delia	Nicole Navarrete
Anton Deluca	Greg Penta
Ashley Drew	West Reveda
Timothy Farrell	Melissa Schiumo
Theresa Ferraina	Danial Schmid
Meredith Fleming	Nearie Son
Jasmine Gomez	Stephanie Taylor
John Gordon	Gregory Uberto
Ana p. Gramegna	Angela Napoli-Vincent

G. PERSONNEL ACTION (continued)

31. SUBSTITUTE INSTRUCTIONAL ASSISTANTS

I recommend the Board approve the following substitute instructional assistants:

O'kisa Anderson	Jessica Killian
Camelia Blicharz	Heather Kurpieci
Elisabeth Buckley	Shana Linton-Sanderson
Mikal Calister-Kuhi	Marion Meares
Martha Cardelfe	James Mirarchi
Enye Carter-Neville	Maria Murphy
Rasalba Dailey	Carolina Newman
Anton Deluca	Kathleen Norman
Meredith Fleming	Greg Penta
Eliana Garcia	West Rekeda
John Gordon	Danial Schmid
Michelle Gray	Nearie Son
Hallie Hall	Helena Aborda
Brian Hibbs	Gregory Uberto
William Johnson	

32. SUBSTITUTE BUS AIDES

I recommend the Board approve the following substitute bus aides:

Enye Carter-Neville
Thomas Corsentino, Jr.

33. SUBSTITUTE BUS DRIVER

I recommend the Board approve the following substitute bus driver:

Nicholas Ieronimo

34. SUBSTITUTE CORRIDOR AIDE/SAFE SCHOOL ENV. PERSONS

I recommend the Board approve the following substitute corridor aide/safe school environment persons:

O'kisa Anderson	James Mirarchi
Shane Baker	George Mota
Hallie Hall	Enye Carter-Neville
Brian Hibbs	Kathleen Norman
William Johnson	Darlene Nutley
Heather Kurpieci	Danial Schmid
Pauline Laws	West Rekeda

35. SUBSTITUTE CUSTODIANS:

I recommend the Board approve the following custodians:

Olen Andrews	Luigi Maglione
Rodolfo Itzol, Jr.	George Mota
Isaac Lewis	Rufino Rodriguez

G. PERSONNEL ACTION (continued)

36. SUBSTITUTE SCHOOL NURSES

I recommend the Board approve the following substitute school nurses:

Olga Hipschman
Anna Martin
Darlene Nutley

37. SUBSTITUTE SECRETARIES

I recommend the Board approve the following substitute secretaries:

Lauren DeAssis
Laurel Filler
Eliana Garcia
Hallie Hall
Heather Kurpieci
Marva Lamb
Shana Linton-Sanderson
Enye Carter-Neville
Nearie Son

H. STUDENT ACTION

38. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

I recommend the Board approve the monthly report as required by statute.

Mr. Salvatore – There were 15 incidents reported for the month of June, 2013, 9 of which were confirmed; 5 reported at the High School with 1 confirmed; 7 reported at the Middle School with 7 confirmed; 2 at the Audrey W. Clark School with 0 confirmed and 1 at the Gregory School with 1 confirmed. All other schools had no reported HIB investigations.

39. PUPIL PERSONNEL SERVICES CONSULTANTS – 2013-2014

I recommend the Board approve the Pupil Personnel Services Consultants for the 2013-2014 school year listed on (**APPENDIX N**).

40. FIELD TRIP APPROVALS

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX O** and made part of the permanent minutes upon Board approval).

41. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on (**APPENDIX P**).

H. **STUDENT ACTION (continued)**

42. **PLACEMENT OF OUT OF DISTRICT 2013 EXTENDED SCHOOL YEAR PROGRAMS AND TRANSPORTATION NEEDS**

I recommend the Board approve the placement of, and provide transportation for the 2013 Out of District Extended School Year programs as follows:

**SCHOOL FOR CHILDREN WITH HIDDEN INTELLIGENCE
LAKEWOOD, NEW JERSEY**

Tuition: \$13,262.40/Student
Effective Dates: 7/1 – 8/9/13

ID #3282074581, classified as Eligible for Special Education and Related Services.

Mr. Salvatore asked Mr. McOmber to explain the placement of the student at the SCHI School.

Mr. McOmber reviewed the circumstances which led to the placement of the student to include the litigation that ensued. He stated that based on the tuition and transportation costs, it was better to settle than to continue with litigation.

Mrs. Perez – Is there only one student at SCHI?

Mr. Salvatore – Yes, I believe so. This is something that transpired several years ago but I will confirm the number of students.

43. **PLACEMENT OF ATYPICAL TUITION-IN STUDENT FOR THE 2013 SUMMER EXPRESS CAMP**

Please approve the placement of the following tuition-in student to our district for the 2013 Summer Express Camp:

**OCEANPORT PUBLIC SCHOOL DISTRICT/
SHORE REGIONAL HIGH SCHOOL
OCEANPORT, NEW JERSEY**

Student: ID #11000672
Placement: Long Branch Middle School
Tuition: \$603.36
Effective Dates: 7/8 – 8/8/13

44. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

May 22, 2013

APPROVAL OF NON-AFFILIATED SALARY - Salary increase for **SUSAN ZAMBRANO**, Confidential Secretary, read FY14 at \$47,400, FY15 at 2% increase, FY16 at 2% increase. This should have read salary for FY14 \$44,062, FY15 at 2% increase, FY16 at 2% increase.

DISCUSSION ITEMS

1. AYF Academy

Mr. Salvatore – Because of the devastation at the Manahasset field, the AYF has approached us to see if they can use our fields. I met with their Board today. They would like to form a partnership. Since they are all of our students, we will try to accommodate them providing we are not displacing any of our activities. We are planning on offering them the use of the Middle School softball field and the freshman football practice field by the old High School. They will begin using the fields on July 22, 2013 from 5:00 P.M. to 7:00 P.M. During the school year they will use the field 5:00 P.M. to 7:00 P.M. 3 days a week. They would like to use our stadium on Sundays for home games within the hours of 9:00 A.M. to 4:00 P.M. We will allow them to use a portable PA system with a scoreboard. They are going to fill out a permit and we will waive the fees.

Mrs. Perez – Will they be able to use the snack bar?

Mr. Salvatore – We may be able to resurrect the food service trailer and they can use that for home events. We will open the bathrooms up as well.

Mrs. George – Will they be paying for anything?

Mr. Salvatore – No, she said she would organize her own security and people to clean up. If we feel that they are not cleaning it to our standards, we would hire our custodians and access the cost.

2. Hop Sports

Mr. Salvatore – They are calling certain activities “brain breaks” because children are not moving enough in a school setting. They would introduce, during a period of time, the opportunity for children to stand and move around while they are working on problems and assignments.

3. Change in Job Title: District Public Safety Liaison

Mr. Salvatore discussed with the Board the change in job title for Walter O’Neill.

At 10:09 P.M. Mr. McOmber left the meeting.

Mr. Parnell brought up the issue of the curtain in the High School not working properly. He asked why it will take 3 to 4 weeks to be fixed.

Mr. Salvatore – I will look into it.

Mr. Genovese explained that the company was notified, they were scheduled to come out and then cancelled due to an emergency. He stated that we are looking to have a service contract with them. In the meantime the curtain was put up by our Buildings and Grounds Department pending the arrival of the company.

I. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

Motion was made by Mr. Dangler, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (45).

Ayes (8), Nays (0), Absent (1) Mr. Grant

45. RESOLUTION FOR CLOSED EXECUTIVE SESSION – 10:10 P.M.

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **Russo vs. LBBOE and negotiations** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 8
Nays: 0
Absent: 1 (Mr. Grant)
Date: June 19, 2013

K. ADJOURNMENT

At 11:10 P.M. the meeting was adjourned in Executive Session.