

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

OCTOBER 29, 2013

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Mrs. Beams, Board President, at 7:00 P.M.

A. ROLL CALL

Mrs. Beams - President
Mr. Parnell - Vice President
Mrs. George

Mrs. Perez
Mr. Grant - absent
Mrs. Critelli

Mr. Dangler - absent
Mr. Zambrano
Mr. Menkin

Administrator's Present

Mr. Salvatore
Mr. Freeman

Mr. Genovese
Ms. Dudick

Mrs. Valenti

Also Present

David Kaplan

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Beams, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Beams made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

C-3. PRESIDENT'S UPDATE

Mrs. Beams – I have a concern regarding members attendance at committee meetings. If any of you are unable to make a meeting, please contact the Chairperson or myself in order to allow the alternative to sit in. If the alternative is not available I will try to attend the committee meeting myself. Also, please review the information regarding the naming of facilities, record your ideas and send them to Mary and I. I will compile the information and forward it to Ms. Dudick so that she can prepare for the first reading of the policy.

Mr. Menkin – What time is the Friday package ready?

Mr. Salvatore – Generally between 5:00 and 7:00. There was a concern that some items were not included in the packages that were hand delivered to some of our Board members. Everything is on the web. If the Board is interested, perhaps we can issue tablets to all members and give training on how to access information to avoid that situation in the future.

Mr. Salvatore introduced Dave Kaplan, auditor for the Board.

Mr. Kaplan addressed the Board regarding the FY2013 audit.

Mr. Kaplan – The Board will be receiving 3 unqualified opinions even though I am still waiting for a letter from John Tratynek regarding the open litigation on the Russo case. Food Services turned a profit this year and has a substantial fund balance. The cash balance in the General Fund overall was extremely low, but I understand the administrations desire not to borrow money to offset State Aid payment at the end of June. The General Funds fund balance had an undesignated unreserved amount of approximately \$1,014,000 which is approximately \$500,000 less than the previous year. With reference to Schedule J6 in the CAFR, the City's ratables overall dropped approximately 20% over the past several years from \$5.1 billion to \$4.1 billion.

I am making 2 recommendations that require a Correction Action Plan, both of which deal with the Hurricane Sandy disaster in October of 2012. The first item is the FEMA recovery money in the amount of approximately \$60,000 which was recorded in Fund 10 and should have been recorded in Fund 20. The second item dealt with insurance reimbursement whereby approximately \$500,000 was recorded as a refund to expenditures and should have been

shown as revenue coming in and leaving the expense at its full value. There was however very little guidance from the State Department regarding how to handle these funds. All in all I feel that these 2 findings are minimal. The Business Office is run extremely well and the Board should have confidence in that area.

There being no questions from the Board, Mr. Kaplan left the meeting.

D. APPROVAL OF MINUTES

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of September 24, 2013
- Executive Session minutes of September 24, 2013
- Regular Meeting minutes of September 25, 2013

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY14 SEPTEMBER TRANSFERS

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX A** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Overexpenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY14 September Transfers as listed be approved for the month ending September 30, 2013.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: October 30, 2013

2. BOARD SECRETARY'S REPORTS – SEPTEMBER 30, 2013

I entertain a motion that the Board approve the Board Secretary's Report for the month ending September 30, 2013 (which will be labeled **APPENDIX B** and made part of the permanent minutes upon Board approval).

3. REPORTS OF THE TREASURER – SEPTEMBER 30, 2013

I entertain a motion that the Board approve the Report of the Treasurer for the month ending September 30, 2013 (which will be labeled **APPENDIX C** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the September 30, 2013 Board Secretary's Reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution.

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of September 30, 2013 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent

Date: October 30, 2013

6. **BILLS AND CLAIMS – SEPTEMBER 27 – 30, 2013 AND OCTOBER 1 – 30, 2013
EXCLUDING CHRIST THE KING PARISH AND JOHN GUIRE CO.**

I entertain a motion that the Board approve the September 27 - 30, 2013 and October 1 – 30, 2013 bills and claims excluding Christ the King Parish and John Guire Co. (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – SEPTEMBER 27 - 30, 2013 AND OCTOBER 1 – 30, 2013
FOR CHRIST THE KING PARISH AND JOHN GUIRE CO.**

I entertain a motion that the Board approve the September 27 - 30, 2013 and October 1 – 30, 2013 bills and claims for Christ the King Parish and John Guire Co. (which will be labeled **APPENDIX D** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – SEPTEMBER 30, 2013**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for September 30, 2013 (which will be labeled **APPENDIX E** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF SEPTEMBER 30, 2013**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of September 30, 2013 (which will be labeled **APPENDIX F** and made part of the permanent minutes upon Board approval).

F. SUPERINTENDENTS REPORT

1. STUDENT COUNCIL PRESIDENT'S REPORT

2. SCHOOL PRESENTATION –

The Middle School will present a brief skit and song, No One Is Alone performed by the Middle School band, chorus, drama club, alumni and teachers, showing students that there is always someone to talk to at school. The performance begins with two students struggling to fit in, ending with staff, students and alumni singing on stage and in the aisles.

3. PRESENTATION OF AWARDS

A) DISTRICT VOLUNTEERS

Beth Van Beuren
Carol Sama
David Bass
Joanna Friedli
Juanita Southerland

Pam Colon
Miguel Espinosa
Erin Rivera
Debra Sanders

B) RECOGNITION OF TWENTY-FIVE YEARS OF SERVICE

Joseph Arcangelo
Denise Buck
Robert Clark
Shirley DiMaggio
Jennifer Elgrim
Carmelina Fabiano
Georgette Gant

Cathy Gibson
Irene Grasso
Mary Hauser
Diane Malinowski
Laura Nieves
Angel Montanez

C) EMPLOYEE OF THE MONTH – SEPTEMBER

FRAN O'HARE, Alternative Academy Language Arts teacher, presented by Mrs. Beams

4. ATHLETIC ACCOMPLISHMENT

- The Board would like to acknowledge Dan George for attaining his 100th win as Varsity Football Coach for the Green Wave- Presentation to be made by Luci Perez, Athletic Committee Chair Person

5. ADDITIONAL ATHLETIC RECOGNITION

- Brian Howell has been selected to Coach the Middle School All Star Boys Soccer Team.
- Elisa Perez has been selected to Coach the Middle School All Star Girls Field Hockey Team

Mr. Salvatore reviewed the Agenda with the Board.

G. GENERAL ITEMS

1. APPROVAL TO SUBMIT THE DISTRICT PERFORMANCE REVIEW AND STATEMENT OF ASSURANCES TO THE COUNTY OFFICE

I recommend the Board approve the submission of the District Performance Review (DPR) and Statement of Assurances (SOA) to the County office (which will be labeled **APPENDIX G** and made part of the permanent minutes upon Board approval).

Mr. Salvatore explained the process regarding New Jersey Quality Single Accountability Continuum (NJQSAC).

Mr. Salvatore – The Board is required to complete a self assessment in 5 areas for which all but 1 area received 100% compliance. In the area of Instruction and Program the district received 64%. Of the items within Instruction and Program that the district had direct control over, we had received all of the possible points available to us. Where the district lost points were in the areas such as graduation. We had 90.3% graduation rate which was good however due to our HSPA results we were not able to get credit in that area. Similarly, where the High School met the requirements listed under Language Arts, Gregory School did not and therefore we could not get credit in that area either.

In reviewing the demographics of the Pre-school although it appears that we have a 40% white population and 47% Hispanic, the majority of the white population are Portuguese speaking children. As a result, we may have to provide more resources in the area of bilingual education.

The DPR and SOA summations are due to the County by November 15, 2013. Currently we are scheduled to have a full QSAC review by the County Office beginning December 6, 2013 which will last for approximately 5 days.

2. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2013 – 2014 SCHOOL YEAR

I recommend the Board approve the following resolution:

RESOLUTION

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Long Branch Board of Education desires to authorize its purchasing agent for the 2013 – 2014 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

G. GENERAL ITEMS (continued)

2. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2013 – 2014 SCHOOL YEAR (continued)

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education does hereby authorize the district's purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Library supplies, school supplies and teaching aids	Tequipment, Inc.	80992
Sporting Goods – Statewide	Fitness Lifestyles Inc.	81163
WSCA Computer Contract	Apple Computer Inc.	70259
WSCA Computer Contract	Dell Marketing LP	70256
WSCA Computer Contract	Hewlett Packard Co.	70262
WSCA Computer Contract	Howard Industries Inc.	70264
WSCA Computer Contract	Toshiba America Info.	75582
Data Communications Equip.	Office Business Systems	83083

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: October 30, 2013

3. RATIFICATION OF AGREEMENT WITH ENGAGED INSTRUCTION, LLC

I recommend the Board ratify the agreement between Engaged Instruction, LLC and the Long Branch Board of Education for services to be conducted during October, 2013 through May of 2014 at a total cost not to exceed \$13,200. They will provide 11 days of professional development for English Language Arts.

Mr. Salvatore – In previous years we used EdSolutions, paying \$120,000 for their services. The main consultant for the company who was assigned to our district went on her own so we are going to use her company at a cost of \$13,000 to provide the services.

4. APPROVAL OF CLINICAL AFFILIATION AGREEMENT WITH KEAN UNIVERSITY

I recommend the Board approve/ratify the agreement with Kean University to participate in the development and implementation of field work experience for students of the University. The agreement will be in effect from September 1, 2013 through September 1, 2016 and has the option to be renewed for three (3) additional years.

5. APPROVAL OF RESOLUTIONS TO SOLICIT BIDS FOR ELECTRIC AND GAS SERVICES

I recommend the Board approve the Resolutions to solicit bids for electric generation services and natural gas supply services under the Alliance for Competitive Energy Services (ACES) from October, 2013 through May of 2018.

G. GENERAL ITEMS (continued)

6. APPROVAL OF TRANSPORTATION JOINTURE WITH MOESC

I recommend the Board approve transportation routes with Monmouth-Ocean Educational Services Commission for the 2013-2014 school year as follows:

Special Ed/Vocational/Homeless	\$780,145.69
Non Public	\$188,201.12
ESC Management fees (5%)	<u>\$ 50,966.85</u>
	\$1,019,313.66

Mr. Salvatore – I am concerned with the cost of transportation through MOESC. We are looking into how we can reduce the cost as we go through the re-districting process for next year.

7. MONMOUTH UNIVERSITY POOL RENTAL

I recommend the Board approve the agreement with Monmouth University for the use of its pool for the Long Branch High School swim team for the 2013-2014 season at a cost not to exceed \$14,836.00 plus a \$1,000.00 security deposit.

8 GIFTS TO SCHOOLS

I recommend the Board accept the following gifts to schools indicated:

Donated by:

Sears of Ocean		60 Stop Bulling Bags 75 Superman Comic Books 20 Backpacks
Boys and Girls Clubs of Monmouth County	\$400.00	
Floria Franklin	\$1,000.00	1 Smart Board

Mr. Parnell – I received 5 or 6 Wave Basketball turtle necks as a donation. What is the procedure for putting this on the Agenda?

Mr. Salvatore – Send them to the Athletic Department, they will fill out the proper Gift to School form and forward it to my office.

9. ACCEPTANCE OF THE 2013 AUDIT AND CORRECTIVE ACTION PLAN

I recommend the Board accept the audit as presented by DAK CPA and the Boards Corrective Action Plan for the implementation of the recommendations (**APPENDIX H**).

Comments from the Governance Committee Chair (APPENDIX P-1)

10. POLICY COMMITTEE – SECOND AND FINAL READING

The following items were agreed upon by the consensus of the Policy Committee and are recommended for the second and final reading to the full Board for approval:

0000 - Bylaws

0000.02 Introduction

1000 - Administration

Policy & Regulation 1240 Evaluation of Superintendent

G. GENERAL ITEMS (continued)

10. POLICY COMMITTEE – SECOND AND FINAL READING (continued)

3000 - Teaching Staff Members

Policy 3144.12

Policy 3144.3

Policy & Regulation 3221

Policy & Regulation 3224

Policy 3372

Policy 3373

Policy 3374

Certification of Tenure Charges – Inefficiency

Suspension Upon Certification of Tenure

Charges

Evaluation of Teaching Staff Members

Evaluation of Principals, Vice Principals and

Assistant Principals

Teaching Staff Member Tenure Acquisition

Tenure Upon Transfer or Promotion

Tenure Upon Transfer to an Underperforming

School

5000 - Pupils

Policy & Regulation 5117

Policy 5120

Policy & Regulation 5300

Policy 5533

Interdistrict Public School Choice

Assignment of Pupils

Automated External Defibrillators (AEDs)

Pupil Smoking

7000 - Property

Policy 7434

Policy 7522

Policy 7523

Smoking in School Buildings and on School
Grounds

School District Provided Technology Devices to
Staff Members

School District Provided Technology Devices to
Pupils

Mr. Salvatore reviewed the policies that are for second reading and approval, highlighting Policy #3144.12 – Certification of Tenure Charges and Policy #5117 – Interdistrict Public School Choice, asking that the Board members take the opportunity to review all of the proposed policies prior to their adoption tomorrow night.

11. APPROVAL OF PERFORMANCE OF DISTRICT EMERGENCY EVACUATION DRILLS FOR THE 2013/2014 SCHOOL YEAR (APPENDIX I)

I recommend the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Department of Education in the State of New Jersey requires that two (2) emergency evacuation drills be conducted every school year in accordance with New Jersey Administrative Code N.J.A.C. 6A:27-11.2 and,

WHEREAS, said drills must be recorded and documented in the Board of Education minutes,

G. GENERAL ITEMS (continued)

11. APPROVAL OF PERFORMANCE OF DISTRICT EMERGENCY EVACUATION DRILLS FOR THE 2013/2014 SCHOOL YEAR (APPENDIX I) (continued)

NOW THEREFORE BE IT RESOLVED, that said drills were performed and documented as per attached APPENDIX I.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:
Nays:
Absent:
Date: October 30, 2013

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX P-2)

Mrs. Beams discussed with the Board the various areas discussed at the Personnel Committee meeting such as open positions, workers compensation insurance and the concerns regarding TEACHNJ and the requirements placed on our staff members.

Comments from the Athletics Committee Chair (APPENDIX P-3)

Mrs. Perez – I received several positive comments from Mr. Corley regarding the information requested by the committee, partly due to the goal setting that was done by the committee. There were also some discussions regarding the expenditures for fall sporting events. This type of report will be done for each season.

Mr. Parnell – There are currently no State champions for football as there are for other sports. There has been discussion at the State level regarding possibly extending the football season to allow for a championship team in this sport as well.

H. **PERSONNEL ACTION (continued)**

12. **CERTIFICATED STAFF**

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop:

MAUREEN DALTON

Speech/Language Specialist
West End School
MA+30, Step 1
\$52,510.

Education: Kean University
Certification: Speech Language Specialist

Replaces: C. Burns - effective pending criminal history clearance (Acct. #11-000-219-104-000-11-00) (UPC #0877-11-SPECH-TEACHR)

13. **JOB DESCRIPTION (APPENDIX J)**

I recommend the Board approve the job description for the position of District Safety Officer/Liaison.

14. **EMPLOYMENT OF CUSTODIAN 2013-2014 SCHOOL YEAR**

I recommend the Board approve the employment of the following named individual as custodian for the 2013-2014 school year effective November 1, 2013:

ROCCO ZAFFIRO, at the Alternative Academy at a salary of \$32,766, step 1 (Acct. #11-000-262-100-000-01-00) (UPC #0220-01-OFB&G-CUST12)

Following a satisfactory performance over a three-month period, the above named individuals will be retained for the balance of the contractual year. This employment is contingent upon the successful completion of a medical examination required by the Board of Education.

15. **EMPLOYMENT OF CORRIDOR AIDE/SAFE SCHOOL ENVIRONMENT PERSON**

I recommend the Board approve the appointment of the following individual:

SHARICE COLEMAN – High School, at a salary of \$34,675, effective November 10, 2013, step 1. Replaces: R. Davis (terminated) (Acct#:15-000-262-107-000-01-00) (UPC#:0208-01-OFB+G-CORAID).

16. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individual:

JOANN O'CONNOR, Amerigo A. Anastasia School instructional assistant, effective June 30, 2014. Ms. O'Connor has a total of thirty one (31) years of service.

H. **PERSONNEL ACTION (continued)**

16. **RETIREMENT (continued)**

ROSE M. SANTIAGO-AVERBACH, High School School-Based Youth Services Program social worker, effective January 1, 2014. Mrs. Santiago-Averbach has a total of thirteen (13) years and eleven (11) months of service.

17. **RESIGNATION – CONTRACTUAL EMPLOYEES**

I recommend the Board accept the resignation of the following individuals:

EMMANUEL ITZOL, Middle School Leadership Academy part-time instructional assistant, effective October 21, 2013.

AIMEE STALEY, Gregory School teacher, effective December 6, 2013, or sooner if a suitable replacement is found.

18. **RESIGNATION – STIPEND EMPLOYEES**

I recommend the Board accept the resignation of the following individuals:

DESMOND DUNKLEY, High School HSTW Math Facilitator, effective October 2, 2013.

EMMANUEL ITZOL, Middle School breakfast monitor, lunchroom monitor and building security effective October 21, 2013.

JOEY KEAGLE, High School PSAT Academic Lab Instructor, effective October 15, 2013.

SARA ORTIZ, Amerigo A. Anastasia School lunchroom monitor, effective October 30, 2013.

ELSA VILLALOBOS, Amerigo A. Anastasia School lunchroom monitor, effective October 30, 2013.

GINA VODOLA, Middle School Interscholastic Athletic/Recreational Activities Advisor, effective September 27, 2013.

19. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on **(APPENDIX K)**.

20. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated **(APPENDIX L)**.

Mr. Salvatore – The NSBA Convention will be in New Orleans. The dates are April 5 – 7, 2014.

Mrs. Perez, Mrs. Critelli, Mr. Parnell, Mrs. Beams and Mr. Menkin expressed an interest in possibly attending the conference. Mr. Salvatore reminded the Board members of the travel policy which limits the number of members who can attend and also governs the cost per person.

H. PERSONNEL ACTION (continued)

21. CHANGE OF TRAINING LEVEL

I recommend the Board approve a change of training level for the following individual, effective October 31, 2013:

CARLY OPPITO, Gregory School teacher, to move from BA to BA +30 on teacher salary guide.

CLAIRE HIGGINS, Lenna W. Conrow School teacher, to move from BA to MA on teacher salary guide.

22. ANNUAL STIPEND APPOINTMENTS - 2013-2014 SCHOOL YEAR

I recommend the Board approve/ratify the following stipend positions for the 2013-2014 school year:

DISTRICT

BUILDING SECURITY PERSONS

\$15.00/hr

Mischief Night (October 30, 2013) 6:00pm-11:00pm

Kamilah Bergman	Michael Jones	Robert Stout
Dorothy Bowles	Terrence King	Jack Stovall
Christina Brewer	Janice Martin	James Sweeney
Alfred Burrell	Cynthia Murphy	Roszita Tatum
Cesare Iengo	Jessica Rodriguez	

Halloween Night (October 31, 2013) 6:00pm-11:00pm

Kamilah Bergman	Cesare Iengo	Jack Stovall
Dorothy Bowles	Michael Jones	James Sweeney
Christina Brewer	Terrence King	Charles Widdis
Alfred Burrell	Cynthia Murphy	
Paul Eschelbach	Robert Stout	

Adult Evening ESL Class Parent Assistants

\$11.33/hr

Jessica Rodriguez	Elsa Villalobos (substitute)
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Home Instruction

\$28.84/hr

Monica Avaria	Lupe Kiy
Colleen Brennan	Jon LaSota
Christina Brewer	Stefanie Matano
Javier Canchon Vergara	Tarik Morrison
Jill Careri	Edna Newman
Richard Garlipp Jr	Suzanne Noriega
Anne Gill	Christopher Porges
Maria Gomez	Michelle Swobodzien
Crystal Houston-Bey	Angela Torres
Kim Hyde	

H. **PERSONNEL ACTION (continued)**

22. **ANNUAL STIPEND APPOINTMENTS - 2013-2014 SCHOOL YEAR (continued)**

HIGH SCHOOL

6th Period With Additional Prep

James Anthony	Nicole Catelona	\$4,500
Tara Okun	Kelly Wiggett	

High Schools That Work (HSTW) Math Facilitator

Robin Reinhold-Canneto	(\$6,409* (*prorated Oct-June)
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PSAT – Academic Lab Instructors

Linda Dobel	Christine Wegert	\$24.21/hr
Salome Monteiro		

Academic Lab Instructors

Claudia Arones	Danielle Tarallo	\$24.21/hr
Suzanne Noriega	Krystal VanDuysen	
Nora O'Neill	Nadine Youssef	
Hema Solanki		

Robotics Instructor

Raleigh Woodruff	\$3,204
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Saturday Detention Teachers

Ronnie Bennett	\$24.21/hr
Jena Carpenter	

MIDDLE SCHOOL/ELEMENTARY SCHOOLS

Interscholastic Athletic/Recreational Activities Advisor

Sean O'Neil	\$2,647
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6th Period With Additional Prep

Nancy O'Toole	Nicole Pinto	\$4,500
Katherine Gooch	Mary Henderson	
Christopher Porges	Jonathan Trzeszkowski	
Robert Stout		

ELEMENTARY

Bilingual After School Tutorial Program Teachers

James Anthony (HS)	Salome Monteiro (HS)	\$24.21/hr
Monica Avaria (MOR)	Doreen Ortega (MS)	
Javier Canchon-Vergara(AWC)	Ashley Stubbington (MS)	
Robert Luehman (AWC)		

H. **PERSONNEL ACTION (continued)**

22. **ANNUAL STIPEND APPOINTMENTS - 2013-2014 SCHOOL YEAR (continued)**

ELEMENTARY (continued)

Enrichment After School Program Teachers \$24.21/hr

Jessica Alonzo (AAA)	Kourtney Dillon (GRE-Gr.4-5)
Lenora Beale (MOR)	Sarah Kaplan (WE)
Alisha Bozeyowski (GRE-Gr.3)	Amanda Liska (AWC)
Patricia Bruckner (GRE-Gr.1-2)	Caterina Lopes (AWC-substitute)
Jill Careri (AAA)	Erin Smith (AAA)
Laurie Demuro (WE)	

Response to Intervention After School Tutorial Teachers \$24.21/hr

Monica Avaria (MOR)	Cheryl Merer (AAA)
Michelle Clary (AWC)	Edna Newman (GRE)
Stephanie Dispoto (GRE)	Carly Oppito (GRE)
Michelle Esten (GRE)	Maria Panizzi (AAA)
Hanna Greenwood-Goodell (WE)	Elisa Perez (MOR)
Katherine Koar (AAA)	Cheryl Smith (WE)
Linda Manzo (WE)	Michelle Swobodzien (AAA)
Maria Manzo (AWC)	Wanda Vazquez (MOR)

Study Island After School Program Advisors/Tutors \$24.21/hr

Noelle Brown (AWC)	Maria LaSalle (MOR-Adv)
Bruna Cale-Oliveira (WE-Adv)	Laura Lazzati (GRE-Adv)
Amanda Ciaglia (AWC)	William Lisa (AWC-substitute)
Pauline Cieri (AAA)	Caterina Lopes (AWC-substitute)
Lauren Crupi (GRE)	Judith Louis (AAA)
Brittany DeSantis (WE)	Jon LaSota (MOR)
Linda Dobel (AAA)	Brittany King (MOR)
Virginia Feldman (MOR)	Jose Melendez (AWC)
Victoria Ferrara (WE)	Cari Rock (GRE)
Katie Gervolino (AWC)	Lauren Sharkey (AWC-Adv)
Crystal Houston-Bey (GRE)	Lauren Sweet (AAA-Adv)

Mr. Salvatore highlighted the Bilingual After School Tutorial Program, Enrichment After School Intervention and Study Island, explaining that the programs will run approximately 3 days per week to help children in those specific areas.

23. **SUBSTITUTE TEACHERS**

I recommend the Board approve the following substitute teachers for the 2013 – 2014 school year:

Jennifer Bogin	Barbara Gianguzzi
Janice Cuccaro	Nancy Kasprack
Carlson Fishedick	James Mirarchi
Fortunato Acerra	Matthew Mogilski
Noreen Benjaminsen	Keith Robbins
Nichelle Douglas	Staci Smith

H. **PERSONNEL ACTION (continued)**

23. **SUBSTITUTE TEACHERS (continued)**

Katheryn Henderson
Asia Johnson-Martin
Marion Meares

William Sorrentio
Dayna Zeises

24. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

I recommend the Board approve the following substitute instructional assistants for the 2013 – 2014 school year:

Isabel Olivera
Darlene Nutley
Tina Jenkins

Jamie Tvrdik
Phillip Correa

25. **SUBSTITUTE BUS AIDE**

I recommend the Board approve the following substitute bus aide for the 2013 – 2014 school year:

Edna Daniels

26. **SUBSTITUTE SECRETARIES**

I recommend the Board approve the following substitute secretaries for the 2013 – 2014 school year:

Natalie Hayes
Laurel Filler
Asia Johnson-Martin

Isabel Olivera
Phillip Correa

27. **SUBSTITUTE CUSTODIAN/MAINTENANCE**

I recommend the Board approve the following substitute custodian/maintenance persons for the 2013 – 2014 school year:

Eliezer Colon
Phillip Correa

Charles Dukes II
Miguel Maldonado

28. **SUBSTITUTE CORRIDOR AIDE/SAFE SCHOOL ENVIRONMENT PERSON**

I recommend the Board approve the following substitute corridor aide/safe school environment person for the 2013 – 2014 school year:

George Mota

Phillip Correa

H. PERSONNEL ACTION (continued)

29. STUDENT TEACHER PLACEMENT

I recommend the following individuals be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2013-2014 school year.

<u>Georgian Court University</u>	<u>Spring 2014</u>	<u>January - May 2014</u>
Matthew P. Crouch	LBHS	Jennifer Santana/ History
Amaryllis V. Herrera	AAA School	Nikita Wampler/ 4 th Grade
Paula Keegan	Gregory School	Lauren Crupi/ 3 rd Grade
<u>Jersey City University</u>	<u>Spring 2014</u>	<u>January - May 2014</u>
Taryn J. Mokar	Gregory School	Megan Bruno/Kathy Sfranski/ 2 nd Grade
<u>Kean University</u>	<u>Spring 2014</u>	<u>January - May 2014</u>
Christina Blair	AAA School	Laura Tracey & Lee Carey / 2 nd Grade
<u>Monmouth University Counseling</u>	<u>Spring 2014</u>	<u>January – May 2014</u>
Ashley Carrieria	Middle	Jessica Pearlman
Lauren Egbert	LBHS	Janise Nieves
Khatera Hamid	Middle School	Amy Rock
Marisa Hanrahan	LBHS	Jeremy Martin
Chelsea Otton	Middle School	Megan Renzo-Mazza
Kendall Petschauer	Middle School	Heather Frederick
<u>Monmouth University Education</u>	<u>Spring 2014</u>	<u>January – May 2014</u>
Christina Dock	Morris Avenue	Fred Balina / Phys. Ed.
Dana Hochstaedter	AAA School	Kelly Vargas 5 th Grade 8 weeks
Dana Hochstaedter	AAA School	Alia Vargas /3rd Grade 7 week
Jenna Hochuli	AWC School	Lauren Sharkey / 4 th Grade
Amanda Lawless	Gregory School	Laura Lazzati /5 th Grade 8 weeks
Amanda Lawless	Gregory School	Nicole Campece/ 4 th Grade 7 weeks
Martha Mackie	High School	Karen Shih / Mathematics
Rebecca Porskivies	Gregory School	Melissa Joyce/ 3 rd Grade
Kathleen Scott	AWC School	Noelle Brown/ 4 th Grade 8 weeks
Kathleen Scott	Middle School	Keri Smith/ Social Studies 7 weeks
Brittany Wallace	LBHS	Amy Gilman & Krystal Van Duysen/English

30. INTERN PLACEMENT

I recommend the following individuals be authorized to conduct their internship in the Long Branch Public Schools as indicated during the 2013-2014 school year. Long Branch Public School employees must complete their internship outside of their contractual hours.

<u>Monmouth University Counseling</u>	<u>Spring 2014</u>	<u>January – May 2014</u>
Jenna Zambrano	LBHS	Christine Wegert
<u>University of Scranton</u>	<u>Spring 2014</u>	<u>January – May 2014</u>
Brenda Itzol	Alternative School	Principal Carmen Vega
Brenda Itzol	AWC School	Principal Nelyda Perez

I. **STUDENT ACTION**

31. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute
(APPENDIX M)

Mr. Salvatore – There were 17 incidents reported for the period September 26, 2013 to October 30, 2013, of which 7 were confirmed; 10 reported at the High School with 2 confirmed; 3 reported at the Middle School with 3 confirmed; 1 at the Alternative School with 1 confirmed; 1 at the Amerigo A. Anastasia School with 1 confirmed and 2 at the Audrey W. Clark School with 0 confirmed.

32. **APPROVAL OF CONTENTS AND SUBMISSION OF THE SCHOOL SAFETY PLAN TO THE NEW JERSEY DEPARTMENT OF EDUCATION**

I recommend the Board approve the contents and the submission of the School Safety Plan as the districts official response to the EWS identification provided by the New Jersey Department of Education.

Mr. Salvatore – This is the Safety Plan that has been put into place following the findings at the Middle School and the excessive amount of HIB complaints filed last year. Many of the complaints involved verbal teasing. The plan involves special monitoring in high traffic areas during certain times of the day in order to keep these issues under control. A committee had to be formed consisting of a City staff member which is Carl Jennings, the PTO/A Council President, parents and students. That committee reviewed, discussed and identified the high traffic areas and how they should be addressed in order to reduce the number of complaints. The State has reviewed this plan and approved it.

33. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX N** and made part of the permanent minutes upon Board approval).

34. **AUTHORIZATION FOR CONTINUATION OF COMMUNITY BASED TUTORIAL PROGRAM**

I recommend the Board approve the continuation of the Community Based Tutorial Program of New Hope.

Mr. Salvatore – I will be monitoring these tutors at the different locations for attendance and the amount of participation at any one site. We may look to assign a teacher to oversee in that area.

I. **STUDENT ACTION (continued)**

35. **PLACEMENT OF ATYPICAL STUDENT OUT OF DISTRICT AND TRANSPORTATION NEEDS**

I recommend the Board approve/ratify the placement of, and provide transportation for the following students for the 2013 - 2014 school year:

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$47,780.37/Student/Year
Transportation
Effective Dates: 10/4/13 – 6/24/14

ID #9389164384, classified as Eligible for Special Education and Related Services.
NOTE: A Child Study Team recommendation due to the student's emotional and academic needs.

**HARBOR SCHOOL
EATONTOWN, NEW JERSEY**

Tuition: \$46,045.71/Student/Year
Extraordinary Services: \$25,225.20/Year
Transportation
Effective Dates: 10/21/13 – 6/19/14

ID #5910864589, classified as Eligible for Special Education and Related Services.
NOTE: Student is transferring from the Shore Center at the parent's request and in agreement with the Child Study Team. Student requires a one-to-one aide.

36. **APPROVAL OF A SOCIAL SKILLS PROGRAM FOR AN ATYPICAL STUDENT OUT OF DISTRICT FOR THE 2013-2014 SCHOOL YEAR**

I recommend the Board approve a recommendation by the Child Study Team for a social skills program for student, ID #5291466536, provided by Harbor School's Project Enterprise. The after-school program from 2:30 p.m. – 4:00 p.m. will provide the student with 2 sessions per week at the cost of \$50.00/per session

37. **APPROVAL OF COUNSELING SERVICES FOR AN ATYPICAL STUDENT OUT OF DISTRICT FOR THE 2013-2014 SCHOOL YEAR**

I recommend the Board approve a recommendation by the Child Study Team for an additional half-hour of counseling services for student, ID #3266538065, at the Shore Center/Bayshore Jointure. The student will receive an additional half-hour of counseling services per week at the cost of \$37.50/session.

38. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on (APPENDIX O).

I. **STUDENT ACTION (continued)**

39. **PLACEMENT BY THE NEW JERSEY DIVISION OF CHILD PROTECTION AND PERMANENCY**

I recommend the Board approve the placements of the following students who were placed by the New Jersey Division of Child Protection and Permanency in resource family homes in Manalapan, Tinton Falls, Bayville and Lankoa Harbor, New Jersey. DCP&P completed education stability assessments and determined that the students would remain in their current school location under DCP&P custody. Long Branch is the parents district of residency.

MANALAPAN-ENGLISHTOWN REGIONAL SCHOOL DISTRICT
MANALAPAN, NEW JERSEY

Tuition: To Be Determined
Effective Dates: 9/3/13 – 6/30/14

ID #1726620872, non-classified student.

TINTON FALLS PUBLIC SCHOOL DISTRICT
TINTON FALLS, NEW JERSEY

Tuition: To Be Determined
Effective Dates: 9/3/13 – 6/30/14

ID #4953661683, non-classified student.

OCEAN TOWNSHIP SCHOOL DISTRICT/ FREDERIC A. PRIFF SCHOOL
WARETOWN, NEW JERSEY

Tuition: \$15, 276.00/Year
Effective Dates: 9/1/13 – 6/30/14

ID #1564171489, non-classified student.

OCEAN TOWNSHIP SCHOOL DISTRICT/WARETOWN ELEMENTARY SCHOOL
WARETOWN, NEW JERSEY

Tuition: \$31,233.00/Year
Effective Dates: 9/1/13 – 6/30/14

ID #2497521212, classified as Eligible for Special Education and Related Services.

CENTRAL REGIONAL HIGH SCHOOL
BAYVILLE, NEW JERSEY

Tuition: To Be Determined
Effective Dates: 9/17/13 – 6/30/14

ID #3168710425, non-classified student.

I. STUDENT ACTION (continued)

40. APPROVAL OF STATE RESPONSIBLE STUDENT PLACED IN OUR DISTRICT

I recommend the Board approve the placement of a state responsible student who was placed in our district by the State of New Jersey Department of Children and Families/Office of Education. The Long Branch School District will be reimbursed as follows:

LONG BRANCH HIGH SCHOOL

Tuition: \$14,024.00/Year
Effective Dates: 9/9/13 – 6/20/14

ID #7585795002, non-classified student.

41. PLACEMENT OF HOMELESS STUDENTS FOR THE 2013-2014 SCHOOL YEAR

I recommend the Board approve the placement of the following students who are considered homeless for the 2013-2014 school year.

NEPTUNE TOWNSHIP SCHOOL DISTRICT
NEPTUNE, NEW JERSEY

Tuition: \$9,497.38/Student/Year
Effective Dates: 10/11/13 – 6/30/14

ID #2201535771, non-classified student.

Tuition: \$9,437.27/Student/Year
Effective Dates: 10/15/13 – 6/30/14

ID #3292941717, non-classified student.

42. APPROVAL OF STUDENT ATTENDANCE AT THE MONMOUTH COUNTY VOCATIONAL SCHOOL DISTRICT FOR THE 2013-2014 SCHOOL YEAR

I recommend the Board approve the attendance of student ID #1374613351 at the Career Center effective November 1, 2013 through June, 2014 at a tuition rate of \$510.00 per month.

43. TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION FOR THE 2013-2014 SCHOOL YEAR

I recommend the Board approve the termination, and discontinue transportation for the 2013-2014 school year for the following students:

COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY

Tuition: \$47,780.37/Year
Transportation
Effective Date: 9/4/13

ID #6463408032, non-classified student.

NOTE: The student is incarcerated and will remain in a correctional facility for a minimum of 2 years.

I. **STUDENT ACTION (continued)**

43. **TERMINATION OF ATYPICAL STUDENTS OUT OF DISTRICT AND TRANSPORTATION FOR THE 2013-2014 SCHOOL YEAR (continued)**

SHORE CENTER/BAYSHORE JOINTURE COMMISSION
TINTON FALLS, NEW JERSEY

Tuition: \$47,388.00/Year
(1) Extraordinary Services: \$38,250.00/Year
(2) Extraordinary Services: \$75.00/Hour
Transportation
Effective Date: 10/18/13

ID #5910864589, classified as Eligible for Special Education and Related Services.
NOTE: The student was receiving (1) a one-to-one aide and (2) an additional speech session for 60 minutes per week. The student will be transferring to the Harbor School as requested by the parent and in agreement with the Child Study Team.

44. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

September 25, 2013

Placement By The New Jersey Division of Child Protection and Permanency

Eatontown Public School District read ID# 5495712246, classified as Eligible for Special Education and Related Services. This should have read ID #5495742246, non-classified student.

Conferences

Joey Robinson and Kim Walker to attend the Preschoolers and Autism Conference to be held at the Sheraton in Eatontown on September 30, 2013 at a rate not to exceed \$179.00 each. This should have read \$199.00 each.

Field Trips

Students from Anastasia, Gregory, Middle and High Schools to Shore Lanes on select Mondays and Thursdays throughout the 2013 – 2014 school year at a cost not to exceed \$1,700. The cost listed was for Mondays only. The cost for Thursday is an additional \$1,665 for a total cost not to exceed \$3,365.

July 24, 2013

Appointment of Annual Stipends for 2013- 2014 School Year

Tristin Fleck, Alternative Academy, Technology/Distance Learning Advisor @ \$4,639.00. This should have read \$2,319.50.

DISCUSSION

1. Dedication of High School auditorium

Mr. Salvatore discussed a letter he received from a Committee comprised of Long Branch alumni wherein they requested the auditorium in the new High School be re-dedicated to Vincent Borelli since the old High School is no longer in use and there is no target date to when that facility will re-open. Mr. Salvatore asked for input from the Board.

Mr. Menkin – I do not have an issue with this request.

Mrs. George – I agree. My only concern is if the old High School were to be re-opened would we move the plaque back again?

Mr. Salvatore – No.

Mrs. Critelli, having no issue either, explained the rationale for the original dedication.

Mrs. Critelli – The auditorium at the old High School was dedicated to Mr. Borelli because that is where he had done all of his work. The previous Board never envisioned that it would take this much time to revitalize the old High School.

Mrs. Perez mirrored Mrs. Critelli's sentiments.

Mr. Zambrano – It seems that all other items that were dedicated in the old High School have been moved except for the auditorium.

Mr. Parnell – I am OK with it also.

Mr. Salvatore asked for a consensus from the Board to re-dedicate the new High School auditorium in memory of Vincent Borelli and stated that if they were in agreement this item would be added to tomorrow night's agenda. All Board members responded yes.

2. District Facility Utilization

Mr. Salvatore reviewed with the Board the next step with respect to the old High School renovations.

Mr. Salvatore – Since it appears that the SDA is not going to sue the previous contractor who made the mistake, we are going to meet with the SDA in November to discuss how we can facilitate the renovations and re-open the building. In our long range facility plan it states that the Alternate School which is currently being housed at Holy Trinity School would occupy the old High School once it became available. For now it appears that we will continue renting Holy Trinity until the old High School has been completed. This means that we would move the alternative classes, currently we have about 8, to the Audrey W. Clark School. This is different than what was previously discussed with the Board. We feel this is the best opportunity to motivate the SDA to fund the renovations necessary to bring the old High School back up. There has been some interest in the Church Street School as well as Chelsea Avenue. We met with the Housing Authority to discuss a partnership with them regarding these 2 facilities. In essence the Board would turn both buildings over to the Housing Authority. They would,

through their funding, create housing units which they would market as well as maintain, and we would share in a net revenue stream at the end of each year. The problem is that the amount of money they are talking about would be approximately \$10,000. Since we have an opportunity to sell Church Street School for \$450,000 it would take 45 years before that revenue stream would equal the income we would receive from the sale. So we don't think this is a good opportunity for the Board. Additionally, I am concerned about a declining tax base and it is my understanding from the Housing Authority that those buildings would be tax exempt which does not do much for the City.

Mrs. Perez – What are the grade levels for the autistic school?

Mr. Salvatore – K – 12.

Mr. Zambrano – If we are over-crowded within 4 to 5 years after opening the George L. Catrambone School, why would we sell the West End School?

Mr. Salvatore – Good question. There are a large amount of costly repairs that have to be made to the West End School. We were able to put them off with the understanding that that property would be coming off line after the GLC School opened. Additionally, that facility is not conducive to education because of its age, lack of handicap accessibility, 2 classrooms in the basement of the school, repairs that need to be done of the infrastructure such as wiring, HVAC, roofing and windows. These updates and repairs will exceed \$1.5 million. By utilizing Holy Trinity we not only mitigate the opportunity for a Charter School to take over that property but it gives us the flexibility we need with the Audrey W. Clark School to convert that back into an elementary school if required.

Mrs. Perez inquired about Hand-in-Hand and 422 Westwood Avenue.

Mr. Salvatore – We have a program currently being run at 422 Westwood Avenue. With respect to Hand-in-Hand we currently have 6 babies but since this is a unique program and unique in Monmouth County we may be able to, on a tuition in basis, have babies come from other school districts.

Mr. Menkin – Has there been any discussion with Monmouth University regarding Church Street School or Chelsea Avenue? They are expanding and they run into a hard time with West Long Branch.

Mr. Salvatore – I have spoken to the past President who felt that any expansion into Long Branch would not be valuable based on the amount of traffic lights between Monmouth University and those 2 buildings but I will reach out to the new President to see if there is any interest.

Mr. Menkin – Regarding the old High School, when you are in our stadium looking at the back of the building, is there any way to dress up that area?

Mr. Salvatore – I thought about putting a banner up but right now we are not supposed to be doing anything with that facility. After our meeting with the SDA in November we will review our options.

Motion was made by Mr. Menkin, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (45)
Ayes (7), Nays (0), Absent (2) Mr. Grant and Mr. Dangler

45. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 9:46 P.M.**

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the attorney/client privilege concerning **Russo vs. the Long Branch Board of Education** with the resulting action being made public when a proper conclusion has been reached; and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 15 minutes. Action may be taken in the public portion of the meeting upon adjournment of this Executive Session.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mr. Grant and Mr. Dangler)
Date: October 30, 2013

At 10:08 P.M. the Board returned to open session.

ROLL CALL

Mrs. Beams - President	Mrs. Perez	Mr. Dangler - absent
Mr. Parnell - Vice President	Mr. Grant - absent	Mr. Zambrano
Mrs. George	Mrs. Critelli	Mr. Menkin

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

K. ADJOURNMENT – 10:09 P.M.

There being no further discussion, motion was made by Mr. Parnell, seconded by Mrs. Critelli and carried by roll call vote that the Board adjourn the meeting at 10:09 P.M.
Ayes (7), Nays (0), Absent (2) Mr. Grant and Mr. Dangler

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary