



**NOTIFY ME! Automatic notifications and reminders.**

One of the most helpful features of the Calendar is the “Notify Me” function. If you click “Notify Me” from the main calendar screen (see #5 above), you can get text messages to your cell phone or email notifications for both reminders before events and any schedule changes.

First, choose which competitive activities you want by checking them off on the list on the screen below, then clicking **Continue >>** to move to a list of all other “non-competitive” school activities

published on the calendar.

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Welcome! You can set yourself up to receive automatic email notifications for any activities or changes to activity schedules. Check off any of the activities below that you would like to receive email notifications for schedule changes or to remind you about the start of the event. When finished selecting, click **Continue**.

<input type="checkbox"/> Adaptive Hockey - MH ALL 10A <input type="checkbox"/> Alpine Skiing Boys All <input type="checkbox"/> Alpine Skiing Girls All <input type="checkbox"/> Baseball Boys Varsity <input type="checkbox"/> Basketball Boys 10A <input type="checkbox"/> Basketball Boys 9A <input type="checkbox"/> Basketball Boys 9B <input type="checkbox"/> Basketball Boys JV <input type="checkbox"/> Basketball Boys Varsity	<input type="checkbox"/> Soccer Boys 9A <input type="checkbox"/> Soccer Boys 9B <input type="checkbox"/> Soccer Boys JV <input type="checkbox"/> Soccer Boys Varsity <input type="checkbox"/> Soccer Girls 10A <input type="checkbox"/> Soccer Girls 9A <input type="checkbox"/> Soccer Girls 9B <input type="checkbox"/> Soccer Girls JV <input type="checkbox"/> Soccer Girls Varsity
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Then, click **Continue** to choose if and when to get reminders before each of your chosen activities (optional). MOST importantly, check off the box for each that says “**Also Notify Me with all Schedule Changes.**” Then click **Continue...**

Faribault High School Calendar

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Below are the activities you have chosen. Now, please select when you would like to receive automatic email notifications for these activities. When finished, please click **Continue**.

Activity Name	Send Reminders Before Each Activity	Also Notify me with all Schedule Changes
Baseball Boys JV	2 hours ▼	<input checked="" type="checkbox"/>
Basketball Girls Varsity	2 hours ▼	<input checked="" type="checkbox"/>
Softball Girls Varsity	2 hours ▼	<input checked="" type="checkbox"/>
High School Band Concert	1 day ▼	<input checked="" type="checkbox"/>
Middle School Jazz Band	1 day ▼	<input checked="" type="checkbox"/>
One Act Play	1 day ▼	<input checked="" type="checkbox"/>

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The last step is to add your name, and if you would like email notifications, add your email address (and you can add a 2<sup>nd</sup> email if you like). If you would like text messages to your cell phone, add in your cell phone number and mobile carrier from the dropdown menu.

You can also set up a password so you can login in the future and change these settings. When completed, click **Save Settings** and you are finished!

Big 9 - Mozilla Firefox

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http://www.big9.org/g5-bin/client.cgi

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Here is where you set up your name and email address and also set up a password so that if you ever want to edit these settings, you can login to do so.

Your First Name: Dave

Last Name: Williams

**Email Notifications:**

Email Address: dwilliams@comcast.net

A Second Email Address:  
(to also receive notifications)

Create Your Password: ●●●●●  
(letter or numbers)

**Cell. Phone Text Message Notifications:**

Cell. Phone Number: 507-457-8033

All phone numbers are 10 digits with no dashes (example:  
8885985588)

Mobile Provider: Verizon (vtext.com)

**IMPORTANT NOTE:** Many Spam Blockers will not let these auto-notification emails get through to you. This is not something we can control. If you think there is a chance that a spam filter is in place at the email address you provided (either your company or your Internet Service Provider), please copy this paragraph of text into an email message to them to ask them to allow emails from [auto-notify@rschooltoday.com](mailto:auto-notify@rschooltoday.com) or [mail.dwebsite.com](mailto:mail.dwebsite.com) to be delivered to you.

Save Settings

Powered by the rSchoolToday Athletic Scheduler © 2006 Distributed Website Corp.

**We hope you find the Calendar beneficial and look forward to your feedback!**

If you have questions, please contact rSchoolToday directly and they will assist you. They can be reached at: [support@rschooltoday.com](mailto:support@rschooltoday.com) from 7am-10pm M-F Central time.