

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**JANUARY 27, 2016**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Widdis called the meeting to order at 7:00 P.M.

**A. ROLL CALL**

Mrs. Widdis - President	Mr. Grant – 7:01 P.M.	Mr. Parnell
Mr. Dangler - Vice President	Dr. Critelli	Mr. Covin
Mrs. George	Mr. Zambrano	Rev. Bennett – 7:03 P.M.

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Alvin L. Freeman, Assistant Superintendent of Schools**, introduced two students from the **Gregory School**, **Cameron Frantz** and **Michael Hall** who saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Widdis made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken. All agenda attachments are available for public review.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mr. Covin, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (9), Nays (0), Absent (0)

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Workshop Meeting minutes of December 15, 2015
- Executive Session minutes of December 15, 2015
- Re-organization Meeting minutes of January 6, 2016
- Executive Session minutes of January 6, 2016

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY16 NOVEMBER AND FY16 DECEMBER TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfer, FY16 November 30, 2015 and December 31, 2015.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: January 27, 2016

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT – NOVEMBER 30, 2015 AND DECEMBER 31, 2015**  
That the Board approve the Board Secretary's Report for the months ending November 30, 2015 and December 31, 2015 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).
3. **REPORT OF THE TREASURER – NOVEMBER 30, 2015 AND DECEMBER 31, 2015**  
That the Board approve the Report of the Treasurer for the months ending November 30, 2015 and December 31, 2015 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).
4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**  
Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the November 30, 2015 and December 31, 2015 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese, III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of November 30, 2015 and December 31, 2015 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 9  
Nays: 0  
Absent: 0  
Date: January 27, 2016

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (E6).

Ayes (7), Nays (0), Abstain (2) Dr. Critelli and Rev. Bennett, Absent (0)

6. **BILLS AND CLAIMS – DECEMBER 2 - 31 2015 AND JANUARY 1 - 27, 2016 FOR CHRIST THE KING AND CAROLINE BENNETT**

That the Board approve the December 2 - 31, 2015 and January 1 - 27, 2016 bills and claims for Christ the King and Caroline Bennett (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Covin, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (E7 – 9).

Ayes (9), Nays (0), Absent (0)

7. **BILLS AND CLAIMS – DECEMBER 2 - 31, 2015 AND JANUARY 1 - 27, 2016 EXCLUDING CHRIST THE KING AND CAROLINE BENNETT**

That the Board approve the December 2 - 31, 2015 and January 1 - 27, 2016 bills and claims excluding Christ the King and Caroline Bennett (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval)

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – DECEMBER 31, 2015**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for December 31, 2015 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF DECEMBER 31, 2015**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of December 31, 2015 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS  
Long Branch, New Jersey

STUDENT REGISTRATION  
(as of December 31, 2015)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				280	237	283	800			800
Kdg		46		110	111	103	370			370
1st	121	167	99				387			387
2nd	83	146	112				341			341
3rd	129	162	123				414			414
4th	100	164	111				375			375
5th	119	145	114				378			378
6th							0	344		344
7th							0	344		344
8th							0	350		350
9th							0		394	394
10th							0		312	312
11th							0		326	326
12th							0		309	309
MCI	20						20	7	8	35
MD							0			0
BD							0	14	16	30
LD	20	32	56				108	26	14	148
AUT	15		15				30	14	3	47
PD						27	27			27
OOD	5	3	4			2	14	10	25	49
Home Instruction							0	1		1
<b>TOTAL</b>	<b>612</b>	<b>865</b>	<b>634</b>	<b>390</b>	<b>348</b>	<b>415</b>	<b>3264</b>	<b>1110</b>	<b>1407</b>	<b>5781</b>

December 2014 Figures									
AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS	TOTAL	
608	862	631	337	434	437	1118	1300	5727	

F. **SUPERINTENDENTS REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

**Jena Valdiviezo**, Science Supervisor 6 -12, was a presenter at the NSTA National Convention in Nashville, Tennessee. During the 2014 - 2015 school year, Jena implemented a pilot student/parent/community after school program with 4th and 8th grade students to master next generation science standards. The students performed inquiry based labs with their family members once a week.

2. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Josie Kent	Danah Jetter
Bryan Alintoff	Tamica Jetter
Pauline Bailo	Josephine Santiago
Jennifer Burkhardt	Christina Popes
Elizabeth Fitzgerald	Ruth Lugo
Leah Freer	Christine Smith
Michelle Hammond	Vicki Sesty
Melissa White	Karen Haney

B) **TEACHER OF THE MONTH - NOVEMBER**

**LIANNE KULIK**, Teacher, High School, presented by Mr. Parnell

C) **TEACHER OF THE MONTH - DECEMBER**

**MEREDITH FLEMING**, Teacher, Gregory School, presented by Mrs. Widdis

D) **SUPPORT STAFF OF THE MONTH - NOVEMBER**

**MICHAEL GILMORE**, Instructional Assistant, Audrey W. Clark School, presented by Mr. Parnell

E) **SUPPORT STAFF OF THE MONTH - DECEMBER**

**DAWN PALERMO**, Instructional Assistant, George L. Catrambone School, presented by Mrs. Widdis

3. **STUDENT COUNCIL LIAISON'S REPORT**

Shannon Nutley – Good evening Dr. Salvatore, members of the Board of Education, Central Office administration, faculty, parents and members of the community who are in attendance this evening. This is my report. The Gregory School, led by Mrs. McCarthy, is a prime example of the “leadership” magnet taught in the school district. Over the last two years, the children in the school have been learning about applying specific habits that will help them grow from a book called “7 Habits of Happy Kids” by Sean Covey. This book has influenced the students of Gregory School to develop better leadership skills and has shown them their impact within the schools community and environment. Each month a special assembly called, “Leader in Me” is held where a student from each grade is chosen as the head leader. This student is chosen by peers who decide who best represents the

leadership habits and they also provide a brief explanation of why. I was lucky enough to tour the school with Mrs. McCarthy and see kids who were overjoyed and excited to talk about the 7 habits with me from multiple grades. The staff was enforcing these great habits to prepare the kids for not only Middle School, but for the rest of their lives because the leadership qualities taught can be used in everything they do. Gregory School is teaching their students important life principles in a fun and effective way they love.

4. **BLACK HISTORY MONTH CALENDAR OF EVENTS - APPENDIX F-1**

5. **SCHOOL PRESENTATION**

What will your legacy be? The Gregory School has adopted Stephen Covey's 7 Habits of Happy Kids, and the students have spent the last year learning and practicing their 7 habits. This year, the legacy of Gregory School will be one of Leadership.

## G. GENERAL ITEMS

### Comments from the Communications Committee Chair (APPENDIX G-1)

Motion was made by Mr. Covin, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (G1 – 7).

Ayes (9), Nays (0), Absent (0)

1. APPROVAL OF TRANSPORTATION SERVICES WITH DELSEA REGIONAL BOARD OF EDUCATION

That the Board approve transportation services to/from Pinelands Learning Center, New Jersey for one High School student (ID# 01001191) residing in a group home from November 13, 2015 to June 30, 2016 at a cost not to exceed \$2,731.00.

2. AUTHORIZATION TO FILE THE FY2017 IMPACT AID APPLICATION

That the Board approve the filing of the FY2017 Impact Aid application at an amount to be determined by the Federal Government.

That the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

3. AUTHORIZATION TO FILE THE AASA/NJPA HELPING KIDS URGENT MINI GRANT

That the Board approve the filing of the AASA/NJPA Helping Kids Urgent Mini Grant in the amount of up to \$2,000 on behalf of the High School.

That the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

4. AUTHORIZATION TO ACCEPT THE COUNCIL FOR ECONOMIC EDUCATION AWARD MINI GRANT

That the Board ratify the acceptance of the Council for Economic Education Award Mini Grant in the amount of \$2,500 on behalf of the High School.

That the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.



**G. GENERAL ITEMS (continued)**

**5. AUTHORIZATION TO ACCEPT ADDITIONAL IMPACT AID FUNDING**

That the Board accept additional Impact Aid funding for FY2013 in the amount of \$2,173.76.

That the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**6. AUTHORIZATION TO FILE THE MC3 2016 MINI GRANT APPLICATION**

That the Board approve the filing of the MC3 2016 Mini Grant application in the amount of \$500.

That the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**7. AUTHORIZATION TO ACCEPT CHAPTERS 192/193 ENTITLEMENTS FOR THE 2015-2016 SCHOOL YEAR**

That the Board accept the Chapters 192/193 entitlements for the 2015-2016 school year as indicated below:

**Chapter 192**

<u>Program</u>	<u>Entitlement</u>
Compensatory Education	<u>\$21,151.00</u>
Total	\$21,151.00

**Chapter 193**

Initial Exam & Class.	\$16,691.00
Annual Exam & Class.	\$ 6,832.00
Corrective Speech	\$15,049.00
Supplementary Instruction	<u>\$15,594.00</u>
Total	\$54,166.00

That the Board authorize **Bridgette Burt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**G. GENERAL ITEMS (continued)**

**Comments from the Instruction and Programs Committee (APPENDIX G-2)**

Motion was made by Mr. Dangler, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G8 – 10).

Ayes (9), Nays (0), Absent (0)

**8. AUTHORIZATION TO FILE THE NATIONAL PROFESSIONAL DEVELOPMENT PROGRAM APPLICATION**

That the Board approve the filing of the National Professional Development Program Application in the amount of up to \$450,000.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**9. AUTHORIZATION TO ACCEPT ADDITIONAL IMPACT AID FUNDING**

That the Board accept additional Impact Aid funding for FY2014 in the amount of \$196.19.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**10. AUTHORIZATION TO ACCEPT ADDITIONAL IMPACT AID FUNDING**

That the Board accept additional Impact Aid funding for FY2016 in the amount of \$12,997.08.

That the Board authorize **Bridgette Burtt**, Funded Grants Supervisor, to serve as the district's contact person for the above actions.

And that **Michael Salvatore Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

**Comments from the Operation and Management Committee Chair (APPENDIX G-3)**

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G11 – H2).

Ayes (9), Nays (0), Absent (0)

**11. AUTHORIZATION TO GO OUT TO BID**

That the Board approve to go out to bid for 1 regular route for George L. Catrambone School for the 2016-2017 school year.

**G. GENERAL ITEMS (continued)**

**12. AUTHORIZATION TO GO OUT TO BID**

That the Board approve to go out to bid for Middle School Athletics for the 2016-2017 school year.

**13. AUTHORIZATION TO GO OUT TO BID**

That the Board approve to go out to bid for the High School Special Education route for the 2016 - 2017 school year.

**14. GIFTS TO SCHOOL**

That the Board accept the following gifts to schools indicated:

**Donated by:**

United Way of Monmouth County	\$8,100 in Brand New Clothes & Winter Wear
Eaton Life Safety Division	\$1,000 in Toys, Books & 1 Bicycle
Pennhurst Paranormal	\$1,000 Monetary Donation
City of Long Branch	1997 Ford Explorer SUV

**H. PERSONNEL ACTION**

**1. APPOINTMENT OF CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

**FELICIA CLARK\***

Elementary Teacher  
Gregory School  
BA, Step 1  
\$50,000

Certification: Preschool thru Grade 3

Education: College of New Jersey

Replaces: M. Riddle, re-assigned

(Acct#:15-120-100-101-000-07)(UPC#:0665-07-METRO-TEACHR)

Effective: February 1, 2016

**MARGARET LYONS DOS SANTOS\***

ESL  
George L. Catrambone School  
BA, Step 1  
\$50,000

Certification: Teacher of Bilingual/Bicultural Education, Teacher of English as Second Language, Teacher of Social Studies, Teacher of Students With Disabilities,

Education: Hawaii Pacific University

Replaces: E. Chavez, resigned

(Acct#:15-240-100-101-000-09)(UPC#:1340-09-BLES-TEACHR)

Effective: pending district release

H. **PERSONNEL ACTION (continued)**

2. **APPOINTMENT OF PERSONNEL MANAGER**

That the Board approve the employment of **NIKKIA BLAIR\*** as the Personnel Manager at the prorated salary of \$85,000 effective February 1, 2016. (Acct: 11-000-230-100-000-10-00) (UPC: 1432-10-OFSUP-HRMNGR).

Motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (H3 – 15).

Ayes (8), Nays (0), Abstain (1) Mrs. George, Absent (0)

3. **RE-INSTATEMENT OF SUSPENDED EMPLOYEES**

That the Board approve the Resolutions to reinstate Anthony Brazile and Rufino Rodriguez as listed on **APPENDIX H-1a** and **APPENDIX H-1b**.

4. **RESIGNATION - CONTRACTED POSITIONS**

That the Board accept the resignation of the following individuals:

**SHARICE COLEMAN**, High School corridor aide, effective January 8, 2016.

**JOSEPH DUPONT**, District part-time bus driver, effective December 31, 2015.

**GELSOMINA MIGNANO-LEUCK**, Middle School teacher, effective March 6, 2016, or sooner if a suitable replacement is found.

**ALIA VARGAS**, Amerigo A. Anastasia School teacher, effective June 30, 2016.

5. **RESIGNATION - STIPEND POSITIONS**

That the Board accept the resignation of the following individuals:

**JAMIE LYNN BAZYDLO**, Audrey W. Clark School Technology/Distance Learning Advisor (TDLA), effective January 15, 2016.

**VICTORIA FERRARA**, NCLB Elementary School Improvement Leader- K-5, effective January 15, 2016

**BRENDA ITZOL**, ESL Adult Evening School teacher, effective January 21, 2016

6. **RETIREMENT**

That the Board accept with regret and best wishes the retirement of the following individuals:

**GENARO BENITEZ**, Amerigo A. Anastasia School custodian, effective June 30, 2016. Mr. Benitez has a total of 10 years of service.

**CARMEN VEGA**, Alternative Academy Administrator, effective August 1, 2016. Mrs. Vega has a total of 25 years of service.

7. **COACHING/ATHLETIC STIPENDS – WINTER, 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the following coaching/athletic stipend positions for the 2015-2016 school year:

**HS/MS Event Workers**

***per Athletic Event fee schedule***

Star Cleveland, Jasmine Gomez, Karla Mendez, Tiffani Monroe,  
Suzanne Noriega, Ana Silva, Carlos Vega

\*Denotes Personnel sworn in

H. **PERSONNEL ACTION (continued)**

8. **COACHING/ATHLETIC STIPENDS – SPRING, 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the following coaching/athletic stipend positions for the 2015-2016 school year:

**Boys Varsity Tennis Head Coach**

Linda Mango Step 10 \$4,438

**Boys/Girls Varsity Golf Head Coach**

Nicholas Tranchina Step 7 \$3,161

**Boys Varsity Track Head Coach**

Daniel George Step 10 \$6,817

**Girls Varsity Track Head Coach**

Raleigh Woodruff Step 7 \$4,774

**Girls Varsity Lacrosse Head Coach**

Gabriela Dempsey Step 6 \$4,682

**Boys Varsity Lacrosse Head Coach**

Francis Panullo Step 6 \$4,682

**Varsity Volleyball Head Coach**

Nemeil Navarro Step 6 \$3,101

**Varsity Softball Head Coach**

Laura Bland Step 6 \$4,682

**Weight Room Supervisor (a.m.)**

Terrence King Step 6 \$784

**Weight Room Supervisor (p.m.)**

Richard Ricigliano, Jessica Rodriguez Step 6 \$784

**MIDDLE SCHOOL**

**Baseball Head Coach**

Brian Howell Step 9 \$3,263

**Softball Head Coach**

Samantha Gallo Step 6 \$2,537

**Track Head Coach**

Robert Stout Step 6 \$2,537

**HS/MS Athletic Site Supervisors**

Kimberly Jones, Kristopher Soto \$25.75/hr.

H. **PERSONNEL ACTION (continued)**

8. **COACHING/ATHLETIC STIPENDS – SPRING, 2015-2016 SCHOOL YEAR (continued)**

**HS/MS Event Workers**

*per Athletic Event fee schedule*

Jason Andrews, Veronica Billy, Bruce Clay, Star Cleveland, Jesus Galarza, Jasmine Gomez, Terry Johnson, Kimberly Jones, Nancy Jones, Joseph Lebron, Linda Mango, Karla Mendez, Tiffani Monroe, Nancy O'Toole, Sara Ortiz, Kristopher Parker, Gloria Pizarro, Ana Saner, Ana Silva, Kristopher Soto, Juliette Trombetta, Elsa Villalobos, Joseph Winter

9. **PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipends for the 2015-2016 school year:

**ELA & Math Intervention Program: February, 2016 - May, 2016**

\$25.24/hr.

**AAA:** Jillian Blair, Denise Woolley

**GLC:** Michelle Morey, Kelly Stone

**GRE:** Megan Bruno, Christina Marra, Kara Maticchiera,  
Erin McConville, Elizabeth Muscillo

**JMFECCLC:** Linda Bennet, Nichelle Douglas, Nicole Guerra

**LWC:** Jennifer Bell, Michelle Fiore, Elaine Scott-Atkinson

**MOR:** Columbia DelPizzo, Laura Iandoli, Yolanda Meneses

**FAMILY LITERACY SERIES: February, 2016 - May, 2016**

\$29.87/hr. +

Arminda Rodriguez

(prep comp) \$24.21/hr.

**Middle School Online Reading Challenge Teachers**

\$25.00/hr.

Acct. #15-421-100-178-010-02-10

Laura Giglio, Angela Napoli-Vincent

10. **STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipend for the 2015-2016 school year:

**Before/After School Bus Aide**

\$10/hr.

Michael Vacchiano

**NCLB School Improvement Leader, K-5**

\$5,700

Stephanie Dispoto

**Special Olympics Advisor**

Michelle Swobodzien

Step 1

\$1,696

**High School Academic Lab Instructors/Homework Club**

\$24.21/hr

Ashley Beno

Raquel Rosa

Johanna Mozo

Danielle Spinelli

Nora O'Neill

Stephanie Queiroz

H. **PERSONNEL ACTION (continued)**

11. **SUBSTITUTE TEACHERS**

That the Board approve the following substitute teachers:

Kelley Schwartz	Ashley Hoffman
Bentley Odom, Jr.	Danielle Murray
Matthew Crank	Yazmin Ojeda
Catherine Salvatore	

12. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

That the Board approve the following substitute instructional assistants:

Sherry Clark	Michael Conte
Hollis Cooper	Sheilah Donaldson
Stephanie Martinez	Devan Curley

13. **SUBSTITUTE CUSTODIAN**

That the Board approve the following substitute custodian:

David Hudson

14. **CHANGE OF TRAINING LEVEL**

That the board approve a change in training level for the following individual effective: February, 2016

**MICHELLE CRISCI**, PPS Speech Teacher, to move from MA to MA +30 on teacher's salary guide.

**JAMIE BAZYDLO**, Audrey Clark Teacher, to move from MA to MA +30 on teacher's salary guide.

**MARIA MANZO**, George L. Catrambone Teacher, to mover from BA +30 to MA on teacher's salary guide.

15. **TEACHER/MENTOR PROGRAM**

That the Board approve/ratify the following individuals to assume the position of mentor as detailed in the State Department of Education Teacher/Mentor Program:

**MENTEE**

Jennifer Lambert (MS)  
Meaghan Brandt (MS)

**MENTOR**

Denise Schultz-Nick  
Brett Igoe

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (H16 – I8).

Ayes (9), Nays (0), Absent (0)

16. **STAFF TRANSFER**

That the Board approve the transfer of the following staff member:

Meredith Riddle, Teacher, from Gregory School Teacher to Middle School Social Studies Teacher.

**H. PERSONNEL ACTION (continued)**

**17. FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-2.**

**18. ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-3.**

**19. STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2015-2016 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>University of Scranton</u>	<u>Spring 2016 Semester</u>	<u>January – May 2016</u>
Francis Pannullo	High School	Principal Vincent J. Muscillo

**I. STUDENT ACTION**

**1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

**2. FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

**3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

**4. PLACEMENT OF A HOMELESS STUDENT FOR THE 2015-2016 SCHOOL YEAR.**

That the Board approve the placement of the following student who is considered homeless for the 2015-2016 school year:

**VINELAND SCHOOL DISTRICT**  
**VINELAND, NEW JERSEY**

Tuition: \$13,746.12/Student

Effective Dates: 9/14/2015 – 6/30/2016

ID# 6698851858, non-classified student.

**5. RECOMMENDATION FOR ATYPICAL VOCATIONAL STUDENT FOR PLACEMENT AND SHARED TIME MONMOUTH COUNTY CAREER CENTER FOR THE 2015-2016 SCHOOL YEAR**

That the Board approve the following vocational student for placement and shared time at the Monmouth County Career Center for the 2015-2016 school year:

Tuition: \$530.00/Student

Transportation:

Effective Dates: 11/16/2015 - 6/17/2016

ID#: 7038871147, classified as Eligible for Special Education and Related Services



I. **STUDENT ACTION (continued)**

6. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT OF STUDENT FOR PLACEMENT AND TRANSPORTATION NEEDS FOR THE 2015-2016 SCHOOL YEAR**

That the Board approve the following out of district student for placement and transportation for the 2015-2016 school year:

**COLLIER SCHOOL**  
**WICKATUNK, NEW JERSEY**

Tuition: \$34,220/Student

Transportation

Effective Dates: 12/14/2015 - 6/22/2016

ID#: 5486916451, classified as Eligible for Special Education and Related Services

7. **TERMINATION OF PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2015 – 2016 SCHOOL YEAR**

That the Board terminate the placement of, and provide transportation for the 2015-2016 school year for the following out of district students:

**CPC/HIGH POINT ELEMENTARY SCHOOL**  
**MORGANVILLE, NEW JERSEY**

Tuition: \$63,450.00/Student

Effective Date: 1/19/2016

ID#: 6757919265, classified as Eligible for Special Education and Related Services

8. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

December 15, 2015

**APPROVAL TO CHARGE SALARIES TO FEDERAL GRANTS FOR FY 2015**

That the Board approve/ratify the following individual and their respective allocation of federal salaries to be charged to the federal grants for FY2015 as listed - Kelly Disler, IDEA Preschool, \$33,536.00. This should have read FY2016.

**PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipends for the 2015-2016 school year - Middle School Online Reading Challenge Teachers @ \$25.00/hr. - Gina Vodola, Maryann Moriarty, Renee Diallo, Sharyn Babitsky. This should have read that it is funded by Title I.

November 18, 2015

**PART-TIME AND STIPEND APPOINTMENTS - 2015-2016 SCHOOL YEAR**

That the Board approve/ratify the appointment of the following stipends for the 2015-2016 school year - Middle School After School Programs – Online Reading Challenge @ \$25.00/hr. - (Advisor): Maureen Alexander; (Teachers): Mary Woodruff, Juanita Southerland. This should have read that it is funded by Title I.

8. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

November 18, 2015 (continued)

**STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2015-2016 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Monmouth University</u>	<u>Spring</u>	<u>January - May 2016</u>
Aziza Ahmed	Anastasia School	Tracey Ciambrone
Lauren Zales	Gregory	Nicole Campece <sup>7wks</sup>
Lauren Zales	Gregory	Suraya Kornegay <sup>7wks</sup>
Alexis Shemish	Anastasia School	Mary Lynch

This should have read Aziza Ahmed at the High School with Tonya Galiszewski; Alyssa Isabella at the Gregory School with Nicole Campece and Suraya Kornegay; Alexis Shemish at the Anastasia School with Lee Carey.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

Beth Applegate, George L. Catrambone, teacher from February 22, 2016 to May 17, 2016. This should have read February 17, 2016 to May 11, 2016.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

Beth Applegate, George L. Catrambone, teacher from May 18, 2016 to June 17, 2016. This should have read from May 12, 2016 to June 17, 2016.

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Vincent Lepore  
38 Ocean Terrace

Mr. Lepore addressed the Board again with respect to the consent order for the sale of the West End School. In his opinion, the consent order did not receive full support from all members of the Board of Education based on his conversation with 2 Board members. He further went on to state that the Board should not have a problem closing on the project and that the application should go before the Zoning Board.

Mr. Parnell wanted to publicly thank Ann Degnan and Gary Vecchione on the great job they did in getting the schools ready for Monday after the large snow storm we have over the weekend.

K. **ADJOURNMENT – 8:04 P.M.**

There being no further discussion, motion was made by Mr. Parnell seconded by Mr. Dangler and carried by roll call vote that the Board adjourn the meeting at 8:04 P.M. Ayes (9), Nays (0), Absent (0)

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

# LBPS Black History Month Calendar of Events

January 21st*	JMFECLC 10:00AM Tools of the Mind/Treasures BHM Activity
January 26th	AAA Positive Power assembly 1:30PM - Black History Month themes
February 3rd	LWC & JMFECLC 10:00AM African Dancers assembly
February 8th	LWC 1:00PM McDonald's Salutes the Faces of Black History program
February 10th	GLC 1:00PM McDonald's Salutes the Faces of Black History program
February 11th	LWC North Shore Continental Readers program
February 12th	GREG 1:00PM McDonald's Salutes the Faces of Black History program
February 12th	Long Branch Middle School Art Display
February 18th*	JMFECLC 6:00PM Black History Heroes Showcase
February 19th	Long Branch Middle School Showcase of 'African Americans In History'
February 22-27th*	LWC African American Inventors Museum
February 23rd	AAA Positive Power assembly 1:30PM- Black History Month themes
February 24th*	AAA 10:00 Sharing Day showcasing African American impact on the arts
February 25th	JMFECLC 10:00AM North Shore Continental Readers
February 25th*	District Showcase and Black History Celebration 5:00-6:30PM
	<ul style="list-style-type: none"> <li>● HS Departments will be highlighting within the field of study</li> <li>● Performances by dancers, Sound Wave Jazz band, Spiritual vocal performance, excerpts by Westwood Players ensemble</li> <li>● AWC Step Team performance</li> <li>● AAA Art display</li> <li>● GLC Black History display</li> <li>● LBMS Art display</li> </ul>
February 26th*	GLC Black History Month Walking Museum
February 29th	GLC Black History Month Assembly
February 22-26th	AWC 'Blacks in the Americas' program

\*Denotes an event open to the public

COMMUNICATIONS & SECURITY COMMITTEE  
TUESDAY, JANUARY 12, 2016 – 5:30 P.M.  
540 BROADWAY  
LONG BRANCH, NEW JERSEY

MINUTES

**COMMITTEE MEMBERS:**

Avery Grant, Chairperson  
Donald Covin - absent  
Caroline Bennett  
Rose Widdis - absent  
Jim Parnell  
Bill Dangler

**ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman

**1. Social Media Updates**

The district staff have been increasingly utilizing platforms such as Facebook and Twitter to engage the community and broader audience. These social media platforms have allowed our students, teachers and schools to draw national attention. Each week, thousands of people browse our sites to learn about upcoming events, programs and practices. Currently, our broadcasts are reaching 12 different countries and being translated into 11 different languages.

**2. Press Releases**

Each week, the top stories in each school are published and sent to local media outlets. Stories range from classroom innovations to community forums.

**3. District Retirement Party**

The district retirement party will take place on June 9, 2016 at English Manor in Ocean Township from 5:00PM to 9:00PM.

**4. Hall of Fame**

We are currently seeking nominations for our Hall of Fame. Nomination forms have been streamlined through Google and can be found on our district home page. We look forward to having another outstanding event prior to the close of the school year.

\*\*\*\*\*

**Committee Goals:**

The committee members will actively participate in professional dialog pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.

**INSTRUCTION AND PROGRAM COMMITTEE**  
**Wednesday, January 13, 2016 - 5:30PM**  
**540 Broadway**  
**Long Branch, New Jersey 07740**

**MINUTES**

**COMMITTEE MEMBERS:**

Donald Covin, Chair - absent  
Caroline Bennett  
Michelle Critelli, Ed.D. - absent  
Armand Zambrano  
Rose Widdis  
Avery Grant

**ADMINISTRATORS:**

Michael Salvatore, Ph.D.  
Alvin L. Freeman  
Roberta Freeman

**1. Google Classroom**

**Presentation by Neil Mastroianni, Supervisor of Science & Social Students (K-5) & Michael Vitarello, Lead Principal Long Branch Middle School**

Mr. Vitarello and Mr. Mastroianni presented on the Google Classroom platform currently being used on a volunteer basis at the Long Branch Middle School. Some highlights of using Google Classroom include:

- Zero cost to the district
- Extends learning outside of the classroom
- Creates an interactive learning platform for students to actively participate
- Encourages the implementation of a "flipped classroom" model while preserving essential elements of the traditional classroom
- Easily accessible on all devices (phones, tablets, laptops, etc.)

The district will increase the use of Google Classroom throughout the district and will provide teachers with professional learning on its use.

**Goal of the Instruction & Programs Committee**

*The committee members will actively participate in professional dialog pertaining to common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.*

*The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: common core state standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.*

OPERATION AND MANAGEMENT COMMITTEE  
WEDNESDAY, JANUARY 13, 2016 – 6:15 P.M.  
540 BROADWAY  
LONG BRANCH, NEW JERSEY

MINUTES

COMMITTEE MEMBERS:

Armand Zambrano, Chairperson  
Mary George  
Bill Dangler - absent  
Jim Parnell  
Rose Widdis

ADMINISTRATORS:

Michael Salvatore, Ph.D.  
Peter E. Genovese III  
Ann C. Degan  
Chris Dringus

FACILITIES

1. Old High School update
  - Project is progressing as scheduled.
2. Environmental update
  - GLC: We finished the parking lot, and are just waiting for the NJDEP final report to close. They want us to monitor the methane for a few months. If nothing registers, which we would expect, then the DEP will close the monitoring. The monitoring is temporary.
  - 7<sup>th</sup> Ave Shop: Open permit for underground tank from 1995. Still an ongoing issue. We are meeting with an environmental company on Friday to discuss.
  - We currently have two sites that require a biennial inspection for an LSRP or Licensed Site Remediation Professional. Eventually we will have 4 sites to monitor after the projects are complete – 7<sup>th</sup> Ave and the bus lot. The current two sites are IAMA fields and GLC School.
3. Energy Savings Improvement Program (ESIP) – Preliminary Overview
  - We are investigating opportunities within the ESIP program that provides engineering services and financing for lighting and HVAC equipment spread across 15 years.
  - A company will evaluate our utility bills. They will estimate a possible savings in our bills; and how that savings can be applied to purchase new lighting or HVAC equipment we need for our schools. Once the initial investigation is presented, the next steps of a full Energy Savings Plan or Audit can be evaluated by the Board on its merits. The full process would take place over 3-6 months.
4. HVAC Equipment Issues
  - We are still having some major concerns about HVAC equipment in the High School for the gyms, auditorium, library and cafeteria. JMFELC is experiencing issues with the classroom units and needs 19 units replaced and the older schools like Morris Avenue and Audrey W. Clark School will also need new boilers and Unit ventilators.

## TECHNOLOGY

1. Testing
  - ELL: Our English Language Learners will now be taking an online test similar in nature to PARCC but on a different testing platform. We will utilize our same equipment (Chromebooks, tablets, wireless, etc.) during the testing window and will handle the logistics with staging technicians at each location the same way we do with PARCC.
  - PARCC: Based on a report issued by the State after collecting all of our data about our infrastructure, Chromebooks, tablets, wireless, and Internet speed, we have been issued 9s (which is the highest achievable score) across the board for "PARCC Readiness."
2. Equipping the old High School: Based on the building being completely void of any technology, we are treating the project as if we are opening a brand new school. We are in the process of reviewing all equipment necessary to make the building functional which includes wiring, workstations, networking equipment, phones, intercoms, clocks, security, and sound systems. We have recently made a request to remove wiring for student work stations as wireless Chromebooks and tablets have replaced desktops. With that wiring not needed, we are now able to make requests for additional clock and intercom wiring at no cost.
3. 3rd Floor Conference Room @ 540 Broadway: We removed the old screen and replaced the projector in the conference room. The front wall has been painted and the screen area now consists of reflective paint so we can utilize the wall to make the picture much bigger and brighter. We have also added the functionality of controlling a presentation fully from a handheld device which ties into the projector and sound system. The same is being done in the conference area at the High School in the 2nd floor of the library.

\*\*\*\*\*

## **GOALS**

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

RESOLUTION

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended **ANTHONY BRAZILE**, High School teacher, with pay, effective December 7, 2015.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education, reinstates **ANTHONY BRAZILE** to a High School teacher position, effective January 28, 2016.

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Peter E. Genovese, III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Abstain: 1 (Mrs. George)  
Absent: 0  
Date: January 27, 2016



**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended **RUFINO RODRIGUEZ**, High School teacher, with pay, effective December 14, 2015.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education, reinstates **RUFINO RODRIGUEZ** to a Middle School custodian position, effective January 28, 2016.

---

Peter E. Genovese, III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 8  
Nays: 0  
Abstain: 1 (Mrs. George)  
Absent: 0  
Date: January 27, 2016

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify intent to return from family/medical leave of absence for the following named individuals:

- DANIEL GEORGE**, High School teacher, effective January 19, 2016.  
**MARIA HERRERA**, Amerigo A. Anastasia School teacher, effective February 1, 2016.  
**BONNIE LARSEN**, Morris Avenue School Instructional Assistant, effective January 4, 2016.  
**SUZANNE NORIEGA**, High School teacher, effective December 7, 2015.  
**STACI PELMAN**, High School teacher, effective January 5, 2016.  
**SHERRIE ROBINSON**, Morris Avenue School instructional assistant, effective January 19, 2016.  
**MARISA RODRIGUEZ**, District non-instructional assistant, effective January 21, 2016.  
**KATHRYN STONE**, Morris Avenue School teacher, effective February 1, 2016.  
**DARYL SOUTHWOOD-SMITH**, Technical Services Manager, effective December 21, 2015.  
**ERICA WELLS**, Gregory School instructional assistant, effective January 4, 2016.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

That the Board approve/ratify a family/medical leave of absence using sick days for the following named individuals:

- JONATHAN BARRATT**, High School teacher from January 28, 2016 to February 12, 2016.  
**KRISTIN CICCONE**, Gregory School teacher from April 4, 2016 to April 19, 2016.  
**TRACEY CISTARO**, Morris Avenue School teacher, from January 20, 2016 to February 4, 2016.  
**MARISYA ETOLL**, High School teacher, from April 1, 2016 to May 4, 2016.  
**DANIEL GEORGE**, High School teacher, from December 11, 2015 to January 18, 2016.  
**BONNIE LARSEN**, Morris Avenue School Instructional assistant, from December 3, 2015 to December 17, 2015.  
**MARISA RODRIGUEZ**, District non-instructional assistant, from January 12, 2016 to January 20, 2016.  
**JESSICA SICKLER**, High School teacher, from April 25, 2016 to June 17, 2016.  
**BARBARA STARK**, Lenna W. Conrow School teacher, from February 22, 2016 to March 4, 2016.

**FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

That the Board approve/ratify a family/medical leave of absence without pay for the following named individuals:

- KRISTIN CICCONE**, Gregory School teacher from April 20, 2016 to June 17, 2016.  
**MARISYA ETOLL**, High School teacher, from May 5, 2016 to June 17, 2016.  
**BONNIE LARSEN**, Morris Avenue School instructional assistant, from December 18, 2015.

**EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

That the Board approve/ratify family/medical leave of absence using sick days:

**KIMBERLY BAKER**, High School teacher, from January 4, 2016 to April 29, 2016.

**MARIA BOTTINO**, Transportation bus aide, from January 6, 2016 to January 31, 2016.

**KIMBERLY CORSO**, George L. Catrambone teacher, from January 4, 2016 to February 14, 2016.

**EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

That the Board approve/ratify family/medical leave of absence without pay:

**SHANNON RIDILLA**, Morris Avenue School teacher, from February 1, 2016 to June 17, 2016.

**DONNA FOGLER**, Gregory School teacher, from January 4, 2016 to June 30, 2016.

**INTERMITTENT FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

That the Board approve/ratify family/medical leave of absence using paid days:

**BETTY SMITH**, Middle School instructional assistant, for January 15, 2016 January 22, 2016 January 29, 2016 and February 5, 2016 and February 12, 2016

**INTERMITTENT FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

That the Board approve/ratify family/medical leave of absence without pay:

**BETTY SMITH**, Middle School instructional assistant, for February 19, 2016, February 26, 2016 and March 4, 2016.

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

**BRIDGETTE BURTT** **\$320.22**  
 Funded Grants Supervisor, to attend TECHSPO The twenty first annual statewide technology exhibition and training conference for school leaders sponsored by the New Jersey Association of School Administrators to be held at Harrah’s Atlantic City, NJ on January 28–29, 2016 (Acct# 20-271-200-300-271-25-00 and 11-000-240-500-905-12-44).

**DONNA CRITELLI** **\$458.00**  
 Transportation Manager, to attend the 48th Annual New Jersey Pupil Transportation Conference and Equipment Show sponsored by School Transportation Supervisors of New Jersey, Inc. to be held at the Golden Nugget, Atlantic City, NJ on March 10-11, 2016 (Acct# 11-000-270-593-317-12-44).

**CHRIS DRINGUS** **\$420.00**  
 Technology Director, to attend TECHSPO The twenty first annual statewide technology exhibition and training conference for school leaders sponsored by the New Jersey Association of School Administrators to be held at Harrah’s Atlantic City, NJ on January 28–29, 2016 (Acct# 11-000-230-585-390-12-44).

**JANETLYNN DUDICK** **\$511.00**  
 Assistant Superintendent for Pupil & Personnel Services, to attend Affirmative Action Officer Certification sponsored by Foundation for Educational Administration to be held at Foundation for Educational Administration Conference Center Monroe, NJ on February 8-11, 2016. (ACCT#11-000-230-339-390-12-00).

**JANETLYNN DUDICK** **\$194.00**  
 Assistant Superintendent for Pupil & Personnel Services, to attend 2016 Women’s Leadership Conference sponsored by American Association of School Administrators/New Jersey American Association of School Administrators and Foundation for Educational Administration to be held at Foundation for Educational Administration Conference Center, Monroe, NJ on March 9, 2016. (ACCT#11-000-230-339-390-12-00).

**ROBERTA FREEMAN** **\$174.00**  
 Chief Academic Officer, to attend 2016 Women’s Leadership Conference sponsored by American Association of School Administrators/New Jersey American Association of School Administrators and Foundation for Educational Administration to be held at Foundation for Educational Administration Conference Center Monroe, NJ on March 9, 2016. (ACCT# 11-000-230-585-390-12-44).

**SAMILIA GHARTEY-SAM** **\$222.00**  
 SBYS Social Worker, to attend Personality Disorders: The Challenge of the Hidden Agenda Seminar sponsored by PESI to be held at the Sheraton Edison, NJ on February 4, 2016 . (Acct# 11-000-213-500-904-12-44).

**KATHERINE GOOCH**

**\$165.00**

Middle School teacher, to attend "Social, Behavioral, & Independent Thinking Strategies for the Student/Child with Autism Spectrum Disorder" sponsored by Association of Student Assistance Professionals to be held at The Hotel ML (CoCo Key Water Park) Mount Laurel, NJ on February 18, 2016 (Acct# 11-000-213-500-904-12-44).

**MICHELE LAPIANA**

**\$242.00**

Amerigo A. Anastasia School teacher, to attend the 2016 First Grade Conference for New Jersey sponsored by Staff Development for Educators to be held in Atlantic City, NJ on February 22, 2016 Vice Principal Michelle Merckx attends for free. (Acct# 15-190-100-320-100-03-00).

**JENNISE NIEVES**

**\$295.00**

Student Assistance Counselor, to attend the Association Of Student Assistance Professionals sponsored by Association of Student Assistance Professionals to be held at Tropicana Resort and Casino Atlantic City, NJ on February 25-26 , 2016 (Acct# 11-000-213-500-904-12-44).

**JENA VALDIVIEZO**

not to exceed **\$2100.00**

6-12 Science Supervisor, to attend and present at the National Science Teachers Association National Conference sponsored by National Science Teachers Association to be held in Nashville, TN on March 31–April 3, 2016 (Acct# 11-000-213-500-904-12-44).

**SHERYL ZANNI**

not to exceed **\$3391.00**

District Behavior Specialist, to attend Nonviolent Crisis Intervention Training Program to be at the Sheraton Atlantic City Convention Center Atlantic City, NJ on February 9-12, 2016 (Acct# 20-253-200-500-253-25-00).

## Monthly HIB Report

Reporting Period- December 18, 2015 –January 26, 2016

### Summary:

Total: Five (5) HIB investigations, three (3) confirmed as HIB

#### Audrey W Clark

One (1) investigation, one (1) incident confirmed as HIB

#### George L. Catrambone School

One (1) investigation, one (1) incident confirmed as HIB

#### Middle School

Three (3) investigation, one (1) incident confirmed as HIB

\*All other schools had no HIB cases to report.

**PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION****PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

Please approve the placement of home instruction for the following students:

**ID# 1030069857, Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Services at Monmouth Medical Center. Education Inc. is the contracted provider of Instruction. The instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID# 8655685808, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to medical condition.

**ID# 7240594938, Non-Classified Student**

**NOTE:** Student has been placed on Home Instruction due to medical condition.

**ID# 7591309724, Classified Student**

**NOTE:** Student has been suspended from school.

**ID#6564641533, Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Services at Monmouth Medical Center. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID# 4139884141, Classified Student**

**NOTE:** Student has been admitted to the Children's Crisis Intervention Services at Monmouth Medical Center. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

**ID#4414984157, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to medical condition.

**ID#5793312372, Classified Student**

**NOTE:** Student has been suspended from school.

**ID# 5061813573, Non-Classified Student**

**NOTE:** Student has been suspended from school.

**ID# 3484394556, Non- Classified Student**

**NOTE:** Student has been suspended from school.

**ID# 1468743304, Classified Student**

**NOTE:** Case Manager has placed student on Home Instruction until alternative placement can be found and agreed upon.

**ID# 5079542476, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to Medical Condition.

**PLACEMENT OF STUDENTS ON HOME INSTRUCTION (continued)**

**ID# 3405055609, Non- Classified Student**

**NOTE:** Student has been placed on Home Instruction due to Medical Condition.

**ID# 6310902829, Classified Student**

**NOTE:** Student has been placed on Home Instruction due to Medical Condition.

**TERMINATION OF STUDENTS ON HOME INSTRUCTION**

**ID#5486946451, Non-Classified Student**

**NOTE:** Student was cleared to go back to school.

**ID# 6564641533, Non-Classified Student**

**NOTE:** Student was cleared to go back to school.

**ID# 8655685808, Classified Student**

**NOTE:** Student was cleared to go back to school.

**ID# 2986398703, Non-Classified Student**

**NOTE:** Student was cleared to go back to school.

**ID#4139884141, Classified Student**

**NOTE:** Student was cleared to go back to school.

**ID# 3484394556, Non-Classified**

**NOTE:** Student was cleared to go back to school.

**ID#5793312372, Non- Classified**

**NOTE:** Student was cleared to go back to school.

**ID# 5061813573, Non- Classified**

**NOTE:** Student was cleared to go back to school.

**ID# 7591309724, Classified Student**

**NOTE:** Student was cleared to go back to school.