

GREGORY SCHOOL



2012-2013 PARENT/STUDENT HANDBOOK



**201 MONMOUTH AVENUE
LONG BRANCH, NJ 07740
732-222-7048**

2012-2013
LONGBRANCH PUBLIC SCHOOLS
Long Branch, New Jersey

BOARD OF EDUCATION

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ADMINISTRATION

Administration/Educational Center
540 Broadway
(732)-571-2868

MICHAEL SALVATORE
Superintendent of Schools

Alvin L. Freeman
Assistant Superintendent of Schools

Garry Penta
District Administrator

JanetLynn Dudick
District Administrator for Personnel

Peter E. Genovese III
School Business Administrator/Board Secretary

Nancy L. Valenti
Assistant School Business Administrator/Assistant Board Sec.

**“ Three things you can never take
from a child: their memories,
their experiences and their
education.”**

**Long Branch Board of Education
Dedicated to Excellence
~Where Children Matter Most**



Have a wonderful school year!

**Gregory School
2012-2013 Calendar of Events**

09/11/12	Staff Meeting	3:45 pm
09/20/12	Back to School Night (K-2)	5:30 pm- 6:00 pm
09/20/12	Back to School Night (3-5)	6:30 pm- 7:30 pm
09/24/12	Lead Teacher Meeting	3:45 pm
09/25/12	Staff Meeting	3:45 pm
09/25/12	PTA Meeting	7:00 pm
09/28/12	Spanish Heritage Celebration	2:30 pm
10/15/12	Staff Meeting	3:45 pm
10/23/12	Lead Teacher Meeting	3:45 pm
10/23/12	PTA Meeting	7:00 pm
10/23/12	Lifetouch Picture Day	
10/24/12	Lifetouch Picture Day	
10/25/12	Family Math Game Night	6:00 pm-7:30 pm
10/29/12	Staff Meeting	3:45 pm
10/31/12	Parade (K-2)	10:00 am
11/06/12	Staff Meeting	3:45 pm
11/13/12	Staff Meeting	3:45 pm
11/13/12	PTA Meeting	7:00 pm
11/15/12	Harvest Festival (1st grade)	2:00 pm-3:00 pm
11/19/12	Lead Teacher Meeting	3:45 pm
11/26/12-11/30/12	Scholastic Book Fair	
11/27/12	Parent/Teacher Conferences	5:30 pm
11/28/12	Parent/Teacher Conferences	1:45 pm
11/29/12	Parent/Teacher Conferences	5:30 pm
11/30/12	Parent/Teacher Conferences	1:45 pm
12/11/12	Staff Meeting	3:45 pm
12/11/12	PTA Meeting	7:00 pm
12/12/12	Winter Concert @ Middle School	6:00 pm
12/17/12	Lead Teacher Meeting	3:45 pm
12/18/12	Staff Meeting	3:45 pm
January	100th Day Activities	
01/08/13	Staff Meeting	3:45 pm
01/14/13	Lead Teacher Meeting	3:45 pm
01/22/13	Staff Meeting	3:45 pm
01/22/13	PTA Meeting	7:00 pm
01/24/13	Family Literacy Day	
02/11/13	Lead Teacher Meeting	3:45 pm
02/12/13	Staff Meeting	3:45 pm
02/26/13	Staff Meeting	3:45 pm
02/26/13	PTA Meeting	7:00 pm
03/12/13	Staff Meeting	3:45 pm
03/18/13	Lead Teacher Meeting	3:45 pm
03/19/13	Staff Meeting	3:45 pm
03/19/13	PTA Meeting	7:00 pm
04/04/13	Lifetouch Picture Day	
04/05/13	Lifetouch Picture Day	
04/08/13-04/12/13	Scholastic Book Fair	
04/09/13	Staff Meeting	3:45 pm
04/15/13	Lead Teacher Meeting	3:45 pm
04/16/13	Staff Meeting	3:45 pm
04/23/13	Parent/Teacher Conferences	5:30 pm
04/24/13	Parent/Teacher Conferences	1:45 pm
04/25/13	Parent/Teacher Conferences	5:30 pm
04/26/13	Parent/Teacher Conferences	1:45 pm
04/30/13	PTA Meeting	7:00 pm
05/07/13	Spring Concert @ Middle School	6:00 pm
05/14/13	Staff Meeting	3:45 pm
05/20/13	Lead Teacher Meeting	3:45 pm
05/28/13	Staff Meeting	3:45 pm
05/28/13	PTA Meeting	7:00 pm
06/03/13	Lead Teacher Meeting	3:45 pm
06/04/13	Staff Meeting	3:45 pm
06/04/13	PTA Meeting	7:00 pm
06/18/13	Grade 5 Awards/Breakfast	10:00 am
06/18/13	Grade 5 Moving Up Ceremony	11:00 am
06/19/13	Last Day for Students	
06/19/13	Staff Meeting	3:45 pm

**LONG BRANCH PUBLIC SCHOOLS
LONG BRANCH, NEW JERSEY**



MISSION STATEMENT

We, the Long Branch School Community,
strive to meet and exceed the standards set
forth by the state of New Jersey.

GREGORY SCHOOL STAFF
2012-2013

Principal	Bridgette A. Burt	
Vice Principal	Erica Green	
Nurse	Diane Anthony	
Student Advisors	Nikolas Greenwood	Nikkia Blair
Curriculum Facilitators	Melanie Harding (Math)	Chantal Gudzak (Reading/Writing)
Grade K Teachers	Stephania Britt Linda Bennett Columbia Delpizzo Tara Ebert Carli Perez Laura Iandoli	
Grade 1 Teachers	Patricia Bruckner Antonette Bruno Donna Fogler Suraya Kornegay Lisa Jones Sabrina Sheerin	
Grade 2 Teachers	Megan Bruno Aaron Collins Naomi Greca Chad King Michelle Lucas Allison Russo	
Grade 3 Teachers	Marian Frank Melissa Joyce Stephanie Prosser Lauren Rizzo Tina Vitolo	
Grade 4 Teachers	Kourtney Dillon/Beth Applegate Kristen Ciccone Erin McConville/Hanna Greenwood-Goodell Caitlin Mauro Joanne Rohrman	
Grade 5 Teachers	Kevin Gilbert Lindsay Guzman Laura Lazzati Cari Rock Jennifer Scamorza	

Harassment/Hazing, Intimidation or Bullying

The Board of Education, in accordance with the Anti Bullying Bill of Rights Act of 2011, prohibits acts of harassment, intimidation, or bullying of a pupil. A safe and civil environment in school is necessary for pupils to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a pupil's ability to learn and a school's ability to educate its pupils in a safe and disciplined environment. Since pupils learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

“Harassment, intimidation, or bullying” means any gesture, any written, verbal, or physical act, or any electronic communication, as defined in N.J.S.A 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical, or sensory disability; or
2. By any other distinguishing characteristic; and that
3. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A 18A:37-15.3, that substantially disrupts or interferes with the orderly operation of the school or the rights of other pupils; and that
4. A reasonable person should know, under circumstances, that the act(s) will have the effect of physically or emotionally harming a pupil or damaging the pupil's property, or placing a pupil in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or
5. Has the effect of insulting or demeaning any pupil or group of pupils; or
6. Creates a hostile educational environment for the pupil by interfering with a pupil's education or by severely or pervasively causing physical or emotional harm to the pupil.

Each incident will be handled individually per Long Branch Board of Education Policy.

To view the Long Branch Public Schools Anti Bullying Policy in it's entirety, please visit the district website @ <http://www.longbranch.k12.nj.us> -DEPARTMENTS-ANTIBULLYING-CLICK ON ANTIBULLYING

Dating Violence at School

The Long Branch Board of Education believes a safe and civil environment in school is necessary for children to learn. A pupil who is a victim of dating violence suffers academically and the pupil's safety at school is jeopardized. Acts or incidents of dating violence at school whether they are verbal, sexual, physical or emotional will not be tolerated and will be dealt with in accordance with the school's pupil code of conduct and The Long Branch Board of Education's Dating Violence at School Policy.

To view the Long Branch Public Schools Teen Dating Violence in it's entirety, please visit the district website @ [http://www.longbranch.k12.nj.us-DEPARTMENTS-ANTIBULLYING-CLICK TEEN DATING VIOLENCE](http://www.longbranch.k12.nj.us-DEPARTMENTS-ANTIBULLYING-CLICK%20TEEN%20DATING%20VIOLENCE).



Secretaries

Shirley Di Maggio
Irene Grasso

Child Study Team

Melissa D'Ambrisi
Rosemary Dougherty
Linda Searles-Stone

No Child Left Behind Tutors

Sandra Jordan
Antonia Ryan
Rachel Robinson
Candy Wachtel

Special Needs

Alisha Bozeyowski
Nicole Campece
Cheryle Haynes
Carly Oppito
Kathleen Szafranski

Melissa Bryant
Jamie Hayes
Marie Herod
Correne Rodas

Paraprofessionals

Dawn Armour
Angel Green
Diane Goldberg
Hadja Haskovic
Jennifer Noone
Latuya Morris
Patricia Sams
Lisa Smolenyak
Marissa Toccacelli
Ginerva Zungri

Virgina Feldman
Jean Guzzi
Elvia Giron
Crystal Houston-Bey
Melanie Messina
Angela Olivadotti
Julia Santos
Jack Stovall
Rosemary Toffel

Speech

Patricia Garlipp
Michelle Crisci

Specialist Teachers

Patricia McArdle (Enrichment K-2)
Marianne Balesterri (Enrichment 3-5)
Lucille Briones (Media Center Clerk)
Thomas Cianflone (Vocal Music)
Mark Graziano (Physical Education/Health)
Margaret Marzullo (Art)
Edna Newman (World Language)
John O'Neill (Instrumental Music)
Kimberly Pagan (ESL)
Stacey Simms (Media Center Specialist)

Metropolis Magnet Technology Teacher

Jennifer Serviss

Safe School Environment Person

Joseph DeFillipo

Custodians

Joseph Lebron
Maria Macpherson
Michael Rozza

Jose Lora
Luis Rodriguez

GREGORY SCHOOL HOURS

Grades K-5 **8:50 A.M to 3:30 P.M.**
 8:20-8:45 A.M. Breakfast
 8:55 A.M. Instruction Begins
 3:30 P.M. Student Dismissal



EARLY DISMISSAL
Grades K-5 **8:50 A.M.– 1:25 P.M.**
 8:20-8:45 A. M. Breakfast
 8:55 A.M Instruction Begins
 1:25 P.M. Student Dismissal

OFFICE HOURS **8:00 A. M. –4:00 P. M.**

<u>MARKING PERIOD</u>	<u>DATES</u>	<u>NUMBER OF DAYS</u>
1	September 6, 2012-November 14, 2012	45
2	November 15, 2012-January 30, 2013	46
3	January 31, 2013-April 12, 2013	47
4	April 15, 2013-June 19, 2013	45

PARENT CONFERENCES

FALL

November 27, 2012-November 30, 2012

November 27, 2012 5:30 pm
 November 28, 2012 1:45 pm
 November 29, 2012 5:30 pm
 November 30, 2012 1:45 pm

SPRING

April 23, 2013-April 26, 2013

April 23, 2013 5:30 pm
 April 24, 2013 1:45 pm
 April 25, 2013 5:30 pm
 April 26, 2013 1:45 pm

KUE CHILD CARE

KNOWLEDGE UNIVERSE EDUCATION (CHAMPIONS)

BEFORE AND AFTER SCHOOL PROGRAM

6:30 A.M.-8:30 A. M.
 3:30 P.M. – 6:00 P.M.

For further Information please call:
 732-222-8140



The Long Branch Public Schools encourage parents to become an integral part of their child's education. Parents working with teachers to educate our children is always a winning team.

Gregory School 2012-2013

PTA Executive Board Members

President	Maria Giurlando
1st Vice President	Janine Mincieli
2nd Vice President	Anne-Sophe Lehman
Advisor	Bridgette Burt
Treasurer	Lori Naidich
Corresponding Secretary	Fanny Vicente
Recording Secretary	Patricia Bruckner

- Meeting dates listed on the *Calendar of Events*
- Please feel free to contact the school or the PTA president with questions regarding membership, meetings, fundraisers, activities and events.

***ENFORCEMENT—
Uniformity Of Dress Policy***

Procedures for student inappropriately dressed are as follows:

1st Offense – Teacher will send home a copy of the Dress Code Reminder Slip.

2nd & 3rd Offense – The school will contact the parent/guardian. Due to safety and security issues, students not conforming to the policy will not be included in field trips, local excursions and possibly outdoor activities.

4th Offense – Principal or designee will meet with parent/guardian regarding the dress code regulations; and if families do not wish to participate, then the alternative of not continuing in the District will be reviewed as well as the loss of privileges due to student safety and school security.



EMERGENCY SCHOOL CLOSINGS

In the event that Long Branch Public Schools are closed or openings are delayed announcements will be made over the following stations: WJLK (1310 AM/ 94.3 FM) and WOMB (1160 AM/ 92.7 FM). Bus schedules are adjusted so that the times of stops are of the same intervals before the 10:00 A.M. start as before the normal time.



BUS REGULATIONS

Transportation and its related activities are an extension of the school building. Student behavior at bus stops and on buses is subject to the same standards as in the school building. Students who choose not to obey school district bus rules/regulations forfeit their right to this service.

It is imperative that you as a parent/guardian bring your child to the bus each morning and receive your child at the bus stop. If you fail to pick up your child he/she will be brought to an after school program and you are subject to pay for after care services.



PARENT PICK UP

Parents and guardians who bring their child/children to school and/or pick them up must do so at the Main Office (unless student is tardy; pg. 8). In the event that an individual other than the parent or guardian is picking up a student he/she must have written permission. For your child's safety he/she will not be released unless arrangements have been made and approved by the building principal.

ATTENDANCE

The Long Branch Board of Education requires that the pupils enrolled in the public schools attend regularly and in accordance with the laws of the state. The curricula implemented in each class is accelerated and requires the students' presence.

Attendance and punctuality shall be required of all students during the days and hours that each school is in session. For the safety of our children, students should not be permitted to arrive at school more than 10 minutes before opening school times. All students who arrive prior to this time will be unsupervised.

ABSENCE

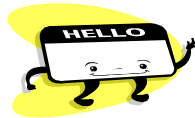
If your child must be absent, please notify the school. You may leave a message on the school's machine at anytime prior to the opening of school. Please leave the following information: child's name, teacher, reason for absence and expected duration.

Doctor, dentist, and other necessary appointments should be made after school hours whenever possible.



TARDY POLICY

Any student who is not in their homeroom at the beginning of instruction, will be marked tardy. All students arriving after that time must go through the front door and report to the **Main Office** to receive a late pass. A consistent late problem will be addressed by the student advisor, truancy officer and if needed the building principal.



SCHOOL VISITORS:

ALL VISITORS MUST REPORT TO THE MAIN OFFICE TO SIGN IN/OUT!

VISITORS WILL RECEIVE AND MUST WEAR A VISITORS BADGE.

UNIFORMITY ACCEPTABLE ATTIRE

Pants, shorts, jumpers and skorts in khaki color

Golf shirts, short or long-sleeved, in dark green, white or gray

Turtleneck shirts in dark green, white or gray

Cardigan sweaters in dark green or white

UNACCEPTABLE ATTIRE

Pants/Shorts/Skirts with pockets on the legs otherwise known as CARGO are not allowed.

Hoodies, sweatshirts or jackets that are not green, gray or white are not allowed.

All shirts, turtlenecks and sweaters are to have the Long Branch Public School patch (emblem) attached as part of your child's daily attire. The school will provide these emblems.

Unacceptable dress is defined as clothing of other styles and color, which deviate from the "Uniformity of Dress" policy. Shorts are not to be worn between November 1st and March 31.

Sneakers are the desirable choice of footwear to be worn daily. If sandals are worn, they need to have a back. Plastic beach shoes and/or plastic shoes are not to be worn to school. Hats, scarves and bandanas are not to be worn in school. "Hats" and head coverings of a religious significance will be allowed.

CONTACTING HOME

It is extremely important that we have current telephone numbers and emergency contact people for our students.

Please make sure that you fill out two emergency cards for the school and update as soon as any changes are made.



BICYCLES AT SCHOOL

Students riding bicycles to school are not permitted to bring them into the building. Each bicycle must have a lock and chain securing it to the bicycle rack.



STUDENT CONDUCT

The Long Branch Public Schools have set high expectations for student conduct. While raising children in our schools we must establish a clear set of rules to provide structure for our students. We recognize our responsibilities to maintain proper and appropriate behavior in school, we also urge you as parents to support our efforts by discussing the school rules with your child. In an attempt to align the school with the home we encourage you to communicate with your child's teacher throughout the year.

RULES

Respect yourself
Respect others
Be responsible



Comprehensive Equity Plan

The Long Branch School District conducted a comprehensive needs assessment of its equity and equality needs. The Comprehensive Equity Plan is designed to meet these assessed needs. The Board of Education has authorized the submission of the Comprehensive Equity Plan to the New Jersey State Department of Education, and will support full implementation of the plan.

Some highlights of the plan include:

Staff Development and Training
School and Classroom Practices
Equity and Equality in Curriculum
Equity and Equality in Guidance and Services

You may review the plan and respond to it by contacting the office of the Affirmative Action Officer at 732-571-2868.