

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**MARCH 18, 2014**

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Mrs. Perez, Board President, at 7:00 P.M.

**A. ROLL CALL**

Mrs. Perez - President  
Mr. Dangler - Vice President  
Mrs. George

Mr. Grant – 7:30 P.M.  
Mrs. Critelli  
Mr. Zambrano

Mr. Parnell  
Mr. Menkin  
Mr. Covin

**Administrator's Present**

Mr. Salvatore  
Mr. Genovese

Mr. Freeman  
Mrs. Valenti

Ms. Dudick

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mrs. Perez, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Perez made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

**C-1. STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

**C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

**D. APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of February 25, 2014
- Executive Session Meeting minutes of February 25, 2014
- Regular Meeting minutes of February 26, 2014

**E. SECRETARY'S REPORT**

**1. BUDGET TRANSFER REPORTS – FY14 FEBRUARY TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval):

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfer FY14 February Transfers as listed be approved for the month ending February 28, 2014.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:  
Nays:  
Absent:  
Date: March 19, 2014

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT – FEBRUARY 28, 2014**

I entertain a motion that the Board approve the Board Secretary's Report for the month ending February 28, 2014 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval)..

3. **REPORT OF THE TREASURER – FEBRUARY 28, 2014**

I entertain a motion that the Board approve the Report of the Treasurer for the month ending February 28, 2014 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the February 28, 2014 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese, III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution.

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of February 28, 2014 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes:  
Nays:  
Absent  
Date:

March 19, 2014

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – FEBRUARY 28, 2014 AND MARCH 1 – 19, 2014 EXCLUDING CHRIST THE KING PARISH, DONALD COVIN AND BILL DANGER**  
I entertain a motion that the Board approve the February 28, 2014 and March 1 – 19, 2014 bills and claims excluding Christ the King Parish, Donald Covin and Bill Dangler (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).
7. **BILLS AND CLAIMS – FEBRUARY 28, 2014 AND MARCH 1 – 19, 2014 FOR CHRIST THE KING PARISH, DONALD COVIN AND BILL DANGLER**  
I entertain a motion that the Board approve the February 28, 2014 and March 1 – 19, 2014 bills and claims for Christ the King Parish, Donald Covin and Bill Dangler (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).
8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – FEBRUARY 28, 2014**  
I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for February 28, 2014 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).
9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF FEBRUARY 28, 2014**  
I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of February 28, 2014 (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

Mr. Salvatore asked the Board if they were in agreement with moving the School Presentation to after the Presentation of Awards.

All Board members were in agreement.

**F. SUPERINTENDENTS REPORT**

**1. PRESENTATION OF AWARDS**

**A) AWARDING OF TENURE CERTIFICATES**

The Board and I would like to extend our congratulation to the following staff members who have attained tenure in the Long Branch Public Schools:

**WEST END SCHOOL**

Presented by: Christopher Volpe

**JESSICA WEGELIN** - Teacher

**MIDDLE SCHOOL – LEADERSHIP ACADEMY**

Presented by: April Morgan

**JESSICA DOUGHERTY** - Teacher

**HIGH SCHOOL – SCHOOL OF SCIENCE, TECHNOLOGY, ENGINEERING & MATHEMATICS**

Presented by: James Brown

**DENNIS O'KEEFE** - Teacher

**B) DISTRICT VOLUNTEERS**

Michele Moehler	Rose Scullion
Peter Coccurello	Ursula Alvarez
Arminda Tomas	Jennifer Ireland
Heather Orellana	Naxhielyb Garcia
Elizabeth Rodriguez	Andrea Thompson
Beth Sammer	

**C) TEACHER OF THE MONTH – FEBRUARY**

**FRED BALINA**, Morris Avenue School teacher, presented by Mrs. Perez

**D) SUPPORT STAFF OF THE MONTH – FEBRUARY**

**HADIJA HASKOVIC**, Gregory School instructional assistant, presented by Mrs. Perez

**F. SUPERINTENDENTS REPORT (continued)**

**2. STUDENT COUNCIL PRESIDENT'S REPORT**

**3 SCHOOL PRESENTATION –**

The Audrey W. Clark School presentation will be highlighting their culture, diversity and what it means to be “ALL IN”, a motto based on specific goals they set for themselves in the beginning of the school year.

**G. GENERAL ITEMS**

Mr. Grant arrived at 7:30 P.M.

**Comments from the Instruction and Programs Committee Chair (APPENDIX Q-1)**

Mr. Covin reviewed with the full Board the items contained in Appendix Q-1 with respect to N.J. Smart, QSAC and the new PARCC testing requirements.

**1. APPROVAL TO IMPLEMENT AND COMPLY WITH THE CORE CURRICULUM CONTENT STANDARDS**

I recommend the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, the New Jersey State Board of Education adopted rigorous Common Core State Standards on June 19, 2010, and adopted rigorous Core Curriculum Content Standards and associated cumulative progress indicators in January 2008, which established the basis for local curricula and instruction for all students, the Statewide assessment system, and the evaluation of district Boards of Education; and

**WHEREAS**, the New Jersey State Board of Education is empowered, pursuant to P. L. 1990, c. 52, P. L. 1991, c. 3 and P. L. 1991, c. 62., with the authority to establish the State's educational goals and standards; and

**WHEREAS**, along with the adoption of the standards, the New Jersey State Board of Education directed school districts to align their curricula for all students with the K-12 standards in mathematics, language arts literacy, social studies, science, visual and performing arts, health and physical education, world languages, technology, and 21<sup>st</sup> century life and careers; and

**WHEREAS**, the standards and accompanying indicators serve as the basis for State or local assessments deemed appropriate by the State Board of Education and the Department of Education; and

**WHEREAS**, the standards define the knowledge and skills students should acquire within their K-12 education careers to graduate high school with the ability to succeed in entry-level, credit-bearing academic college courses and in workforce training programs; and

**WHEREAS**, the Common Core State Standards are deemed to be internationally benchmarked high standards that provide students with a clear year-to-year progression to ensure New Jersey students graduate high school ready for college and career and endowed with the critical thinking skills required of all graduates in the 21<sup>st</sup> century; and

**WHEREAS**, district Boards of Education shall fully comply with this directive and shall implement all State standards, align their curricula to the standards, and ensure all students learn and are assessed as required by federal law, according to the standards, including Common Core aligned assessments;

**THEREFORE BE IT RESOLVED**, the New Jersey State Board of Education hereby reaffirms its commitment to the implementation of the adopted Core Curriculum Content Standards, including the Common Core State Standards;

**G. GENERAL ITEMS (continued)**

**1. APPROVAL TO IMPLEMENT AND COMPLY WITH THE CORE CURRICULUM CONTENT STANDARDS (continued)**

**BE IT FURTHER RESOLVED**, that the New Jersey State Board of Education reminds district Boards of Education of their obligation to implement all Core Curriculum Content Standards, including the Common Core State Standards, and to ensure students meet the expectations and proficiency standards as measured by current and future State and local assessments.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: March 19, 2014

Mr. Salvatore reviewed with the Board the implementation of the new core curriculum content standards.

**2. APPROVAL TO SUBMIT TENTATIVE FY2015 BUDGET TO THE COUNTY OFFICE**

I recommend the Board approve the submission of the tentative FY2015 budget to the county office for review and approval prior to March 20, 2014. Upon approval from the County Superintendent, the Board authorizes the Superintendent of Schools and School Business Administrator to advertise said budget prior to the public hearing scheduled for April 30, 2014.

Mr. Salvatore and Mr. Genovese reviewed with the Board the tentative budget submission to the County office

Mr. Salvatore – There was a lengthy discussion regarding the budget in the Finance Committee meeting.

Mr. Parnell highlighted some of the items discussed at the Finance Committee meeting that were in the budget to include no reductions in staff, no reduction in programs, the increase of technology to cover band width for PARCC testing as well as the purchase of 590 new devices for PARCC for approximately \$177,000.

Mr. Genovese also elaborated with regard to the Finance Committee discussion that there is an ability to re-align certain salaries within this budget regarding the LBAA to help maintain stability, and to include subject area supervisors. The budget being presented to the County represents an increase in tax rate of .057 cents. Also within this budget is the beginning of the renovations of the old High School in the amount of \$3.3 million.

Mr. Salvatore and Mr. Genovese walked the full Board through the presentation that was given to the Finance Committee regarding where the numbers were in January, reflecting a possible tax rate increase of almost \$.10, to where we are this evening.

Mr. Salvatore reviewed the \$1.4 million in line item cuts.

Mr. Genovese - Since January there have been \$1.8 million in total cuts to the budget with an additional \$1.3 million increase in revenues which reflects a total decrease to the tax levy of over \$3.2 million. What that means is an average house in Long Branch will have an \$18.00 per month increase.

Mr. Genovese further reviewed some projections with regards to the budget from 2016 through FY2019, pointing out increases of approximately \$3 million a year due to salaries, health benefits and other insurances. Looking at salary increases of approximately 2½% over that period of time, health benefits averaging 15% and other insurances averaging 7% and given a 2% cap on property taxes and the modest State Aid analysis that we received this year, the Board would realize \$3 million in increases with only \$800,000 in additional revenue to support those increases.

Mr. Genovese – Over the next 2 years it is important to continue using the balance of the bank cap in order to support the district growth and cover expenses.

Mr. Genovese showed the Board the potential shortfall in years 2017, 2018 and 2019, suggesting that if we can get our health benefit costs to be at or below a 10% increase annually, we may not have to face any potential lay offs. If we cannot do that, then we may have to lay off approximately 40 people by FY2019.

On a final note with respect to next years budget, Mr. Genovese reviewed with the full Board the amount of reserved money and surplus that each district has in the County. Long Branch, being allowed to carry 2% fund balance, will have under 1% next fiscal year. Additionally, Long Branch has only \$1 in its capital reserve account which was required to establish that particular reserve. In reviewing the other districts in Monmouth County, excess surplus and reserves go from \$15,000 all of the way up to \$28 million compared to Long Branch's \$1. Mr. Genovese is suggesting that in order to shore up our financial future, we take advantage of opportunities and begin to back fill first our unreserved fund balance up to 2% allowable by statute as well as begin to appropriate any available funds into capital and maintenance reserves to help with future projects.

Mr. Grant – I understand the increases required. We need to engage the community to understand the things we are doing here in order to get them to align with us.

Mr. Salvatore – Enrollment is still growing. Mr. Covin has a better understanding of the housing projects that are still not fully occupied.

Mr. Covin – There are still a number of 2, 3 and 4 bedroom apartments that have not been filled which will have an impact on our enrollment.

**G. GENERAL ITEMS (continued)**

**Comments from the Operation and Management Committee Chair (APPENDIX Q-2)**

Mr. Zambrano highlighted the items in Appendix Q-2 regarding the Operation and Management Committee meeting.

**3. APPROVAL TO GO OUT TO BID FOR PARTIAL ROOF REPLACEMENT AT THE LENNA W. CONROW SCHOOL**

I recommend the Board approve the School Business Administrator to go out to bid for the partial roof replacement at the Lenna W. Conrow School. The funds will be provided by a transfer from the early childhood program.

**4. APPROVAL TO GO OUT TO BID FOR FY15 DISTRICT WRAP-AROUND PROGRAM**

I recommend the Board approve the School Business Administrator to go out to bid for Request for Proposals (RFP) for the FY15 district wrap-around program.

**5. APPROVAL TO GO OUT TO BID FOR FY15 DISTRICT FOOD SERVICE MANAGEMENT COMPANY**

I recommend the Board approve the School Business Administrator go out to bid for FY15 district food service management company.

**6. APPROVAL TO TRANSFER FUNDS FROM DEBT SERVICE**

I recommend the Board approve the transfer of \$5,000.92 from the debt service fund to the general fund. This action is being taken on the recommendation of the Board's auditor.

**7. APPROVAL OF BIDS FOR TRANSPORTATION ROUTES FOR THE 2014 – 2015 SCHOOL YEAR**

I recommend the Board approve the bids for transportation routes for the 2014 – 2015 school year as listed on **APPENDIX G**.

**8. TRANSPORTATION RENEWAL**

I recommend the Board award the Transportation Contract Renewal for the 2014-2015 school year as follows:

**CONTRACTOR – Kinder Glide, Inc**

<b>DESTINATION/ ROUTE NUMBER</b>	<b>RENEWAL NUMBER</b>	<b>2013-2014 RENEWAL AMOUNT</b>	<b>TOTAL</b>
Children Center of Mon. Cty. LB-CIMC2	3	\$31,140,00	<b>\$31,140.00</b>

Note: The above route reflects a 0% increase from the 2013-2014 contract. The above listed route includes a bus aide.

**G. GENERAL ITEMS (continued)**

**9. APPROVAL TO COMPLETE AND SUBMIT THE FY2013 IDEA COMBINED BASIC AND PRE-SCHOOL FINAL REPORT**

I recommend the Board approve the completion and submission of the FY2013 IDEA Combined Basic and Pre-School final report.

I recommend the Board authorize **Bridgette Burt**, Acting Pupil Personnel Services Director, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**10. APPROVAL OF 2014-2015 SCHOOL CALENDAR**

I recommend the Board approve the attached 2014-2015 school calendar (**APPENDIX H**).

Mrs. Perez – With the proposed calendar, school will be in session for Rosh Hashanah. We tried to shorten the Christmas vacation but there was really no way it could be done.

Mr. Salvatore – There will be one amendment to the calendar. On April 24, 2015, there will be a ½ day for students and an in-service for staff.

**11. GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

**Donated by:**

Long Branch PBA Local 10	\$ 800.00	LBHS Baseball Program
The Green & White Association	\$1,000.00	Championship banners for the High School and Middle School gymnasiums

**Comments from the Communication/Security Committee Chair (APPENDIX Q-3)**

Mr. Grant highlighted a publication called "School Spotlight" which will be going out very shortly. It is a 16 page brochure that will contain information regarding all of our schools including telephone numbers, points of contact and the many events we have.

Mr. Salvatore – The cost will be \$2,600 for 6,000 copies.

**H. PERSONNEL ACTION**

**12. RESOLUTION**

I recommend the Board approve the Resolution to suspend with pay Ronald Bennett – **APPENDIX I**.

**13. RESOLUTION**

I recommend the Board approve the Resolution to abolish positions - **APPENDIX J**.

**14. RESOLUTION**

I recommend the Board approve the Resolution to create the positions - **APPENDIX K**.

H. **PERSONNEL ACTION (continued)**

15. **RE-INSTATEMENT OF CONTRACTUAL POSITIONS**

I recommend the Board approve the re-instatement of the following individuals effective March 10, 2014:

- a) Howard Whitmore
- b) Courtney Davis

Mr. Salvatore reviewed with the Board the re-instatement of the 2 staff members.

16. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individual:

**CATHERINE T. BEATTY**, Morris Avenue School teacher, effective July 1, 2014. Mrs. Beatty has a total of twenty-five (25) years and eleven (11) months of service.

**LAWRENCE HEPTIG**, Amerigo A. Anastasia School drama teacher, effective June 30, 2014. Mr. Heptig has a total of twenty-seven (27) years of service.

17. **RESIGNATION – CONTRACTUAL POSITON**

I recommend the Board accept with regret and best wishes the resignation of the following individual:

**ROBERT GANT**, Alternative Academy biology teacher, effective March 12, 2014.

18. **RESIGNATION – STIPEND POSITON**

I recommend the Board accept with regret and best wishes the resignation of the following individual:

**ERIN LAMBERSON**, Volleyball Mini-Clinic Advisor, effective March 13, 2014.

19. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on **(APPENDIX L)**.

20. **STIPEND APPOINTMENTS 2013-2014 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend position for the 2013-2014 school year:

**DISTRICT**

**Before/After School Bus Aide**

Cynthia Branch

\$10.00/hr

**HIGH SCHOOL**

**African American Culture Club**

Angela Torres

Kenneth Morrison

\$25.00/hr

H. **PERSONNEL ACTION (continued)**

20. **STIPEND APPOINTMENTS 2013-2014 SCHOOL YEAR (continued)**

**Choral Advisor**      \*effective date Jan. 2014      Step 1      \$1,566\*  
Elizabeth Moore      (prorated)

**MIDDLE SCHOOL**

**Cooking Club**      \$25.00/hr  
Jonathan Trzeskowski

**6<sup>th</sup> Period with Additional Prep**      \$4,500  
Kevin Mammano (effective September, 2013)

**WEST END SCHOOL**

**Breakfast Monitor**      \$13.08/session  
Bruna Cale-Oliveira

Mr. Grant – I would like to meet with the African American Culture Club advisors.

21. **APPROVAL TO CHARGE SALARIES TO FEDERAL GRANTS**

I recommend the Board approve/ratify the following individuals and their respective allocation of federal salaries to be charged to the federal grants listed:

<u>Name</u>	<u>Grant</u>	<u>Amount</u>
Ahuva Dodelson	IDEA Preschool	\$ 4,800
Alexandra Troitino	IDEA Preschool	\$27,200
Josette Nogueira	IDEA Basic	\$20,566
Judith Acer	Title IIA	\$21,091
Jill Careri	Title IIA	\$42,182
Sean Kelly	Title IIA	\$42,182
Maria R. Maiorca	Title IIA	\$21,091
Rachel Robinson	Title IIA	\$42,182
Bernadette Sherman	Title IIA	\$42,182
Paulette Wainright	Title IIA	\$42,182
Angeline Harris	PLP	\$31,103
Annetta Wheeler	PLP	\$34,375
Marisa Rodriguez	PLP	\$ 6,250
Iris Alvarado	PLP	\$34,375

22. **STAFF TRANSFERS FOR 2013-2014 SCHOOL YEAR**

I recommend the Boards approve the following staff transfers for the 2013-2014 school year:

**RICHARD MORGAN**, from Long Branch High School custodian (3pm-11pm shift) to A. A. Anastasia School custodian (3pm-11pm shift).

**JOSE HILDAGO**, from A. A. Anastasia School custodian, (3pm-11pm shift) to Long Branch High School (3pm-11pm shift).

**H. PERSONNEL ACTION (continued)**

Mr. Salvatore – I will be adding Juliette Trombetta to the list of transfers.

Mr. Menkin – I heard a rumor about why she was being transferred.

Mr. Salvatore – Actually she requested the transfer.

**23. ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated (**APPENDIX M**)

**24. ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve **BILL DANGLER** and **DONALD COVIN**, Board of Education members, to attend the 2014 National School Board Association Annual Conference to be held in New Orleans, LA on April 4 – 7, 2014 at a cost not to exceed \$4,373 (Acct. #11-000-230-585-390-12-44).

**25. SUBSTITUTE CUSTODIANS**

I recommend the Board approve the following substitute custodians for the 2013-2014 school year:

Karahm Morris

Hasson Morris

**26. SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following substitute instructional assistants for the 2013-2014 school year:

Sabrina Stovall

**I. STUDENT ACTION**

**27. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute (**APPENDIX N**)

**28. FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX O** and made part of the permanent minutes upon Board approval).

**29. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on (**APPENDIX P**).

I. **STUDENT ACTION (continued)**

30. **PLACEMENT OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION NEEDS**

I recommend the Board approve/ratify the placement of, and provide transportation for the following students for the 2013 - 2014 school year:

**BONNIE BRAE**  
**LIBERTY CORNER, NEW JERSEY**

Tuition: \$62,100.00/pro-rated  
Residential Facility  
Effective Dates: 2/20/14 – 6/25/14

ID #1030069857, classified as Eligible for Special Education and Related Services.  
NOTE: An out of home placement was authorized by the New Jersey Department of Child Behavioral Health Services (DCBHS). Monmouth Cares acting on behalf of DCBHS assisted in the placement. The student will be residing at Bonnie Brae. Long Branch is responsible for the educational component of the placement as we are the district of residency. The school is a New Jersey Approved Private School for the Handicapped.

**RUGBY SCHOOL**  
**WALL, NEW JERSEY**

Tuition: \$60,337.80/pro-rated  
Transportation  
Effective Dates: 3/10/14 – 6/26/14

ID #2745013033, classified as Eligible for Special Education and Related Services.  
NOTE: The student is a classified new entrant who will remain in an out of district placement as recommended by the Child Study Team.

31. **TERMINATION OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2013-2014 SCHOOL YEAR**

I recommend the Board approve the termination, and discontinue transportation for the 2013-2014 school year for the following student:

**WOODCLIFF ACADEMY**  
**WALL, NEW JERSEY**

Tuition: \$44,596.59/Year  
Transportation  
Effective Date: 2/26/14

ID #8674548758, classified as Eligible for Special Education and Related Services.  
NOTE: Student has moved to Shrewsbury, New Jersey.

I. **STUDENT ACTION (continued)**

32. **TERMINATION OF ATYPICAL HOMELESS STUDENT FOR THE 2013-2014 SCHOOL YEAR**

I recommend the Board approve the termination of the following student who was considered homeless during the 2013-2014 school year:

**TINTON FALLS PUBLIC SCHOOL DISTRICT**  
**TINTON FALLS, NEW JERSEY**

Tuition: \$15,323.00/student/year  
Effective Dates: 1/17/14 – 3/7/14

ID #7787910523, non-classified student.

NOTE: As per notification from Tinton Falls the student's family has taken permanent residency in Elizabeth, New Jersey.

33. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

February 26, 2014

**ATTENDANCE AT CONFERENCES/MEETINGS**

Donna Critelli, Transportation Manager, to attend the 46<sup>th</sup> Annual New Jersey Pupil Transportation Conference and Equipment Show sponsored by the School Transportation Supervisors of New Jersey on March 24 - 25, 2014 to be held at the Golden Nugget, Atlantic City, New Jersey at a cost not to exceed \$286. (Acct. #11-000-270-593-317-12-44). This should have read \$382.72

**TERMINATION OF PLACEMENT BY THE NEW JERSEY DIVISION OF CHILD PROTECTION AND PERMANENCY**

Keansburg Public School District - ID #3365247526, non-classified student; Effective Dates: 10/15/13 – 12/6/13. The effective dates should have read: 10/15/13 – 1/31/14.

**CERTIFIED STAFF**

CHERYL STAVOLA, Teacher, Middle School. The effective date read pending criminal history clearance. It should have read March 12, 2014.

Mr. Parnell – I attended several events over the past few days. They were all outstanding. The teachers and staff members did an outstanding job presenting the Space Program; Future Chef's which was sponsored by Sodexo was fabulous and Cinderella's Closet. Mary and I attended these events which we thought were great.

There was some discussion regarding the students who had participated in Future Chef's and recognizing them at the Board meeting in April.

Mrs. Perez discussed with the Board the time line for the Retreat and the goal setting for the Board.

Mrs. Perez – I would like to have the goal setting later in the year but I will discuss this with Cathy Winecoff of New Jersey School Boards to see if it would be alright to have the goal setting done after the Retreat. I will get back to the Board with this information.

Mr. Dangler – I attended a Central Jersey Group Basketball game where 2 girls got into a fight in the stands. My major concern is that all of our site supervisors did nothing about it. Most of them were too busy watching the basketball game. Mr. Covin grabbed the microphone and was able to bring some calm to the people in attendance while the police escorted the girls out. Additionally the lobby was very congested when the game was over and I over heard one of our site supervisors state that he didn't get "f..... paid enough" to break up a fight. I am very concerned about this.

Mr. Salvatore – The event was an extraordinary event that was being hosted by us. It was unfortunate that 2 little 5' girls could cause such a problem and distract from the event. The procedure being put into place is that when something like this happens, an announcement goes over the radio and security lines the bleachers facing the stands and points out to the police the offenders so that they can be ushered out in an orderly fashion. I am also very concerned about the use of profanity by one of our employees while they are working and representing Long Branch school district. The other concern that was brought up was the continual use of the same people over and over again for the purpose of site supervisors. Many people don't think this is fair. We are addressing that issue also. We had a discussion with the union to avoid this from taking place.

Mr. Salvatore – I received a letter from Frank Dean regarding the incident at the basketball game. He suggested that Mr. Covin be paid as a parent liaison. Obviously a Board member cannot receive a paid position in the district.

Mr. Grant commented on the Middle School Honor Society and the great job they did with the senior citizens. They participated by cooking and washing dishes.

Mr. Dangler highlighted an event called "Breakfast with Dad". It was well attending by fathers with their sons. Eight students from the Middle School read reports on how special their fathers are.

Motion was made by Mr. Dangler, seconded by Mrs. Critelli and carried by roll call vote that the Board approve the following item (34).

Ayes (9), Nays (0), Absent (0)

34. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 9:35 P.M.**

**RESOLUTION**

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

34. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 9:35 P.M.**

**WHEREAS**, pursuant to N.J.S.A. 10:4-12(b)(4), the Long Branch Board of Education may exclude the public from that portion of a meeting wherein the Board of Education desires to discuss any matter involving any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiations of the terms and conditions thereof with employees or representatives of employees of the public body; and

**WHEREAS**, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **personnel matters (employee suspension)** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

**NOW, THEREFORE, BE IT RESOLVED**, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: March 18, 2014

The Board returned to open session at 9:51 P.M.

**ROLL CALL**

Mrs. Perez - President	Mr. Grant	Mr. Parnell
Mr. Dangler - Vice President	Mrs. Critelli	Mr. Menkin
Mrs. George	Mr. Zambrano	Mr. Covin

Mr. Dangler, regarding the LBAA negotiations – There is nothing new to report. The next meeting is scheduled for April 10, 2014.

Mr. Grant – With regards to the Amistad Act, I was invited to be at the signing of the law by then Governor McGreevy. I feel that Black History Month is very under represented.

**J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

**K. ADJOURNMENT – 9:55 P.M.**

There being no further discussion, motion was made by Mr. Covin, seconded by Mr. Parnell and carried by roll call vote that the Board adjourn the meeting at 9:55 P.M.  
Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary