

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

FEBRUARY 18, 2020

The Agenda Meeting of the Long Branch Board of Education was held in the Long Branch Administrative Office, 540 Broadway, Long Branch, New Jersey.

Mr. Covin called the meeting to order at 7:00 P.M.

ROLL CALL

Mr. Covin - President	Dr. Critelli	Ms. McCaskill – 7:06 P.M.
Mrs. Youngblood Brown – VP	Zambrano	Mrs. Peters
Mr. Grant	Rev. Bennett	Mrs. Perez

Administrator's Present

Dr. Salvatore	Dr. Freeman	Mr. Genovese
Dr. Dudick	Mrs. Valenti	

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Covin, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Covin made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

Comments from the Finance Committee Chair - Mrs. Youngblood Brown

The Board held various discussions regarding the tax abatements of some additional properties in Long Branch. It was the understanding of the members that the 169 units being constructed were going to be abated for possibly 30 to 35 years and for that, a community pool would be constructed at the expense of the contractor. There were many concerns regarding additional services that would be required in the City as well as the possible impact on student enrollment.

Mr. Covin and Ms. McCaskill gave a brief overview of the conference they had attended in Washington D.C. with regard to funding for special education.

Dr. Salvatore stated that IDEA is currently being funded at 13% and that he is hopeful that it will reach 40% in the future.

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of January 28, 2020
- Executive Session minutes of January 28, 2020
- Regular Meeting minutes of January 29, 2020

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY20 DECEMBER TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

E. **SECRETARY'S REPORT (continued)**

1. **BUDGET TRANSFER REPORTS – FY20 DECEMBER TRANSFERS (continued)**

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY20 December Transfers as listed be approved for the month ending December 31, 2019.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: February 19, 2020

2. **BOARD SECRETARY'S REPORT - DECEMBER 31, 2019**

I entertain a motion that the Board approve the Board Secretary's Report for the month ending December 31, 2019 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - DECEMBER 31, 2019**

I entertain a motion that the Board approve the Report of the Treasurer for the months ending December 31, 2019 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the December 31, 2019 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of December 31, 2019 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: February 19, 2020

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – DECEMBER 10 - 16, 2019, JANUARY 1 - 31, 2020 AND FEBRUARY 1 - 19, 2020 FOR CHRIST THE KING, CITY OF LONG BRANCH/FINANCE AND AMY'S YOGABILITIES**

I entertain a motion that the Board approve the bills and claims for December 10 - 16, 2019, January 1 - 31, 2020 and February 1 - 19, 2020 for Christ the King, City of Long Branch/ Finance and Amy's Yogabilities (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – DECEMBER 10 - 16, 2019, JANUARY 1 - 31, 2020 AND FEBRUARY 1 - 19, 2020 FOR DONALD COVIN AND LAUREN MCCASKILL**

I entertain a motion that the Board approve the bills and claims for December 10 - 16, 2019, January 1 - 31, 2020 and February 1 - 19, 2020 for Donald Covin and Lauren McCaskill (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **BILLS AND CLAIMS – DECEMBER 10 - 16, 2019, JANUARY 1 - 31, 2020 AND FEBRUARY 1 - 19, 2020 EXCLUDING CHRIST THE KING, CITY OF LONG BRANCH/FINANCE, AMY'S YOGABILITIES, DONALD COVIN AND LAUREN MCCASKILL**

I entertain a motion that the Board approve the bills and claims for December 10 - 16, 2019, January 1 - 31, 2020 and February 1 - 19, 2020 excluding Christ the King, City of Long Branch/Finance, Amy's Yogabilities, Donald Covin and Lauren McCaskill (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

9. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – JANUARY 31, 2020**

I entertain a motion that the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for January 31, 2020 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

10. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF JANUARY 31, 2020**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of January 31, 2020 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT’S REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

A. **SPELLDOWN WINNERS – 2019 - 2020**

The following named students are the 2019 - 2020 Spelldown winners -
Presented by: A representative of the PTO/A Community Council

Amerigo A. Anastasia School

Sofia Sanchez	1 st place winner – Grade 5
Maribel Ja’Niese Gonzalez	2 nd place winner – Grade 4
Kyle Santiago	3 rd place winner – Grade 5

George L. Catrambone School

Miguel Teodoro	1 st place winner – Grade 5
Thales DePaula Silva	2 nd place winner – Grade 5
Anthony Luque	3 rd place winner – Grade 5

Gregory School

Alexander Lucas	1 st place winner – Grade 4
Nora Farwell	2 nd place winner – Grade 5
Flynn Worth	3 ^d place winner – Grade 3

Middle School

John Pallone	1 st place winner – Grade 7
Geovanna Alves	2 nd place winner – Grade 8
Daniela Garcia-Garcia	3 rd place winner – Grade 8

2. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Debra Clark	Leslie Taylor
Jennifer Conklin	Iracely Toro
Jan Egan	Wilynn Turner
Thomas McGlennon	Shatarraa Turpin
Cynthia McKnight	Tamika Whitley
Ana Reis	

B) **EDUCATOR OF THE MONTH - JANUARY**

ALYSON STAGICH, High School teacher, presented by Mrs. Youngblood Brown

C) **SUPPORT STAFF OF THE MONTH - JANUARY**

JARED WALKER, Middle School instructional assistant, presented by Mr. Covin

F. **SUPERINTENDENT'S REPORT (continued)**

3. **STUDENT COUNCIL LIAISON REPORT** - Eniyah Garner - Student Advisor

4. **SCHOOL PRESENTATION**

Mr. Brown will begin with a few words regarding Black History Month and the upcoming performance. Students will sing "This is Me" while the dancers are performing on stage. A video/slideshow will be playing on the screen highlighting black historical figures and will transition into current figures who are making an impact in the community today.

Dr. Salvatore reviewed the Agenda with the Board.

G. **GENERAL ITEMS**

1. **APPROVAL OF COOPERATIVE PURCHASING AGREEMENT WITH OMNIA PARTNERS**

I recommend the Board approve/ratify the Cooperative Purchasing Agreement with National Intergovernmental Purchasing Alliance Company, d.b.a. Omnia Partners to provide a variety of goods, products and services.

2. **APPROVAL OF PERFORMANCE OF DISTRICT EMERGENCY EVACUATION DRILLS FOR THE 2019/2020 SCHOOL YEAR (APPENDIX G-1)**

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Department of Education in the State of New Jersey requires that two (2) emergency evacuation drills be conducted every school year in accordance with New Jersey Administrative Code N.J.A.C. 6A:27-11.2 and,

WHEREAS, said drills must be recorded and documented in the Board of Education minutes,

NOW THEREFORE BE IT RESOLVED, that said drills were performed and documented as per **APPENDIX G-1** and will be made a part of the permanent minutes upon Board approval.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: February 19, 2020

3. **APPROVAL TO PARTICIPATE IN THE LiFe PROJECT WITH NJIT AND FILE THE STEM MONTH EVENT GRANT ON BEHALF OF THE 21st CCLCG PROGRAM**

I recommend the Board approve the 21st Century Community Learning Center Grant students and staff to participate in the LiFe Project with the New Jersey Institute of Technology (NJIT). The purpose of the LiFe Project is to provide females more opportunities to participate in STEM activities resulting in an increased number of women pursuing STEM careers. This is also a request to approve the filing of the NJIT "STEM Month Event" grant application. Awards will be reimbursed to the district through the LiFe Project and range from \$1,000 to \$2,000.

I recommend the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

4. APPROVAL TO FILE 2020 SUSTAINABLE JERSEY FOR SCHOOLS GRANT PROGRAM FUNDED BY THE PSEG FOUNDATION

I recommend the Board approve the filing of the 2020 Sustainable Jersey for Schools Grant on behalf of the George L. Catrambone School in the amount of \$10,000. The grant applications are due by March 13, 2020.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

5. APPROVAL OF PARTNERS AND COLLABORATORS FOR THE 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT

I recommend the Board approve/ratify the partners and collaborators for the 21st Century Community Learning Centers grant for the 2019 - 2020 school year as listed:

Partners

Sodexo Food Services
Count Basie Theatre
Long Branch Free Public Library
Monmouth Medical Center
Monmouth University School for Education
Valley National Bank

Collaborators

Pinot's Palette
Dominick Gudzak
Liberty Science Center
Long Branch Police Department
Tuzzio's Italian Cuisine
T&M Associates
Kidz Art
Monmouth County Park System
Box Out Bullying
Sodexo Food Services
Barnes and Noble Booksellers
Young Audiences
Project Write Now
New Jersey Institute of Technology
Long Branch Free Public Library
Ocean Quality Dental
Monmouth University School of Education
Count Basie Theatre
Living Yes, LLC

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

6. **APPROVAL OF AGREEMENT WITH TENDER TOUCH EDUCATIONAL SERVICES, LLC**

I recommend the Board approve the agreement with Tender Touch Educational Services, LLC of Lakewood to provide tutoring services to Title I students that attend the non-public school Bet Yaakov of the Jersey Shore. Tutoring will be conducted in the areas of Mathematics and English Language Arts. The agreement will be in effect from March 1, 2020 through June 30, 2020 at a cost not to exceed \$15,783. Services and supplies will be paid for with Title I funds.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

7. **CONSOLIDATED CHANGE ORDER - #1**

I recommend the Board approve the following Resolution for change order #1 for renovations to the Historic High School:

RESOLUTION

WHEREAS, Kappa Construction has requested consolidated change order #1 for proposed renovations at the Historic High School pursuant to NJAC 6:20-8.3 be granted for the following:

- Storage window addition; cafeteria epoxy floor; duct changes; floor crack repairs; tegular ceiling tiles; install kitchen hood and fan; lavatory guards; interior finishes room #105 window; install electric convection oven; install chiller disconnect; loading dock/basement egress lighting; HVAC drawing changes; install additional concrete and rebar for chiller pad for a total of \$83,322.06

WHEREAS, the total for the consolidated change order #1 for the proposed renovations at the Historic High School is \$83,322.06; and

WHEREAS, said funds are available for the change order;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education") authorizes said change order.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: February 19, 2020

H. **PERSONNEL ACTION**

Comments from the Governance Committee Chair (APPENDIX H-1)

Dr. Critelli briefed the Board regarding discussions held by members of the Governance Committee. Those items are contained in the agenda under **Appendix H-1**.

Comments from the Athletics Committee Chair (APPENDIX H-2)

Mrs. Perez briefed the Board regarding discussions held by members of the Athletic Committee. Those items are contained in the agenda under **Appendix H-2**.

There was a brief discussion regarding the banners from the High School. It was suggested that they be placed in the Historic High School on the wall in the gymnasium.

Mr. Covin brought up the subject of athletic uniforms. He stated that since we are the Green and White, we should not be buying uniforms that are gray or black.

Mr. Zambrano asked if any consideration had been given to creating a surfing team.

1. **POLICIES AND REGULATIONS - FIRST READING - ALERT 218**

The new Policies and revised Policies and Regulations as listed on the attachment are being presented to the full Board for a First Reading - **APPENDIX H-3**.

2. **CREATION OF POSITION ALIGNED TO STUDENT PLACEMENT - RESOLUTION**

I recommend the Board approve the creation of a 1:1 instructional assistant aligned to placement of a student - **APPENDIX H-4**.

3. **RETIREMENT**

I recommend the Board accept, with regret and best wishes, the retirement of the following individual:

MARY JENSEN, teacher, effective July 1, 2020. Mrs. Jensen has a total of 16 years of service.

4. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individual:

KERA CROSBY, Funded Grants secretary, effective February 19, 2020.

PETER SPINA, Middle School instructional assistant, effective June 30, 2020.

5. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the stipend resignation of the following individual:

DEVRON CLARK, Middle School, Breakfast Monitor, effective February 3, 2020.

REBECCA STONE, High School, Poetry Club Advisor, effective September 12, 2019.

WILLIAM WILSON, High School, African American Culture Club, effective February 3, 2020.

H. **PERSONNEL ACTION (continued)**

6. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the appointment of the following named individuals as an Instructional Assistant:

MONIQUE BOWLES, Middle School at Step 1, Salary \$16.00/hr., effective February 20, 2020. Replaces: Wanda Jetter (retired).
(Acct. #15-209-100-106-000-06-00) (UPC # 1214-06-SEBDC-PARAPF).

ALEXANDRIA GADSON, George L. Catrambone School at Step 1, Salary \$16.00/hr. + \$250 stipend for BA, effective February 20, 2020. Replaces: Theresa Gillespie (resigned). (Acct. # 15-190-100-106-000-09-00) (UPC # 0811-09-KINDG-PARAPF).

TANAI JOHNSON, Morris Avenue School at Step 1, Salary \$16.00/hr. + \$250 stipend for BA, effective February 20, 2020. Replaces: Bonnie Larsen (retired).
(Acct. # 20-218-100-106-000-05-00) (UPC # 1272-05-PRESC-PARAPF).

7. **STAFF TRANSFER FOR THE 2019-2020 SCHOOL YEAR**

I recommend the Board approve the transfer of the following individual for the 2019-2020 school year:

JAMIE TVRDIK, from Gregory School instructional assistant to Amerigo A. Anastasia School instructional assistant, effective February 20, 2020.

8. **ANNUAL STIPEND POSITIONS - 2019-2020 SCHOOL YEAR**

I recommend the Board approve/ratify the following annual stipend positions as listed:

HIGH SCHOOL

African American Culture Club Advisors \$25.00/hr.
Ashley Gwathney, Raul Rivera

Alternative HS Assessment (AHSA) Reviewers \$6,600
Andrea Kelly, Danielle Schneider (Prorated effective February 20, 2020)

Detention - Extended \$24.21/hr.
Michael Padovani, Raul Rivera

Poetry Club Advisor (February - June) \$750 (prorated)
Tiriq Callaway

Academic Lab Instructor - Homework Club \$24.21/hr.
Jeremy Julio

H. **PERSONNEL ACTION (continued)**

9. **COACHING/ATHLETIC STIPEND POSITIONS 2019 - 2020 SCHOOL YEAR**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments as listed:

HIGH SCHOOL - SPRING

CATEGORY 2

STEP

Boys Varsity Lacrosse Asst. Coach

Nikolas Greenwood

6

\$3,000

Baseball Varsity Asst. Coach

Juan Martinez

7

\$3,300

MIDDLE SCHOOL - SPRING

CATEGORY 2

STEP

Softball Asst. Coach

Elizabeth West

6

\$2,000

10. **APPOINTMENT OF SUBSTITUTES FOR THE 2019-2020 SCHOOL YEAR**

I recommend the Board approve the following substitutes as listed for the 2019-2020 school year:

SUBSTITUTE INSTRUCTIONAL ASSISTANTS (pending fingerprint clearance*)

Michael Dombrowiecki*, Tajh Miller*, Thomas Pizzonia*, Kelli Sullivan*

SUBSTITUTE TEACHERS (pending fingerprint clearance*)

Michael Dombrowiecki*, Aria Leunes, Edward O'Toole*, Sandra Rosa*

11. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approved the attendance of staff members indicated on the attached list at the conferences indicated - **APPENDIX H-5.**

12. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on **APPENDIX H-6.**

13. **CHANGE IN TRAINING LEVEL - 2019 - 2020 SCHOOL YEAR**

I recommend the Board approve/ratify a change in training level for the following individuals, effective March 1, 2020:

CHRISTINA BRONOWICH, Middle School Teacher, from BA to MA on the teacher's salary guide.

DANIELLE THOMAS, High School Teacher, from BA +30 to MA on the teacher's salary guide.

H. **PERSONNEL ACTION (continued)**

14. **TEACHER/MENTOR PROGRAM - 2019 - 2020 SCHOOL YEAR**

I recommend the Board approve the following individual to assume the position of Mentor as detailed in the State Department of Education Teacher/Mentor Program:

LOCATION

Middle School

TEACHER

Raquel Diaz

MENTOR

Vincent Vallese

15. **TEACHER/MENTOR PROGRAM - 2019 - 2020 SCHOOL YEAR**

I recommend the Board approve the following individual to assume the position of Mentor provided by the Board of Education at a rate of \$550 annually for a 1 year term:

LOCATION

Pupil Personnel Services

TEACHER

Mia Apostle

MENTOR

Amanda Russo

16. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2019 - 2020 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

William Paterson University

Cheyenne Sommers

Middle School

January 2020 - May 2020

Nancy O'Toole -
Melissa Trace

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made a part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. **PLACEMENT OF TUITION-IN STUDENTS FOR THE 2019-2020 SCHOOL YEAR**

I recommend the Board approve/ratify the following tuition-in student for the 2019-2020 School year:

SHORE REGIONAL HIGH SCHOOL/WEST LONG BRANCH SCHOOL DISTRICT

Student ID# 3122995545

Placement: Audrey W. Clark School

Tuition: \$38,980.00

Effective Date: 12/6/2019

5. **CORRECTIONS / REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes:

January 29, 2020

ATTENDANCE AT CONFERENCES / MEETINGS

Michael Salvatore, Ph.D., Superintendent of Schools, to attend the 2020 Northeast Innovation Forum, sponsored by the RTM Business Group to be held on March 28, 29, 30, 31, 2020 at Westin Copley Place, Boston, MA (ACCT: 11-000-230-585-390-12-44) at a cost not to exceed \$236.00. This should have read at a cost not to exceed \$511.00

RESIGNATION - CONTRACTUAL POSITION

Guillermo Ithier, High School teacher, effective March 13, 2020. This should have read effective February 12, 2020.

APPOINTMENT OF CERTIFIED STAFF

Quinn Batcho, School Social Worker at Audrey W. Clark School, effective February 3, 2020. This should have read effective February 18, 2020.

Megan Bolger, School Social Worker at Long Branch High School, effective February 3, 2020. This should have read effective February 18, 2020.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

Tiffany Rawls-Dill, Pupil Personnel Services Secretary from February 3, 2020 to March 2, 2020. This should have read using sick days.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

Mrs. Perez raised a question about the Hall of Fame Committees.

Dr. Salvatore stated that the committees would meet sometime in the spring.

K. **ADJOURNMENT – 9:04 P.M.**

There being no further discussion, motion was made by Dr. Critelli, seconded by Ms. McCaskill and carried by roll call vote that the Board adjourn the meeting at 9:04 P.M. Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary