

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JANUARY 25, 2017

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Dr. Critelli called the meeting to order at 7:00 P.M.

A. ROLL CALL

Dr. Critelli - President
Mr. Covin - Vice President
Mrs. George

Mr. Grant
Mr. Dangler
Mr. Zambrano

Mr. Parnell
Mrs. Widdis
Rev. Bennett

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools, introduced two students from the **Gregory School, VINCENT MUSCILLO and MIA POPO**, who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Dr. Critelli made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (9), Absent (0)

D. APPROVAL OF MINUTES

That the Board approve the following minutes:

- Agenda Meeting minutes of November 29, 2016
- Executive Session minutes of November 29, 2016
- Regular Meeting minutes of November 30, 2016
- Re-organization Meeting minutes of January 3, 2017
- Executive Session minutes of January 3, 2017

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY17 OCTOBER, FY17 NOVEMBER AND FY17 DECEMBER TRANSFERS

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

E. **SECRETARY'S REPORT (continued)**

1. **BUDGET TRANSFER REPORTS – FY17 OCTOBER, FY17 NOVEMBER AND FY17 DECEMBER TRANSFERS (continued)**

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY17 October, FY17 November and FY17 December Transfers as listed be approved for the months ending October 31, 2016, November 30, 2016 and December 31, 2016.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: January 25, 2017

2. **BOARD SECRETARY'S REPORTS - OCTOBER 31, 2016, NOVEMBER 30, 2016 AND DECEMBER 31, 2016**

That the Board approve the Board Secretary's Reports for the months ending October 31, 2016, November 30, 2016 and December 31, 2016 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - OCTOBER 31, 2016, NOVEMBER 30, 2016 AND DECEMBER 31, 2016**

That the Board approve the Reports of the Treasurer for the months ending October 31, 2016, November 30, 2016 and December 31, 2016 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the October 31, 2016, November 30, 2016 and December 31, 2016 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

E. **SECRETARY'S REPORT (continued)**

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of October 31, 2016, November 30, 2016 and December 31, 2016 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: January 25, 2017

Motion was made by Mr. Covin, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following item (E6).

Ayes (7), Nays (0), Abstain (2) Dr. Critelli and Mr. Parnell, Absent (0)

6. **BILLS AND CLAIMS – NOVEMBER 4 - 30, 2016, DECEMBER 1 - 31, 2016 AND JANUARY 1 - 25, 2017 FOR CHRIST THE KING, ANDREW CRITELLI AND JENNA CAMACHO**

That the Board approve the November 4 - 30, 2016, December 1 - 31, 2016 and January 1 - 25, 2017 for Christ the King, Andrew Critelli and Jenna Camacho (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. George, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (9), Nays (0), Absent (0)

7. **BILLS AND CLAIMS – NOVEMBER 4 - 30, 2016, DECEMBER 1 - 31, 2016 AND JANUARY 1 - 25, 2017 EXCLUDING CHRIST THE KING, ANDREW CRITELLI AND JENNA CAMACHO**

That the Board approve the November 4 - 30, 2016, December 1 - 31, 2016 and January 1 - 25, 2017 excluding Christ the King, Andrew Critelli and Jenna Camacho (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – NOVEMBER 30, 2016 AND DECEMBER 31, 2016**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for November 30, 2016 and December 31, 2016 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF NOVEMBER 30, 2016 AND DECEMBER 31, 2016**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of November 30, 2016 and December 31, 2016 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

STUDENT REGISTRATION

(as of November 30, 2016)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				318	207	281	806			806
Kdg		57		114	105	118	394			394
1st	90	160	97				347			347
2nd	112	168	93				373			373
3rd	80	141	102				323			323
4th	124	160	109				393			393
5th	107	162	106				375			375
6th							0	379		379
7th							0	349		349
8th							0	348		348
9th							0		371	371
10th							0		385	385
11th							0		302	302
12th							0		318	318
MCI	16						16	9	10	35
MD							0			0
BD							0	16	29	45
LD	58		60				118	22	18	158
AUT	17		17			16	50	11	5	66
PD							0			0
OOD	5	2	5		2	1	15	12	23	50
Home Instruction							0	3		3
TOTAL	609	850	589	432	314	416	3210	1149	1461	5820

November 2015 Figures										
SCHOOL	AAA	GRE	GLC	MA	JMFECLC	LWC	MS	HS		TOTAL
TOTALS	608	631	854	340	432	433	1122	1306		5726

LONG BRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

STUDENT REGISTRATION
(as of December 31 , 2016)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				314	207	280	801			801
Kdg		57		114	105	119	395			395
1st	90	158	97				345			345
2nd	112	169	91				372			372
3rd	80	141	102				323			323
4th	124	160	107				391			391
5th	108	162	105				375			375
6th							0	376		376
7th							0	347		347
8th							0	348		348
9th							0		371	371
10th							0		384	384
11th							0		300	300
12th							0		314	314
MCI	16						16	8	10	34
MD							0			0
BD							0	18	30	48
LD	58		61				119	21	22	162
AUT	18		17				35	11	5	51
PD						17	17			17
OOD	4	2	5		4	1	16	12	23	51
Home Instruction							0	3		3
TOTAL	610	849	585	428	316	417	3205	1144	1459	5808

December 2015 Figures

School	AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS		Total
Totals	608	862	631	337	434	437	402	1051		4762

F. SUPERINTENDENTS REPORT

1. PRESENTATION OF AWARDS

A) DISTRICT VOLUNTEERS - PARENTS

Danah Jetter	Tamica Jetter
Magaly Rodriguez	Cristina Navarro
Lucille Briones-Gormaz	Fabrini Cronin
Karen Haney	Josephine Santiago
Elizabeth Fitzgerald	Renata Bontempo
Pauline Bailo	Caressa Godfrey
Ashley Gwathney	Carla Williams
Nikolas Greenwood	Victoria Sesty

B) TEACHER OF THE MONTH - NOVEMBER AND DECEMBER

NOVEMBER- ARMINDA RODRIGUES, Teacher, Morris Avenue School, presented by Dr. Critelli

DECEMBER- MAUREEN KMET, Special Education Teacher, Alternative Academy at Audrey W. Clark School, presented by Dr. Critelli

C) SUPPORT STAFF OF THE MONTH - NOVEMBER AND DECEMBER

NOVEMBER- MARIA MACPHERSON, Custodian, Alternative Academy at Audrey W. Clark School, presented by Dr. Critelli

DECEMBER- JOSEPH DEFILLIPO, Safe School Officer, Gregory School, presented by Dr. Critelli

2. AWARDING OF TENURE CERTIFICATES

The Board and I would like to extend our congratulations to the following staff members who have attained tenure in the Long Branch Public Schools:

HIGH SCHOOL

Presented by: Angela Torres, STEM Academy Administrator/Principal

JASON VENGELIS - Teacher

SCHOOL-BASED YOUTH SERVICES PROGRAM

Presented by: Kathleen Celli, SBYS Manager

KARLA MENDEZ - Secretary

MIDDLE SCHOOL

Presented by: Kim Hyde, LDR Academy Administrator/Principal

KATHERINE D'ELIA - Teacher

F. SUPERINTENDENTS REPORT (CONTINUED)

3. STUDENT COUNCIL LIAISON'S REPORT

Shannon Nutley – Good evening Dr. Salvatore, members of the Board of Education, central office administration, faculty, parents and members of the community who are in attendance this evening; this is my monthly report. The Gregory School was a pleasure to meet with this month. Lead by their wonderful principal Mrs. McCarthy, the school and its students exemplify leadership in everything they do. For the past three years, the children in the school have been engaging in “Leader In Me” activities showing the skills they have mastered. To help the students learn about the amazing leadership skills they portray daily, they use a book called “7 Habits of Happy Kids” by Sean Covey. This curriculum influences and encourages the students of Gregory School to actively use the leadership skills being taught to them. As a result, leadership is embedded in foundation of Gregory School’s culture, enabling the students to impact the community and environment along with their own school. Each month a special assembly called, “Leader In Me” is held where a student from each grade is chosen by their peers who give a brief description as to why they chose a specific head leader. Additionally, all of the grades have been actively setting goals for themselves, whether it be increasing their reading level in kindergarten or getting a 100 on a math test in fifth grade. Not only is the Gregory preparing their students for Middle School, they are preparing their students for life success by instilling and promoting valuable leadership qualities.

Motion was made by Mr. Parnell, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following item (F4).

Ayes (9), Nays (0), Absent (0)

4. STATEMENT OF ASSURANCE REGARDING USE OF PARAPROFESSIONAL STAFF

That the Board approve the semi-annual Statement of Assurance which has been completed, signed and submitted to the County Office of Education for the 2016-2017 School Year.

5. EVENTS IN CELEBRATION OF BLACK HISTORY MONTH - APPENDIX F-1

6. SCHOOL PRESENTATION

Gregory Elementary School will be presenting the “Great Descendants of Gregory”. The theme of the presentation is based on students performing as their future selves. In preparation for this performance, students explored areas of future college and career aspirations. This presentation will begin with a video on the “Power of Yet” and will lead into a presentation of “Future Leader” passages. Passages will be centered on student applications of the “7 Habits” and how they encouraged their individual college aspirations and career goals. The performance will end with vocal performances by Assembly Committee classes.

G. GENERAL ITEMS

Motion was made by Mr. Dangler, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G1 – G3).

Ayes (9), Nays (0), Absent (0)

1. APPROVAL TO ACCEPT MC3 2016 MINI GRANT

That the Board accept the MC3 2016 Mini Grant in the amount of \$500.

That the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

2. APPROVAL TO ACCEPT FY2015 IMPACT AID

That the Board approve the acceptance of FY2015 final payment for Impact Aid funding in the amount of \$2,042.88.

That the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

3. APPROVAL TO FILE FY2018 IMPACT AID APPLICATION

That the Board approve the filing of the FY 2018 Impact Aid application. The amount will be determined by the Federal Government.

That the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

Motion was made by Mr. Parnell, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (G4 – H2).

Ayes (9), Nays (0), Absent (0)

4. GIFTS TO SCHOOLS

That the Board accept the following gifts to schools indicated:

Donated by:

United Way of Monmouth County	\$21,900.00 in miscellaneous clothing and winter apparel
Wheelock-Eaton Corporation	\$725.00 in toys
Karen Ryan	\$400.00 in softball equipment
Pamela L. McChesney	\$205.45 monetary donation to High School Cheerleading
Class of 1941	\$650.00 monetary donation to be deposited into the Superintendent's scholarship fund for a one time award
Edward C. Bertucio, Esq.	\$400.00 monetary donation for the African American Culture Club

G. GENERAL ITEMS (continued)

Comments from the Instruction and Programs Committee Chair (APPENDIX G-1)

5. APPROVAL OF DISTRICT SUSTAINABLE LEADERSHIP TEAM MEMBERS - APPENDIX G-2

That the Board approve the staff members listed on **APPENDIX G-2** to become part of the Sustainability Leadership Team (Green Team) to assist schools in adopting policies and practices addressing such areas as education and professional training, green purchasing, waste reduction, indoor air quality, energy saving initiatives and community partnerships.

Dr. Salvatore mentioned to the audience that we will be receiving a Green Ribbon status for the George L. Catrambone School and JMFECLC.

6. APPROVAL TO GO OUT TO BID FOR FY18 DISTRICT WRAP-AROUND PROGRAM

That the Board approve the School Business Administrator to go out to bid for Request for Proposals (RFP) for the FY18 district wrap-around program.

7. APPROVAL TO UTILIZE BOND INTEREST MONIES FOR TAX RELIEF

That the Board approve all interest generated from the investment of bond proceeds to be used for the purpose of tax relief in Fund 40.

Dr. Salvatore – The bond sale for the Historic High School was very successful. The rate came in lower than expected at 2.9% which means that the average tax payer will pay approximately \$47.00 per year.

Comments from the Operation and Management Committee Chair (APPENDIX G-3)

H. PERSONNEL ACTION - (*pending fingerprints)

1. RESOLUTION - RE-STATEMENT OF EMPLOYEES SUSPENDED WITH PAY

That the Board approve the Resolutions to reinstate Howard Coleman and Mark Graziano as listed on **APPENDIX H-1** and **APPENDIX H-2**.

2. RESOLUTION - CREATION OF 12-MONTH NON-AFFILIATED POSITION

That the Board approve the Resolution to create the 12-month non-affiliated position of Security Manager as listed on **APPENDIX H-3**

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (H3 – H5).

Ayes (9), Nays (0), Absent (0)

3. RETIREMENTS

That the Board accept with regret and best wishes the retirement of the following individuals:

DONNA CRITELLI, Transportation Manager, effective July 1, 2017. Mrs. Critelli has a total of 16 years of service in the district.

VICTORIA MAZZA, Middle School teacher, effective July 1, 2017. Mrs. Mazza has a total of 25 years of service in the district.

H. **PERSONNEL ACTION (continued)**

4. **RESIGNATION - CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

URSULA AYERS, Middle School teacher, effective February 20, 2017 or sooner if a suitable replacement is found.

WALTER O'NEILL, District Safety Officer/Liaison, effective January 31, 2017.

SHERYL ZANNI, Pupil Personnel Services Behavior Specialist, effective February 14, 2017.

5. **RESIGNATION - STIPEND POSITION**

That the Board accept the resignation of the following individuals:

ALFRED BURRELL, High School night crew chief, effective January 1, 2017.

ROSALY BORRERO, Black Seal Boiler License, effective February 1, 2017. \$275.00*
(*\$550 prorated from September 1, 2016 to February 1, 2017).

Motion was made by Mrs. George, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (H6 – H9).

Ayes (9), Nays (0), Absent (0)

6. **APPOINTMENT OF CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements: a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

ADAM HARRINGTON*

Math Teacher
Middle School
BA, Step 1
\$50,536

Certification: Teacher of Math

Education: American University

Replaces: U. Ayers, resigned

(Acct#:15-130-100-101-000-02-00)(UPC#:1105-02-MSGR6-TEACHR)

Effective: Pending fingerprint approval

7. **APPOINTMENT OF NON-AFFILIATED CLASSIFIED POSITION**

That the Board approve/ratify the appointment of **WALTER O'NEILL** as 12-month Security Manager, effective February 1, 2017 at an annual salary of \$71, 316.

8. **APPOINTMENT OF INTERIM PROJECT DIRECTOR FOR 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the appointment of **KELLY McOMBER** as Interim Project Director for the 21st Century Community Learning Center Afterschool Program, effective December 1, 2016.

*Denotes Personnel sworn in

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H. **PERSONNEL ACTION - (continued)**

9. **APPROVAL OF INTERIM PERSONNEL MANAGER**

That the Board approve the appointment of **ALISA AQUINO** as Interim Personnel Manager effective February 9, 2017 through June 30, 2017 at a salary of \$85,000 pro-rated (Acct. #11-000-230-100-000-10-00) (UPC#1432-10-OFSUP-HRMNGR).

Motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (H10 – H15).

Ayes (8), Nays (0), Abstain (1) Mr. Zambrano, Absent (0)

10. **SUBSTITUTE CUSTODIAN PERMANENTLY DISQUALIFIED FROM EMPLOYMENT**
APPENDIX H-4

11. **STAFF TRANSFERS FOR THE 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the following staff transfers, effective February 1, 2017:

ALFRED BURRELL, from High School custodian to George L. Catrambone School custodian.

DANE MARTIN, from George L. Catrambone School custodian to High School custodian.

LUCKY WIGGINS, from Morris Avenue School instructional assistant to Holy Trinity School instructional assistant.

NICOLE BLAND, from Holy Trinity School instructional assistant to Morris Avenue School instructional assistant.

12. **TEACHER/MENTOR PROGRAM**

That the Board approve the following individuals to assume the position of Mentor as detailed in the State Department of Education Teacher/Mentor program:

MENTEE

Rhyan Sharkey
Andrea Sodhi

MENTOR

Rebecca Stone
Erin Lamberson

13. **MENTOR/MENTEE STIPENDS FOR THE 2016-2017 SCHOOL YEAR \$550.00/YR.**

That the Board approve the following individual to assume the position of Mentor for a stipend of \$550 per year:

MENTEE

Bridget O'Neill

MENTOR

Nicole Petraitis

14. **FUNDED PART-TIME AND STIPEND POSTIONS - 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the following funded stipend appointments:

BEFORE SCHOOL PROGRAMS (students in Kindergarten)

TITLE I English/Language Arts & Mathematics

\$24.21/hr

Teachers (LWC)

Nichelle Douglas, Elaine Scott-Atkinson

Teachers (MOR)

Kimberly Douglas, Tracey Cistaro

AFTERSCHOOL PROGRAMS (Location: George L. Catrambone School)

Readers Theater, K-3

Teacher

Meghann Cavanagh

\$24.21/hr*

*(effective 12/01/16)

ESL Tutorial Program

Substitute Teachers

Elizabeth Kaeli, Lupe Kiy

\$24.21/hr

H. **PERSONNEL ACTION - (continued)**

15. **ANNUAL PART-TIME AND STIPEND POSTION - 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the following stipend appointment:

Asst. Band Director-FALL, 2016 (Percussion)	Michael Aragoness	\$2,749
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Site Supervisor	Kevin Schaubert	\$25.75/hr
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Motion was made by Mrs. Widdis, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items with the exception of Terrence King which will be temporarily tabled as per the Superintendent of Schools (H16).

Ayes (8), Nays (0), Abstain (1) Mr. Grant, Absent (0)

16. **COACHING/ATHLETIC STIPEND POSITIONS – SPRING 2017**

That the Board approve/ratify the following coaching/athletic stipend appointments:

Asst. Equipment Manager

Jamie Hayes	\$2,800
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Weight Room Supervisors

Terrence King (am), Richard Ricigliano (pm) Jessica Rodriguez (pm)	\$1,000
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HIGH SCHOOL

CATEGORY 2

<u>Track Boys Head Varsity Coach</u>	Terrence King	Appointment tabled
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<u>Track Girls Head Varsity Coach</u>	Raleigh Woodruff	Step 7	\$5,900
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<u>Baseball Head Varsity Coach</u>	James Reilly	Step 6	\$5,700
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<u>Lacrosse Girls Head Varsity Coach</u>	Gabriela Dempsey	Step 6	\$5,700
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<u>Softball Head Varsity Coach</u>	Laura Bland	Step 6	\$5,700
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CATEGORY 3

<u>Tennis Head Varsity Coach</u>	Kenneth Reigle	Step 6	\$3,200
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<u>Golf B/G Head Varsity Coach</u>	Nick Tranchina	Step 7	\$3,300
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<u>Volleyball Head Varsity Coach</u>	Nemeil Navarro	Step 6	\$3,200
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H. **PERSONNEL ACTION - (continued)**

16. **COACHING/ATHLETIC STIPEND POSITIONS – SPRING 2017 (continued)**

MIDDLE SCHOOL

CATEGORY 2

<u>Baseball Head Coach</u>	Brian Howell	Step 9	\$3,400
<u>Softball Head Coach</u>	Samantha Gallo	Step 6	\$2,600
<u>Track Head Coach</u>	Robert Stout	Step 6	\$2,600

Motion was made by Mr. Dangler, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (H17 – I10).

Ayes (8), Nays (0), Abstain (1) Mrs. Widdis, Absent (0)

17. **SUBSTITUTE TEACHERS**

That the Board approve the following substitute teachers:

Cristian Valencia	Anne Sasseen
Charles Booth	Trey Smith*
Kathryn Calt	Meghan Bradley
Maria Murphy*	Samantha Vieira
Christina Urban	Sydney Engelberger*
Jeffrey Dennis	Christopher Johnson*
Alexa Booth*	Melissa Brown

18. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

That the Board approve the following substitute instructional assistants:

David Brown	Julia Alcott
Ryan Brodie*	Alexa Booth*
Julian Holcomb	Nicole Riggins
Ben Rivera*	Charles Booth

19. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on – **APPENDIX H-5.**

20. **CHANGE OF TRAINING LEVEL**

That the Board approve a change in training level for the following individual effective February 1, 2017.

NOAMI GRECA, Amerigo A. Anastasia School Teacher, to move from BA to BA +30 on teacher's salary guide.

21. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-6.**

H. PERSONNEL ACTION - (continued)

22. STUDENT TEACHER/INTERN PLACEMENT

That the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2016-2017 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Monmouth University</u>	<u>Spring 2017 Semester</u>	<u>March – May 2017</u>
Emily Christiansen	LBMS	Benita Holt
Samantha Ronan	LBMS	Vade Hanlon
Megan McDermott	LBHS	Nora O'Neill
Emily Pascali	LBHS	Danielle Tarello
Anne Rubinstein	Gregory School	Beth McCarthy

I. STUDENT ACTION

1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. FIELD TRIP APPROVALS

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR

That the Board approve/ratify the termination for the following students for placement and transportation for the 2016-2017 school year:

COASTAL LEARNING CENTER/SOUTH HOWELL, NEW JERSEY

Tuition: \$52,102.64/Student

Transportation

*Extraordinary Services: \$23,562.00/Student

Effective Date: 12-23-2016

ID#: 8623152047, classified as Eligible for Special Education and Related Services

*NOTE: Student requires a one-to-one aide.

HARBOR SCHOOL EATONTOWN, NEW JERSEY

Tuition: \$52,770.60/Student

Transportation

*Extraordinary Aide: \$31,280.40/day

Effective Date: 12/5/2016

ID#: 5310607467, classified as Eligible for Special Education and Related Services

*NOTE: Student requires a one-to-one aide.

I. **STUDENT ACTION (continued)**

4. **TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR (continued)**

MOESC-BEST ACADEMY

TINTON FALLS, NEW JERSEY

Tuition: \$43,860.00/Student

Transportation

Effective Date: 12/3/2016

ID# 3801365586, classified as Eligible for Special Education and Related Services

ID# 5897876103, classified as Eligible for Special Education and Related Services

RUGBY SCHOOL

WALL, NEW JERSEY

Tuition: \$67,642.29/Student

Transportation

Effective Date: 12/3/2016

ID#: 8144527619, classified as Eligible for Special Education and Related Services

SHORE CENTER FOR STUDENTS WITH AUTISM

TINTON FALLS, NEW JERSEY

Tuition: \$49,000.00 /Student

Transportation

*Extraordinary Services: \$41,775.00/Student

*Speech Services: \$82.00/Hour

Effective Date: 10/21/2016

ID#: 2721246562, classified as Eligible for Special Education and Related Services

*NOTE: Student requires a one-to-one aide and speech services of 1 hour sessions per week

5. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the placement of, and provide transportation for the 2016 - 2017 school year for the following out of district students:

GLOUCESTER TOWNSHIP/ARCHWAY PROGRAMS

BLACKWOOD, NEW JERSEY

Tuition: \$1,792.80/day

Transportation

Extraordinary Aide: \$1,260.00 /Student

Effective Dates: 10/3/2016 to 10/14/2016

ID# 1543242997, classified as Eligible for Special Education and Related Services

HAWKSWOOD SCHOOL

EATONTOWN, NEW JERSEY

Tuition: \$38,726.66/Student

Transportation

Effective Dates: 12/16/2016 to 6/13/2017

ID#: 3050138674, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

5. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2016-2017 SCHOOL YEAR (continued)**

NEPTUNE TOWNSHIP
NEPTUNE, NEW JERSEY

Tuition: \$1,445.85/Student
Transportation
Effective Dates: 11/17/2016 to 12/22/2016

ID#: 7605220718, classified as Eligible for Special Education and Related Services

SCHROTH SCHOOL (LADACIN)
WANAMASSA, NEW JERSEY

Tuition: \$37,620.00/Student
Transportation
Effective Dates: 11/28/2016 to 6/21/2017

ID# 2529898247, classified as Eligible for Special Education and Related Services

6. **PUPIL PERSONNEL SERVICES CONSULTANTS -2016-2017**

That the Board approve the Pupil Personnel Services Consultants for the 2016-2017 school year.

Bayada Home Health Care, Inc.
(In school Nursing)

\$56/hr. for RN
\$46/hr. for LPN

Preferred Home Health Care & Nursing Services
(In school Nursing)

\$57/hr. for RN
\$49/hr. for LPN

Amy Hornbeck Educational Consulting, LLC
(Not to exceed 20 hours per week)

\$60/hr.

7. **APPROVAL OF INDEPENDENT CONSULTANTS**

That the Board approve the following consultants to perform independent evaluations for classified student, ID# 4772959297.

Odalis DeLaTorre, LDTc

Learning evaluation not to exceed \$1,200

Charles Ehrlich, DOE, Certified Reading Specialist

Reading assessment evaluation not to exceed \$1,200

Family Resource Associates/Tech Connection

Assistive Technology evaluation not to exceed \$500

Rehability, Inc. of Red Bank

Occupational Therapy evaluation not to exceed \$750

8. **APPROVAL OF SETTLEMENT AGREEMENT**

That the Board ratify the settlement agreement dated October 20, 2016 for student #4772959297 as set forth by the attorneys.

I. **STUDENT ACTION (continued)**

9. **PLACEMENT OF ATYPICAL TUITION-IN STUDENT FOR THE 2016-2017 SCHOOL YEAR**

That the Board approve the tuition-in students for the 2016-2017 school year.

FROM: EATONTOWN PUBLIC SCHOOL DISTRICT

Student ID#: 9599540275

Placement: Amerigo A. Anastasia School
(Special Class/MCI)

Tuition: \$69,764.2/Year

Effective: 9/6/2016 – 6/15/2017

Student ID#: 6416886766

Placement: Audrey W. Clark School
(Special Class/MCI)

Tuition: \$14,962.63/Year

Effective: 10/1/2016 - 6/15/2017

MONMOUTH REGIONAL HIGH SCHOOL

Student ID#: 3024815404

Placement: Long Branch High School
(Special Class/MCI)

Tuition: \$14,877.42/Year

Effective: 9/6/2016-6/15/2017

Student ID#: 1476240169

Placement: Long Branch High School
(Special Class/MCI)

Tuition: \$14,007.00/Year

Effective: 9/6/2016-6/15/2017

MONMOUTH BEACH SCHOOL DISTRICT

Student ID# 7858577361

Placement: Amerigo A. Anastasia School
(Special Class/MCI)

Tuition: \$14,877.42/Year

Effective: 9/6/2016-12/15/2016

SHORE REGIONAL HIGH SCHOOL

Student ID#: 9802862017

Placement: Long Branch High School
(Special Class/MCI)

Tuition: \$65,708.16/Year

Effective: 9/6/2016-6/15/2017

10. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

November 30, 2016

Before/After School Programs at George L. Catrambone School

- Readers Theater, K-3 read: Maria Maisto and Maria Manzo. This should have read Meghann Cavanagh.
- Title I English/Language Arts/Math read Kelli Napolitano. This should have also included Maria Maisto and Maria Manzo.

APPROVAL OF LBFT MEMORANDUM OF AGREEMENT AND SALARY GUIDES FOR JULY 1, 2016 THROUGH JUNE 30, 2017

In the Memorandum of Agreement - Number 7, Article 7, B, Paragraph 3 - Waiver shall be modified to read as follows: "Any bargaining unit member who chooses to waive all health, dental, and prescription coverage for the full contract year shall not receive any reimbursement other than those (9 employees) who waived coverage(s) prior to July 1, 2016. The Board of Education and the union members concur that this should have read 10 employees.

October 19, 2016

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Jenna Collins, Lenna W. Conrow School teacher from December 2, 2016 to March 8, 2017. This should have read from November 29, 2016 to March 3, 2017.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

Jenna Collins, Lenna W. Conrow School teacher from March 9, 2017 to June 30, 2017. This should have read from March 6, 2017 to June 30, 2017.

APPROVAL TO ACCEPT THE 21ST CENTURY COMMUNITY LEARNING GRANT EXTERNAL EVALUATOR P2L GROUP

That the Board approve the acceptance of the p2l Group to be the external evaluators for the 21st Century Community Learning Center grant in the amount of \$16,875.00. This amount should have read \$19,575.00.

Dr. Salvatore reminded the audience that Appendix F-1 contains a list of all of the Black History month events planned within the district.

Mr. Grant commended the Gregory School for their training program and stated we cannot emphasize too much or too early why children are going to school.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

K. ADJOURNMENT – 7:58 P.M.

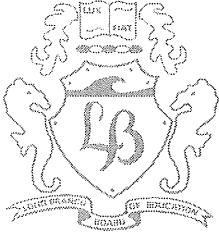
There being no further discussion, motion was made by Mr. Parnell, seconded by Mrs. Widdis and carried by roll call vote that the Board adjourn the meeting at 7:58 P.M. Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

2017 LBPS Black History Month Calendar of Events

February 1*	Long Branch Middle School Multicultural Night 6:00PM
February 1	Gregory School Musical Performance McDonald's Presents "Irving Street"
February 3	JMFECLC 10:00AM African Dancers
February 3-7	LWC Principal's Assembly
February 9	JMFECLC & LWC 10:00AM Continental Readers program
February 13	LWC McDonald's Faces of Black History Assembly
February 15	JMFECLC & LWC 10:00AM Continental Readers program
February 16	Long Branch High School Black History Month Assembly 9:05AM
February 21-28*	LWC African American Inventors Museum
February 22*	LBPS Board Meeting - LBMS highlights Black History Month
February 23*	LBHS VPA Showcase inspired by African American artists 5:30-7:00PM GLC Black History Month Walking Museum
February 23	Gregory School Black History Month Assembly presented by students of Gregory JMFECLC Black History Month Performance
February 24	AAA Black History Month LBHS Dance Performance & Positive Power Assembly GLC Black History Month LBHS Dance Performance
TBD	AWC Brookdale Community African Dancers
TBD*	Long Branch Middle School Choral Performance at Monmouth County Courthouse
TBD	Morris Ave. Black History Month Pageant

*Denotes an event open to the public



MINUTES

INSTRUCTION AND PROGRAM COMMITTEE

Wednesday, January 11, 2017 - 5:30 PM

540 Broadway

Long Branch, New Jersey 07740

MINUTES

COMMITTEE MEMBERS:

Donald Covin, Chair
Caroline Bennett
Michelle Critelli, Ed.D.
Armand Zambrano

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin Freeman, Ed.D.
Roberta Freeman

1. Data Analysis: What are we doing and how are we doing?

Presentation by Roberta Freeman, Chief Academic Officer

The committee reviewed standardized assessment data from the 2015-2016 school year. The district's Action Plan for addressing student achievement was thoroughly discussed. Monthly Instruction & Program meetings have been established for all administrators in the district. Based on research on effective school improvement, the Instruction & Program meetings will establish the following for the learning community:

- A Clear and Shared Focus
- Set High Standards and Expectations for All Students
- Focus on Effective School Leadership
- Encourage High Levels of Collaboration and Communication
- Alignment of Curriculum, Instruction, and Assessments with State Standards
- Frequent Monitoring of Learning and Teaching
- Focused Professional Learning
- Supportive Learning Environments

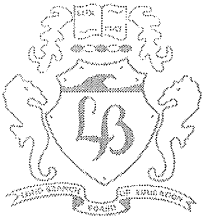
2. Questions/Discussion

Goal of the Instruction & Programs Committee

The committee members will actively participate in professional dialog pertaining to student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

Dr. Michael Salvatore, Superintendent of Schools
Mrs. Roberta Freeman, Chief Academic Officer
Mrs. Bridgette Burt, Coordinator of Grants & Innovative Programs
Ms. Alisa Aquino, Funded Grants
Ms. Evelyn Cruz, SCT Academy Principal Middle School
Mr. Michael Vitarello, Middle School Lead Principal
Ms. Kim Hyde Leadership Academy Principal, Middle School
Mrs. Jena Valdiviezo, Supervisor of Science 6-12 District
Mrs. Nicole Esposito, Supervisor of Humanities District
Mrs. April Morgan, Supervisor of Mathematics 6-12 District
Ms. Ann Degnan, Facilities Manager
Mr. Gary Vecchione, Energy Specialist
Mrs. Kelly McOmber, Communications & Special Programs Coordinator
Mrs. Lonell Klina, Supervisor of Visual & Performing Arts
Dr. Laurie Cancalosi, Supervisor of Health & Physical Education K-12
Ms. Stephanie Quierzo, Teacher High School
Ms. Vanessa Giammanco, Teacher High School
Ms. Vade Hanlon, Teacher Middle School
Ms. Denise Schultz-Nick, Teacher Middle School
Mrs. Meghan Campbell, Teacher Middle School
Ms. Tanisha Simmons, Teacher Middle School
Ms. Dawn Graham, Teacher Middle School/National Junior Honor Society Advisor
Ms. Elizabeth West, Teacher Middle School
Ms. Jenny Marques, Teacher Middle School
Mr. Conover White, Teacher Middle School
Ms. Joanne Montanti, Middle School Teacher/NJEA Union**
Ms. Gelsomina Mignano Leuck, Teacher Middle School
Mr. Jonathan Trzeszkowski, Teacher Middle School/ NJEA Union Rep**
Ms. Kelly Stone, Teacher George L. Catrambone Elementary
Ms. Michelle Morey, Teacher George L. Catrambone Elementary
Ms. Edna Newman, Teacher Gregory Elementary
Ms. Elizabeth Gannon, Teacher Morris Avenue School
Ms. Marguerite Chavez, Teacher JMF Early Childhood Learning Center
Ms. Samantha Bouchoux, Teacher Audrey Clark School
Ms. Amanda Roa-Rosales, Teacher Audrey Clark School
Mrs. Jill Careri, Teacher Anastasia Elementary
Ms. Erin Barrett, Teacher Anastasia Elementary
Ms. Diane Tordella, Teacher Lenna Conrow School
Mrs. Janise Stout, Teacher Morris Avenue
Mr. Neil Mastroianni, Supervisor of Science K-5



MINUTES

**OPERATION AND MANAGEMENT COMMITTEE
WEDNESDAY, JANUARY 11, 2017– 6:15 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY**

COMMITTEE MEMBERS:

Armand Zambrano, Chairperson
Mary George
Bill Dangler
Jim Parnell

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Peter E. Genovese III, RSBO, QPA
Ann C. Degnan
Chris Dringus

FACILITIES

1. Sustainable Jersey Schools - Board Green certified
Sustainable Jersey Schools has started a new program for School Board members. The training program provides a certification for Board members. The training will begin in May and will be offered throughout the year. Classes will also be available the School Board Workshop in October.
2. Board Agenda - audience/paperless
The Green Team proposed the Board consider going paperless for the public agenda. Each month 150 copies of the Board agenda is printed and provided to the public. These agendas are usually 30+ attachments which could be up to 70 pages. The agenda will be displayed using a projector during the event, but also available for downloading from the district website before the meeting starts. Mr. Parnell suggested we make the agenda available at 6 PM and Mr. Dangler suggested for the month of January, provide a paper agenda and electronic agenda so the public can see the new forum.
3. Amerigo A. Anastasia School and Gregory School louvers
The New Jersey School Development Authority is starting the work to replace the fresh air in-take louvers on the school buildings. The new louvers will alleviate the driven snow and rain infiltration into the attic. Phase 1 replaces one of each shape on the Gregory School. Phase 2 will replace all the louvers at both the Anastasia and Gregory School.

TECHNOLOGY

1. UPS Inventory - We have completed our UPS inventory for each location and upon doing so, all units have been checked and/or upgraded.
2. Chromebooks - As we begin to transition to Chromebooks at the elementary schools, we will soon be deploying about 250 to Gregory School.
3. Historic High School - With all of the computer, networking and classroom equipment estimated and in order, we have shifted our focus to the security, clock and intercom systems.

GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **HOWARD COLEMAN**, corridor aide/safe school environment person, effective November 15, 2016 pending the results of an investigation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, reinstates **HOWARD COLEMAN** to a corridor aide/safe school environment person position, effective December 1, 2016.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: January 25, 2017

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **MARK GRAZIANO**, physical education teacher, effective December 19, 2016 pending the results of an investigation.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, reinstates **MARK GRAZIANO** to a physical education teacher position, effective January 4, 2017.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: January 25, 2017

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby creates the 12-month position of (1) Security Manager. This is a non-affiliated position.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: January 25, 2017

APPENDIX H-4

RICKY L. HUTCHINSON was Board approved at the November 30, 2016 Board Meeting as a substitute custodian, pending the clearance of his fingerprints and a Criminal History background check.

The district was notified by Carl H. Carabelli, Manager of the Criminal History Review Unit, in a letter, dated November 25, 2016, that Mr. Hutchinson has been convicted of a crime or offense which permanently disqualifies him from employment in a school district.

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

MIGUEL BATISTA, Middle School custodian, effective January 17, 2017.

BETH BEHNKEN, Gregory School principal, effective November 8, 2016.

WANDA CASTLE, Amerigo A. Anastasia School instructional assistant, effective December 14, 2016.

CHENELLE COVIN, Lenna W. Conrow School instructional assistant, effective January 12, 2017.

MARIA CONCETTA DAVI-DONNELLY, Middle School teacher, effective January 30, 2017.

RITA GRANDINETTI, Amerigo A. Anastasia School instructional assistant effective January 3, 2017.

JOSEPH INCORVAIA, District Maintenance person, effective December 12, 2016.

AILEEN MENTEL, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, effective November 14, 2016.

FRANCES O'HARE, Audrey W. Clark School teacher, effective December 5, 2016.

SARA ORTIZ, Morris Avenue School instructional assistant, effective January 11, 2017.

WILLIAM POTTER, Audrey W. Clark School social worker, effective January 17, 2017.

ANA SANER, High School instructional assistant, effective December 26, 2016.

LUCKY WIGGINS, Morris School instructional assistant, effective January 3, 2017.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

BETH BEHNKEN, Gregory School principal, from October 31, 2016 to November 7, 2016.

CANDICE BIDNER, Middle School teacher, from March 1, 2017 to April 20, 2017.

WANDA CASTLE, Amerigo A. Anastasia School instructional assistant, from November 28, 2016 to December 13, 2016.

CHENELLE COVIN, Lenna W. Conrow School instructional assistant, from January 3, 2017 to January 4, 2017.

OSWALDO DEASSIS, George L. Catrambone School custodian, from December 22, 2016 to December 23, 2016 and from January 3, 2017 to January 11, 2017.

BONNIE LARSEN, Morris Avenue School instructional assistant, from December 8, 2016 to December 19, 2016.

AILEEN MENTEL, Joseph M. Ferraina Early Childhood Learning Center instructional assistant, from October 31, 2016 to November 9, 2016.

CYNTHIA MURPHY, Office of Curriculum and Instruction confidential secretary, from December 23, 2016 to January 9, 2017.

ANA SANER, High School instructional assistant, from December 14, 2016 to December 25, 2016.

KRISTOPHER SOTO, Transportation bus driver, from November 18, 2016 to January 5, 2017.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

STEPHANIE BROWN, Gregory School teacher, from December 14, 2016 to December 16, 2016.

CHENELLE COVIN, Lenna W. Conrow School instructional assistant, from January 6, 2017 to January 11, 2017.

OSWALDO DEASSIS, George L. Catrambone custodian, from December 26, 2016 to December 30, 2016, January 12, 2017 to January 13, 2017.

JOSEPH INCORVAIA, District Maintenance person, from December 12, 2016 to December 16, 2016.

BONNIE LARSEN, Morris Avenue School instructional assistant, from December 20, 2016 to January 13, 2017.

KRISTOPHER SOTO, Transportation bus driver, from January 6, 2017 to January 24, 2017.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

CANDICE BIDNER, Middle School teacher, from April 21, 2017 to June 30, 2017.

KRISTOPHER SOTO, Transportation bus driver, from January 25, 2017 to March 27, 2017.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

MIGUEL BATISTA, Middle School custodian, from December 10, 2016 to January 16, 2017.

CONFERENCES

APPENDIX H-6

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

JON BARRATT

\$254.00

High School teacher, to attend the AP Workshop - World History sponsored by College Board to be held at Robbinsville High School, Robbinsville, New Jersey on February 17, 2017 (Acct. #15-000-223-500-168-01-44).

NICOLE CATALANO

\$295.00

Student Assistant Counselor, to attend the 31st Annual Conference sponsored by The Association of Student Assistance Professionals of New Jersey to be held at the Ocean Place Resort, Long Branch, New Jersey on February 9 - 10, 2017 (Acct.#11-000-213-500-904-12-44).

JOEY ROBINSON

\$277.00

Audrey W. Clark School teacher, to attend Zones of Regulation - Strategies to Foster Self Regulation, Emotional Control, Social Skills and Executive Functioning in Students sponsored by AEP Connections, LLC to be held at The Hotel ML in Mt. Laurel, New Jersey on February 27, 2017 (Acct. #15-000-223-500-100-06-44).

BERNADETTE SHERMAN

\$272.00

Amerigo A. Anastasia School teacher, to attend Response to Intervention: Practical Strategies for Intervening with Students Before They Fall Too Far Behind in Reading sponsored by the Bureau of Education & Research to be held in New Brunswick, New Jersey on January 26, 2017 (Acct. #15-190-100-320-100-03-00).

JENNIFER STEFFICH

\$245.00

Supervisor for Special Services, to attend Early Intervention Strategies to Help Young Children with Challenging Behaviors and Pervasive Developmental Disorders sponsored by the Bureau of Education & Research to be held in Eatontown, New Jersey on February 14, 2017 (Acct. #20-251-200-500-251-20-00)

LAURA WIDDIS

\$209.00

Gregory School teacher, to attend Engaging and Motivating Activities to Address the New State Standards sponsored by the Association of Mathematics Teachers of New Jersey to be held Crowne Plaza, Monroe Township on February 8, 2017 (Acct. #15-190-10-320-100-07-00)

Monthly HIB Report

Reporting Period - November 30th – January 5, 2017

Summary:

Total: Four (4) HIB investigations, one (1) confirmed

Amerigo A. Anastasia School

One (1) investigation, zero (0) incidents confirmed as HIB

Gregory School

One (1) investigation, zero (0) incidents confirmed as HIB

High School

One (1) investigation, zero (0) incidents confirmed as HIB

Middle School

One (1) investigation, one (1) incident confirmed as HIB

PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**PLACEMENT OF STUDENTS ON HOME INSTRUCTION****ID# 8817718541, Non-Classified Student**

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 11/09/2016. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 1359843677, Non- Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 12/4/16. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 2862847146, Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 11/21/16 Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 7637495573, Non-Classified Student

NOTE: Student has been admitted to a Group Home. Essex Regional Educational Services Commission is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$43.30/hour for 10 hours per week.

ID# 9094491374, Non- Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 11/25/16. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 8864717996, Non-Classified Student

NOTE: Student has been placed on Home Instruction due to medical condition.

ID# 7672556732, Classified Student

NOTE: Student has been placed on home instruction due to medical condition.

ID#2154372816, Classified Student

NOTE: Student has been placed on home instruction due to medical condition.

ID#5831327822, Classified Student

NOTE: Student has been placed on Home Instruction due to medical condition.

ID# 5972254821, Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 12/14/2016. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 5327701945, Classified Student

NOTE: Student has been placed on Home Instruction due to medical condition.

PLACEMENT OF STUDENTS ON HOME INSTRUCTION (continued)

ID# 3719153135, Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 1/6/2017. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 9094491374, Non- Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 1/4/2017. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 7010600721, Classified Student

NOTE: Student has been placed on Home Instruction due to medical condition.

ID# 3404184686, Classified Student

NOTE: Student has been placed on Home Instruction due to medical condition.

ID#4263123298, Non-Classified Student

NOTE: Student has been placed on Home Instruction due to administration request.

ID#4962698446, Non- Classified Student

NOTE: Student has been placed on Home Instruction due to administration request.

ID#5221050016, Non-Classified Student

NOTE: Student has been placed on Home Instruction due to administration request.

ID#5527881824, Non-Classified Student

NOTE: Student has been placed on Home Instruction due to administration request.

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID#1359843677, Non-Classified Student

NOTE: Student has been cleared to return back to school.

ID#8817718541, Non-Classified Student

NOTE: Student has been cleared to return back to school.

ID# 2862847146, Classified Student

NOTE: Student has been cleared to return back to school.

ID# 5972254821, Classified Student

NOTE: Student has been cleared to return back to school.

ID# 5773485139, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID# 9378428389, Classified Student

NOTE: Student has been cleared to return back to school.

TERMINATION OF STUDENTS ON HOME INSTRUCTION (continued)

ID# 9094491374, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID# 9988388079, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID# 3820686794, Classified Student

NOTE: Student has been cleared to return back to school.

ID# 7637495573, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID# 9094491374, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID#3719153135, Classified Student

NOTE: Student has been cleared to return back to school.