



**OFFICE OF THE SUPERINTENDENT
LONG BRANCH PUBLIC SCHOOLS
540 Broadway, Long Branch, New Jersey 07740**

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Superintendent of Schools
(732) 571-2868, Ext 40010
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“Where Children Matter Most”

September 6, 2012

Dear Parent/Guardian:

The Long Branch Public Schools is excited to present the Genesis Student Information System Parent Portal. This powerful tool will allow parents to view their child’s grades, attendance, and schedule via the internet. In order to create an account for this service, please provide the information requested below. Once the system is ready for general use you will receive an email with your login information and you will be able to view your child’s information only. An active email account is necessary for the setup of users in Genesis. If you do not have an active email at this time please check the box below and a paper copy of the above information will be sent to you via mail.

Please fill out this form completely and either email to genesislb@longbranch.k12.nj.us or send it to back to your child’s homeroom teacher by **September 28, 2012**.

Thank you!

<input type="checkbox"/> No Email	Mail documents
Email address:	
Parent Last Name:	
Parent First Name:	
Parent Middle Name:	
Address:	
Home Phone:	
Alt. Phone:	
Student’s Full Name:	
School:	

Full Name

School

Sibling(s) Full Name		

Parent Signature: _____