

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

APRIL 23, 2013

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey. The meeting was called to order by Mrs. Beams, Board President, at 7:00 P.M.

A. ROLL CALL

Mrs. Beams - President – 8:22 PM	Mrs. Perez	Mr. Dangler
Mr. Parnell - Vice President	Mr. Grant – 7:51 PM	Mr. Zambrano
Mrs. George	Mrs. Critelli	Mr. Menkin

Administrator's Present

Mr. Salvatore	Mr. Genovese	Mrs. Valenti
Mr. Freeman	Mr. Penta	Ms. Dudick

Also Present

Mrs. Vega	Ms. Cruz	Mrs. Nogueira
Mr. Crupi	Mr. Vitarello	

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Beams, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Beams made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (1).

Ayes (7), Nays (0), Absent (2) Mrs. Beams and Mr. Grant

1. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:05 P.M.**

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, pursuant to N.J.S.A. 10:4-12(b)(8), the Long Branch Board of Education wishes to discuss matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body,

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session should not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mrs. Beams and Mr. Grant)
Date: April 23, 2013

The Board returned to open session at 8:25 P.M.

A. **ROLL CALL**

Mrs. Beams - President
Mr. Parnell - Vice President
Mrs. George

Mrs. Perez
Mr. Grant
Mrs. Critelli

Mr. Dangler
Mr. Zambrano
Mr. Menkin

Administrator's Present

Mr. Salvatore
Mr. Freeman

Mr. Genovese
Mr. Penta

Mrs. Valenti
Ms. Dudick

Mr. Salvatore reviewed the Agenda with the Board.

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of March 20, 2013
- Regular Meeting minutes of March 21, 2013

D-1. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Executive Session Meeting minutes of March 20, 2013

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY13 MARCH TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (**APPENDIX A**).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY13 March Transfers as listed be approved for the months ending March 31, 2013.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 24, 2013

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS – MARCH 31, 2013**

I entertain a motion that the Board approve the Board Secretary's Reports for the months ending March 31, 2013 (**APPENDIX B**).

3. **REPORTS OF THE TREASURER – MARCH 31, 2013**

I entertain a motion that the Board approve the Report of the Treasurer for the months ending March 31, 2013 (**APPENDIX C**).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the March 31, 2013 and Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of March 31, 2013 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent

Date: April 24, 2013

6. **BILLS AND CLAIMS – AUGUST 23, 2012 – APRIL 4, 2013 (SODEXO), MARCH 15 – 30, 2013 AND APRIL 1 – 24, 2013 EXCLUDING CHRIST THE KING PARISH**

I entertain a motion that the Board approve the August 23, 2012 – April 4, 2013 (Sodexo), March 15 – 30, 2013 and April 1 – 24, 2013 bills and claims excluding Christ the King Parish (**APPENDIX D**).

E. **SECRETARY'S REPORT (continued)**

7. **BILLS AND CLAIMS – APRIL 1 – 24, 2013 FOR CHRIST THE KING PARISH**
I entertain a motion that the Board approve the April 1 – 24, 2013 bills and claims for Christ the King Parish (**APPENDIX D**).
8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MARCH 31 2013**
I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for March 31, 2013 (**APPENDIX E**).
9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MARCH 31, 2013**
I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of March 31, 2013 (**APPENDIX F**).

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

STUDENT REGISTRATION

(as of March 31, 2013)

	AAA	AWC	GRE	MA	WE	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK		60		30	15	289	394	788			788
Kdg	151		126	131	45			453			453
1st	130		138	131	43			442			442
2nd	111		126	108	50			395			395
3rd	103	93	98		43			337			337
4th	86	101	101		45			333			333
5th	109	85	105		45			344			344
6th								0	365		365
7th								0	296		296
8th								0	305		305
9th								0		323	323
10th								0		282	282
11th								0		229	229
12th								0		258	258
MCI	16							16	7		23
MD								0			0
BD					14			14	9	30	53
LD	28	10	39		20			97	13	15	125
AUT	17		12					29	5		34
PD						6	15	21			21
OOD	5		7		1	3	2	18	12	30	60
Home Instruction								0	1		1
TOTAL	756	349	752	400	321	298	411	3287	1013	1167	5467

709

February 2013 Figures

School	AAA	AWC	GRE	MA	WE	JMFECLC	LWC	Total Elementary	MS	HS	Grand Total
Totals	756	345	753	397	325	294	408	3278	1010	1180	5468

F. SUPERINTENDENT'S REPORT

1. STUDENT COUNCIL PRESIDENT'S REPORT

2. EMPLOYEE OF THE MONTH – MARCH

CHRISTINE WEGERT, High School Leadership Academy Guidance Counselor,
presented by Mrs. Beams

3. SCHOOL PRESENTATION –

The Audrey W. Clark School's presentation theme is "Clark's Got Talent". The students will perform the song, "On Broadway" with the words re-arranged to reflect their school. Various student talents will be highlighted during the performance through short mini performances of instrumental music, dance, cultural dance and comedy. The video will highlight the academic talents of the students, staff and will celebrate the accomplishments of the students through their "talent".

4. PRESENTATION OF AWARDS

A) DISTRICT VOLUNTEERS

Heather Orellana
Angela Regina
Maria Rubio

Brenda Stewart
Susana Tavener

B) INDIVIDUAL SCHOOL TEACHERS OF THE YEAR

Presented by: Tara Beams, Board President and James N. Parnell, Board Vice-President

HIGH SCHOOL	-	JENA CARPENTER
MIDDLE SCHOOL	-	KILEY GRAMMER
ALTERNATIVE PROGRAM ACADEMY	-	TRISTIN FLECK
AMERIGO A. ANASTASIA SCHOOL	-	CHRISTIN BITTNER-AGEE
AUDREY W. CLARK SCHOOL	-	TERESA LAGAIPA
GREGORY SCHOOL	-	MICHELLE LUCAS
JOSEPH M. FERRAINA EARLY	-	NATALIE BAUER
CHILDHOOD LEARNING CENTER		
LENNA W. CONROW SCHOOL	-	CHRISTINA GOMEZ
MORRIS AVENUE SCHOOL	-	MICHELLE NEWBERRY
WEST END SCHOOL	-	ANN-MARIE LAGAIPA

G. GENERAL ITEMS

1. **APPROVAL TO SUBMIT NJQSAC STATEMENT OF ASSURANCE AND DISTRICT PERFORMANCE REVIEW**

I recommend the Board approve the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance and District Performance Review.

2. **APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE – APPENDIX G**

I recommend the Board approve the attached Municipal Tax Payment Schedule.

3. **APPROVAL TO ADJUST 2012-2013 SCHOOL CALENDAR**

I recommend the Board approve the addition of two days to the Memorial Day weekend break for unused inclement weather days. The dates are May 28, 2013 and May 29, 2013.

4. **APPROVAL OF ELECTRIC GENERATION SERVICE AGREEMENT**

I recommend the Board approve the electric generation service agreement with First Energy Solutions Corporation for the period of May of 2013 through May of 2015.

5. **APPROVAL OF AGREEMENT WITH ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION**

I recommend the Board authorize entering into an agreement with the Essex Regional Educational Services Commission for the Summer Migrant Education Program at the High School from July 8, 2013 through August 15, 2013.

Mr. Parnell left the meeting at 8:40 P.M.

6. **AUTHORIZATION TO ACCEPT ADDITIONAL FUNDING**

I recommend the Board authorize the acceptance of additional funding for FY2013 Chapters 192 as indicated below:

	<u>Chapter 192</u>		
<u>Program</u>	<u>Approved To Date</u>	<u>Additional Entitlement</u>	<u>New Entitlement</u>
Initial Examination & Classification	\$ 13,368.00	\$ 3,342.00	\$ 16,710.00

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

7. AUTHORIZATION TO FILE THE 2013/2014 NEW JERSEY CHILD ASSAULT PREVENTION GRANT

I recommend the Board approve the filing of the 2013/2014 New Jersey Child Assault Prevention Grant application in the amount of approximately \$10,000.00.

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

8. AUTHORIZATION TO FILE CARL B. PERKINS GRANT APPLICATION

I recommend the Board approve the filing of the 2013-2014 Carl B. Perkins Grant application in the amount of \$33,078.00.

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

9. AUTHORIZATION TO ACCEPT THE STATE HOUSE EXPRESS MINI GRANT

I recommend the Board approve the acceptance of the Rutgers Eagleton Institute of Politics State House Express mini grant in the amount of \$300.00 on behalf of the High School.

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

10. AUTHORIZATION TO ACCEPT THE EXXONMOBIL EDUCATIONAL ALLIANCE MINI GRANT

I recommend the Board approve the acceptance of the ExxonMobil Educational Alliance mini grant in the amount of \$500.00 on behalf of the Middle School.

I recommend the Board authorize **Kevin Carey**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

11. AUTHORIZATION TO ACCEPT THE REFUSE & RECYCLABLES SERVICE – 2013/2014 SCHOOL YEAR BID

The following bids for Refuse & Recyclables Service – 2013/2014 School Year bid were received:

	<u>BID AMOUNT</u>
Waste Management	\$46,332.00
American Waste System	\$90,000.00
M&S Waste Services	\$62,200.00
Republic Services/Marpal	\$47,969.00

I recommend that the Board accept the lowest bid of **Waste Management** in the amount of **\$46,332.00**

Comments from the Governance Committee Chair (APPENDIX O-1)

Mrs. George, when asked if she had any comments, she responded that Ms. Dudick had done a wonderful job with the minutes and that they are relatively self explanatory.

Mr. Salvatore explained to Mrs. George that she may want to address advertising on the website policy at the Board meeting tomorrow night as a highlight.

12. POLICY COMMITTEE MEETING – SECOND & FINAL READING

The following items were agreed upon by the consensus of the Policy Committee and are recommended for the second and final reading to the full Board for approval.

0000 – Bylaws

Policy 0132 Executive Authority

2000 – Program

Policy 2415 No Child Left Behind
Regulation 2431.1 Emergency Procedures for Athletic Practices and Competitions

Regulation 2431.2 Medical Examination to Determine Fitness for Participation in Athletics

Policy 2468 Independent Educational Evaluations

3000 & 4000 – Teaching & Support Staff Members

Policy 3230/4230 & Regulation 3230/4230 Outside Activities

Policy 3281/4281 & Regulation 3281/4281 Inappropriate Staff Conduct

8000 – Operations

Policy 8505 School Nutrition

G. GENERAL ITEMS (continued)

13. APPROVAL OF AGREEMENT WITH BARNABAS HEALTH – ONE SOURCE

I recommend the Board approve an agreement with Barnabas Health – One Source for an Employee Assistance Program for a total cost not to exceed \$17,670 for one year.

Mr. Salvatore reviewed the contract with Barnabas Health Care.

Mr. Salvatore – This benefit will apply to all 944 staff members. They would have the ability to access the resources available for up to 6 sessions per year in order to help our staff negotiate situations such as stress in the work place, at home or any other family issue that they may encounter. It can also be accessed by the staff member's family regardless of their location.

Mr. Grant – I feel it would be worthwhile, even if it were to help one person. What is the start time?

Mr. Salvatore – July 1, 2013 to June 30, 2014.

Mrs. Beams – The NJEA has a program similar to this one.

14. GIFTS TO SCHOOLS

I recommend the Board accept the following gifts to schools indicated:

Donated by:

United Lacrosse and US Lacrosse – Southern NJ Chapter	\$1,290 (Lacrosse gear)	Men's Lacrosse Team
Ladies Auxiliary to Brighton Memorial VFW 2140	\$25.00	Air Force ROTC

15. APPROVAL TO SUBMIT PRE-SCHOOL SELF ASSESSMENT VALIDATION SYSTEM IMPROVEMENT PLAN (SAVS)

I recommend the Board approve the submission of the Pre-School Self-Assessment Validation System (SAVS) to the Department of Education.

Mr. Salvatore explained the Self Assessment Validation System Improvement Plan to the Board.

16. APPROVAL TO SUBMIT DISTRICT PROFESSIONAL DEVELOPMENT PLAN – 2013 - 2014

I recommend the Board approve the submission of the 2013-2014 District Professional Development Plan to the New Jersey Department of Education.

Mr. Salvatore briefed the Board on the districts Professional Development Plan and the use of half days to perform professional development which has reduced expenses for the Board.

Mrs. Beams – In the future when we have plans such as this to approve can we receive them ahead of time so we can review them?

Mr. Salvatore – Yes. Unfortunately with this particular plan time was an issue.

H. PERSONNEL ACTION

17. RESOLUTION

I recommend the Board approve the Resolution for Robin Martin for non-renewal of employment contract – **APPENDIX H**

18. RESOLUTION

I recommend the Board approve the Resolution for Jason Figueroa for non-renewal of employment contract – **APPENDIX I**

19. RESOLUTION

I recommend the Board approve the Resolution for Eddie Ortiz for non-renewal of employment contract – **APPENDIX J**

20. RESIGNATIONS – CONTRACTUAL EMPLOYEES

I recommend the Board accept the resignation of the following individuals:

SAMANTHA EPSTEIN, West End School Special Education Teacher, effective June 30, 2013.

NICOLE GWATHNEY-MCCASKILL, Central Office Confidential Secretary, effective June 30, 2013.

JAMIE LYNN HAYES, Gregory School Special Education teacher, effective June 30, 2013.

ANTONETTE VODOLA-BRUNO, Gregory School teacher, effective June 30, 2013

LT. COL. WILLIAM SPENCE, High School AFJROTC Aerospace teacher, effective June 30, 2013.

PHILIP FALCONE, High School teacher, effective June 30, 2013.

Mr. Salvatore explained that he had received a letter from a Brigadier General in the Air Force stating that going forward the ROTC program would only be funded for 10 months due to budget constraints.

21. RESIGNATIONS – STIPEND POSITIONS

I recommend the Board accept the resignation of the following individuals:

NEMEILL NAVARRO, mentor, effective April 3, 2013.

22. RETIREMENT

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

MARTA AQUINO, Hand-in-Hand Program instructional assistant/caregiver, effective June 30, 2013. Mrs. Aquino has a total of sixteen (16) years of service.

BRUCE CHATMAN, Middle School, custodian effective June 30, 2012. Mr. Chatman has a total of twenty-five (25) years and seven (7) months of service.

JOANNE M. BAUER, Pupil Personnel Services Speech-Language Specialist, effective June 30, 2013. Ms. Bauer has a total of thirty (30) years of service.

H. **PERSONNEL ACTION (continued)**

22. **RETIREMENT (continued)**

SANDRA JORDAN, Gregory School Teacher/Tutor, effective June 30, 2013. Mrs. Jordan has a total of thirty-six (36) years of service.

Comments from the Athletic Committee Chair (APPENDIX O-3)

Mrs. Perez briefed the Board on a program that Jason Corley initiated for spring sports. She stated that the assistant coaches are responsible for monitoring the student athlete's grades and following up on homework assignments.

Mr. Zambrano spoke about the award ceremonies, stating that perhaps there could be a ceremony in the fall, winter and spring which the Board would be made aware of and able to attend.

Mrs. Perez related a similar concern that it seems students are receiving their varsity letters at events and questioned why the Board is not made aware of these ceremonies and given the opportunity to attend.

Mrs. Beams – Sometimes there isn't a formal ceremony for the Board of Education to attend.

Mr. Salvatore – We could have some sort of seasonal culmination of activities that the Board would be able to attend. If there is an activity happening on our campus the Board should be invited. Sometimes there are events held off campus or in someone's home. I agree that we should have some function that the Board can attend to honor the awardees.

Mrs. Beams - It appears that the student athletes have some sort of safety net. She asked if this is also true of students involved in other activities who may not be doing well in academics.

Mr. Salvatore concurred that there should be something available to all students.

At 9:30 P.M. the Board took a short recess

The Board resumed the meeting at 9:40 P.M.

A. **ROLL CALL**

Mrs. Beams - President

Mr. Parnell - Vice President - absent

Mrs. George

Mrs. Perez

Mr. Grant

Mrs. Critelli

Mr. Dangler

Mr. Zambrano

Mr. Menkin

H. **PERSONNEL ACTION (continued)**

23. **COACHING APPOINTMENTS - FALL 2013-2014 SCHOOL YEAR**

I recommend the Board approve/ratify the following fall coaching positions for the 2013-2014 school year:

HIGH SCHOOL

Cross Country

Varsity Head Coach, Boys	Jeremy Julio	Step 7	\$3,041
Varsity Head Coach, Girls	Richard Ricigliano	Step 6	\$2,981

Field Hockey

Varsity Head Coach	Gina Keagle	Step 7	\$6,083
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Soccer

Varsity Head Coach, Boys	Adrian Castro	Step 6	\$4,562
Varsity Head Coach, Girls	Jessica Wegelin	Step 6	\$4,562

Tennis

Varsity Head Coach	Linda Mango	Step 10	\$4,318
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Volleyball

Varsity Head Coach	Erin Lamberson	Step 6	\$2,981
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MIDDLE SCHOOL

Cross Country

Head Coach, Boys/Girls	Maria Davi	Step 6	\$1,113
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Soccer

Head Coach, Boys	Brian Howell	Step 9	\$3,143
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24. **COACHING APPOINTMENTS - FALL 2013-2014 SCHOOL YEAR**

I recommend the Board approve/ratify the following fall coaching positions for the 2013-2014 school year:

HIGH SCHOOL

Cheerleading

Varsity Head Coach	Jenna Zambrano	Step 6	\$5,964
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25. **COACHING APPOINTMENTS - FALL 2013-2014 SCHOOL YEAR**

I recommend the Board approve/ratify the following fall coaching positions for the 2013-2014 school year:

HIGH SCHOOL

Football

Varsity Head Coach	Daniel George	Step 10	\$8,645
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H. **PERSONNEL ACTION (continued)**

29. **STIPEND APPOINTMENTS - 2012-2013 SCHOOL YEAR (continued)**

DISTRICT (continued)

SUMMER ENRICHMENT /EXPRESS CAMPS

Program Planner (April 29 – May 24, 2013)

Melanie Harding

\$1,176.26/wk (prorated)

Program Facilitator (July 8 - Aug 8, 2013: Mon-Thurs.)

Melanie Harding

\$941.01/wk (prorated)

Building Directors (July 8 - Aug 8, 2013: Mon-Thurs.)

Kelly McOmber

Erica Green

\$941.01/wk (prorated)

Mr. Salvatore gave an in depth discussion with regards to this years summer camp, describing the different components from Pre-K to grade 12. He further stated that the Recreation Department is going to provide a calendar of events to supplement our camp schedule.

Mrs. Perez questioned the necessity for a Program Planner, and asked during what hours the work would be done.

Mr. Salvatore – There is a need for a planner. The hours for this stipend are after her contract hours.

30. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on (APPENDIX K).

31. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff member indicated on the attached list at the conference indicated (APPENDIX L).

Mr. Salvatore, Mr. Menkin and Mr. Dangler reported to the Board on their experiences at the conference in San Diego, California.

32. **CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change of training level for the following individuals, effective: April 24, 2013

DEIRDRE MURRAY, Anastasia School Teacher to move from BA to BA +30 on the teachers' salary guide.

CRISTINA GOMEZ, Lenna Conrow School Teacher to move from BA +30 to Masters' on the teachers' salary guide.

MICHELLE MERCKX-CLARY, West End School Teacher to move from BA +30 to Masters' on the teachers' salary guide.

H. **PERSONNEL ACTION (continued)**

33. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.A.A.**
I recommend the Board approve the continuation of salaries for all L.B.A.A. affiliated employees with the exception of those personnel actions taken prior to the Board meeting.

Mrs. Perez inquired regarding the letter from Mr. McOmber clarifying whether she should abstain from the vote for the continuation of the 3 contracts.

Mrs. Beams suggested she abstain on the LBSEA and LBFT contracts.

34. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.S.E.A.**
I recommend the Board approve the continuation of salaries for all L.B.S.E.A. affiliated employees with the exception of those personnel actions taken prior to the Board meeting.

35. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – L.B.F.T.**
I recommend the Board approve the continuation of salaries for all L.B.F.T. affiliated employees with the exception of those personnel actions taken prior to the Board meeting.

36. **APPROVAL OF CONTINUATION OF SALARIES AND NEW CONTRACTS – NON-AFFILIATED EMPLOYEES**
I recommend the Board approve the continuation of salaries for all non-affiliated administrators, district managers, district technicians and confidential secretaries with the exception of those personnel actions taken prior to the Board meeting.

37. **SUBSTITUTE TEACHERS**
I recommend the Board approve the following substitute teachers for the 2012 – 2013 school year:

Laura Appello

Frank Buono

Brian Hibbs

Theodore Goodreau

Carolina Newman

John Perrone

Migdalia Reyes

Polette Sanchez

Ashley Stone

38. **SUBSTITUTE SAFE SCHOOL ENV./CORRIDOR AIDE**
I recommend the Board approve the following safe school environment/corridor aides for the 2012 – 2013 school year:

Kelly Booth

I. **STUDENT ACTION**

39. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010, c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute.

Mr. Salvatore – There were 22 incidents reported for the month of April, 2013, 11 of which were confirmed; 10 reported at the High School with 5 confirmed; 4 reported at the Middle School with 4 confirmed; 1 at the Alternative School with 0 confirmed; 3 at the Audrey W. Clark School with 0 confirmed and 4 at the Gregory School with 2 confirmed.

Mr. Salvatore – There was an incident that took place at the Amerigo A. Anastasia School regarding a parent who came to the office without an appointment. When the parent was asked to remain outside until confirmation could be made, the parent became indignant and physical, hitting the safe school environment person with a book bag. At that point the police were called. Although the parent tried to apologize, this is something we do not tolerate and as a result, our staff member pressed charges for simple assault. The parent has been banned from the school for one year.

Mr. Zambrano – I brought this up before regarding substitute teachers. I think there should be background checks on substitutes and we should marry their credentials up with the class they will be teaching.

Mr. Salvatore – We do try to do what you are suggesting but some of our substitutes only have their Associates degree. Substitutes are very difficult to find from time to time.

Mr. Zambrano – Why can't we find substitute teachers who are certified and not just a substitute with 60 credits, an Associates degree and no knowledge of our district?

Mr. Salvatore – It is very difficult to find substitutes.

Mr. Zambrano – A lot of districts do this and they do not have a problem getting substitutes.

Mr. Salvatore – We always look for certified teachers first.

40. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated on the attached list **(APPENDIX M)**.

Mr. Menkin noticed there were multiple trips for the Amerigo A. Anastasia School.

Mr. Salvatore – Yes, it is part of the talented theme.

41. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **(APPENDIX N)**.

I. **STUDENT ACTION (continued)**

42. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS**

I recommend the Board approve/ratify the placement of, and provide transportation for the following student for the 2012-2013 school year:

THE SHORE CENTER FOR STUDENTS WITH AUTISM
TINTON FALLS, NEW JERSEY

Tuition: \$46,460.00/Student/Year
Transportation
Effective Dates: 4/15/13 – 6/19/13

ID #3266538065, classified as Eligible for Special Education and Related Services.
NOTE: Student is being transferred from Hawkswood School as requested by the parent and in agreement with the Child Study Team.

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$47,943.36/Student/Year
Transportation
Effective Dates: 4/16/13 – 6/21/13

ID #4245289980, classified as Eligible for Special Education and Related Services.
NOTE: A Child Study Team recommendation.

CPC/HIGH POINT ADOLESCENT SCHOOL
MORGANVILLE, NEW JERSEY

Tuition: \$61,200.00/Student/Year
Transportation
Effective Dates: 4/29/13 – 6/21/13

ID #4175587938, classified as Eligible for Special Education and Related Services.
NOTE: Student is returning home having completed a residential program. Placement out of district has been recommended by the Child Study Team.

43. **PLACEMENT OF STUDENT BY THE NEW JERSEY DIVISION OF CHILD PROTECTION AND PERMANENCY**

I recommend the Board approve the placement of the following student who was placed by the New Jersey Division of Child Protection and Permanency in a resource family home in Oceanport, New Jersey. DCP&P completed an education stability assessment and determined that the student would remain in the current school location under DCP&P custody. Long Branch is the parent's district of residency.

MARLBORO PUBLIC SCHOOL DISTRICT/
ASHER HOLMES ELEMENTARY SCHOOL
MORGANVILLE, NEW JERSEY

Tuition: To Be Determined
Effective Dates: 4/9/12 – 6/30/13

ID #8335920940, non-classified student

I. **STUDENT ACTION (continued)**

44. **TERMINATION OF ATYPICAL HOMELESS STUDENT FOR THE 2012-2013 SCHOOL YEAR**

I recommend the Board approve the termination of the following student who was considered homeless for the 2012-2013 school year.

NEPTUNE TOWNSHIP PUBLIC SCHOOL DISTRICT
NEPTUNE, NEW JERSEY

Tuition: \$2,610.96/Student/Year
Effective Dates: 11/21/12 – 2/4/13

ID #3959866263, non-classified student.

NOTE: As per notification from Neptune, the student's family has taken permanent residency in Asbury Park as the result of Superstorm Sandy.

45. **TERMINATION OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2012-2013 SCHOOL YEAR**

I recommend the Board approve/ratify the termination of, and discontinue transportation for the 2012-2013 school year for the following student:

HAWKSWOOD SCHOOL
EATONTOWN, NEW JERSEY

Tuition: \$53,605.80/Student/Year
Transportation
Effective Date: 4/12/13

ID #3266538065, classified as Eligible for Special Education and Related Services.

NOTE: The student is transferring to the Shore Center for Children with Autism as requested by the parent and in agreement with the Child Study Team.

J. **BOARD UPDATES**

Mrs. Beams gave an update regarding the ethics letter requested by Mrs. Perez.

Mrs. Perez is concerned that a lot of time has passed and the form Mr. McOmber is going to distribute to the Board members will also take time to complete and execute.

Mrs. Beams – With the possible conflict of interest that certain members have it is also difficult to have 2 Executive Session meetings, one for each bargaining unit. I feel there are several contract terms that would be systemic to both groups.

Mrs. Beams addressed Mr. Zambrano stating that he had requested a comparison of test scores (SAT's and ACT's). Mrs. Beams stated that the test data will be discussed at the Curriculum Committee meeting in May.

Mr. Zambrano – I noticed the SAT scores were in the newspaper and I would like some additional information.

Mr. Menkin – I used to see it in the New York Time every year.

J. BOARD UPDATES (continued)

Mr. Zambrano – It has been published by the County for the last several years. I would like Mr. Salvatore to look into it and give me 3 years of SAT score data.

Prior to going into Executive Session, Mrs. Perez, Mrs. Critelli and Mr. Zambrano left the meeting due to conflicts.

Motion was made by Mr. Dangler, seconded by Mr. Menkin and carried by roll call vote that the Board approve the following item (46).

Ayes (5), Nays (0), Absent (4) Mr. Parnell, Mrs. Perez, Mrs. Critelli and Mr. Zambrano

46. RESOLUTION FOR CLOSED EXECUTIVE SESSION – 10:45 P.M.

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning the **Superintendent's evaluation and negotiations** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 15 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 5
Nays: 0
Absent: 4 (Mr. Parnell, Mrs. Perez, Mrs. Critelli and Mr. Zambrano)
Date: April 24, 2013

K. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

L. ADJOURNMENT

At 11:25 P.M. the meeting was adjourned in Executive Session.